



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: August 21, 2012  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) CONSENT CALENDAR

(A) MINUTES: Approval of the Minutes of the Board of Directors meeting of July 17, 2012, and July 12, 2012 Special Meeting is recommended.

(B) WARRANTS: Approval of the July 31, 2012 Warrants # 030127-030182 is recommended.

(C) AUTHORIZE INTERIM GENERAL MANAGER to execute master service agreement between HVLCSD and GHD for continuing engineering services on a task order basis.

- 6) BOARD COMMITTEE REPORTS (for information only)
  - Personnel Committee
  - Finance committee
  - Security and Disaster Preparedness Program Committee
- 7) STAFF REPORTS (for information only)
  - Accountant/Controller's Report
  - General Manager's Report
- 8) **ADOPTION OF RESOLUTION** reaffirming the HVLCSD Board of Directors commitment to open government and compliance with the Ralph M. Brown Act.
- 9) **LEVEE TRAIL CONCEPT PLAN PRESENTATION** by HVLA
- 10) **PUBLIC HEARING** to consider placement of default balance liens on real property pursuant to Government Code Section 61115.
- 11) **DISCUSSION AND POSSIBLE ACTION**: Resolution confirming default balances and directing staff to file liens on real property.
- 12) **REVISIONS TO HVLCSD PERSONNEL POLICY MANUAL**
  - 12A) Discussion and Possible Action: Adoption of Anti-Harassment Policy and Discrimination Policy



# Hidden Valley Lake Community Services District

## Regular Board Meeting

- 13) DISCUSSION AND POSSIBLE ACTION: Referral of Compensation Policy to Personnel Committee and Legal Counsel for refinement and clarification
- 14) PUBLIC COMMENT
- 15) BOARD MEMBER COMMENT
- 16) CLOSED SESSION: Government Code Section 54957(b) Personnel Performance Evaluation: Interim General Manager
- 17) ADJOURNMENT (Next Regular Board Meeting: September 18, 2012)

Public records are available upon request. Board Packets are posted on our website at [www.hiddenvalleylakecsd.com](http://www.hiddenvalleylakecsd.com). Click on the "Board Packet" link on the Agenda tab.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



# Hidden Valley Lake Community Services District

## Regular Board Meeting Minutes

DATE: July 17, 2012  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on July 17, 2012 at the hour of 7:02 p.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Graham, Lieberman, Mirbegian and Herndon. Also present: Roland Sanford, Interim General Manager, and Tami Ipsen, Administrative Assistant/Secretary to the Board.

Absent – Tasha Klewe, Accountant/Controller.

4) APPROVAL OF AGENDA:

Director Lieberman moved, Director Mirbegian seconded to approve the July 17, 2012 Agenda.

Motion approved by unanimous vote.

5) APPROVAL OF CONSENT CALENDAR:

A. MINUTES: Approval of the June 19, 2012 Meeting Minutes

B. WARRANTS: Approved warrant # 029992-030126

C. AUTHORIZE THE INTERIM GENERAL MANAGER to execute annual Joint Funding Agreement between District and United States Geological Survey for continued operation of "Putah Creek near Guenoc" stream flow gauging station.

Director Mirbegian moved, Director Lieberman seconded to approve the Consent Calendar.

Motion approve by unanimous vote.

6) BOARD COMMITTEE REPORTS:

Personnel Committee – Director Herndon reported on the June 27, 2012 and July 11, 2012 Personnel Committee meetings where the committee has been reviewing and revising the policies in the Personnel Policy Manual.

Finance Committee Report – Director Mirbegian reported on the June 29, 2012 Finance Committee meeting. The committee will be bringing to the Board of Directors a revised Investment Policy and 2012-2013 budget assumptions.

Security and Disaster Preparedness Program Committee – Director Lieberman will be attending the OES Area meeting on July 19, 2012 and the committee will be meeting in September.

7) STAFF REPORTS:

Accountant/Controller's Finance and Investment Report

Mr. Sanford reported on the finance and investment report.

General Manager's Report:

Mr. Sanford reported on providing water down Putah Creek, as part of Condition 18, earlier than anticipated this year, confirmed the Solar Project Ribbon Cutting Ceremony date set for October 15, 2012, and the press release addressing the 3% rate increase.

8) REVISIONS TO HVLCSD PERSONNEL POLICY MANUAL

- 8A Discussion and Possible Action: Adoption of revised Administrative Leave (exempt employees) policy

After discussion, Director Mirbegian moved, Director Lieberman seconded to approve the Personal Leave Policy, formerly Administrative Leave Policy.

Motion approve by unanimous vote.

- 8B Discussion and Possible Action: Adoption of revised Employee Health Alternate Coverage policy

After discussion, Director Freeman moved, Director Lieberman seconded to approve the Employee Medical Benefit Alternate Coverage Policy, formerly the Employee Health Alternate Coverage Policy, with the following change:

Line 13 to read, "Employee must provide proof of alternate medical coverage and a signed release form acknowledging his/her decision to decline District medical benefit coverage."

Motion approve by unanimous vote.

- 8C Discussion and Possible Action: Adoption of revised School Activity Leave policy

After discussion, Director Mirbegian moved, Director Freeman seconded to approve the School Activity Leave policy.

Motion approve by unanimous vote.

- 8D Discussion and Possible Action: Adoption of Smoke Free Workplace policy

After discussion, Director Mirbegian moved, Director Freeman seconded to approve the Smoke Free Workplace policy.

Motion approve by unanimous vote.

9) DISCUSSION AND POSSIBLE ACTION: Implementation of Paperless Agenda Program

Mr. Sanford reported on the cost analysis of access of an electronic copy of the board packet through a tablet verses the cost of printing and delivering a board packet each month. Staff was directed to do a further cost and use analysis on a tablet verses a laptop.

- 10) DISCUSSION AND POSSIBLE ACTION: CSDA Individual and District Recognition for Board Member Training

Director Mirbegian moved, Director Lieberman seconded to approve individual Board Member training recognition certificates.

Motion approved by unanimous vote.

- 11) DISCUSSION AND POSSIBLE ACTION: Procurement of Boardroom Table

After discussion, Director Freeman moved, Director Graham seconded to approve an allowance of up to \$300 on a boardroom table.

Motion approved by unanimous vote.

- 12) PUBLIC COMMENT

There was no public comment.

- 13) BOARD MEMBER COMMENT

Director Graham shared an article in South County News regarding Rethink Your Drink and PG&E energy retrofit program.

Director Herndon addressed the current media releases regarding following the Brown Act agenda posting requirements and the underfunded State mandated reporting of agenda controversy.

Director Mirbegian recommended a log book for directors to log their time when performing Director's duties at the District Office.

- 14) CLOSED SESSION:

14A Government Code Section 54957(b) Personnel  
Performance Evaluation: Interim General Manager

14B Government Code Section 54956.9(b)(1) Anticipated Litigation  
Significant exposure to litigation against the District

The Board of Directors went into closed session at 8:30 p.m. and came out of closed session at 10:15 p.m. Director Herndon stated there was no reportable action taken.

- 15) ADJOURNMENT: The meeting was adjourned at 10:16 p.m. on motion by Director Mirbegian, seconded by Director Freeman, and unanimously carried.

\_\_\_\_\_  
Tami Ipsen Date  
Secretary to the Board

\_\_\_\_\_  
Linda Herndon Date  
President of the Board



# Hidden Valley Lake Community Services District

## Special Meeting

DATE: July 12, 2012  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on July 12, 2012 at the hour of 7:00 p.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Graham, Lieberman, Mirbegian, and Herndon. Also present: Roland Sanford, Interim General Manager.

4) APPROVAL OF AGENDA:

Director Mirbegian moved, Director Lieberman seconded to approve the July 12, 2012 agenda.

Motion approved by unanimous vote.

5) CLOSED SESSION: Government Code Section 54956.9 (b)(1) – Anticipation Litigation  
Significant exposure to litigation against the District.

The Board of Directors went into closed session at 6:03 p.m. and came out of closed session at 7:44 p.m. President Herndon announced there was no reportable action taken during closed session.

6) PUBLIC COMMENTS

There were no public comments.

7) ADJOURNMENT:

The meeting was adjourned at 7:45 p.m. on motion by Director Freeman, seconded by Director Graham, and unanimously carried.

\_\_\_\_\_  
Linda Herndon, President of the Board      Date

\_\_\_\_\_  
Tami Ipsen Administrative Assistant/Secretary to the Board      Date

**Hidden Valley Lake CSD  
Warrant Summary Report  
July 31, 2012**

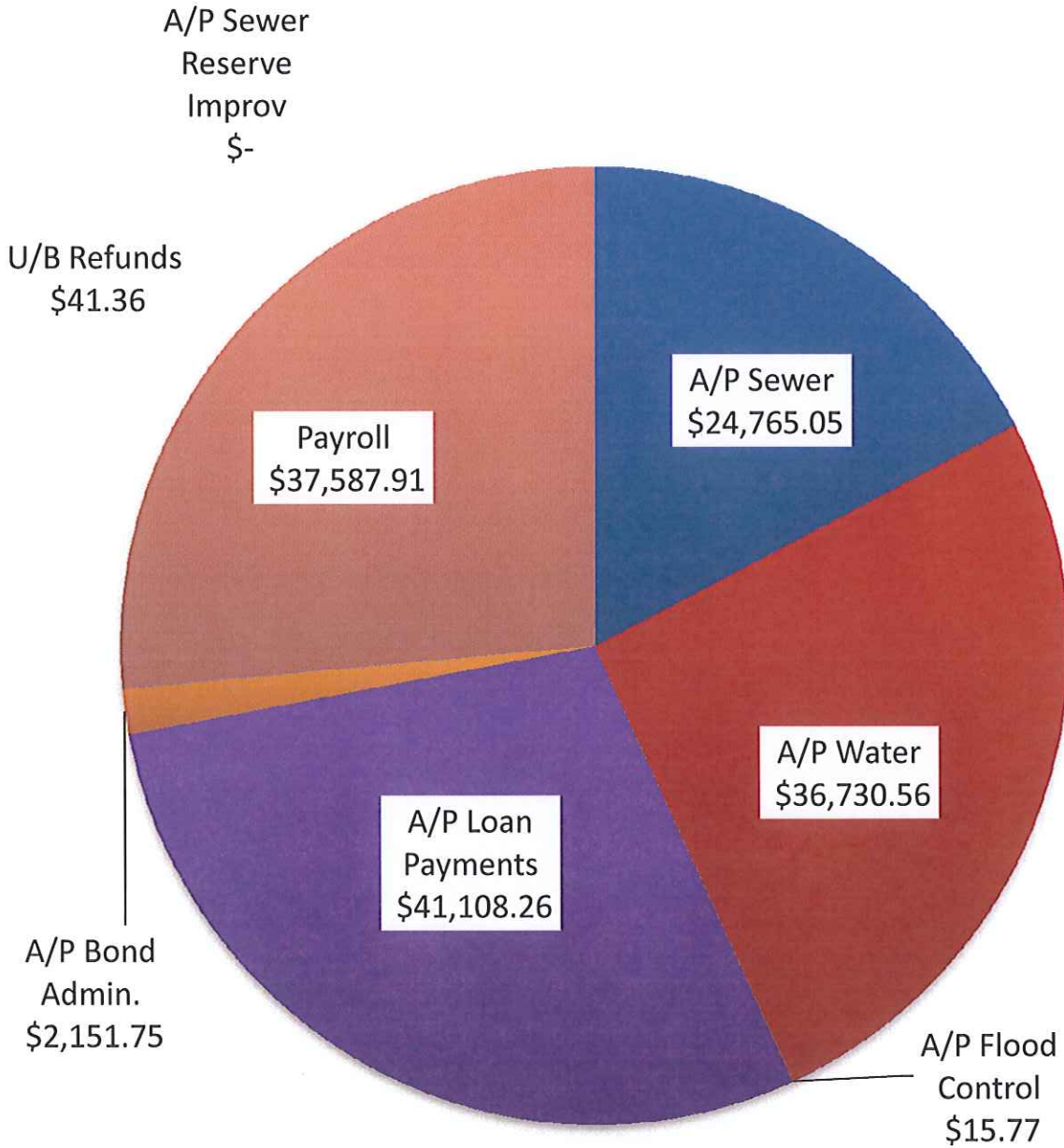
**HVLCSD Deposit Summary**

<b>Cash</b>	<b>\$ 288,158.63</b>
<b>Transfers:</b>	
<b>Money Market</b>	<b>\$ 50,000.00</b>
<b>Total Deposits</b>	<b>\$ 338,158.63</b>

**HVLCSD Expenditure Summary**

<b>Accounts Payable</b>	
<b>120 - Sewer</b>	<b>\$ 24,765.05</b>
<b>130 - Water</b>	<b>\$ 36,730.56</b>
<b>140 - Flood Control</b>	<b>\$ 15.77</b>
<b>175 - FEMA Fund</b>	<b>\$ -</b>
<b>215 - USDA Sewer Bond</b>	<b>\$ -</b>
<b>217 - State Loan</b>	<b>\$ -</b>
<b>218 - CIEDB</b>	<b>\$ 41,108.26</b>
<b>219 - USDA Solar Project</b>	<b>\$ -</b>
<b>375 - Sewer Reserve Improvement</b>	<b>\$ -</b>
<b>711 - Bond Administration</b>	<b>\$ 2,151.75</b>
<b>Total AP</b>	<b>\$ 104,771.39</b>
<b>U/B Refunds</b>	<b>\$ 41.36</b>
<b>Total Payroll</b>	<b>\$ 37,587.91</b>
<b>Total Warrants</b>	<b>\$ 142,400.66</b>

**Hidden Valley Lake CSD  
Warrants  
July 31, 2012  
\$142,401**



- |                            |                     |
|----------------------------|---------------------|
| ■ A/P Sewer                | ■ A/P Water         |
| ■ A/P Flood Control        | ■ A/P Loan Payments |
| ■ A/P Sewer Reserve Improv | ■ A/P Bond Admin.   |
| ■ U/B Refunds              | ■ Payroll           |



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 7/01/2012 THRU 7/31/2012  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

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<b>BANK DRAFT:</b>									
1010	7/13/2012	BANK-DRAFT		US DEPARTMENT OF THE TREASURY	3,581.92CR	POSTED	A	7/13/2012	
1010	7/27/2012	BANK-DRAFT		US DEPARTMENT OF THE TREASURY	3,586.58CR	POSTED	A	7/27/2012	
1010	7/27/2012	BANK-DRAFT	000001	US DEPARTMENT OF THE TREASURY	26.60CR	POSTED	A	7/27/2012	
<b>CHECK:</b>									
1010	7/06/2012	CHECK	030127	MEDIACOM	75.90CR	POSTED	A	7/12/2012	
1010	7/06/2012	CHECK	030128	NBS GOVERNMENT FINANCE GROUP	2,151.75CR	POSTED	A	7/10/2012	
1010	7/13/2012	CHECK	030129	WHITE, DENNIS E	1,808.08CR	POSTED	P	7/31/2012	
1010	7/13/2012	CHECK	030130	DIRECTV	89.99CR	POSTED	A	7/17/2012	
1010	7/13/2012	CHECK	030131	ACWA JOINT POWERS INSURANCE AU	658.82CR	POSTED	A	7/18/2012	
1010	7/13/2012	CHECK	030132	RICOH AMERICAS CORPORATION	1,658.84CR	POSTED	A	7/20/2012	
1010	7/13/2012	CHECK	030133	SPECIAL DISTRICT RISK MANAGEME	19,941.69CR	POSTED	A	7/18/2012	
1010	7/13/2012	CHECK	030134	WELLS FARGO BANK, N.A.	41,108.26CR	POSTED	A	7/18/2012	
***	1010	7/13/2012	CHECK	030148	CALIFORNIA PUBLIC EMPLOYEES RE	6,424.87CR	POSTED	A	7/18/2012
1010	7/13/2012	CHECK	030149	SACRAMENTO DEPT OF CHILD SUPPO	138.46CR	POSTED	A	7/17/2012	
1010	7/13/2012	CHECK	030150	STATE OF CALIFORNIA EMPLOYMENT	1,029.69CR	POSTED	A	7/16/2012	
1010	7/13/2012	CHECK	030151	VARIABLE ANNUITY LIFE INSURANC	150.00CR	POSTED	A	7/16/2012	
1010	7/20/2012	CHECK	030152	ITRON	1,144.82CR	POSTED	A	7/24/2012	
1010	7/20/2012	CHECK	030153	OFFICE DEPOT	321.12CR	POSTED	A	7/24/2012	
1010	7/20/2012	CHECK	030154	TYLER TECHNOLOGY	121.00CR	POSTED	A	7/24/2012	
1010	7/20/2012	CHECK	030155	U.S. GEOLOGICAL SURVEY	3,387.50CR	POSTED	A	7/30/2012	
1010	7/20/2012	CHECK	030156	AT&T	1,079.22CR	POSTED	A	7/25/2012	
1010	7/20/2012	CHECK	030157	MENDO MILL CLEARLAKE	73.75CR	POSTED	A	7/24/2012	
1010	7/20/2012	CHECK	030158	NAPA AUTO PARTS	309.63CR	POSTED	A	7/24/2012	
1010	7/20/2012	CHECK	030159	PATRICIA WILKINSON	99.90CR	POSTED	A	7/20/2012	
1010	7/20/2012	CHECK	030160	VERIZON WIRELESS	1,054.48CR	POSTED	A	7/26/2012	
***	1010	7/27/2012	CHECK	030166	WHITE, DENNIS E	1,985.30CR	POSTED	P	7/31/2012
1010	7/27/2012	CHECK	030167	WHITE, DENNIS E	1,353.30CR	POSTED	P	7/27/2012	
1010	7/27/2012	CHECK	030168	CALIFORNIA RURAL WATER ASSOCIA	807.00CR	CLEARED	A	8/02/2012	
1010	7/27/2012	CHECK	030169	DENNIS CARL	150.00CR	POSTED	A	7/31/2012	
1010	7/27/2012	CHECK	030170	MICHELLE HAMILTON	625.00CR	CLEARED	A	8/13/2012	
1010	7/27/2012	CHECK	030171	OFFICE DEPOT	77.19CR	CLEARED	A	8/01/2012	
1010	7/27/2012	CHECK	030172	REDFORD SERVICES	950.00CR	CLEARED	A	8/09/2012	
1010	7/27/2012	CHECK	030173	SPECIAL DISTRICT LEADERSHIP	65.00CR	CLEARED	A	8/10/2012	
1010	7/27/2012	CHECK	030174	UNDERGROUND SERVICE ALERT OF N	235.50CR	CLEARED	A	8/06/2012	
1010	7/27/2012	CHECK	030175	CLEARLAKE LAVA, INC.	596.16CR	POSTED	A	7/31/2012	
1010	7/27/2012	CHECK	030176	JIM JONAS INC.	910.55CR	POSTED	A	7/31/2012	
1010	7/27/2012	CHECK	030177	PACE SUPPLY CORP	3,898.77CR	POSTED	A	7/31/2012	
1010	7/27/2012	CHECK	030178	USA BLUE BOOK	985.98CR	CLEARED	A	8/01/2012	
1010	7/27/2012	CHECK	030179	CALIFORNIA PUBLIC EMPLOYEES RE	5,984.66CR	CLEARED	A	8/01/2012	
1010	7/27/2012	CHECK	030180	SACRAMENTO DEPT OF CHILD SUPPO	138.46CR	POSTED	A	7/31/2012	
1010	7/27/2012	CHECK	030181	STATE OF CALIFORNIA EMPLOYMENT	1,023.69CR	CLEARED	A	8/01/2012	
1010	7/27/2012	CHECK	030182	VARIABLE ANNUITY LIFE INSURANC	150.00CR	POSTED	A	7/31/2012	

DEPOSIT:

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 7/01/2012 THRU 7/31/2012  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

