



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, September 20, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President
Director Claude Brown, Vice President
Director Jim Freeman
Director Jim Lieberman
Director Sean Millerick

Staff Present:

General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson

Via Teleconference

Project Manager, Alyssa Gordon

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Director Graves.

APPROVAL OF AGENDA

Moved by Director Freeman to approve the September 20, 2022, Regular Board Agenda.
Seconded by Director Millerick.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the September 20, 2022, Regular Board Agenda.

PRESENTATION: OPEB 115 Trust Presented by Matthew Goss, CalPERS
Presentation Tabled.

CONSENT CALENDAR

Moved by Director Millerick and seconded by Director Lieberman to approve the Consent Calendar as presented as written.

A. MINUTES: Approval of the August 9, 2022, Finance Committee Meeting Minutes.

B. MINUTES: Approval of the August 16, 2022, Regular Board of Directors Meeting Minutes.

C. DISBURSEMENTS: Check # 039367 - # 039433 including drafts and payroll for a total of \$534,658.21.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 9/13 report provided as agendized

Personnel Committee: Met 9/14 report provided as agendized

Emergency Preparedness Committee: To be Scheduled

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Met, discussed possible letter of commitment with Trane

STAFF REPORTS

Financial Report: Smith & Newell Audit 9/1-9/2 Report provided in December

Administration/Customer Services Report: One meter remains locked off – Vacant rental

Field Operation Report: No Comments

ACWA State Legislative Committee: No comments

Projects Update: Update provided by Alyssa Gordon

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Allocate \$25,000 annually over a four-year period for the OPEB 115 Trust with CalPERS

Tabled – Pending Presentation by CalPERS at the October Board Meeting

DISCUSSION AND POSSIBLE ACTION:

Adopt Resolution 2022-08 Award of Contract to GHD for the Water Storage Reliability Planning Engineering & Design Project

Motion by Director Freeman to Adopt Resolution 2022-08 Award of Contract to GHD for the Water Storage Reliability Planning Engineering & Design Project

Seconded by Director Millerick.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

Motion by Director Brown to approve staff to move forward with the purchase of a vehicle not to exceed \$30,000. Staff to report back to the Board prior to purchasing salvaged vehicle, should appraisal of the 2016 Nissan report the truck totaled.
Seconded by Director Lieberman.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Approve the General Manager to move forward with the purchase of a vehicle to replace Truck 6, not to exceed \$30,000.

PUBLIC COMMENT

Member of the public inquired about failed generators and using solar batteries to operate generators

Member asked about the PG&E underground project and how that would affect HVL. Director Brown noted PG&E presented the project at the Towne Hall meeting and recording is available to the public.

BOARD MEMBER COMMENT

Director Brown expressed appreciation to Alyssa Gordon for her diligent work, the recent Press Conference being held in HVL was due to her efforts. Continue reaching out to our elected officials.

Director Graves thanked staff for their continued work and dedication.

Director Lieberman expressed appreciation to all staff and happy that the ARPA funding was finally allocated to staff.

ADJOURNMENT

On a motion made by Director Freeman to adjourn the meeting. Seconded by Director Millerick. the Board voted unanimously to adjourn the meeting at 8:31 P.M.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to adjourn the meeting at 8:31 P.M.

Gary Graves 10/20/22
Date
Gary Graves
President of the Board

Dennis White
Date
Dennis White
General Manager, Secretary to the Board

ABSENT: (0)

Motion Carries to Adopt Resolution 2022-08 Award of Contract to GHD for the Water Storage Reliability Planning Engineering & Design Project.

DISCUSSION AND POSSIBLE ACTION:

Approve Allocation of ARPA Funding as Presented

Motion by Director Brown to approve allocation of ARPA Funding amending to include 2% allocation to the General Manager. Remaining balance after allocation to fund future COVID-19 expenses.

Seconded by Director Lieberman.

Director Millerick noted in 2020 the Board approved a 7% lag of the Compensation Study to reduce the increase in rates. The ARPA Funds were granted by the Federal Government and are not Public Funds from our customers.

Member of the public thanked the Board for recognizing District Employees, expressing appreciation for maintaining health and safety standards to the community by keeping the water and sewer running during the pandemic.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve allocation of ARPA Funding amending to include 2% allocation to the General Manager. Remaining balance, after allocation, to fund future COVID-19 expenses.

DISCUSSION AND POSSIBLE ACTION:

Consider Adoption of Resolution 2022-09 Opposing Initiative #21-0042A1 the “Taxpayer Protection and Government Accountability Act”

Motion by Director Freeman to Approve and Adopt Resolution 2022-09 Opposing Initiative #21-0042A1 the “Taxpayer Protection and Government Accountability Act”

Seconded by Director Millerick.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Approve and Adopt Resolution 2022-09 Opposing Initiative #21-0042A1 the “Taxpayer Protection and Government Accountability Act”

DISCUSSION AND POSSIBLE ACTION:

Authorize and Approve Staff to Replace the 2016 Nissan Frontier-Truck 6 Pending Claim Adjuster Final Report