



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE
Tuesday December 13, 2022 – 12:30 P.M.
Meeting Minutes**

The Hidden Valley Lake Community Services District Finance Committee was conducted in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Via Teleconference Alyssa Gordon, Project Manager

Also Present:

Norm Newell, Smith and Newell

CALL TO ORDER

The meeting was called to order at 12:30 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the Tuesday, December 13, 2022, Finance Committee agenda as presented. Seconded by Director Graves

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday December 13, 2022, Finance Committee Agenda approved by roll call vote.

REVIEW AND DISCUSS

Smith & Newell FYE June 30, 2022, Audit as Presented by Smith & Newell

Following review and discussion of the FYE June 30, 2022, Audit, the Committee recommendation to the Board is to accept FYE 2022, Audit as presented.

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending November 30, 2022. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Alyssa Gordon; inquiries addressed as presented by the committee.

DISCUSSION AND POSSIBLE RECOMENDATION:

Recommend adopting Resolution 2022-12 Award of Contract to GHD for the Design, Plans and Specifications for the BPR Project

Following discussion, the Committees recommendation to the Board is to approve and adopt Resolution 2022-12 Award of Contract to GHD for the Design, Plans and Specifications for the BPR Project.

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Members of the committee expressed appreciation to the staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 1:38 p.m. Seconded by Director Graves

Motion carries meeting adjourned at 1:38 p.m.