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1010	7/02/2012	DEPOSIT	000002	CREDIT CARD 7/02/2012	339.08	POSTED	C	7/06/2012
1010	7/02/2012	DEPOSIT	000003	REGULAR DAILY POST 7/02/2012	779.85	POSTED	C	7/03/2012
1010	7/03/2012	DEPOSIT		CREDIT CARD 7/03/2012	72.10	POSTED	C	7/06/2012
1010	7/03/2012	DEPOSIT	000001	CREDIT CARD 7/03/2012	248.34	POSTED	C	7/06/2012
1010	7/03/2012	DEPOSIT	000002	REGULAR DAILY POST 7/03/2012	1,402.44	POSTED	C	7/05/2012
1010	7/05/2012	DEPOSIT		CREDIT CARD 7/05/2012	439.49	POSTED	C	7/10/2012
1010	7/05/2012	DEPOSIT	000001	REGULAR DAILY POST 7/05/2012	1,082.10	POSTED	C	7/06/2012
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1010	7/06/2012	DEPOSIT	000002	REGULAR DAILY POST 7/06/2012	608.09	POSTED	C	7/09/2012
1010	7/09/2012	DEPOSIT		CREDIT CARD 7/09/2012	72.10	POSTED	C	7/10/2012
1010	7/09/2012	DEPOSIT	000001	CREDIT CARD 7/09/2012	85.17	POSTED	C	7/12/2012
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1010	7/10/2012	DEPOSIT	000002	REGULAR DAILY POST 7/10/2012	19,622.01	POSTED	C	7/11/2012
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1010	7/17/2012	DEPOSIT		CREDIT CARD 7/17/2012	600.78	POSTED	C	7/20/2012
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1010	7/17/2012	DEPOSIT	000002	CREDIT CARD 7/17/2012	411.18	POSTED	C	7/27/2012
1010	7/18/2012	DEPOSIT		CREDIT CARD 7/18/2012	2,558.71	POSTED	C	7/23/2012
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1010	7/19/2012	DEPOSIT		CREDIT CARD 7/19/2012	104.50	POSTED	C	7/24/2012
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1010	7/20/2012	DEPOSIT		DRAFT POSTING	6,138.41	POSTED	U	7/23/2012
1010	7/20/2012	DEPOSIT	000001	CREDIT CARD 7/20/2012	483.81	POSTED	C	7/24/2012
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1010	7/20/2012	DEPOSIT	000003	CREDIT CARD 7/20/2012	241.64	POSTED	C	7/24/2012
1010	7/23/2012	DEPOSIT		CC DRAFT POSTING	13,537.04	POSTED	U	7/26/2012

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 7/01/2012 THRU 7/31/2012  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1010	7/23/2012	DEPOSIT	000003	CREDIT CARD 7/23/2012	508.85	POSTED	C	7/26/2012
1010	7/24/2012	DEPOSIT		CREDIT CARD 7/24/2012	1,164.10	POSTED	C	7/27/2012
1010	7/24/2012	DEPOSIT	000001	REGULAR DAILY POST 7/24/2012	6,201.97	POSTED	C	7/25/2012
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1010	7/26/2012	DEPOSIT	000002	REGULAR DAILY POST 7/26/2012	9,706.54	POSTED	C	7/27/2012
1010	7/27/2012	DEPOSIT		CREDIT CARD 7/27/2012	508.62	POSTED	C	7/31/2012
1010	7/27/2012	DEPOSIT	000001	CREDIT CARD 7/27/2012	3,342.02	POSTED	C	7/31/2012
1010	7/27/2012	DEPOSIT	000002	REGULAR DAILY POST 7/27/2012	11,398.22	POSTED	C	7/30/2012
1010	7/30/2012	DEPOSIT		CREDIT CARD 7/30/2012	1,436.19	POSTED	C	7/31/2012
1010	7/30/2012	DEPOSIT	000001	CREDIT CARD 7/30/2012	3,047.48	CLEARED	C	8/02/2012
1010	7/30/2012	DEPOSIT	000002	REGULAR DAILY POST 7/30/2012	47,471.78	POSTED	C	7/31/2012
1010	7/31/2012	DEPOSIT		CREDIT CARD 7/31/2012	5,259.99	CLEARED	C	8/03/2012
1010	7/31/2012	DEPOSIT	000001	REGULAR DAILY POST 7/31/2012	24,957.95	CLEARED	C	8/01/2012
1010	7/31/2012	DEPOSIT	000002	CREDIT CARD 7/31/2012	546.53	CLEARED	C	8/06/2012
1010	7/31/2012	DEPOSIT	000003	CREDIT CARD 7/31/2012	169.54	CLEARED	C	8/06/2012
<b>EFT:</b>								
1010	7/10/2012	EFT		Fund Transfer to Cover Deficit	50,000.00	POSTED	G	7/31/2012
<b>MISCELLANEOUS:</b>								
1010	7/13/2012	MISC.		PAYROLL DIRECT DEPOSIT	16,733.10CR	POSTED	P	7/31/2012
1010	7/26/2012	MISC.		PAYROLL DIRECT DEPOSIT	188.70CR	POSTED	P	7/26/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	18,570.35CR	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	174.96	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	2,929.69	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	1,411.88	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	1,490.58	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	3,319.73	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	2,309.82	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	1,714.19	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	1,317.60	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	1,087.99	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	1,344.98	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	16,872.73CR	POSTED	P	7/27/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	2,485.30	POSTED	P	7/31/2012
1010	7/27/2012	MISC.		PAYROLL DIRECT DEPOSIT	968.93	POSTED	P	7/31/2012
1010	7/31/2012	MISC.		Correct Credit Card	144.20CR	POSTED	G	7/31/2012

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 7/01/2012 THRU 7/31/2012  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
<b>MISCELLANEOUS:</b>								
1010	7/31/2012	MISC.	000001	Correct Credit Card	457.27CR	POSTED	G	7/31/2012
<b>SERVICE CHARGE:</b>								
1010	7/19/2012	SERV-CHG		July ETS PCI Compliance Fee	108.00CR	POSTED	G	7/31/2012
1010	7/19/2012	SERV-CHG	000001	July ETS PCI Compliance Fee	108.00CR	POSTED	G	7/31/2012
1010	7/19/2012	SERV-CHG	000002	July ETS PCI Compliance Fee	108.00CR	POSTED	G	7/31/2012
<b>TOTALS FOR ACCOUNT 1010</b>				CHECK	TOTAL:	102,764.33CR		
				DEPOSIT	TOTAL:	288,158.63		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	32,410.70CR		
				SERVICE CHARGE	TOTAL:	324.00CR		
				EFT	TOTAL:	50,000.00		
				BANK-DRAFT	TOTAL:	7,195.10CR		
<b>TOTALS FOR POOLED CASH FUND</b>				CHECK	TOTAL:	102,764.33CR		
				DEPOSIT	TOTAL:	288,158.63		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	32,410.70CR		
				SERVICE CHARGE	TOTAL:	324.00CR		
				EFT	TOTAL:	50,000.00		
				BANK-DRAFT	TOTAL:	7,195.10CR		

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL	G/L		G/L	G/L
			AMOUNT	1099	ACCT NO#	NAME	AMOUNT
01-1722	US DEPARTMENT OF THE TREA	000000	7,195.10	N	120 2091	FIT PAYABLE	2,795.46
					120 2093	SOCIAL SECURITY PAYABL	117.28
					120 2094	MEDICARE PAYABLE	360.85
					120 5-10-5010	SALARIES & WAGES	314.99
					120 5-20-5010	SALARIES & WAGES	43.44
					120 5-30-5010	SALARIES & WAGES	168.69
					120 5-40-5010	DIRECTORS COMPENSATION	6.88
					130 2091	FIT PAYABLE	2,626.04
					130 2093	SOCIAL SECURITY PAYABL	4.62
					130 2094	MEDICARE PAYABLE	375.03
					130 5-10-5010	SALARIES & WAGES	108.26
					130 5-20-5010	SALARIES & WAGES	53.12
					130 5-30-5010	SALARIES & WAGES	199.63
					130 5-35-5010	SALARIES & WAGES	12.39
					130 5-40-5010	DIRECTORS COMPENSATION	8.42
01-1392	MEDIACOM	030127	75.90	N	120 5-00-5110	CONTRACTUAL SERVICES	36.44
					130 5-00-5110	CONTRACTUAL SERVICES	39.46
01-19	NBS GOVERNMENT FINANCE GR	030128	2,151.75	N	711 5-00-5110	CONTRACTUAL SERVICES	2,151.75
01-2692	DIRECTV	030130	89.99	N	120 5-00-5110	CONTRACTUAL SERVICES	43.20
					130 5-00-5110	CONTRACTUAL SERVICES	46.79
01-1961	ACWA JOINT POWERS INSURAN	030131	658.82	N	120 5-00-5020	EMPLOYEE BENEFITS	278.31
					130 5-00-5020	EMPLOYEE BENEFITS	380.51
01-2638	RICOH AMERICAS CORPORATIO	030132	1,658.84	N	120 5-00-5110	CONTRACTUAL SERVICES	796.24
					130 5-00-5110	CONTRACTUAL SERVICES	862.60
01-1705	SPECIAL DISTRICT RISK MAN	030133	19,941.69	N	120 5-00-5025	RETIREE HEALTH BENEFIT	1,113.90
					120 5-10-5020	EMPLOYEE BENEFITS	747.78
					120 5-20-5020	EMPLOYEE BENEFITS	1,322.99
					120 5-30-5020	EMPLOYEE BENEFITS	2,933.58
					120 5-40-5020	EMPLOYEE BENEFITS	2,789.60
					130 5-00-5025	RETIREE HEALTH BENEFIT	1,113.90
					130 5-10-5020	EMPLOYEE BENEFITS	3,852.70
					130 5-20-5020	EMPLOYEE BENEFITS	1,880.87
					130 5-30-5020	EMPLOYEE BENEFITS	4,170.60
					140 5-10-5020	EMPLOYEE BENEFITS	2.35
					140 5-20-5020	EMPLOYEE BENEFITS	4.17
					140 5-30-5020	EMPLOYEE BENEFITS	9.25
01-2276	WELLS FARGO BANK, N.A.	030134	41,108.26	N	218 5-00-5522	INTEREST ON LONG-TERM	41,108.26
01-21	CALIFORNIA PUBLIC EMPLOYE	030148	6,424.87	N	120 2088	SURVIVOR BENEFITS - PE	4.45
					120 2090	PERS PAYABLE	1,040.96
					120 5-10-5021	RETIREMENT EXPENSES	672.40
					120 5-20-5021	RETIREMENT EXPENSES	273.24
					120 5-30-5021	RETIREMENT EXPENSES	976.10
					130 2088	SURVIVOR BENEFITS - PE	5.78
					130 2090	PERS PAYABLE	1,204.62
					130 5-10-5021	RETIREMENT EXPENSES	672.40
					130 5-20-5021	RETIREMENT EXPENSES	333.94

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL	G/L		G/L	G/L
			AMOUNT	1099	ACCT NO#	NAME	AMOUNT
01-21	CALIFORNIA PUBLIC EMPLOYE	030148	6,424.87	N	** (CONTINUED) **		
					130 5-30-5021	RETIREMENT EXPENSES	1,096.40
					130 5-35-5021	RETIREMENT EXPENSES	144.58
01-2618	SACRAMENTO DEPT OF CHILD	030149	138.46	N	120 2089	WAGE ASSIGNMENTS	20.99
					130 2089	WAGE ASSIGNMENTS	117.47
01-11	STATE OF CALIFORNIA EMPLO	030150	1,029.69	N	120 2092	CIT PAYBLE	351.01
					120 2095	S D I PAYABLE	121.98
					130 2092	CIT PAYABLE	422.97
					130 2095	S D I PAYABLE	133.73
01-1530	VARIABLE ANNUITY LIFE INS	030151	150.00	N	120 2099	DEFERRED COMP - PLAN 4	41.93
					130 2099	DEFERRED COMP - PLAN 4	108.07
01-2067	ITRON	030152	1,144.82	N	130 5-00-5110	CONTRACTUAL SERVICES	1,144.82
01-2684	OFFICE DEPOT	030153	321.12	N	120 5-10-5090	OFFICE SUPPLIES	160.56
					130 5-10-5090	OFFICE SUPPLIES	160.56
01-2585	TYLER TECHNOLOGY	030154	121.00	N	120 5-00-5110	CONTRACTUAL SERVICES	58.08
					130 5-00-5110	CONTRACTUAL SERVICES	62.92
01-1589	U.S. GEOLOGICAL SURVEY	030155	3,387.50	N	130 5-00-5198	ANNUAL OPERATING FEES	3,387.50
01-8	AT&T	030156	1,079.22	N	120 5-00-5191	TELEPHONE	539.61
					130 5-00-5191	TELEPHONE	539.61
01-2541	MENDO MILL CLEARLAKE	030157	73.75	N	120 5-00-5148	OPERATING SUPPLIES	18.86
					120 5-00-5312	TOOLS - FIELD	5.38
					130 5-00-5148	OPERATING SUPPLIES	18.85
					130 5-00-5150	REPAIR & REPLACE	25.28
					130 5-00-5312	TOOLS - FIELD	5.38
01-2749	NAPA AUTO PARTS	030158	309.63	N	120 5-00-5061	VEHICLE MAINT	154.82
					130 5-00-5061	VEHICLE MAINT	154.81
01-2607	PATRICIA WILKINSON	030159	99.90	N	120 5-20-5170	TRAVEL MILEAGE	18.73
					130 5-20-5170	TRAVEL MILEAGE	81.17
01-2598	VERIZON WIRELESS	030160	1,054.48	N	120 5-00-5191	TELEPHONE	527.25
					130 5-00-5191	TELEPHONE	527.23
01-1531	CALIFORNIA RURAL WATER AS	030168	807.00	N	130 5-00-5080	MEMBERSHIP & SUBSCRIPT	807.00
01-1	MISCELLANEOUS VENDOR	030169	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-2699	MICHELLE HAMILTON	030170	625.00	Y	120 5-00-5110	CONTRACTUAL SERVICES	300.00
					130 5-00-5110	CONTRACTUAL SERVICES	325.00
01-2684	OFFICE DEPOT	030171	77.19	N	120 5-10-5090	OFFICE SUPPLIES	77.19
01-2700	REDFORD SERVICES	030172	950.00	Y	120 5-00-5110	CONTRACTUAL SERVICES	456.00
					130 5-00-5110	CONTRACTUAL SERVICES	494.00

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR	030173	65.00	N	120 5-40-5176	DIRECTOR TRAINING	26.00
					130 5-40-5176	DIRECTOR TRAINING	39.00
01-1249	UNDERGROUND SERVICE ALERT	030174	235.50	N	120 5-00-5080	MEMBERSHIP & SUBSCRIPT	23.55
					130 5-00-5080	MEMBERSHIP & SUBSCRIPT	211.95
01-1479	CLEARLAKE LAVA, INC.	030175	596.16	N	120 5-00-5155	MAINT BLDG & GROUNDS	596.16
01-112	JIM JONAS INC.	030176	910.55	N	120 5-00-5060	GASOLINE, OIL & FUEL	455.28
					130 5-00-5061	VEHICLE MAINT	455.27
01-2702	PACE SUPPLY CORP	030177	3,898.77	N	130 5-00-5150	REPAIR & REPLACE	3,898.77
01-1751	USA BLUE BOOK	030178	985.98	N	120 5-00-5312	TOOLS - FIELD	505.44
					130 5-00-5148	OPERATING SUPPLIES	480.54
01-21	CALIFORNIA PUBLIC EMPLOYE	030179	5,984.66	N	120 2088	SURVIVOR BENEFITS - PE	4.91
					120 2090	PERS PAYABLE	956.94
					120 5-10-5021	RETIREMENT EXPENSES	672.40
					120 5-20-5021	RETIREMENT EXPENSES	273.24
					120 5-30-5021	RETIREMENT EXPENSES	998.08
					130 2088	SURVIVOR BENEFITS - PE	5.32
					130 2090	PERS PAYABLE	1,009.72
					130 5-10-5021	RETIREMENT EXPENSES	672.40
					130 5-20-5021	RETIREMENT EXPENSES	333.94
					130 5-30-5021	RETIREMENT EXPENSES	1,057.71
01-2618	SACRAMENTO DEPT OF CHILD	030180	138.46	N	120 2089	WAGE ASSIGNMENTS	4.59
					130 2089	WAGE ASSIGNMENTS	133.87
01-11	STATE OF CALIFORNIA EMPLO	030181	1,023.69	N	120 2092	CIT PAYBLE	366.43
					120 2095	S D I PAYABLE	125.98
					130 2092	CIT PAYABLE	407.47
					130 2095	S D I PAYABLE	123.81
01-1530	VARIABLE ANNUITY LIFE INS	030182	150.00	N	120 2099	DEFERRED COMP - PLAN 4	66.88
					130 2099	DEFERRED COMP - PLAN 4	83.12

1099 ELIGIBLE 2 1,575.00  
1099 EXEMPT 34 103,237.75

\*\*\* REPORT TOTALS \*\*\* 36 104,812.75

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER ACCOUNT NAME AMOUNT

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2088	SURVIVOR BENEFITS - PERS 4TH L	9.36
120 2089	WAGE ASSIGNMENTS	25.58
120 2090	PERS PAYABLE	1,997.90
120 2091	FIT PAYABLE	2,795.46
120 2092	CIT PAYBLE	717.44
120 2093	SOCIAL SECURITY PAYABLE	117.28
120 2094	MEDICARE PAYABLE	360.85
120 2095	S D I PAYABLE	247.96
120 2099	DEFERRED COMP - PLAN 457 PAY	108.81
120 5-00-5020	EMPLOYEE BENEFITS	278.31
120 5-00-5025	RETIREE HEALTH BENEFITS	1,113.90
120 5-00-5060	GASOLINE, OIL & FUEL	455.28
120 5-00-5061	VEHICLE MAINT	154.82
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	23.55
120 5-00-5110	CONTRACTUAL SERVICES	1,689.96
120 5-00-5148	OPERATING SUPPLIES	18.86
120 5-00-5155	MAINT BLDG & GROUNDS	596.16
120 5-00-5191	TELEPHONE	1,066.86
120 5-00-5312	TOOLS - FIELD	510.82
120 5-10-5010	SALARIES & WAGES	314.99
120 5-10-5020	EMPLOYEE BENEFITS	747.78
120 5-10-5021	RETIREMENT EXPENSES	1,344.80
120 5-10-5090	OFFICE SUPPLIES	237.75
120 5-20-5010	SALARIES & WAGES	43.44
120 5-20-5020	EMPLOYEE BENEFITS	1,322.99
120 5-20-5021	RETIREMENT EXPENSES	546.48
120 5-20-5170	TRAVEL MILEAGE	18.73
120 5-30-5010	SALARIES & WAGES	168.69
120 5-30-5020	EMPLOYEE BENEFITS	2,933.58
120 5-30-5021	RETIREMENT EXPENSES	1,974.18
120 5-40-5010	DIRECTORS COMPENSATION	6.88
120 5-40-5020	EMPLOYEE BENEFITS	2,789.60
120 5-40-5176	DIRECTOR TRAINING	26.00
	** FUND TOTAL **	24,765.05
130 2088	SURVIVOR BENEFITS - PERS 4TH L	11.10
130 2089	WAGE ASSIGNMENTS	251.34
130 2090	PERS PAYABLE	2,214.34
130 2091	FIT PAYABLE	2,626.04
130 2092	CIT PAYABLE	830.44
130 2093	SOCIAL SECURITY PAYABLE	4.62
130 2094	MEDICARE PAYABLE	375.03
130 2095	S D I PAYABLE	257.54
130 2099	DEFERRED COMP - PLAN 457 PAYAB	191.19
130 5-00-5020	EMPLOYEE BENEFITS	380.51
130 5-00-5025	RETIREE HEALTH BENEFITS	1,113.90
130 5-00-5061	VEHICLE MAINT	610.08



VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	1,018.95
130 5-00-5110	CONTRACTUAL SERVICES	2,975.59
130 5-00-5148	OPERATING SUPPLIES	499.39
130 5-00-5150	REPAIR & REPLACE	3,924.05
130 5-00-5191	TELEPHONE	1,066.84
130 5-00-5198	ANNUAL OPERATING FEES	3,387.50
130 5-00-5312	TOOLS - FIELD	5.38
130 5-00-5505	WATER CONSERVATION	150.00
130 5-10-5010	SALARIES & WAGES	108.26
130 5-10-5020	EMPLOYEE BENEFITS	3,852.70
130 5-10-5021	RETIREMENT EXPENSES	1,344.80
130 5-10-5090	OFFICE SUPPLIES	160.56
130 5-20-5010	SALARIES & WAGES	53.12
130 5-20-5020	EMPLOYEE BENEFITS	1,880.87
130 5-20-5021	RETIREMENT EXPENSES	667.88
130 5-20-5170	TRAVEL MILEAGE	81.17
130 5-30-5010	SALARIES & WAGES	199.63
130 5-30-5020	EMPLOYEE BENEFITS	4,170.60
130 5-30-5021	RETIREMENT EXPENSES	2,154.11
130 5-35-5010	SALARIES & WAGES	12.39
130 5-35-5021	RETIREMENT EXPENSES	144.58
130 5-40-5010	DIRECTORS COMPENSATION	8.42
130 5-40-5176	DIRECTOR TRAINING	39.00
	** FUND TOTAL **	36,771.92
140 5-10-5020	EMPLOYEE BENEFITS	2.35
140 5-20-5020	EMPLOYEE BENEFITS	4.17
140 5-30-5020	EMPLOYEE BENEFITS	9.25
	** FUND TOTAL **	15.77
218 5-00-5522	INTEREST ON LONG-TERM DEBT	41,108.26
	** FUND TOTAL **	41,108.26
711 5-00-5110	CONTRACTUAL SERVICES	2,151.75
	** FUND TOTAL **	2,151.75
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	** TOTAL **	104,812.75

NO ERRORS

SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake  
VENDOR: ALL  
BANK: ALL  
VENDOR CLASS(ES): ALL CLASSES  
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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

                          =====PAYMENT DATES=====      =====ITEM DATES=====      =====POSTING DATES=====  
PAID ITEMS DATES      : 7/01/2012 THRU 7/31/2012      0/00/0000 THRU 99/99/9999      0/00/0000 THRU 99/99/9999

-----  
PRINT OPTIONS

REPORT SEQUENCE: CHECK  
G/L EXPENSE DISTRIBUTION: YES  
CHECK RANGE: 000000 THRU 999999  
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**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Authorize Interim General Manager to execute master service agreement between HVLCSD and GHD for continuing engineering services on a task order basis

---

**RECOMMENDATIONS:**

Authorize Interim General Manager to execute master service agreement between HVLCSD and GHD for continuing engineering services, on a task order basis.

