



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SPECIAL MEETING MINUTES
MEETING DATE: MAY 14, 2020**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present Via Teleconference:

Director Jim Lieberman
Director Gary Graves
Director Jim Freeman
Director Carolyn Graham
Paul Kelley, Interim General Manager
Penny Cuadras, Secretary to the Board

CALL TO ORDER

The meeting was called to order at 11:05 AM by Director Lieberman.

APPROVAL OF AGENDA

Moved by Director Graves and seconded by Director Graham motion carried 4-0.

DISCUSSION AND POSSIBLE ACTION:

Discuss the Vacant Board Seat

By Board direction, recruitment and posting has been completed for the Vacant Seat. Deadline to submit application is May 18, 2020 At 5:00 p.m.

The District will have three 4-year terms and two 2-year terms on the ballot in November, incoming candidate must run in the November Election to fill the remainder of the term.

DISCUSSION AND POSSIBLE ACTION:

Discuss the GM Recruitment

Robert DeLoach & Associates will be reaching out to the Personnel Committee for final approval of the recruitment brochure.

Mr. Kelley has asked Mr. DeLoach to contact Director Lieberman to provide recommendation on the need of an interim General Manager based on the response from recruitment.

Direction and protocols have been put into place to address the Moratorium and reopening after Shelter in Place.

Discussion to consider the current Utility Supervisor to address the GM decisions on a temporary basis. Board agrees for a short time no Interim GM will be needed.

DISCUSSION AND POSSIBLE ACTION:

Discuss the Possibilities of a Consultant for Water Resources Specialist Position

Alyssa Gordon will be retiring July 8, 2020 and has elected to use accrued vacation time making her final date here at the District June 12, 2020. Alyssa provided an overview of her proposal, if approved, starting date of August 8, 2020.

Mr. Kelley cautioned the Board to carefully consider CalPERS requirements and strict rules related to contracting with retired employee for services.

The Board directed staff to confirm legalities of contracting with retired employee for services as a consultant.

Board agrees to continue with recruitment process for Water Resources Specialist and consider entering into a limited short-term agreement with Alyssa Gordon to help with the transition.

PUBLIC COMMENT

No Public Comment

BOARD COMMENT

No Board Comment

ADJOURNMENT

Moved by Director Freeman, seconded by Director Graves to adjourn at 12:02 PM.

Roll call vote;

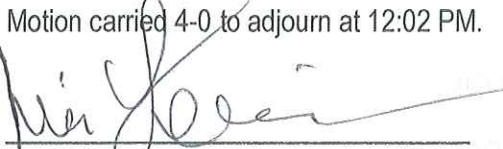
AYES: (4) Director Graham, Freeman, Graves and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carried 4-0 to adjourn at 12:02 PM.



Jim Lieberman
Vice-President to the Board

Date

 6/17/2020

Penny Cuadras
Secretary to the Board

Date