



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE
Thursday May 12, 2022 – 12:30 P.M.
Meeting Minutes**

The Hidden Valley Lake Community Services District Special Meeting of the Finance Committee was conducted by Teams Teleconference in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman

Director Gary Graves

Dennis White, General Manager

Penny Cuadras, Administrative Services Manager

Trish Wilkinson, Accounting Supervisor

Via Teleconference: Alyssa Gordon, Project Manager

CALL TO ORDER

The meeting was called to order at 12:31 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the May 12, 2022, Finance Committee agenda as presented. Seconded by Director Graves

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Thursday May 12, 2022, Finance Committee Agenda approved by roll call vote.

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending April 30, 2022. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Update provided by Alyssa Gordon.

REVIEW AND POSSIBLE RECOMMENDATION:

Transition Part-Time Accounts Representative to a Full-Time Position effective July 1, 2022

The Committee recommendation to the Board to approve the General Manager to transition the Part-Time Accounts Representative Position to a Full-Time Position, pending Budget Approval.

REVIEW AND POSSIBLE RECOMMENDATION:

OPEB Funding

Item Tabled, pending additional information from legal, consider presentation from CalPERS.

REVIEW AND POSSIBLE RECOMMENDATION:

Notice of Invitation to Bid, North Shore Court Sewer Rehabilitation Project

The Committee recommendation to the Board to approve Notice of Invitation to Bid, North Shore Court Sewer Rehabilitation Project.

REVIEW AND POSSIBLE RECOMMENDATION:

Amendment No 1 to Agreement for Personal Services Between Hidden Valley Lake Community Services District and Dennis White, Dated September 16, 2020

The Committee recommendation to the Board to approve Amendment No 1 of the General Managers Agreement effective May 1, 2022.

REVIEW AND POSSIBLE RECOMMENDATION:

Budget Planning

The Committee reviewed the proposed budget, recommendation to increase Property and Liability line item. Present to Board for review at the May Regular Board Meeting.

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Director Freeman informed the committee the Greenview will be closing May 30th, 2022 and may have a 175-k generator for sale.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 2:21 p.m. Seconded by Director Graves

No public Comment.

Motion carries to adjourn the meeting at 2:21 p.m.