**FINANCIAL IMPACT:**

No direct financial impact. The master service agreement provides the contractual framework by which work orders, which will describe the scope and budget of specific work assignments, will be formulated and completed throughout the three-year term of the master agreement. All work orders will be subject to review and approval by the Board.

**BACKGROUND:**

The District has maintained a long standing working relationship with Winzler & Kelly Consulting Engineers, who have recently become an operating unit of GHD, a large multidisciplinary consulting company based in Australia. For the most part, the individuals who have worked on District projects while employed by Winzler & Kelly Consulting Engineers have become employees of GHD, and it is anticipated that they will continue to be available to work on District projects, but now as GHD employees.

Given the recent corporate restructuring of Winzler & Kelly Consultant Engineers, an updated master agreement with the successor company, GHD, is appropriate. District Counsel has reviewed and commented on prior drafts of the master agreement, and counsel's comments have been incorporated into the attached version of the master agreement prepared by GHD

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<input type="checkbox"/>	APPROVED AS RECOMMENDED	<input type="checkbox"/>	OTHER (SEE BELOW)
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Modification to recommendation and/or other actions:

I, Tami Ipsen, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2012 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Secretary to the Board



**AGREEMENT  
BETWEEN**

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**AND**

**GHD**

**FOR  
SERVICES**

**ON A TASK ORDER BASIS**

**Owner Reference Number**

**GHD Reference Number 02053 - Master**

**August, 2012**



**GHD – USA**

## Services Agreement on a Task Order Basis

**General Details:**

Name	Master Agreement
Assignments Are	As Requested on a Task Order Basis
"OWNER" and the "Client" means	Hidden Valley Lake Community Services District 19400 Hartmann Road Hidden Valley, CA. 95467 (707)-987-9201
OWNER's Designated Representative(s) is	Roland Sanford (707)-987-9201 rsanford@hiddenvalleylakecsd.com
OWNER's Authorized Signer is	Roland Sanford, Interim District Manager
"GHD" means	GHD Inc. 2235 Mercury Way, Suite 150 Santa Rosa, CA. 95407 (707) 523-1010
GHD's Designated Representative is	Jim Winter Project Manager (707) 523-1010 Jim.Winter@ghd.com
GHD's Authorized Signer is	Alex J. Culick Managing Principal (707) 523-1010 Alex.Culick@ghd.com

**Services:**

On a Task Order Basis, as further defined in Exhibit A, as amended.

**Fees:**

Per Task Order, as further defined in Exhibit A, as amended from time-to-time.

**Period of Service:**

Term of Agreement: The term of this Agreement shall be for a period commencing on June 19, 2012 (date) and ending on June 19, 2015 (date) unless terminated earlier or extended, as provided for herein.  
Period of service for each Task Order to be further defined in Exhibit A, as amended

**Additional Exhibits: (Please list all additional exhibits (if any) that are included in this Agreement)**



Duly authorized representatives to execute this Agreement:

**On Behalf of GHD:**

	Alex J. Culick	Managing Principal	
(Signature)	(Print name)	(Title)	(Date)

**On Behalf of OWNER:**

	Roland Sanford	Interim District Manager	
(Signature)	(Print name)	(Title)	(Date)

**Additional Signatures, if required:**

(Signature)	(Print name)	(Title)	(Date)
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(Signature)	(Print name)	(Title)	(Date)
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## Services Agreement on a Task Order Basis

From time to time Owner may request that GHD provide services for Specific Projects. Each such engagement will be documented by a Task Order. This Agreement sets forth the general terms and conditions which shall apply to all Task Orders duly executed under this Agreement.

### Services

#### 1. Scope

- (a) GHD's services will be detailed in duly executed Task Orders for each Specific Project. Each Task Order will indicate the specific tasks and functions to be performed and deliverables to be provided. All Basic and Additional Services that may be included in a Task Order are to be set forth in Exhibit A."
- (b) The general format of a Task Order is shown in Exhibit A of this Agreement.
- (c) This Agreement is not a commitment by Owner to GHD to issue any Task Orders.
- (d) GHD shall not be obligated to perform any prospective Task Order unless and until Owner and GHD agree as to the particulars of the Specific Project, GHD's services, GHD's compensation, and all other appropriate matters, and has received a duly executed Task Order

#### 2. Task Order Procedure

- (a) Owner and GHD shall agree on the scope, time for performance, and basis of compensation for each Task Order. Each duly executed Task Order shall be subject to the terms and conditions of this Agreement.
- (b) GHD will commence performance as set forth in the Task Order.

3. Not with standing any other provision of this Agreement, GHD represents that GHD has the qualifications and skills necessary to perform the services under this Agreement in a competent and professional manner, without the advice or direction of the OWNER. GHD's services will be performed in accordance with the generally accepted principles and practices applicable to GHD's trade or profession. GHD warrants that GHD and GHD's employees and sub-contractors are properly licensed, registered, and/or certified, as may be required under any applicable federal, state and local laws, statutes, ordinances, rules and regulations relating to GHD's performance of services. All services provided pursuant to this Agreement shall comply with all applicable laws and regulations. GHD will promptly advise OWNER of any change in the applicable laws, regulations, or other conditions that may affect

OWNER's program. This means GHD is able to fulfill the requirements of this Agreement. Failure to perform all the services required under this Agreement will constitute a material breach of the Agreement and may be cause for termination of the Agreement.

4. Any questions in relation to the services being provided by GHD can be directed to GHD's Job Manager.
5. Change of Scope. The scope of Services set forth in each Task Order is based on facts known at the time of execution of the Task Order. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the work progresses, facts discovered may indicate that scope should be changed. GHD will promptly inform OWNER in writing of such situations, and if the facts discovered constitute a material change in project assumptions, the parties shall renegotiate the amended scope of the Task Order as necessary.

### Information and Documents

6. OWNER shall designate and advise GHD of a person to act as OWNER's Representative for each Task Order who has complete authority with respect to the services. OWNER shall do the following in a timely manner:
  - (a) Provide all criteria and full Information as to OWNER's requirements for the work under the Task Order;
  - (b) Assist GHD by providing all available Information pertinent to the work (e.g. previous reports), all of which GHD may use and rely upon in performing the services; GHD will not be obligated to verify the accuracy of Owner provided Information unless verification is included in GHD's scope of work;
  - (c) Arrange for site and property access as required for GHD to perform the services;
  - (d) Give prompt written notice to GHD of any event that affects the scope or timing of GHD's services.

### Payment

7. Method of Payment. OWNER shall pay GHD the Fees as defined under the Task Order, or any Exhibits thereto.

Additionally, OWNER will pay for any additional approved services GHD undertakes, and any Liability, cost or expense GHD incurs, if:

- (a) The general approved scope, schedule, extent or character of Services is changed materially. In this event, the amount of compensation provided for herein shall be subject to equitable adjustment in accordance with paragraph 3, Change of Scope;
- (b) Any Information OWNER (or OWNER's employees, agents or contractors) provides to GHD is not complete and accurate;



## GHD – USA Services Agreement

- (c) Part or all of the Services are delayed or suspended (other than as a result of GHD's breach of this Agreement or the applicable Task Order);
  - (d) OWNER fails to pay an amount due under this Agreement and the applicable Task Order; or
  - (e) OWNER ends the Task Order before GHD has completed the services.
8. GHD will submit monthly invoices for services rendered and payment will be made within 30 days of OWNER's receipt of such invoices. Interest at 1% per month will be charged on all past due amounts. When the Fees are on the basis of a lump sum, fixed fee, or a percentage of construction cost for the Project, GHD's invoices will be based upon GHD's estimate of the proportion of the services actually completed at the date of the invoice. If OWNER objects to any invoice submitted by GHD, OWNER shall so advise GHD in writing giving reasons therefore within fourteen (14) days of receipt of such invoice. If no such objection is made, the invoice will be considered acceptable by OWNER.

### Insurance

9. GHD shall maintain continuously during the life of this Agreement and any Task Order hereunder the following minimum insurance requirements:
- (a) Workers' Compensation Insurance with statutory limits;
  - (b) General Liability insurance shall cover bodily injury, property damage and personal injury liability arising from premises operations, independent contractors, products-completed operations, personal & advertising injury and contractual liability. GHD shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, either the general aggregate limit shall apply separately to this project location, or the general aggregate limit shall be twice the required occurrence limit.
  - (c) Automobile Liability Insurance covering all owned, non-owned, or hired vehicles used by GHD with limits of not less than \$1,000,000 applicable to bodily injury, sickness, or death of any one person per occurrence and \$1,000,000 for loss of or damage to property in any one occurrence;
  - (d) Professional Liability/Errors and Omissions insurance appropriate to the GHD's profession, with limits not less than \$2,000,000 each claim and \$2,000,000 aggregate. If the professional liability/errors and omissions insurance is written on a claims made form: (a) The retroactive date must be shown and must be before the date of the contract or the beginning of work; (b) Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract work; and (c) If coverage is cancelled or non-renewed and not replaced with another claims made policy form with a retroactive date prior to the contract effective date, the GHD must purchase extended period coverage for a minimum of three (3) years after completion of work.
- (e) If the GHD maintains higher limits than the minimums shown above, the OWNER shall be entitled to coverage for the higher limits maintained by GHD.
10. The policies under 7. (b) and 7. (c) above shall: (1) name OWNER as an Additional Insured; and (2) be endorsed to be primary and non-contributory to any other insurance maintained by OWNER.
11. GHD will provide OWNER with satisfactory evidence of the above insurances upon request.

### Total Liability for Damages

12. (a) Notwithstanding any other provisions of this Agreement, but subject to clause 10(b) below, to the maximum extent permitted by law, the total aggregate Liability of GHD to OWNER and/or anyone claiming by, through, or under OWNER, for any specific Task Order, shall be limited to the amounts set out in clause 9 for the relevant insurance policy or, if no insurance is applicable, to \$1,000,000.
- (b) With respect to professional errors or omissions only, notwithstanding any other provision of this Agreement, to the maximum extent permitted by law, the total aggregate Liability of GHD to OWNER and/or anyone claiming by, through, or under OWNER, for any specific Task Order, for all Liabilities arising out of, or resulting from the professional errors or omissions of GHD in the performance or non-performance of the services shall be limited to \$3,000,000, or the total Fees actually paid to GHD under this Agreement, whichever is greater.
- (c) Neither party to this Agreement shall be liable to the other for any indirect, special, incidental, punitive or consequential damages, including but not limited to loss of profits, arising in connection with the performance or non-performance of this Agreement or any Task Order hereunder.

### Intellectual Property

13. All Documents prepared or furnished by GHD are instruments of service in respect of the Project and GHD shall retain an ownership and property interest therein whether or not a Project is completed. Any reuse without written verification or adaptation by GHD for the specific purpose intended will be at OWNER's sole risk and without Liability or legal exposure to GHD, and OWNER





shall indemnify and hold harmless GHD from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

Notwithstanding the foregoing, the plan specifications and documents prepared by GHD at the behest of OWNER shall be the property of the owner and may be referred to or used and adapted by the OWNER with regard to any additional projects of the owner at no additional cost to the OWNER.

**Confidentiality, documents and information**

14. GHD agrees to keep confidential and not disclose to any person or entity, other than GHD's employees and subcontractors, without the prior written consent of OWNER (which consent shall not be unreasonably withheld, delayed, or conditioned), all data and Information not previously known to GHD and marked "CONFIDENTIAL" by OWNER and provided in the course of GHD's performance of the services. This provision shall not apply to data or Information which is in the public domain or which was acquired by GHD independently from third parties not under any obligation to OWNER to keep such data and Information confidential or which GHD is required to disclose under any law, rule, regulation, ordinance, code, standard, or court order.

**Termination**

15. (a) The obligation to provide further services under this Agreement may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Upon such termination, OWNER shall pay to GHD all amounts owing to GHD under the Agreement, for all work performed up to the effective date of termination. All claims for money due or to become due from OWNER shall be subject to deduction or offset by OWNER from any monies due GHD by reason of any claim or counterclaim arising out of this Agreement or any Task Order.
- (b) This Agreement may be terminated for convenience by OWNER upon thirty days prior written notice to GHD. In the event of termination for convenience by OWNER, GHD shall be entitled to receive all amounts owing to GHD under the Agreement, for all work performed up to the effective date of termination. All claims for money due or to become due from OWNER shall be subject to deduction or offset by OWNER from any monies due GHD by reason of any claim or counterclaim arising out of this Agreement or any Task Order.

**Indemnification**

16. (a) To the maximum extent permitted by law, each party shall indemnify and hold harmless the other party, its appointed and elected officials, partners, officers, directors, employees, and agents; from and against any and all Liabilities arising from the negligent or wrongful acts, errors, or omissions, or breach of contract, by a party; but only to the extent of that party's relative degree of fault.
- (b) Notwithstanding any other provision of this Agreement, GHD will indemnify and hold harmless (and at OWNER'S request, defend) OWNER, and each of their respective board members, officers, partners, agents, and employees (each of which persons and organizations are referred to collectively herein as "Indemnitees" or individually as "Indemnitees") from and against any and all liabilities, claims, lawsuits, losses, damages, demands, debts, liens, costs, judgments, obligations, administrative or regulatory fines or penalties, actions or causes of action, and expenses (including reasonable attorneys' fees) that arise out of, pertain to, or relate to the gross negligence, recklessness, or willful misconduct of GHD.
17. In furtherance of these obligations, and *only* with respect to OWNER, GHD waives any immunity it may have or limitation on the amount or type of damages imposed under any industrial insurance, worker's compensation, disability, employee benefit, or similar laws. GHD ACKNOWLEDGES THAT THIS WAIVER OF IMMUNITY WAS MUTUALLY NEGOTIATED.

**Dispute Resolution**

18. Both parties agree i to attempt in good faith to resolve amicably, without litigation, any dispute arising out of or relating to this Agreement or the work to be performed under any Task Order hereunder. In the event that any dispute cannot be resolved through direct discussions, the parties agree to endeavor to settle the dispute by mediation. Either party may make a written demand for mediation, which demand shall specify the facts of the dispute. The matter shall be submitted to a mediator mutually selected by the parties. The mediator shall hear the matter and provide an informal nonbinding opinion and advice in order to help resolve the dispute. The mediator's fee shall be shared equally by the parties. If the dispute is not resolved through mediation, the matter may be submitted to the judicial system, in the courts of general jurisdiction where a Project is located, in which event all litigation and collection expenses, witness fees, court costs and attorneys' fees shall be awarded to the prevailing party.

**Independent Contractor**

19. (a) GHD shall act as an independent consultant and not as an agent or employee of OWNER, and will be solely responsible for the control and direct performance of the services provided by its employees and agents.



## GHD – USA Services Agreement

- (b) GHD is responsible for paying, when due, all income taxes, including estimated taxes, incurred as a result of the compensation paid by the OWNER to GHD for services under this Agreement. On request, GHD will provide the OWNER with proof of timely payment. GHD agrees to indemnify the OWNER for any claims, costs, losses, fees, penalties, interest or damages suffered by the OWNER resulting from GHD's failure to comply with this provision

### Assignment

20. Assignment" should be amended to read: "Neither OWNER nor GHD shall assign or otherwise transfer any rights, duties, obligations or interest in this Agreement or arising hereunder to any person, persons, entity or entities whatsoever without the prior written consent of the other party and any attempt to assign or transfer without such prior written consent shall be void. Consent to any single assignment or transfer shall not constitute consent to any further assignment or transfer.

### Health and Safety

21. GHD shall only be responsible for the activities of its own employees and agents on any Project site with respect to safety.

### Compliance with Laws, Permits and Licenses

22. This Agreement shall be governed by the law of the state where a Project is located. GHD shall perform its Services in accordance with applicable laws, regulations, ordinances, permits, licenses, and other rules.

### Severability

23. The parties agree that, in the event one or more of the provisions of this Agreement should be declared void or illegal, the remaining provisions shall not be affected and shall continue in full force and effect.

### No Third-Party Beneficiaries

24. Nothing in this Agreement or any Task Order issued hereunder shall be construed to create, impose, or give rise to any duty owed by Owner or GHD to any third party. All duties and responsibilities undertaken under this Agreement shall be for the sole and exclusive benefit of Owner and GHD. There are no intended third-party beneficiaries. Notwithstanding the foregoing, should a court find a third party to be a beneficiary of this Agreement or any Task Order hereunder, it is the intent of the parties that the judicially created third-party beneficiary be bound by and subject to all of the terms and conditions of this Agreement and Task Order issued hereunder.

### Notification Period

25. Any applicable statute of limitation shall be deemed to commence running on the date which the claimant knew, or should have known, of the facts giving rise to

their claims, but in no event later than the date of the final invoice for GHD's services under any Task Order issued under this Agreement. To the maximum extent permitted by law, as a condition precedent to commencing a judicial proceeding, a party shall give written notice of their claims, including all amounts claimed, and the factual basis for their claims, to the other party within two (2) years of when the claimant knew, or should have known, of the facts giving rise to their claims, but in no event later than two (2) years from the date of GHD's final invoice for Services under any Task order under this Agreement.

### Complete Agreement

26. This Agreement represents the entire understanding between the OWNER and GHD, and supersedes all prior negotiations, representations, understandings or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the parties hereto.
27. All notices or other written communications required under this Agreement or Task Order issued hereunder shall be given personally upon delivery or by certified mail, return receipt requested, upon deposit in a U.S. Mail receptacle to the appropriate parties at the addresses shown on the signature page.
28. This Agreement applies to all services undertaken by GHD for Owner relative to any Task Order issued to GHD hereunder, including any services undertaken prior to the Effective Date of any Task Order.

