



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: OCTOBER 15, 2013**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Judy Mirbegan, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Carolyn Graham
Director Linda Herndon
Tasha Klewe, Accountant/Controller
Tami Ipsen, Administrative Assistant
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Mirbegan.

APPROVAL OF AGENDA

On a motion made by Director Graham and second by Director Herndon the Board unanimously approved the agenda.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the following Consent Calendar items:

- (A) Minutes of the September 17, 2013 Board of Directors meeting
- (B) Warrants #031227- #031295 for \$205,892.40

BOARD COMMITTEE REPORTS

Personnel Committee: Director Mirbegan reported the Personnel Committee met on September 13, 2013 and October 9, 2013 to discuss and define the terms "base salary" and "total compensation".

Finance Committee: Director Freeman reported the Finance Committee met on October 2, 2013 to review NHA Advisors "punch list" and recommended actions for improving the District's financial position in the eyes of a lending institution.

Security and Disaster Preparedness Program Committee: No report. The next committee meeting will be on October 31, 2013.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board:

Director Mirbegian reported the ACWA Region 1 Board met twice in September and discussed ACWA membership dues and pending legislation – AB 145.

ACWA State Legislative Committee:

Director Herndon reported there were no State Legislative Committee meetings. The next scheduled meeting is October 25, 2013.

County OES:

Director Lieberman had no report.

STAFF REPORTS

Accountant/Controller's Report: In addition to her written report, Accountant/Controller Tasha Klewe reported that the District's independent auditors completed their site visit and are now waiting for the OPEB report to be completed by an outside CPA firm. She also reported on potential solar power projects for District buildings.

General Manager's Report: In addition to his written report, General Manager Roland Sanford reported that the Final Draft Strategic Plan will be available for public review beginning October 28, 2013 and tentatively scheduled for discussion and possible adoption at the November 19, 2013 Board meeting.

Mr. Sanford indicated he will be attending a Municipal Debt Essential conference in Oakland.

DISCUSSION AND POSSIBLE ACTION: AMENDED AGREEMENT FOR CONDITION 18 COMPLIANCE COST SHARING BETWEEN HIDDEN VALLEY LAKE CSD AND CALLAYOMI COUNTY WATER DISTRICT

On a motion made by Director Freeman and second by Director Herndon the Board unanimously approved the Amended Agreement for Condition 18 Compliance Cost Sharing Between Hidden Valley Lake CSD and Callayomi County Water District.

DISCUSSION AND POSSIBLE ACTION: ACCEPTANCE OF FINAL CPS HR CONSULTING BASE SALARY STUDY REPORT

On motion made by Director Herndon and second by Director Liebermann the Board unanimously accept the CPS HR Consulting Base Salary Study report dated September 30, 2013.

The Personnel Committee was assigned the task of reviewing and formulating recommendations regarding the interpretation and application of the CPS HR Consulting base salary study results for discussion at a subsequent Board meeting.

DISCUSSION AND POSSIBLE ACTION: DEFINITION OF BASE SALARY AND TOTAL COMPENSATION

On motion made by Director Lieberman and second by Director Graham, the Board unanimously approved the definitions of base salary and total compensation proposed by the Personnel Committee.