### Definitions

29. Unless the context otherwise requires, in the Agreement:

**"Additional Insured"** means that the interests of the client will be noted on the relevant policy, but does not mean that the client is an "Insured" under that policy.

**"Agreement"** means the agreement executed by the parties in connection with the services, including these terms and exhibits and any Task Order issued thereunder.

**"Designated Representative"** means specific individuals who act as GHD's and Owner's representatives with respect to the services to be performed or furnished by GHD and responsibilities of Owner under this Agreement and any Task Order issued hereunder. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Task Order on behalf of the respective party whom the individual represents.

**"Document"** or **"Documents"** includes a written or electronic document.

**"Fees"** means the amount set out in the agreement details including disbursements.

**"Information"** includes documents and information provided pertinent to the project.



## GHD – USA Services Agreement

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**“Liability”** or **“Liabilities”** means any and all liabilities for actions (whether sounding in tort, contract (express or implied), warranty (express or implied), statutory liability, strict liability, or otherwise); claims (including, but not limited to, claims for bodily injury, death, property damage, (including bodily injury, death, or property damage to employees) or arising under environmental laws); and costs or damages of every nature without limitation (including, but not limited to, reasonable attorneys’ fees and costs of defense).

**“Project”** means the project(s) that the Services and any Task Order relate to.

**“Services”** means the services set out in the Task Order details (or otherwise the services GHD undertakes).

**“OWNER”** means the person(s) set out in the agreement details (and if more than one person, **“OWNER”** means each of those persons severally and all of them jointly)



# Hidden Valley Lake Community Services District

## Finance Committee Report

DATE: July 26, 2012  
TIME: 12:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Finance Committee called to order on July 26, 2012 at the hour of 12:00 p.m. by Director Mirbegian at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman and Director Mirbegian. Also present: Roland Sanford, Interim General Manager, and Tami Ipsen, Administrative Assistant/Secretary to the Board. Absent – Tasha Klewe, Accountant/Controller

4) APPROVAL OF AGENDA:

Director Freeman moved, Director Mirbegian seconded to approve the July 26, 2012 agenda.

Motion approved by unanimous vote.

5) REVIEW OF THE FY 2012-2013 INVESTMENT POLICY

Mr. Sanford reviewed the DRAFT Investment Policy, which was revised from a sample Investment Policy from the Government Finance Officers Association's (GFOA) website.

The committee discussed several changes and revisions. A Final DRAFT Investment Policy will be presented to the Board of Directors for approval at the August 21, 2012 board meeting.

6) 2010-2011 FISCAL YEAR AUDIT – REVIEW OF SCHEDULE OF SIGNIFICANT DEFICIENCIES

Mr. Sanford reviewed the deficiencies listed in the 2010-2011 Fiscal Year Audit. Most of the four deficiencies had been implemented or were in the process of being implemented.

7) REVIEW OF DRAFT AUDIT SERVICES RFP

Mr. Sanford reviewed the DRAFT RFP for audit services. The committee is targeting this fall to release the RFP.

8) PUBLIC COMMENTS:

The committee discussed new reporting to be included in the monthly board packet financials. Mr. Sanford reviewed some potential investment options and Director Freeman discussed power surge protectors on the District's facilities. Mr. Sanford confirmed the District has them installed. Director Freeman discussed a possible avenue to promote "Rethink Your Drink" at the Association's monthly summer concerts.

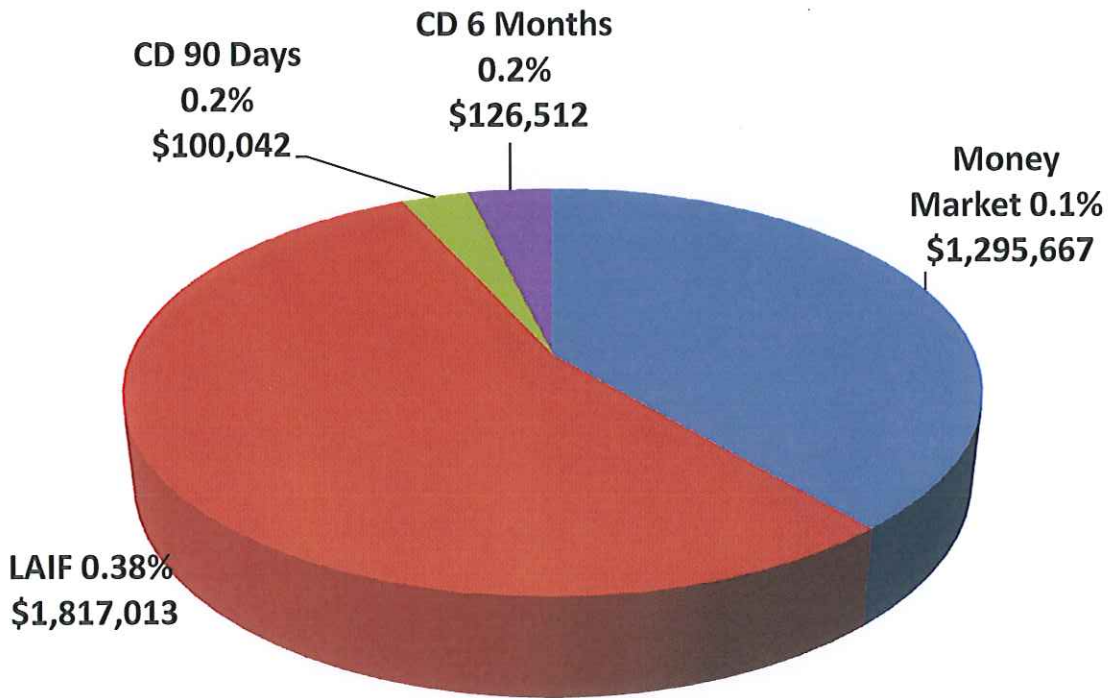
ADJOURNMENT:

The meeting was adjourned at 1:30 p.m. on motion by Director Freeman, seconded by Director Mirbegian, and unanimously carried.

**Hidden Valley Lake CSD  
Pooled Cash  
July 31, 2012**

<b>Beginning Balance</b>	<b>\$ 33,145.66</b>
<b>Deposits</b>	
Cash	\$ 288,158.63
Transfers	\$ 50,000.00
<b>Total Deposits</b>	<b>\$ 338,158.63</b>
<b>Expenditures</b>	
Accounts Payable	\$ 104,771.39
U/B Refunds	\$ 41.36
Total Payroll	\$ 37,587.91
Misc. Bank Fees & Return Checks	\$ 324.00
<b>Total Expenditures</b>	<b>\$ 142,724.66</b>
<b>Ending Balance</b>	<b>\$ 228,579.63</b>

**HIDDEN VALLEY LAKE CSD  
INVESTMENT REPORT  
July 31, 2012  
\$3,339,233**



Investment	Interest Rate	Interest Earned this Period	Funds Invested
Money Market	0.10%	\$ 116.55	\$ 1,295,667
LAIF	0.38%	-	\$ 1,817,013
90 Day CD	0.20%	4.92	\$ 100,042
6 Month CD	0.20%	5.17	\$ 126,512
<b>Total Funds Invested</b>			<b>\$ 3,339,233</b>

This report is in compliance with the investment policy set forth by the board of the Hidden Valley Lake Community Services District.

**Hidden Valley Lake CSD  
Revenue & Expense Report  
Year to Date July 31, 2012**

	Revenue Budget	Revenue YTD Actual	% To Date	Budget s/b 0 Cycles*	YTD Over (Under) Budget	Remaining Budget YTD
Sewer Fund 120	\$ 910,100	\$ 23,380	2.57%	0.00%	2.57%	\$ 886,720
Water Fund 130	\$ 1,194,300	\$ 5,409	0.45%	0.00%	0.45%	\$ 1,188,891
<b>Total YTD Operating Revenue</b>	<b>\$ 2,104,400</b>	<b>\$ 28,789</b>	<b>1.37%</b>	<b>0.00%</b>	<b>1.37%</b>	<b>\$ 2,075,611</b>

\*Revenue collected bi-monthly, 6 cycles per year

	Expense Budget	Expense YTD Actual	% To Date	Budget s/b 1 mo	YTD Over (Under) Budget	Remaining Budget YTD
Sewer Fund 120	\$ 910,100	\$ 43,390	4.77%	8.33%	-3.57%	\$ 866,710
Water Fund 130	\$ 1,194,300	\$ 55,367	4.64%	8.33%	-3.70%	\$ 1,138,933
<b>Total YTD Operating Expenditures</b>	<b>\$ 2,104,400</b>	<b>\$ 98,757</b>	<b>4.69%</b>	<b>8.33%</b>	<b>-3.64%</b>	<b>\$ 2,005,643</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JULY 31, 2012

**120-SEWER ENTERPRISE FUND  
REVENUE**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 PERMIT & INSPECTION FEES	0.00	0.00	0.00	0.00	0.00%
120-4036 DEVELOPER SEWER FEES	0.00	0.00	0.00	0.00	0.00%
120-4045 AVAILABILITY FEES	6,000.00	0.00	0.00	6,000.00	0.00%
120-4050 SALES OF RECLAIMED WATER	78,100.00	21,164.07	21,164.07	56,935.93	27.10%
120-4111 COMM SEWER USE	20,500.00	0.00	0.00	20,500.00	0.00%
120-4112 GOV'T SEWER USE	0.00	1,703.61	1,703.61	(1,703.61)	0.00%
120-4116 SEWER USE CHARGES	849,000.00	429.71	429.71	848,570.29	0.05%
120-4210 LATE FEE 10%	15,400.00	18.25	18.25	15,381.75	0.12%
120-4300 MISC INCOME	700.00	4.82	4.82	695.18	0.69%
120-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00%
120-4505 LEASE INCOME	8,400.00	59.70	59.70	8,340.30	0.71%
120-4550 INTEREST	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL REVENUES</b>	<b>978,100.00</b>	<b>23,380.16</b>	<b>23,380.16</b>	<b>954,719.84</b>	<b>2.39%</b>



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JULY 31, 2012

**120-SEWER ENTERPRISE FUND  
EXPENDITURES - ALL DEPTS**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5010 SALARY & WAGES	391,300.00	25,148.53	25,148.53	366,151.47	6.43%
120-5020 EMPLOYEE BENEFITS	130,100.00	8,256.88	8,256.88	121,843.12	6.35%
120-5021 RETIREMENT BENEFITS	68,400.00	3,865.46	3,865.46	64,534.54	5.65%
120-5025 RETIREE HEALTH BENEFITS	6,700.00	556.95	556.95	6,143.05	8.31%
120-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5060 GASOLINE, OIL & FUEL	11,800.00	455.28	455.28	11,344.72	3.86%
120-5061 VEHICLE MAINT	8,000.00	154.82	154.82	7,845.18	1.94%
120-5062 TAXES & LIC	1,000.00	0.00	0.00	1,000.00	0.00%
120-5074 INSURANCE	17,700.00	0.00	0.00	17,700.00	0.00%
120-5075 BANK FEES	4,800.00	763.47	763.47	4,036.53	15.91%
120-5080 MEMBERSHIP & SUBSCRIPTIONS	3,600.00	23.55	23.55	3,576.45	0.65%
120-5090 OFFICE SUPPLIES	5,400.00	237.75	237.75	5,162.25	4.40%
120-5092 POSTAGE & SHIPPING	2,200.00	0.00	0.00	2,200.00	0.00%
120-5110 CONTRACTUAL SERVICES	29,000.00	1,689.96	1,689.96	27,310.04	5.83%
120-5121 LEGAL SERVICES	5,700.00	0.00	0.00	5,700.00	0.00%
120-5122 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00%
120-5123 OTHER PROFESSIONAL SERVICE	6,800.00	0.00	0.00	6,800.00	0.00%
120-5125 STRATEGIC PLANNING	1,000.00	0.00	0.00	1,000.00	0.00%
120-5126 RECRUITMENT	10,000.00	0.00	0.00	10,000.00	0.00%
120-5130 PRINTING & PUBLICATION	600.00	0.00	0.00	600.00	0.00%
120-5135 NEWSLETTER	700.00	0.00	0.00	700.00	0.00%
120-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00%
120-5145 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00%
120-5148 OPERATING SUPPLIES	8,800.00	18.86	18.86	8,781.14	0.21%
120-5150 REPAIR & REPLACE	72,500.00	0.00	0.00	72,500.00	0.00%
120-5155 MAINT BLDG & GROUNDS	5,700.00	596.16	596.16	5,103.84	10.46%
120-5160 SLUDGE DISPOSAL	22,600.00	0.00	0.00	22,600.00	0.00%
120-5170 TRAVEL & MEETINGS	2,500.00	18.73	18.73	2,481.27	0.75%
120-5175 EDUCATION / SEMINARS	11,900.00	0.00	0.00	11,900.00	0.00%
120-5176 DIRECTOR TRAINING	5,000.00	26.00	26.00	4,974.00	0.52%
120-5179 ADM MISC EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5191 TELEPHONE	9,500.00	1,066.86	1,066.86	8,433.14	11.23%
120-5192 ELECTRICITY	40,000.00	0.00	0.00	40,000.00	0.00%
120-5195 ENV/MONITORING	35,400.00	0.00	0.00	35,400.00	0.00%
120-5198 ANNUAL OPERATING FEES	3,200.00	0.00	0.00	3,200.00	0.00%
120-5310 EQUIPMENT - FIELD	2,300.00	0.00	0.00	2,300.00	0.00%
120-5311 EQUIPMENT - OFFICE	3,400.00	0.00	0.00	3,400.00	0.00%
120-5312 TOOLS - FIELD	1,800.00	510.82	510.82	1,289.18	28.38%
120-5315 SAFETY EQUIPMENT	900.00	0.00	0.00	900.00	0.00%
120-5545 RECORDING FEES	200.00	0.00	0.00	200.00	0.00%
120-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%
120-5585 FLOOD CONTROL EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5590 NON-OPERATING OTHER	30,100.00	0.00	0.00	30,100.00	0.00%
120-5591 EXP APPLICABLE TO PRIOR YR	0.00	0.00	0.00	0.00	0.00%
120-5605 OPERATING CONTINGENCY	17,500.00	0.00	0.00	17,500.00	0.00%
<b>TOTAL COMBINED EXPENDITURES</b>	<b>978,100.00</b>	<b>43,390.08</b>	<b>43,390.08</b>	<b>934,709.92</b>	<b>4.44%</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JULY 31, 2012

**130-WATER ENTERPRISE FUND  
REVENUES**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEES	13,000.00	330.00	330.00	12,670.00	2.54%
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00%
130-4039 WATER METER INST	0.00	0.00	0.00	0.00	0.00%
130-4040 RECORDING FEES INCOME	300.00	40.00	40.00	260.00	13.33%
130-4045 AVAILABILITY FEES	23,500.00	0.00	0.00	23,500.00	0.00%
130-4110 COMM WATER USE	13,800.00	1,151.03	1,151.03	12,648.97	8.34%
130-4112 GOV'T WATER USE	800.00	74.26	74.26	725.74	9.28%
130-4115 WATER USE CHARGES	1,024,800.00	666.31	666.31	1,024,133.69	0.07%
130-4117 WATER OVERAGE USE FEE	161,200.00	(4.59)	(4.59)	161,204.59	0.00%
130-4118 WATER OVERAGE COMM	7,400.00	2,541.65	2,541.65	4,858.35	34.35%
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00%
130-4210 LATE FEE 10%	21,800.00	19.19	19.19	21,780.81	0.09%
130-4215 RETURNED CHECK CHARGE	800.00	0.00	0.00	800.00	0.00%
130-4300 MISC INCOME	200.00	4.83	4.83	195.17	2.42%
130-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00%
130-4505 LEASE INCOME	0.00	586.46	586.46	(586.46)	0.00%
130-4550 INTEREST	100.00	0.00	0.00	100.00	0.00%
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL REVENUES</b>	<b>1,267,700.00</b>	<b>5,409.14</b>	<b>5,409.14</b>	<b>1,262,290.86</b>	<b>0.43%</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JULY 31, 2012

**130-WATER ENTERPRISE FUND**  
**EXPENDITURES - ALL DEPTS**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5010 SALARY & WAGES	427,600.00	26,133.38	26,133.38	401,466.62	6.11%
130-5020 EMPLOYEE BENEFITS	165,400.00	10,284.68	10,284.68	155,115.32	6.22%
130-5021 RETIREMENT BENEFITS	74,400.00	4,311.37	4,311.37	70,088.63	5.79%
130-5025 RETIREE HEALTH BENEFITS	6,700.00	556.95	556.95	6,143.05	8.31%
130-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00%
130-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00%
130-5060 GASOLINE, OIL & FUEL	11,800.00	0.00	0.00	11,800.00	0.00%
130-5061 VEHICLE MAINT	8,000.00	610.08	610.08	7,389.92	7.63%
130-5062 TAXES & LIC	1,000.00	0.00	0.00	1,000.00	0.00%
130-5074 INSURANCE	15,500.00	0.00	0.00	15,500.00	0.00%
130-5075 BANK FEES	4,800.00	162.00	162.00	4,638.00	3.38%
130-5090 OFFICE SUPPLIES	5,400.00	160.56	160.56	5,239.44	2.97%
130-5092 POSTAGE & SHIPPING	2,200.00	0.00	0.00	2,200.00	0.00%
130-5110 CONTRACTUAL SERVICES	37,800.00	2,975.59	2,975.59	34,824.41	7.87%
130-5121 LEGAL SERVICES	5,700.00	0.00	0.00	5,700.00	0.00%
130-5122 ENGINEERING SERVICES	26,300.00	0.00	0.00	26,300.00	0.00%
130-5123 OTHER PROFESSIONAL SERVICE	15,800.00	0.00	0.00	15,800.00	0.00%
130-5124 WATER RIGHTS	14,700.00	0.00	0.00	14,700.00	0.00%
130-5125 STRATEGIC PLANNING	1,000.00	0.00	0.00	1,000.00	0.00%
130-5126 RECRUITMENT	10,000.00	0.00	0.00	10,000.00	0.00%
130-5130 PRINTING & PUBLICATION	600.00	0.00	0.00	600.00	0.00%
130-5135 NEWSLETTER	700.00	0.00	0.00	700.00	0.00%
130-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00%
130-5145 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00%
130-5148 OPERATING SUPPLIES	1,000.00	499.39	499.39	500.61	49.94%
130-5150 REPAIR & REPLACE	60,000.00	3,924.05	3,924.05	56,075.95	6.54%
130-5155 MAINT BLDG & GROUNDS	2,500.00	0.00	0.00	2,500.00	0.00%
130-5170 MILEAGE	4,000.00	81.17	81.17	3,918.83	2.03%
130-5175 EDUC / SEMINARS	14,400.00	0.00	0.00	14,400.00	0.00%
130-5176 DIRECTOR TRAINING	5,000.00	39.00	39.00	4,961.00	0.78%
130-5179 ADM MISC EXPENSE	0.00	0.00	0.00	0.00	0.00%
130-5191 TELEPHONE	9,500.00	1,066.84	1,066.84	8,433.16	11.23%
130-5192 ELECTRICITY	108,500.00	0.00	0.00	108,500.00	0.00%
130-5195 ENV/MONITORING	6,200.00	0.00	0.00	6,200.00	0.00%
130-5198 ANNUAL OPERATING FEES	13,100.00	3,387.50	3,387.50	9,712.50	25.86%
130-5310 EQUIPMENT - FIELD	1,400.00	0.00	0.00	1,400.00	0.00%
130-5311 EQUIPMENT - OFFICE	3,400.00	0.00	0.00	3,400.00	0.00%
130-5312 TOOLS - FIELD	2,100.00	5.38	5.38	2,094.62	0.26%
130-5315 SAFETY EQUIPMENT	900.00	0.00	0.00	900.00	0.00%
130-5505 WATER CONSERVATION	10,000.00	150.00	150.00	9,850.00	1.50%
130-5545 RECORDING FEES	400.00	0.00	0.00	400.00	0.00%
130-5580 TRANSFERS OUT (CIEDB)	173,300.00	0.00	0.00	173,300.00	0.00%
130-5585 FLOOD CONTROL	0.00	0.00	0.00	0.00	0.00%
130-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00%
130-5591 EXP APPLICABLE TO PRIOR YEAR	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL EXPENDITURES</b>	<b>1,267,700.00</b>	<b>55,366.89</b>	<b>55,366.89</b>	<b>1,212,333.11</b>	<b>4.37%</b>

**Hidden Valley Lake CSD  
Foreclosure Totals**

	<u>As of May 15, 2012</u>	<u>As of June 8, 2012</u>	<u>As of July 10, 2012</u>	<u>As of Aug 14, 2012</u>	
<b>Total Foreclosures</b>	132	\$7,935.18 134	\$5,180.99 131	\$9,906.90 132	\$4,286.12
<b># With Meter Locked</b>	16	\$1,892.46 16	\$1,990.93 18	\$2,786.76 15	\$1,481.28
<b># On Active Status</b>	45	\$6,042.72 27	\$3,190.06 52	\$7,120.14 27	\$2,804.84
<b># With \$0.00 Balance</b>	19	\$0.00 39	\$0.00 8	\$0.00 37	\$0.00
<b># Property No Meter</b>	52	\$0.00 52	\$0.00 53	\$0.00 53	\$0.00

Board of Directors

JIM FREEMAN

CAROLYN GRAHAM

LINDA HERNDON

JIM LIEBERMAN

JUDY MIRBEGIAN



Interim General Manager  
ROLAND SANFORD

Administrative Assistant  
TAMI IPSEN

Accountant/Controller  
TASHA KLEWE

*Hidden Valley Lake  
Community Services District*

## Memo

To: HVLCSD Board of Directors

From: Roland Sanford, Interim General Manager

Date: August 17, 2012

RE: General Manager's Monthly Report

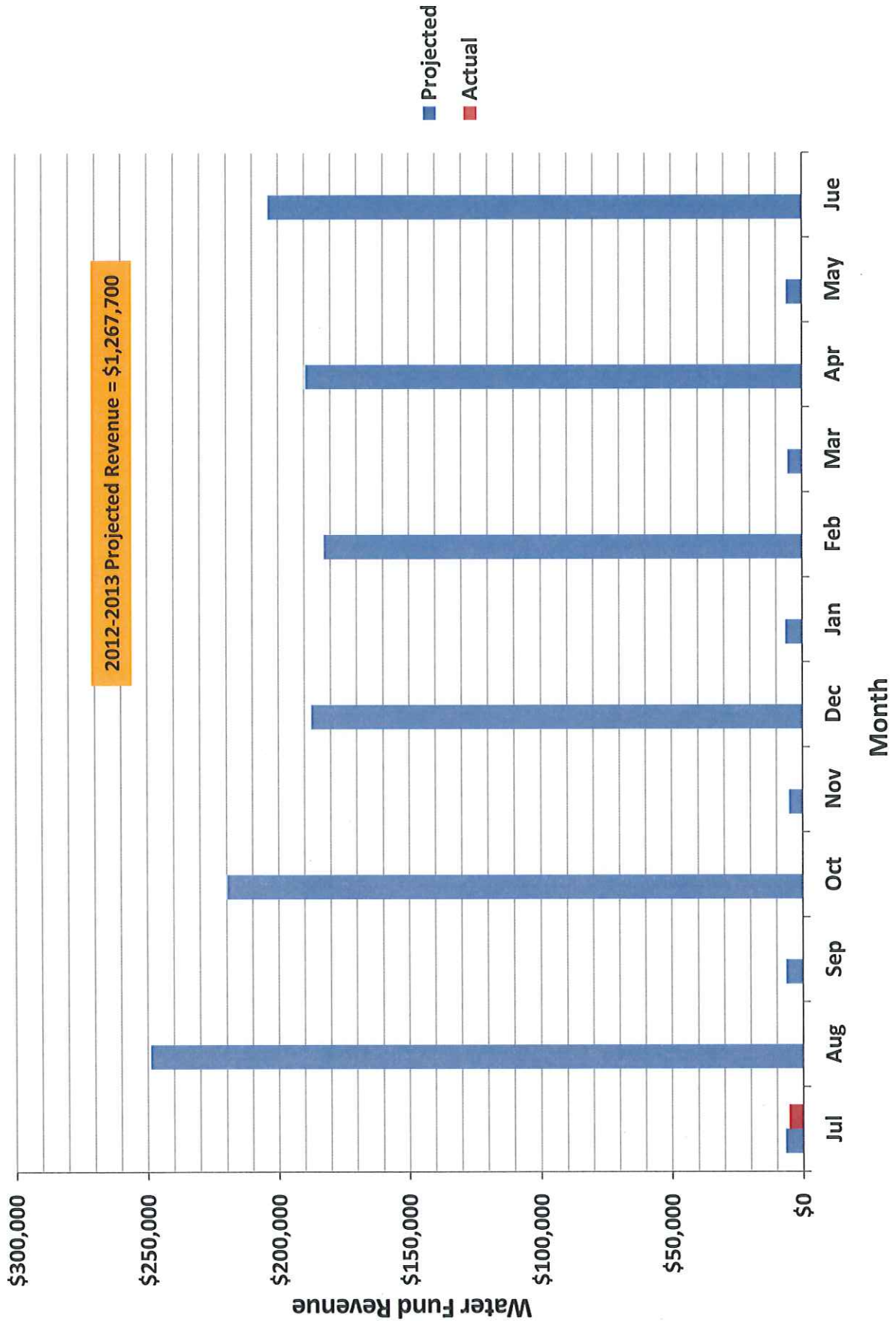
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The last 30 days have been a particularly busy time for the District. The seasonally hot weather has increased water demands and at times made working conditions difficult. Consistent with Murphy's law, disruptive power outages generally occurred during weekends and off hours, as opposed to the normal work week hours. Additional information regarding recent field operations is included in the newly expanded monthly Field Operations Report. Staff has expanded the monthly Field Operations Report to more thoroughly highlight the core activities of the District. Comments and suggestions regarding the content and scope of the monthly Field Operations Report are welcomed.

Staff continues to scrutinize the financial position of the District. As discussed last month, staff and the Finance Committee are exploring options for boosting the prevailing anemic returns on the District's investments. While the options may be limited, there is clearly room for at least modest improvement. In addition to evaluating the manner in which District funds are invested, staff has begun to investigate opportunities for refinancing existing District debt. Of the four major active District loans, two appear to be good candidates for refinancing.

With only one month "in the books" it is still too early to discern any significant financial trends for this fiscal year. Realistically, our first indication of any noteworthy financial trends, particularly with respect to Water Fund revenues, will not be evident until at least the beginning of September and more definitely by the end of October. A bar chart depicting actual versus projected monthly Water Fund revenues is attached and will continue to be updated monthly.

# Actual vs. Projected 2012-2013 Monthly Water Fund Revenue



Included on this month's Board agenda is a presentation by Hidden Valley Lake Association staff on the Association's Levee Trail Concept Plan. The primary objective of the presentation, from the Association's perspective, is to gauge the Board's interest in pursuing an agreement between the two organizations that would allow for trail construction and maintenance. From District staff's perspective, the presentation is also an opportunity to highlight some of the financial and operational challenges the District faces with respect to the levee and District's flood control responsibilities.

In the last three monthly General Manager's reports I have identified several "Issues of Immediate Concern"; the SWRCB ACL/CDO, Petition for Change – Water Right Permit, Crazy Creek Developer Agreement/LAFCO MSR, and the Water Master Plan. While there continues to be no significant activity or news with respect to the Water Master Plan Update and the Crazy Creek Developer Agreement/LAFCO MSR, as I write this report we appear to be making significant progress with respect to the SWRCB ACL/CDO and the District's Water Right Petition for change. I will provide a verbal update at the Board meeting and also will use the opportunity to brief the Board on information we are gathering with respect to the development of a strategic plan, a "take it to the tap" campaign, and the possible location of Red Cross emergency supplies (storage of supplies) on District owned property.



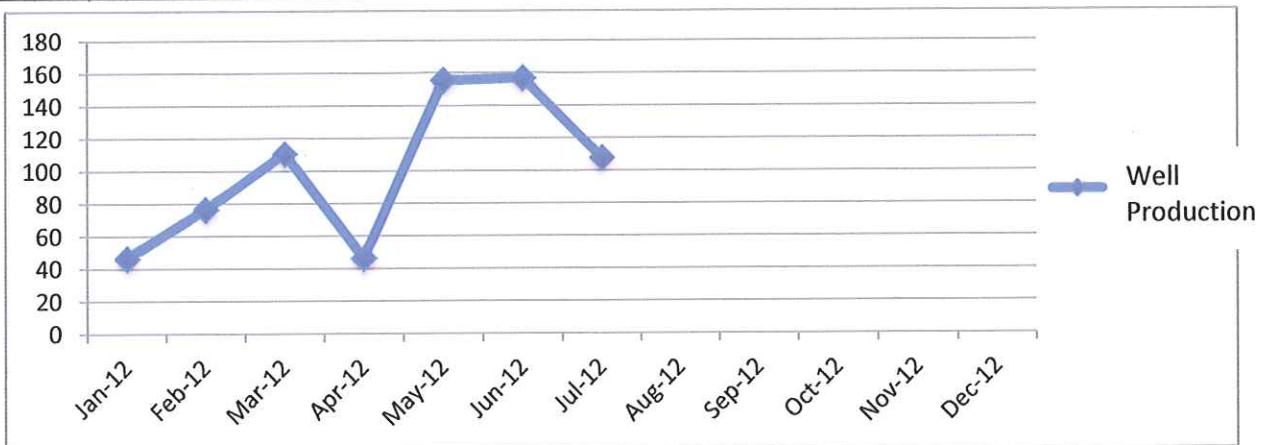
Hidden Valley Lake  
Community Services District

## MONTHLY FIELD REPORT Jul-12

<u>LABOR</u>	<u>HOURS</u>	<u>OVERTIME</u>	<u>MONTHLY RAINFALL</u>	0.1
WATER	597.5	28.258	<u>SEASON RAINFALL</u>	28.05
WASTEWATER	363.5	33.5		
FLOOD CONTROL	0	0		

<u>WATER CONNECTIONS</u>		<u>WASTEWATER CONNECTIONS</u>	
RESIDENTIAL METERS	2410	RESIDENTIAL	1430
COMMERCIAL & GOVERNMENT METERS	34	COMMERCIAL & GOVERNMENT	33
TOTAL METERS	2444	TOTAL	1464

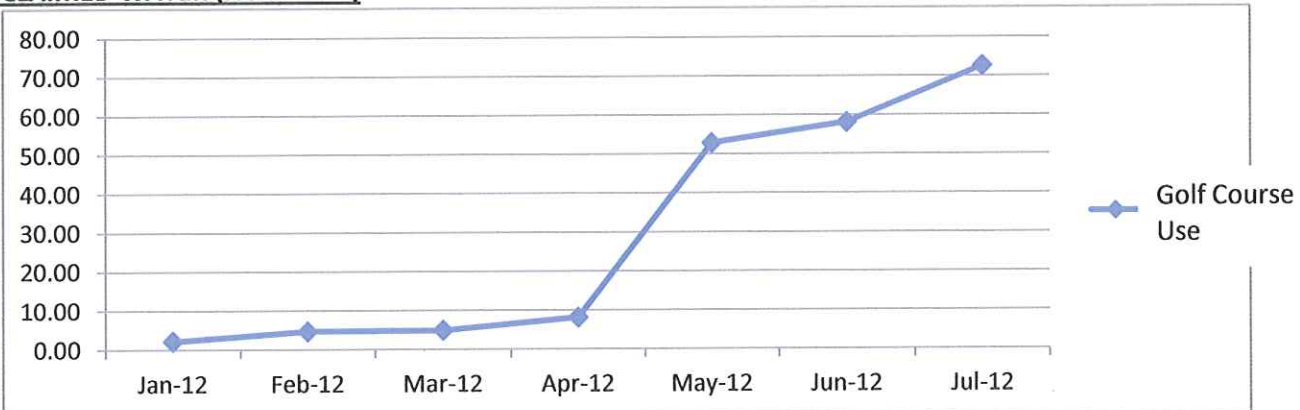
### WELL PRODUCTION (ACRE FEET)



### RECLAIMED WATER

MONTHLY WASTEWATER INFLUENT	18.67
YEAR TO DATE WASTEWATER INFLUENT	149.6
EFFLUENT POND LEVEL	13.39

### RECLAIMED WATER (ACRE FEET)





## FIELD OPERATIONS

SAFETY MEETING - WWTP CHLORINE HANDLING AND SAFETY

SAFETY MEETING - HEAT STRESS

## LEAD WASTEWATER OPERATOR REPORT



Generator in use at lift station 1 during power outage on Aug. 12th.



Lift station grease.

Degreased Lift Station 1, 2, 3 and Hardester's wet well and added degreaser. Added bio bars to Lift Stations 1 and 4. The portable generator was used during the August 12th power outage and power imbalances that affected Lift Station 1 and other pumps.

Additional maintenance and attention was given to the Sludge Bed drying process. The geotubes were cut open to expedite up the drying process. Replaced the aeration basin's biologic chain cable on the valve side. Weed eating throughout the month of July around the Water Reclamation Plant. Telstar support was on site to program SCADA control and alarms.

## LEAD WATER OPERATOR REPORT

Week of July 23 - worked on PRV maintenance and flushed hydrants.



Field operations installed the Putah Creek pipeline to begin the required flows down the creek during the summer months as part of Condition 18 of the District's Water Rights permit.



Field staff changed out mechanical and nonmechanical parts of the chlorine injector at the well field.



## Special District Leadership Foundation: Congratulations are in Order

Darlene Gillum from the Rancho Murieta Community Services District and Judy Mirbegian and Jim Lieberman from the Hidden Valley Lake Community Services District have all received the SDLF Recognition in Special District Governance. They have demonstrated their commitment and dedication to providing the best possible service to the community they serve by completing the CSDA Special District Leadership Academy and the other qualifications necessary to receive the Recognition in Special District Governance certificate. Congratulations Darlene, Judy and Jim!

### What is the Recognition in Special District Governance program?

Recognition in Special District Governance was designed to honor special district board members, trustees and staff. It is comprised of two distinct parts: 1) the CSDA Special District Leadership Academy and 2) elective courses.

The CSDA Special District Leadership Academy is comprised of four courses: Governance Foundations, Setting Direction/Community Leadership, Board's Role in Human Resources and Board's Role in Finance and Fiscal Accountability. The four courses are unique from any other courses on special district governance in that they are curriculum-driven—curriculum that was created by special districts, developed by special districts and agreed upon as what governing officials of special districts should know. SDLF has endorsed the Academy as the foremost authority on special district governance in California.

Those seeking recognition also need to submit 10 hours of continuing education.

The Recognition is designed so the Academy covers the essentials of good governance and the electives cover service-specific knowledge.

In addition to Recognitions given to individual directors, there is also a District Recognition. Districts that have a majority of their governing board holding Recognitions will receive a Silver Recognition and districts with their entire board holding Recognitions will receive a Gold Recognition. District Recognitions will be presented at an upcoming association's annual conference.

If you are interested in this recognition, please contact Charlotte Lowe, program assistant, at (916) 231-2939 or email [charlottel@sdlf.org](mailto:charlottel@sdlf.org).

[California Special Districts Association](http://www.californiaspecialdistricts.org) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud California Special Districts Alliance Partner

# August 14, 2012 - HVLA Lake Monitoring Report

## *Abbreviated Report!*

(# 9 for 2012)

Monitor: D'Agostini

The following is a *SNAPSHOT* of conditions on and around the Lake for Tuesday, August 14<sup>th</sup>.

The objective of this report was to insure our SolarBees are still operational as well as to document current Maintenance requests before our Lake Committee meeting on Wednesday.

### SolarBees:

SolarBee 'A' (North Cove):	Operational
SolarBee 'B' (Off Marina Cove):	Operational
SolarBee 'C' (Big Beach/South Cove):	Operational
SolarBee 'D' (Near Dam):	Operational

### Pending Maintenance Requests:

#### **Big Beach Cove Fishing Pier: (Vandalism: Discovered on 8.03.12)**

- The railing on the west end of the far section **has been removed**.



- **(Vandalism: Discovered on 6.27.12)**

Check the bolts that attach the platform at the end of the main Pier. A total of **four** bolts are currently missing from the brackets that attach the "T" section at the end of the Pier to the main Pier. This allows the end of the Pier to rock back and forth. It appears that someone is trying to remove all of them. **Only one bolt remains on either side.**



- "The Handicap parking Sign on Big Beach parking lot is missing."  
(Courtesy of *Friend of the Lake*, Georgeann Tintorri)

**Little Beach:**



**Swim area Buoy Ropes need cleaning.**

- Sand is uneven, full of ruts and should be raked.

**Marina's Old Rental Pier:**

- One missing Trash Container.  
(Courtesy of *Friend of the Lake*, Bill Watson)
- "Bolts were taken out of old boat slips at North Shore, leaving the piers between the slips rocking, making walking very unsteady when boarding to launch."  
(Courtesy of *Lake Fisherman*: Phillip Bartels)

**North Shore Park:**

- The Pier Trash Container: **Full to overflowing**
- Dog Waste Bag Container: **Empty**
- There needs to be a trash container by the steps of the Fishing Pier. There used to be one there, although it was split down the side before it was removed.
- One of the picnic tables, closest to the beach, is missing a few bolts for its support frame. This causes the table sway back and forth.
- One of our park signs has been torn down. **Our Fishing Pier sign is currently missing.**  
(**Vandalism: Discovered on 8.03.12**)



**8/14/12 Weather Conditions @ 10:00 am:**

**WX:** Scattered Cirrus / Altocumulus / Some Smoke

**Air Temp. :** 80°

**Humidity:** 39%

**Wind:** 2 MPH

**Direction:** ESE

**Surface Conditions:**

Smooth

## Water Clarity [Seechi Disc] Measurements:

	<u>08/14/12</u>	<u>07/31/12</u>	<u>07/24/12</u>	<u>07/09/12</u>
Marine View	-----	-----	-----	-----
North Shore Point	16.0 feet	17.0 feet	18.0 feet	19.0 feet
Dam /SolarBee 'D'	-----	-----	-----	-----
Big Beach	To Bottom	To Bottom	To Bottom	To Bottom
SE Shoreline (Tintorri) site	-----	-----	-----	-----

## Current Water Temperatures:

<u>Location:</u>	<u>Surface</u>	<u>- 5'</u>	<u>- 10'</u>	<u>- 15'</u>	<u>- 20'</u>	<u>- 25'</u>	<u>- 30'</u>	<u>- 35'</u>	<u>- 40'</u>	<u>- 45'</u>	<u>- 50'</u>
Marina Courtesy Pier	83.3°	81.9°									
North Shore Point Pier	82.6°	81.5°	81.3°	79.4°	64.4°	55.6°	51.3°				
Big Beach Fishing Pier	83.5°	81.9°									

### The Maximum Temp at - 5':

08/14/12:	81.9°	+ 1.8°
07/31/12:	80.1°	- 1.0°
07/24/12:	81.1°	+ 1.3°
07/09/12:	79.8°	+ 5.8°
06/12/12:	74.0°	

### Temp at - 30':

08/14/12:	51.3°	+0.2°
07/31/12:	51.1°	- 0.1°
07/24/12:	51.2°	+0.9°
07/09/12:	50.3°	+0.5°
06/12/12:	49.8°	+0.5°

### Spillway – Current Lake Water Level: (Approximately: -24 inches down from Full Pool)

- Spillway is inactive. The water level dropped below the spillway on 5.08.12.
- *The Lake Level rose to Full Pool on 1.24.12.*
- The approximate water level is measured at the west shore marker pier and within the Coyote Creek Cove when possible.
- All Safety Buoys at Spillway are floating in place.

**Recreational Water Sampling:** *California Water Quality Testing (Title 22) and Recreational Water Safety (Bacti) Sampling:* CSD will now conduct Title 22 water Sampling and Testing on a three year cycle at three locations: At Marina; off Marine View Runoff Channel; and in Mouth of Coyote Creek. Next scheduled Title 22 Sampling will occur in 2013. CSD is currently conducting weekly Bacti water sampling at Little Beach and Big Beach throughout the summer of 2012.

## Aquatic Weeds: Changes since the 7.31.12 Report:

### **Non-Native weeds:**

Planned Spray (non-Fish Habitat) Areas (North Shore Point north to Little Beach to North Cove; south along NE shoreline to Marina; Marina Cove west along SE shoreline to point at South Cove; and at Big Beach):

- The 1<sup>st</sup> Aquatic Weed treatment of 2012 occurred on May 17<sup>th</sup>.
- The 2<sup>nd</sup> Aquatic Weed treatment of 2012 occurred on June 9<sup>th</sup>.

## Pondweed: 08/14/12 Update:



### Surface Conditions:

- A few isolated patches can now be seen reaching the surface within the following locations:
  - East and south of Little Beach and within the North Cove.
  - Around the outskirts of the Big Beach Fishing Pier and east towards South Cove.
  - Within the Marina, next to the shoreline; specifically north of the Marina's Courtesy Pier.
  - Just east of Levy Cove.
- Growth in 2011 was previously seen in the North Cove, Levy Cove, South Cove along the NW shore and east side of South Cove, as well as in the Eastern Littoral and SE Shoreline / Flats.

### Boating/Fishing/Swimming Activity:

- One Bass fisherman

### Lake Birds:

- 20 Canadian Geese near North Shore Park

### Lost and Found:

*Next to Marina Courtesy Pier*



*Special thanks for contributions sent in to me by the following Friend of the Lake members:  
Georgeann Tintorri , Bill Watson and Lake Fisherman, Phillip Bartels.*

Sincerely,

**Steve D'Agostini**

[dagostini18367@att.net](mailto:dagostini18367@att.net)

707-987-8747

*2012 Lake Committee Member*

# July 24, 2012 - HVLA Lake Monitoring Report

*Shoreline Observations Only!*

**(# 7 for 2012)**

**Monitor: D'Agostini**

The following is a **SNAPSHOT** of conditions on and around the Lake for Tuesday, July 24<sup>th</sup>. The objective of this report was to insure our SolarBees are still operational as well as to document the status of our Lake's Aquatic Weeds after this spring's two Lake treatments.

## SolarBees:

*SolarBee 'A' (North Cove):	Operational
*SolarBee 'B' (Off Marina Cove):	Operational
*SolarBee 'C' (Big Beach/South Cove):	Operational
*SolarBee 'D' (Near Dam):	Operational

## Maintenance Issues:

### **Big Beach Cove Fishing Pier: (Safety concern)**

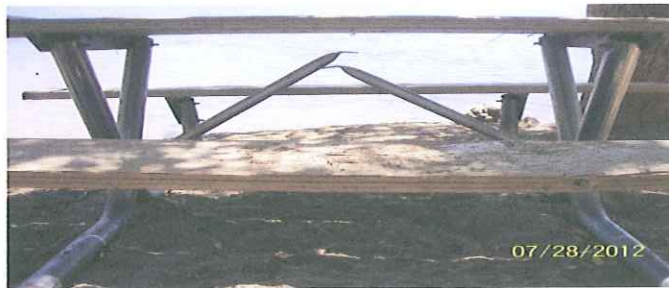
- Check the bolts that attach the platform at the end of the main Pier. A total of **four** bolts are currently missing from the brackets that attach the "T" section at the end of the Pier to the main Pier. This allows the end of the Pier to rock back and forth. It appears that someone is trying to remove all of them. **Only one bolt remains on either side.**

### **Big Beach Diving Platforms:**

- Tops need cleaning. Clumps of Goose poop can be seen in 20 to 30 spots on each platform.

### **North Shore Park:**

- The metal Pier trash container needs a trash bag.
- There needs to be a trash container by the steps of the fishing pier. There used to be one there, although it was split down the side before it was removed.
- One of the picnic tables, closest to the beach, is missing a few bolts for its support frame. This causes the table sway back and forth.



## 7/24/12 Weather Conditions @ 10:00 am:

<b>Air Temp. :</b>	<b>73°</b>	<b>Humidity:</b>	<b>31%</b>
<b>WX:</b>	Clear	<b>Surface:</b>	Smooth
<b>Wind:</b>	1 MPH	<b>Direction:</b>	E

**Water Clarity [Seechi Disc] Measurements:**

	<u>07/24/12</u>	<u>07/09/12</u>	<u>07/03/12</u>	<u>06/28/12</u>
Marine View	-----	-----	-----	-----
North Shore Point	18.0 feet	19.0 feet	16.0 feet	13.0 feet
Dam /SolarBee 'D'	-----	-----	-----	-----
Big Beach	To Bottom	To Bottom	To Bottom	8.0 feet
SE Shoreline (Tintorri) site	-----	-----	-----	-----

**Current Water Temperatures:**

<u>Location:</u>	<u>Surface</u>	<u>- 5'</u>	<u>- 10'</u>	<u>- 15'</u>	<u>- 20'</u>	<u>- 25'</u>	<u>- 30'</u>	<u>- 35'</u>	<u>- 40'</u>	<u>- 45'</u>	<u>- 50'</u>
Marina Courtesy Pier	82.2°	81.1°									
North Shore Point Pier	81.0°	79.8°	79.5°	77.7°	62.5°	53.5°	51.2°				
Big Beach Fishing Pier	81.4°	80.0°									

The depth where the temperature increased the most occurred at **-15'**:  
**07/24/12:** 77.7° + 5.7°  
**07/09/12:** 72.0°

**The Maximum Temp at - 5':**

<b>07/24/12:</b>	81.1°	+ 1.3°
<b>07/09/12:</b>	79.8°	+ 5.8°
<b>06/12/12:</b>	74.0°	+ 2.4°
<b>05/10/12:</b>	71.6°	+12.1°
<b>04/17/12:</b>	59.5°	+ 6.5°
<b>03/05/12:</b>	53.0°	

**The Minimum Temp at - 30':**

51.2°	+0.9°
50.3°	+0.5°
49.8°	+0.5°
49.3°	+0.2°
49.1°	+1.3°
47.8°	

**Spillway – Current Lake Water Level:** (Approximately: -19 inches down from Full Pool)

- Spillway is inactive. The water level dropped below the spillway on 5.08.12.
- *The Lake Level rose to Full Pool on 1.24.12.*
- The approximate water level is measured at the west shore marker pier and within the Coyote Creek Cove when possible.
- All Safety Buoys at Spillway are floating in place.

**Aquatic Weeds: Eurasian Water Milfoil update cont.**

**Eurasian Water Milfoil: At North Shore Park Pier on 6.12.12**



**Eurasian Water Milfoil reaching the surface next to the North Shore Park Pier.**



### **Eurasian Water Milfoil: Results after the second treatment**



**Most of the Aquatic Weeds have died back and dissolved on 7.24.12.**

#### **Non-Native weeds:**

Planned Spray (non-Fish Habitat) Areas (North Shore Point north to Little Beach to North Cove; south along NE shoreline to Marina; Marina Cove west along SE shoreline to point at South Cove; and at Big Beach):

- The 1<sup>st</sup> Aquatic Weed treatment of 2012 occurred on May 17<sup>th</sup>.
- The 2<sup>nd</sup> Aquatic Weed treatment of 2012 occurred on June 9<sup>th</sup>.

#### **Elodea:**

*07/24/12 Update: This plant is currently underwater since the Lake level rose to full pool on 01.24.12.*

- *Limited growth was spotted on 4/17 within the North Cove as well as just west of Little Beach.*

#### **Eurasian Water Milfoil:**

*07/24/12 Update:*

- Growth in 2012 was noted around the edges of the Marina, Marina Cove, the eastern edge of Little Beach, the North Cove, the North Shore Park shoreline, the mouth of Coyote Creek, Levy Cove, along NW shore of South Cove, the north end of Big Beach, and along the SE Shoreline / Flats.
- The Milfoil started to turn brown before the second treatment was applied on June 9<sup>th</sup>. Since the second Aquatic Weed treatment, most of the weeds have died back and have dissolved.
- On 7/09/12, there were a few remaining Milfoil weeds that continued to show a few short green feathery leaves. Some were seen at the Marina to the north of the New Rental Pier. **These remaining weeds have continued to die back and break down over the past two weeks.**

#### **Pondweed: 07/24/12 Update:**

**Surface Conditions:** A few weeds can now be seen growing to the west of the Big Beach fishing pier as well as to the east of Little Beach.

- Growth in 2011 was previously seen in the North Cove, Levy Cove, South Cove along the NW shore and east side of South Cove, as well as in the Eastern Littoral and SE Shoreline / Flats.

#### **Primrose: 07/24/12 Update:**

*At present, Primrose can be seen growing around the edges of the Lake in the following locations.*

- Growth in 2012 is observed along the shoreline around the Marina, Marina Cove, and North Shore Point; as well as along the shoreline within the mouth of Coyote Creek and along the NW and NE littorals.

**Tules, Cattail, and possibly Bulrush, or Reed Grass:**

- Plants in all locations are now green with plenty of new growth showing over the past few months. These plants have been observed around the shoreline of entire Lake.

**Water Lilies:** 07/24/12 Update: Currently growing within the shallow areas of Coyote Creek Cove.

**Lake Surface (103 Acres):** Clear

**Recreational Water Sampling:** California Water Quality Testing (Title 22) and Recreational Water Safety (Bacti) Sampling: CSD will now conduct Title 22 water Sampling and Testing on a three year cycle at three locations: At Marina; off Marine View Runoff Channel; and in Mouth of Coyote Creek. Next scheduled Title 22 Sampling will occur in 2013.

**Shoreline Observations by Location:**

**Marina:**

**Surface Conditions:**

- Most of the Eurasian Water Milfoil, previously seen in this location, is now gone.
- Primrose is still seen reaching the surface in some locations extending out from the shoreline by 10'; especially next to the new rental pier and on to the north.

**Below the Surface:**

- The remains of a few Eurasian Water Milfoil plants can be seen in a few locations, especially below the Marina Launch Ramp. **These remaining weeds have continued to die back and break down over the past two weeks.**

**Marine View Creek (annual):** *Dry*

**Surface Conditions:**

- Most of the Eurasian Water Milfoil, previously seen reaching the surface, has died back and dissolved since the second Aquatic Weed treatment was applied.

**North Cove: Run-Off Channel:** *Flowing Slightly*

**Surface Conditions:**

- Most of the Eurasian Water Milfoil, previously seen reaching the surface, has died back and dissolved since the second Aquatic Weed treatment was applied.
- Pondweed can be seen reaching the surface in a few locations.

**Little Beach: Perennial Creek:** *Flowing Slightly*

- Children's Buoy Ropes (Lane Lines) remain in place for restricted swimming area.
- Beach sand is clean.
- Water conditions:
  - Some green algae is located within the swim area.
  - Pondweed can now be seen reaching the surface off to the east of the swim area.
- People present: 7 Adults, 9 Children @ 11:30 am

**North Shore Park:**

The beach sand remains mostly clean with some oak leaves that have blown in.

**Surface & Below the Surface Conditions: North Shore Park**

- Primrose is seen reaching the surface next to the shoreline, especially next to North Shore Pier. The remains of a few Eurasian Water Milfoil plants can be seen in a few locations. **These remaining weeds have continued to die back and break down over the past two weeks.**
- The metal Pier trash container needs a trash bag.
- There needs to be a trash container by the steps of the fishing pier. There used to be one there, although it was split down the side before it was removed.
- One of the picnic tables, closest to the beach, is missing a few bolts for its support frame. This causes the table sway back and forth.

**North Shore Park Fishing Pier:** Clean and Secure.

- People present: None @ 10:30 am

**Coyote Creek: Dry**

- **The Coyote Creek Cove filled with water on 1.23.12 as the Lake approached Full Pool.**
- The top of the NE-side silt berm buildup extends outward to the first row of trees. The Lake level dropped below the top of the berm when the water level dropped 10" below Full Pool.
- Some Primrose can be seen around the edges of the inner mouth of Coyote Creek.
- Water Lilies are currently seen growing mainly in the shallow areas of the Cove.
- Cattails along the NE side of the channel are green and growing vigorously at the moment.

**Below the Surface:**

- Primrose is seen growing against the shoreline. The Eurasian Water Milfoil is mostly gone. Some Pondweed is starting to appear within the channel.

**Big Beach:** Clean

- People present: 7 Adults, 14 Children @ 11:45 am
- One boat with 2 fishermen

**Beach Diving Platforms:**

- Tops need cleaning. Clumps of Goose poop can be seen in 20 to 30 spots on each platform.

**Big Beach Cove Fishing Pier: (Safety concern)**

- Check the bolts that attach the platform at the end of the main Pier. A total of **four** bolts are currently missing from the brackets that attach the "T" section at the end of the Pier to the main Pier. This allows the end of the Pier to rock back and forth. It appears that someone is trying to remove all of them. **Only one bolt remains on either side.**

**Big Beach Cove:**

**Surface & Below the Surface Conditions:**

- Primrose is seen reaching the surface next to the shoreline extending out about 10'.
- Pondweed can be seen growing, especially to the west of the Big Beach fishing pier.

**Marina Cove: Main Perennial Creek: Flowing**

**Surface Conditions:** Primrose is seen reaching the surface next to the shoreline in some locations.

**Marina Park area:** Clean

**New Marina Rental Pier:**

- Clean and Secure.

**Old Marina Rental Pier:** Clean and Secure.  
**Marina Courtesy Pier:** Clean and Secure  
**Marina Launch Ramp:** Clean and Functional

**Boating/Fishing/Swimming Activity:**

- Two Bass fisherman

**Lake Birds:**

One *American Avocet* @ Big Beach



**Habitat:** Shallow lakeshores & mudflats



Adult breeding



Adult nonbreeding

American Avocet  
*Recurvirostra americana*



Map by Cornell Lab of Ornithology  
 Range data by NatureServe

Bird ID research courtesy of: [www.allaboutbirds.org/guide/American\\_Avocet/id](http://www.allaboutbirds.org/guide/American_Avocet/id)

**Fish: *Visual Sightings* [Small = <12 inches; Medium = 12 to 24 inches; Large = >24 inches.]**

- **Small Fish:** Many seen in multiple locations around the Lake.
- **Medium Fish:** 2 fish seen near the North Shore Park Pier.

**Steve D'Agostini**

[dagostini18367@att.net](mailto:dagostini18367@att.net)

707-987-8747

*2012 Lake Committee Member*

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Discussion and possible action: Adoption of resolution reaffirming the HVLCSO Board of Directors commitment to open government and compliance with the Ralph M. Brown Act

---

**RECOMMENDATIONS:**

Adopt resolution reaffirming the HVLCSO Board of Directors commitment to open government and compliance with the Ralph M. Brown Act.

**FINANCIAL IMPACT:**

None

**BACKGROUND:**

In June the State legislature, as a cost cutting measure, suspended portions of the Brown Act, the state's open meeting and transparency law. By suspending the Brown Act's requirements regarding the posting of public meeting agendas and the reporting of meeting minutes, the state hopes to save nearly \$100 million dollars.

Under current law, municipalities, water districts and other local government entities are to be reimbursed by the state for the cost of complying with the Brown Act. However, due to persistent budget shortfalls few have been reimbursed since 2005, leaving some to view the Brown Act as another unfunded state mandate imposed on local government. State Proposition 1A, passed by the voters in 2004, directs the state to pay the cost of mandated programs or suspend their operation – no reimbursement, no requirement. The Brown Act is reportedly just one of 56 mandates that have been suspended in an attempt to balance the state budget.

Given the importance of the Brown Act, as a vehicle for ensuring open and accessible government, it is recommended that the Board formally reaffirm the District's ongoing commitment to abide by all elements of the Brown Act, through adoption of the attached resolution.

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<input type="checkbox"/>	APPROVED AS RECOMMENDED	<input type="checkbox"/>	OTHER (SEE BELOW)
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Modification to recommendation and/or other actions:

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I, Tami Ipsen, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2012 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Secretary to the Board

RESOLUTION 2012-12

RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT (DISTRICT)  
REAFFIRMING THE BOARD OF DIRECTORS' COMMITMENT  
TO OPEN GOVERNMENT AND COMPLIANCE WITH THE RALPH M. BROWN ACT

WHEREAS, the State of California faces historic deficits requiring deep cuts in public programs, services and state-mandated programs carried out by local governments; and

WHEREAS, the State has suspended certain mandated programs, as contained in AB 1464 in an effort to cut millions of dollars more from California's Fiscal Year 2012-2013 Budget; and

WHEREAS, a number of these suspensions relieve local governments of the strict legal requirement to carry out previously-mandated programs, including certain public noticing provisions of the Ralph Brown Act (The Brown Act), California's open meeting law; and

WHEREAS, The Brown Act, codified in California Government Code 54950, et seq., requires open and publicized meetings of government and advisory bodies in local government, and allows members of the public to be present and to address the body on issues relevant to the body's authority; and

WHEREAS, the Hidden Valley Lake Community Services District Board of Directors has long recognized the critical importance of providing open and transparent government by timely noticing public meetings and adhering to open government laws.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors affirms its commitment to open government and to maintain compliance with the Brown Act irrespective of the suspension of related mandates by the State of California.

**PASSED AND ADOPTED** on August 21, 2012 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
President of the Board of Directors  
Hidden Valley Lake Community Services District

**ATTEST:**

\_\_\_\_\_  
Secretary to the Board of Directors  
Hidden Valley Lake Community Services District



**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Levee Trail Concept Plan Presentation by HVLA

---

**RECOMMENDATIONS:**

Hear presentation on Levee Trail Concept Plan and provided direction to District staff

**FINANCIAL IMPACT:**

None

**BACKGROUND:**

HVLA staff is investigating the feasibility of creating an access trail that would encompass most if not all of the District’s levee along Putah Creek. The proposed project is in the early planning stages and still very much at the “concept level” (see attached materials provided by HVLA). The District owns and is responsible for maintenance of the levee. Accordingly, at some point an agreement between the District and HLVA – an agreement that defined respective responsibilities and liabilities – would be needed to allow for construction and continuing maintenance of the trail. The purpose of the presentation is to inform and assess the District’s potential interest in the levee trail project. District staff recommends that the Board hear HVLA’s presentation, and if there is interest by the Board, direct District staff to investigate the feasibility of the proposed levee trail, from the District’s perspective, and identify the primary terms of any agreement that would be needed between the District and HLVA.

---

<input type="checkbox"/>	APPROVED AS RECOMMENDED	<input type="checkbox"/>	OTHER (SEE BELOW)
--------------------------	----------------------------	--------------------------	----------------------

---

Modification to recommendation and/or other actions:

---

I, Tami Ipsen, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2012 by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

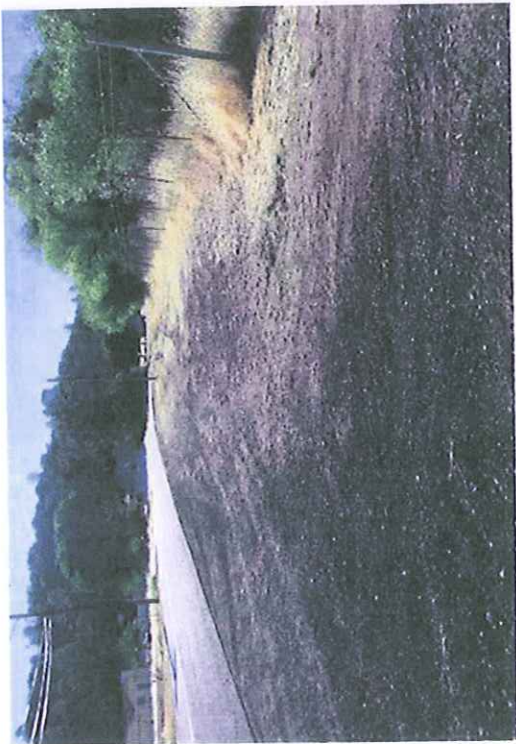
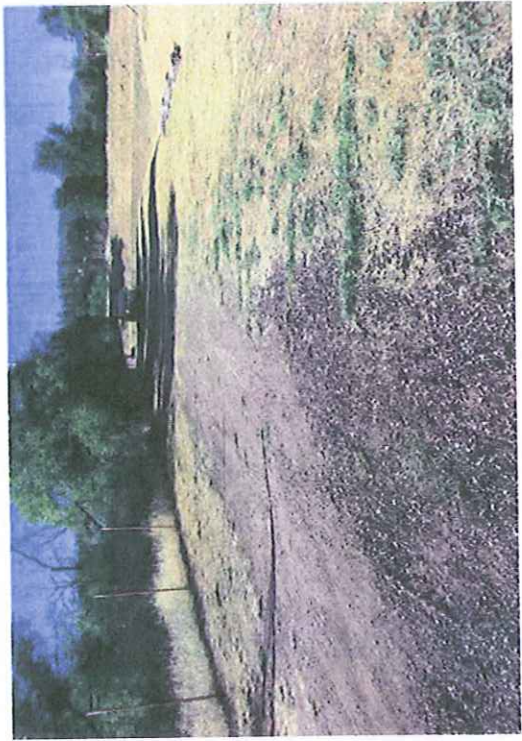
Secretary to the Board

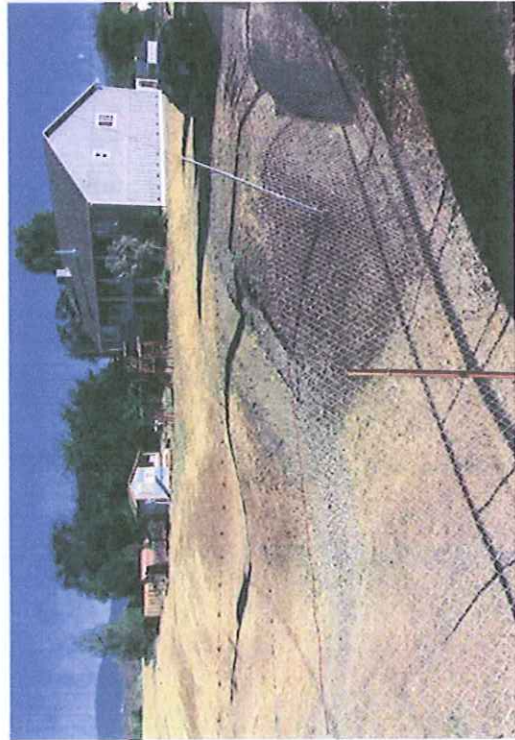
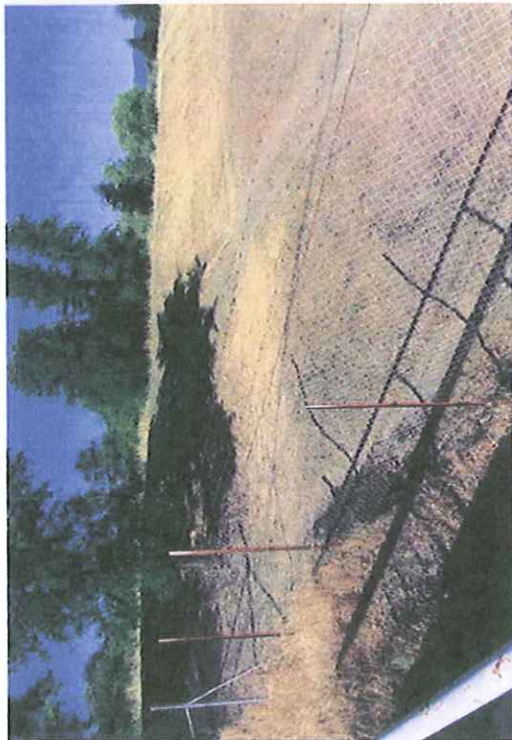
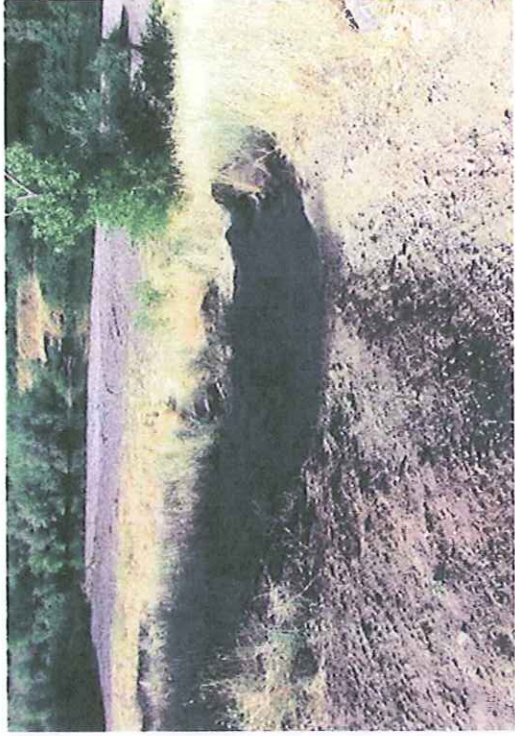
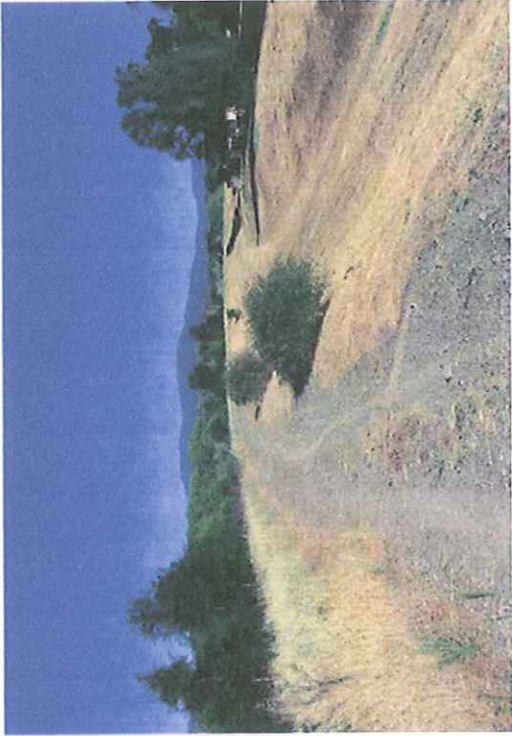
➤ Putah Creek levee path

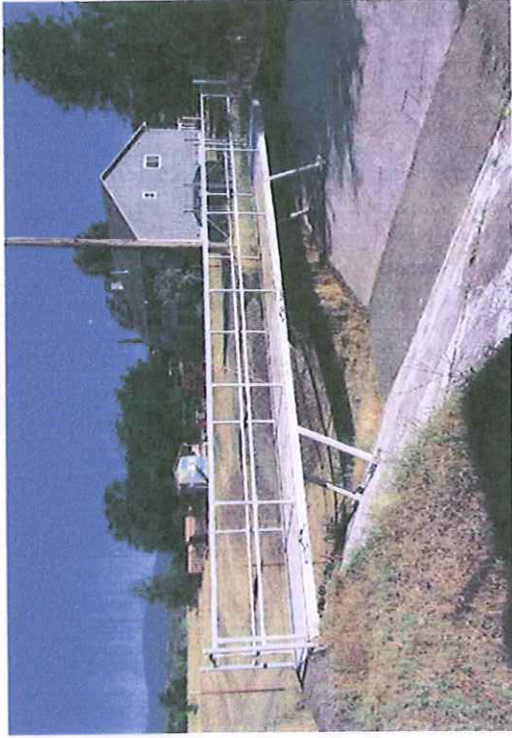
- Board directed staff to investigate project for possible inclusion in 2013 budget on April 26
- Staff has completed following research
  - Determined that County has no easement rights to levee
  - Determined that grant funds were not used to construct levee – no regulatory “strings”
  - Determined that Commons Committee concerns about private party encroachments were not the case, but that the loop to Mountain Meadow South near Goose Lake Court is not feasible
  - Met with CSD staff to discuss possible legal and construction issues – scheduled to meet with CSD Board of Directors on August 21 to discuss project
  - Met with County staff to determine permit requirements
- Staff recommendation is to continue planning & designing project in 2013 for 2014 construction
  - County is requiring handicapped accessibility to top of levee
  - Physical constraints of crossing drainage ditch and ascending face of levee will create a project many times more expensive than original concepts
  - Only way to avoid these costs is to get County to agree that project is not a “Public Accommodation” under the ADA statute – will require substantial legal research on court interpretations of this issue as it relates to homeowner association private amenities

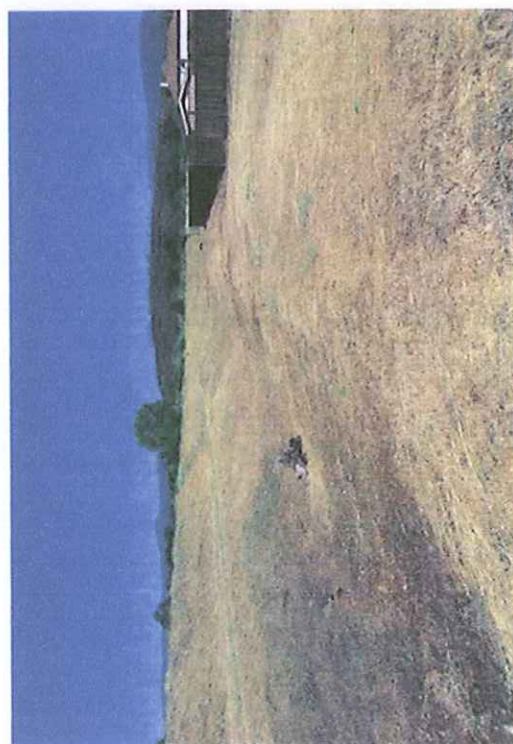
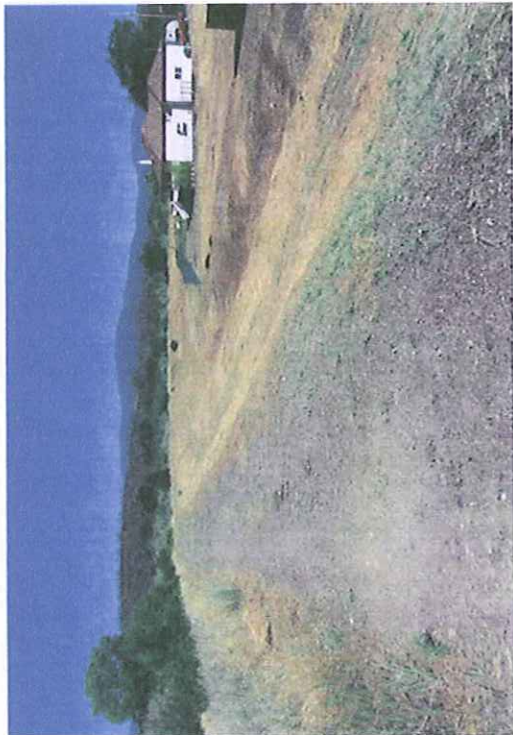
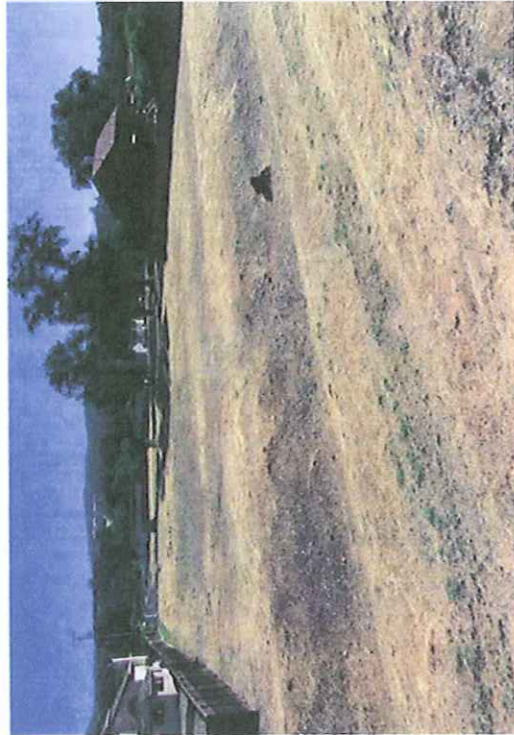
➤ Community Center improvement program

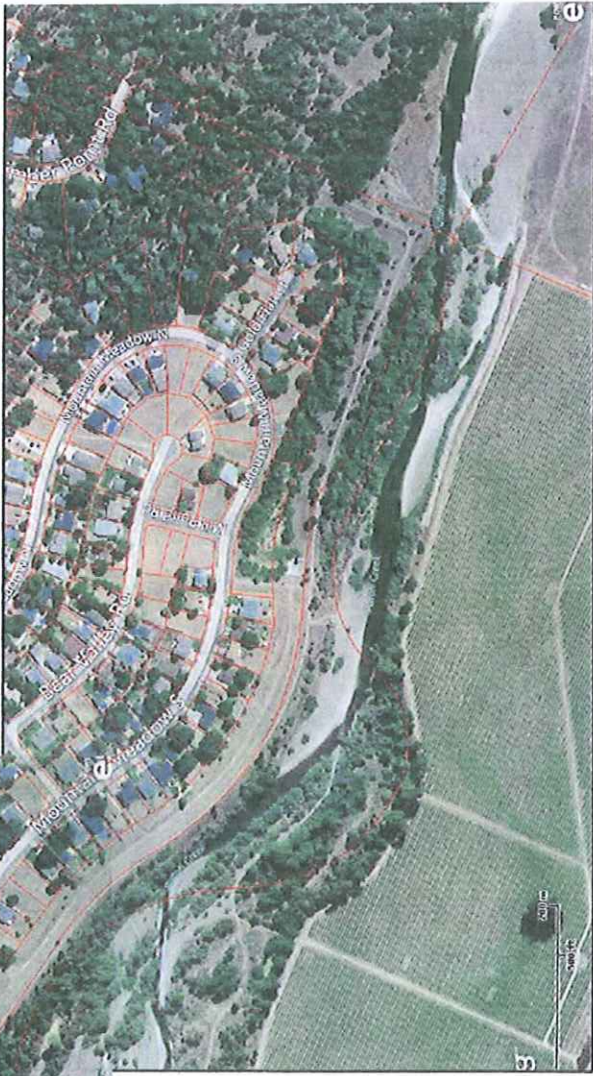
- Project was not on list presented to Board in April as Commons Committee was not finished with its work – No staff time has been spent preparing a 2013 budget
- Phase One project has minor remodeling tasks than could be estimated in time for inclusion in the 2013 budget
  - Paint exterior and interior of building
  - Replace main entry doors and refinish & re-hinge doors from Main Hall to deck
  - Construct sidewalk from main entry area to upper level westside doors
  - Clean or replace carpets and replace drapes – carpet replacement is only Phase Two recommendation involving building, all others are site revisions – suggest doing it as part of Phase One
  - Upgrade restroom fixtures and decor
- Staff recommendation is to continue planning & designing a second phase project in 2013 for 2014 construction – these tasks will require architectural design work & building permits that may trigger unanticipated requirements
  - Replacement of exterior deck
  - Installation of double doors leading from Main Hall to entry hallway
  - Reconfiguration of Main Hall storage
  - Reconfiguration of bar space for other purposes
  - Installation of exhaust fans in restrooms
- Staff recommendation is that all site revisions be planned in coordination with the Big Beach master plan
- The Reserve Study includes funds for some of the committee recommendations – expending these funds has been put on hold pending a decision about the ultimate remodeling or replacement of the building
  - Replacement of doors: \$35,000 – Originally scheduled for 1998; moved to 2011 when study revised in 2010
  - Replacement of decks: \$70,000 – Study indicates decks were replaced in 2000 and next replacement is scheduled for 2015











**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Public Hearing to consider placement of default balance liens on real property pursuant to Government Code Section 61115

---

**RECOMMENDATIONS:**

Conduct public hearing in accordance with Government Code Section 6115 to provide the landowners associated with the properties identified in Exhibit A, and/or the public, the opportunity to protest or otherwise dispute the default balances calculated by staff for each of the properties identified in Exhibit A. At the conclusion of the public hearing and in the absence of good cause, staff recommend that the Board uphold the charges and associated penalty fees as proposed in Exhibit A

**FINANCIAL IMPACT:**

Potential recovery of \$317.16 of past due charges and associated penalty fees

**BACKGROUND:**

Default balance liens are typically placed on properties with District water and/or sewer accounts that are at least 45 days past due. A list of properties with past due accounts of 45 days or longer, and for which the District has not already placed a lien against, is presented in Exhibit A. Pursuant to Government Code Section 6115, the Board must hold a public hearing to allow landowners the opportunity to protest or otherwise dispute the charges and associated penalty fees being levied against their property by the District. At the conclusion of the public hearing the Board can uphold or modify the charges and associated penalty fees for any or all subject properties.

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

Modification to recommendation and/or other actions:

---

I, Tami Ipsen, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2012 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Secretary to the Board



**PROPERTY LIENS - AUGUST 2012**

**PROPOSED LIENS**

**EXHIBIT A**

\$10 FILING FEE INCLUDED

<b>NAME</b>	<b>ADDRESS</b>	<b>APN</b>	<b>AMOUNT</b>
Maria Magallanes	18944 Coyle Springs Road	142-163-07	\$122.84
Charles Ewing	19593 Powder Horn Road	141-501-11	\$194.32
			<b>\$317.16</b>

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Discussion and possible action: Resolution confirming default balances and directing staff to file liens on real property

---

**RECOMMENDATIONS:**

Adopt Resolution of the Board of Directors of the Hidden Valley Lake Community Services District confirming the Default Balance associated with the Defaulting Bill Identified in Exhibit A and directing staff to file a lien on said property

**FINANCIAL IMPACT:**

Potential recovery of \$317.16 of past due charges and associated penalty fees

**BACKGROUND:**

Default balance liens are typically placed on properties with District water and/or sewer accounts that are at least 45 days past due. A list of properties with past due accounts of 45 days or longer, and for which the District has not already placed a lien against, is presented in Exhibit A. Pursuant to Government Code Section 6115, the Board must hold a public hearing to allow landowners the opportunity to protest or otherwise dispute the charges and associated penalty fees being levied against their property by the District. At the conclusion of the public hearing the Board can uphold or modify the charges and associated penalty fees for any or all subject properties. Assuming the Board chooses to uphold the charges and associated penalty fees, as recommended by staff, the Board would then adopt a resolution (copy attached) confirming the default balances and authorizing staff to proceed with the filing of property liens on subject properties.

---

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

---

I, Tami Ipsen, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2012 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Secretary to the Board

RESOLUTION NO. 2012-13

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT CONFIRMING THE DEFAULT BALANCE ASSOCIATED WITH THE DEFAULTING BILL LISTED IN EXHIBIT A AND DIRECTING STAFF TO FILE A LIEN ON SAID PROPERTY

WHEREAS, the Hidden Valley Lake Community Services District (the "District") previously cited the properties identified in Exhibit A for a Defaulting Bill (as defined in Resolution No. 2008-02); and

WHEREAS, notice of a public hearing to determine the amount of the Default Balance (as defined in Resolution No. 2008-02) under a Defaulting Bill was mailed to the property owners listed in Exhibit A; and

WHEREAS, notice of said public hearing was published in accordance with Section 6066 of the California Government Code; and

WHEREAS, in accordance with Resolution No. 2008-02, said public hearing was conducted on August 21, 2012, at 7:00 p.m. at 19400 Hartmann Road, Boardroom, Hidden Valley Lake, California; and

WHEREAS, it is necessary for the District to recover the Default Balance; and

WHEREAS, the District has satisfied all notice and hearing requirements under Section 61115 of the California Government Code; and

NOW, THEREFORE, BE IT RESOLVED, the District Board of Directors hereby adopts Resolution No. 2012-13 confirming the Default Balance in the amount of \$317.16; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the District does direct the County Clerk to file a lien for the unpaid Default Balances listed in exhibit A in the amount of \$317.16.

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced and adopted by the Board of Directors of the Hidden Valley Lake Community Services District, County of Lake, State of California, on the 21st day of August, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said District this 21st day of August, 2012.

---

Tami Ipsen  
Secretary to the Board of Directors

---

Linda Herndon  
President of the Board of Directors

**PROPERTY LIENS - AUGUST 2012**

**PROPOSED LIENS**

**EXHIBIT A**

\$10 FILING FEE INCLUDED

<b>NAME</b>	<b>ADDRESS</b>	<b>APN</b>	<b>AMOUNT</b>
Maria Magallanes	18944 Coyle Springs Road	142-163-07	\$122.84
Charles Ewing	19593 Powder Horn Road	141-501-11	\$194.32
			<u>\$317.16</u>

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Discussion and Possible Action: Adoption of Anti-Harassment and Discrimination Policy

---

**RECOMMENDATIONS:**

Discuss proposed Anti-Harassment and Discrimination Policy and assuming Board elects to adopt the proposed policy as currently drafted or with modifications, direct staff to incorporate the proposed Anti-Harassment and Discrimination Policy into the District's Personnel Policy Manual.

**FINANCIAL IMPACT:**

None

**BACKGROUND:**

On May 22, 2012 the Board approved proposed revisions to the District's existing Sexual Harassment Policy, and the associated Harassment Policy. In addition to approving the proposed revisions, the Board directed staff to submit the two policies to legal counsel for review and comment. Both policies were reviewed by Ms. Monica Hans of Downey Brand. Ms. Hans is recommending that the District merge the existing Sexual Harassment and Harassment policies into a single policy – the proposed Anti-Harassment and Discrimination Policy. Copies of the existing Sexual Harassment and Harassment policies, as approved by the Board at the May 22, 2012 Board of Directors meeting, as well as the proposed Anti-Harassment and Discrimination Policy, are attached.

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

I, Tami Ipsen, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2012 by the following vote:

Ayes:

Noes:

Abstain:

Absent

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Secretary to the Board

POLICY TYPE: Personnel

POLICY TITLE: Anti-Harassment and Discrimination Policy

POLICY NUMBER:

DATE ADOPTED:

DATE AMENDED:

**Section 1. Introduction.** The Hidden Valley Lake Community Services District is dedicated to providing a work environment for its employees that is free of harassment and discrimination. The District prohibits harassment and discrimination because of race, religion, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, genetic information or any other basis protected by federal, state or local law, ordinance or regulation. Such harassment and discrimination is unlawful and will not be tolerated. This policy prohibits unlawful harassment or discrimination of or by any employee of the District, including supervisors and co-workers. It also extends to vendors, independent contractors and others doing business with the District.

**Section 2. Definition and Examples of Harassment.** Harassment because of race, religion, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sex, sexual orientation, genetic information or any other protected basis is prohibited, including, but not limited to the following behavior and circumstances:

- a) Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations or comments;
- b) Visual conduct such as derogatory and/or sexual oriented posters, photography, cartoons, drawings or gestures;
- c) Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race or any other protected basis; and,
- d) Retaliation for having reported or threatened to report harassment.
- e) Harassment can occur between any individuals associated with the District. Such individuals may include: Board members, supervisors, coworkers, agents, customers, vendors, contractors, or members of the general public.
- f) The victim of harassment may not be the person that is the recipient of inappropriate comments, actions, images, etc. Anyone who is affected by offensive conduct may be considered the victim or harassment.

Sexual harassment is a form of harassment. Sexual harassment is defined by the Fair Employment and Housing Commission as "unwanted sexual advances, or visual, verbal or physical conduct of a sexual nature."

**Section 3. Complaint Process.** If an employee thinks he or she is being harassed or discriminated against on the job because of gender, race, or other protected basis, or if an employee observes behavior he or she believes to be in violation of this policy, the employee should immediately contact his or her immediate supervisor, the Administrative Assistant to the General Manager, the General Manager, the President of the Board of Directors, or any other supervisor with whom the employee feels comfortable. The complaint should include all details of the incident(s), the names of all individuals involved, and the names of any witnesses. Every complaint that is reported will be taken seriously and investigated thoroughly. If harassment or discrimination is not reported, it cannot be investigated. The District will not retaliate against anyone for reporting any incidents of harassment, for making any complaints of harassment, or for participating in any investigation. Every employee's cooperation is crucial.

HIDDEN VALLEY LAKE  
COMMUNITY SERVICES DISTRICT

HARASSMENT POLICY

**Section 1. Introduction.** The Hidden Valley Lake Community Services District is dedicated to providing a work environment for its employees that is free of harassment. The District prohibits sexual harassment and harassment because of race, religion, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, genetic information or any other basis protected by federal, state or local law, ordinance or regulation. This policy applies to all persons involved in the operation of the District and prohibits harassment by any employee of the District-supervisor or co-worker.

**Section 2. Definition and Examples.** Harassment because of race, religion, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, genetic information or any other protected basis is prohibited, including, but not limited to the following behavior and circumstances:

- a) Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations or comments;
- b) Visual conduct such as derogatory and/or sexual oriented posters, photography, cartoons, drawings or gestures;
- c) Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race or any other protected basis; and,
- d) Retaliation for having reported or threatened to report harassment.
- e) Harassment can occur between any individuals associated with the District. Such individuals may include: Board members, supervisors, coworkers, agents, customers, vendors, contractors, or members of the general public.
- f) The victim of harassment may not be the person that is the recipient of inappropriate comments, actions, images, etc. Anyone who is affected by offensive conduct may be considered the victim or harassment.

**Section 3. Complaint Process.** If any employee of the District believes that he/she has been harassed, he/she shall provide a written complaint as soon as practical to their supervisor-the Administrative Assistant to the General Manager, the General Manager, or the President of the Board of Directors if the employee's immediate supervisor is the General Manager and the General Manager is unavailable or personally involved in said complaint. Their complaint should include details of the incident(s), name(s) of the individual(s) involved, and the name(s) of any witness(es).

**Section 4. Complaint Response Process.**

- a) Staff receiving harassment complaints will refer them immediately to the General Manager or to the President of the Board of Directors if the General Manager is unavailable or personally involved in said complaint.
- b) The General Manager shall notify the Board of Directors that a claim of harassment has been made against an employee or staff member and shall call a special meeting as soon as it is reasonable for the complaint to be heard by the Board. Unless requested by the accused, such meeting shall be held in closed session.

- c) An employee against whom a complaint or charge is to be heard shall be given written notice of his/ her right to have such complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time determined for such session.

**Section 5. Disciplinary Procedures and Sanctions.** If it is determined that harassment has occurred, effective remedial action will be taken in accordance with the circumstances involved. Any employee determined to be responsible for harassment will be subject to appropriate disciplinary action, up to and including termination. The victim of the harassment will be informed of the results of the investigation and any disciplinary action taken as the result of the harassment. Employees complaining of harassment shall be protected from any form of reprisal and/or retaliation.

**Section 6. Immediate Reporting.** Employees are encouraged to report any incident of harassment to management immediately so that complaints can be quickly and fairly resolved.



HIDDEN VALLEY LAKE  
COMMUNITY SERVICES DISTRICT  
SEXUAL HARASSMENT POLICY

**Section 1. Introduction.** Acts of sexual harassment by employees, supervisors or managers are prohibited employment practices and are subject to sanctions and disciplinary measures up to and including termination.

**Section 2. Definition.** Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of sexual nature when:

- a) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment.
- b) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting that individual.
- c) Such conduct has the purpose or effect of substantially interfering with a person's work performance or creating an intimidating, hostile or offensive work environment.

**Section 3. Examples of Sexual Harassment.** Prohibited acts of sexual harassment can take a variety of forms ranging from subtle pressure for sexual activity to physical assault. Examples of conduct and circumstances included in the definition of sexual harassment are:

- a) Direct or indirect threats or suggestions of sexual relations or sexual contact that is not freely or mutually agreeable to both parties.
- b) Continual or repeated verbal abuses of a sexual nature including graphic commentaries on the person's body; sexually suggestive objects or pictures placed in the work area that may embarrass or offend the person; sexually degrading words used to describe the person or propositions of a sexual nature.
- c) Sexual harassment can occur between any individuals associated with the District. Such individuals may include: Board members, supervisors, coworkers, agents, customers, vendors, contractors, or members of the general public
- d) The victim of sexual harassment may not be the person that is the recipient of inappropriate comments, actions, images, etc. Anyone who is affected by offensive conduct may be considered the victim or harassment.

**Section 4. Policy Notification.** Employees shall be informed of the District's sexual harassment policy and complaint process. Policy and complaint process information shall be readily available to all employees and members of the general public utilizing the District's facilities for services.

- a) All new employees shall be given a copy of the sexual harassment policy at the time of hiring. The hiring supervisor will discuss policy details with the new employee at that time.

- b) The supervisor shall review this policy with each employee annually.

**Section 5. Complaint Process.** Any employee who believes-he/she is the victim of sexual harassment may file a formal or informal confidential complaint without fear of reprisal or embarrassment.

- a) An informal confidential complaint is made verbally by the employee to his/her immediate supervisor or any other supervisory employee.
- b) A formal confidential complaint is made in writing using the "Employee Grievance Form". The employee should submit the completed form to his/her immediate supervisor or to any other supervisory employee, or to the President of the Board of Directors if the employee's immediate supervisor is the General Manager and the General Manager is unavailable or personally involved in said complaint.
- c) A confidential complaint may be made online to the DFEH (Department of Fair Employment and Housing)  
[http://www.dfeh.ca.gov/Complaints\\_ComplaintProcess.htm](http://www.dfeh.ca.gov/Complaints_ComplaintProcess.htm)

**Section 6. Complaint Response Process.** Any supervisor who receives a formal or informal sexual harassment complaint shall at all times maintain the confidentiality of the plaintiff and shall personally deliver the complaint immediately and directly to the General Manager or to the President of the Board of Directors if the General Manager is unavailable or personally involved in said complaint.

- a) The District's liability insurance provider shall be notified within 24 hours of the filing of a formal or informal complaint, even if the complaint is withdrawn, and an investigation shall be initiated as directed.
- b) The General Manager shall notify the Board of Directors that a claim of sexual harassment has been made against an employee or staff member and shall call a special meeting as soon as it is reasonable for the complaint to be heard by the Board. Unless requested by the accused, such meeting shall be held in closed session.
- c) An employee against whom a complaint or charge is to be heard shall be given written notice of his/ her right to have such complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time determined for such session.
- d) All discussions and investigations regarding allegations of harassment shall be kept strictly confidential.
- e) The person initiating the complaint has the right to be accompanied by an advocate(s) when discussing alleged incidents and shall be advised of this right prior to the commencement of such discussions.

**Section 7. Disciplinary Procedures and Sanctions.** Upon conclusion of the investigation of an alleged sexual harassment, District Counsel will meet with the General Manager and the Board of Directors to determine whether or not the allegations are true. If the allegations are true, the harasser will be subject to discipline up to and including termination. The

victim of the harassment will be informed of the results of the investigation, and any disciplinary action taken as a result of the harassment.

- a) Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment. This action may involve reinstatement, back pay or promotion.

Employees complaining of sexual harassment shall be protected from any form of reprisal and/or retaliation.

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** August 21, 2012

**AGENDA ITEM:** Discussion and Possible Action: Referral of Compensation Policy to Personnel Committee and Legal Counsel for refinement and clarification

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**RECOMMENDATIONS:**

Refer Compensation Policy to Personnel Committee and Legal Counsel for refinement and clarification.

**FINANCIAL IMPACT:**

Unknown at this time, will be largely determined by the nature of any changes or refinements to the policy itself.

**BACKGROUND:**

On May 22, 2012 the Board adopted a Compensation Policy (copy attached) that establishes compensation parameters for District employees and memorializes the Board's intent to set District employee compensation at the prevailing market median rate. Although straightforward in theory, implementation of the Compensation Policy is proving to be much more challenging in practice. Key issues include the manner in which cost of living adjustments are incorporated into base salaries, the ability to provide for longevity pay incentives and merit increases for exceptional employees, and the definition of total compensation itself.

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APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

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Modification to recommendation and/or other actions:

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I, \_\_\_\_\_, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

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Secretary to the Board

# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## COMPENSATION POLICY

### **Purpose:**

To ensure that compensation for Hidden Valley Lake Community Services District (District) positions aligns with our compensation philosophy and allows us to be competitive in recruiting and retaining competent personnel.

To ensure that salary ranges and benefits are subject to independent comparison to positions in similar Public Agencies.

### **Policy:**

It is the policy of the District to offer affordable total compensation package which supports our mission, attracts and retains skilled, capable personnel and affirms their value to the organization.

### **Procedure:**

The District's Board of Directors will set total compensation, salary ranges and benefits for District positions at a level not to exceed the median market value of comparable positions in the region.

The District's Board of Directors will commission an independent salary survey to establish current median market value for each position every five years.

Board approved May 15, 2012

MIDDLETOWN TIMES STAR, AUGUST 17, 2012

## HVLCSD approves 3% increase for sewer, water

On June 19, the Hidden Valley Lake Community Services District (HVLCSD) board adopted a budget that includes a 3 percent rate increase.

The district's \$3.4 million budget for 2012-2013 includes the increase for water, sewer, and reclaimed water rates that was approved by the board in 2010. That year the board, in accordance with Proposition 218, approved three successive annual 3 percent rate increases, and this is the final annual increase.

For 2012-2013 the average bimonthly base rate residential water bill will increase by \$2.26, from \$72.00 to \$74.26. The average bimonthly residential sewer bill will increase by \$2.92, from \$97.44 to \$100.36. A summary of residential water, sewer, and reclaimed water rates for 2012-2013 is as follows:

	2011-2012	2012-2013
Base Water Rate (3,000 cubic foot allotment)	\$ 72.00	\$ 74.26
Water Use Over Base Rate (per cubic foot)	\$ 0.0240	\$ 0.0248
Sewer Base Rate	\$ 97.44	\$ 100.36
Reclaimed Water (per acre foot)	\$ 283.25	\$ 291.75

The 2012-2013 water, sewer, and reclaimed water rate increases will be reflected in the July-August 2012 bimonthly billing statements (mailed the first week of September 2012).

Despite the rate increases, the cost of the district's residential drinking water, pursuant to the base water rate, is just 0.33 of a cent per gallon, and 3 cents per gallon pursuant to the "over base rate".

## Lucerne residents unhappy about proposed water-rate increases

By Jeremy Walsh -- Staff reporter Record Bee

Updated:

record-bee.com

LAKEPORT -- Dozens of Lucerne residents expressed their dismay Tuesday about water-rate increases proposed by their service provider.

Charles Moton called the proposal an "example of corporate greed" during his comments to the Lake County Board of Supervisors (BOS) Tuesday afternoon at the Lake County Courthouse.

California Water Service Co. (Cal Water), the private company that provides water to the Lucerne area, filed a general rate case with the California Public Utilities Commission (CPUC) in July requesting a new rate structure.

The current monthly cost for a typical residential customer would almost double after three years, starting in January 2014, under the proposed rates, according to figures provided by Cal Water.

The company asked for the restructuring to cover operational and maintenance costs as well as fund system improvements needed for Lucerne, according to its website.

The BOS discussed Tuesday whether to send letters to the CPUC and state representatives opposing the proposed increases.

"This board obviously doesn't set the rates for the water in Lucerne. What I'm asking the board to do is speak for Lucerne in this (CPUC) rate hearing," Supervisor Denise Rushing, whose district includes Lucerne, said.

The letter raised several concerns, including that "the onerous water bill is a significant factor in pushing families to the economic brink in the community of Lucerne."

Moton told the supervisors that financially strapped households in the town tried to cut back on water use the last time rates increased, which might not have worked out as planned because decreased usage affects how much money comes into Cal Water.

"Because the community was conserving water, the water company is using this reduced water usage as an excuse to raise our rates even higher. In short, our poverty is being used against us," he said.

Other property owners talked about how they struggle to pay their current water bills, predicted how the higher costs would affect their town and criticized the quality of their drinking water.

Becky Ornellas, who owns the Fosters Freeze in Lucerne, said the proposed rates could force her family to close the restaurant.

Some residents questioned the figures provided by Cal Water, saying they pay much more than what the company stated the average customer paid.

According to Cal Water, the typical residential user pays \$62.85 per month.

The proposed structure would increase the monthly bill to \$81.36 as of January 2014, \$107.28 in January 2015 and \$124.22 in January 2016.

Alan Flora, deputy county administrative officer, said the number of vacancies in Lucerne could explain why some residents see higher bills.

Cal Water representative Tom Smegal told the supervisors he appreciated the public comments shared Tuesday and encouraged residents to present similar information to the CPUC.

He said that the company subsidizes a portion of the Lucerne rates and that about 10-percent of people who could qualify for the low-income assistance program were not enrolled.

The request process with the CPUC could take roughly 18 months, Smegal added.

The BOS unanimously approved sending the letter to state officials after the nearly two-hour discussion.

"My message to Cal Water is that this issue isn't going away because the town is suffering. And so it's going to keep happening and we're going to deal with the fact that this is an economic disaster for the town of Lucerne," Rushing said.

Jeremy Walsh is a staff reporter for Lake County Publishing. Reach him at 263-5636, ext. 37 or [jwalsh@record-bee.com](mailto:jwalsh@record-bee.com). Follow him on Twitter, [@JeremyDWalsh](https://twitter.com/JeremyDWalsh).



# HVLCSD responds to suspension of Brown Act

In June the state legislature, as a cost cutting measure, suspended portions of the Brown Act, the state's open meeting and transparency law. By suspending the Brown Act's requirements regarding the posting of public meeting agendas and the reporting of meeting minutes, the state hopes to save nearly \$100 million dollars.

Under current law, municipalities, water districts, and other local government entities are to be reimbursed by the state for the cost of complying with the Brown Act. However, due to persistent budget shortfalls, few have been reimbursed since 2005.

State Proposition 1A, passed by the voters in 2004, directs the state to pay the cost of mandated programs or suspend their operation—no reimbursement, no requirement.

Given the importance of the Brown Act

as a vehicle for ensuring open and accessible government, municipalities, water districts, and other local government entities across the state are "stepping up to the plate" and publically pledging their continued commitment to abide by all aspects of the Brown Act.

At the July 19 HVLCSD Board of Directors meeting, board president Linda Hernon noted the recent suspension of certain Brown Act provisions and urged the board to adopt a resolution stating the district's continuing commitment to conduct public meetings in accordance with the Brown Act, whether or not compliance with the act is suspended.

Staff is preparing a resolution pledging the district's continued commitment to Brown Act compliance for consideration at the Aug. 21 Board of Directors meeting.

## Sebastopol OKs water, sewer hikes; few property owners object

Posted by PD staff in Cities on August 8th, 2012 tags: City Council, Sebastopol, utility rates

[1](#) comment [related articles](#)

By BOB NORBERG  
THE PRESS DEMOCRAT

The Sebastopol City Council gave final approval Tuesday to an increase in the city's water and sewer rates to offset increasing service costs and to pay for maintaining and replacing the city's aging systems.

Rates will double over the next four years, the first increase since 2008. The new rates take effect Sept. 1. The council had approved the increases May 29, setting in motion a period to allow property owners to protest the increases and setting up the final public hearing, which was held Tuesday.

Of the 2,800 property owners, only 89 sent in letters of protest.

The water rates were approved on a 3-2 vote, with Mayor Guy Wilson and council members Patrick Slayer and Sarah Gurney voted for the increase. It was opposed by Vice Mayor Michael Kyes and Councilwoman Kathleen Shaffer.

The sewer rates were approved in a 4-1 vote, with Kyes voting no.

The council also added a provision that the rate structure be reviewed each year to see if they can be reduced.

A typical water bill over four years would increase from about \$10.79 a month to \$24.92 a month and the sewer charge would go from about \$26.67 to \$49.92 monthly, according to city staff.

The city's water and sewage systems are intended to be self-supporting, with fees covering all costs. The fee increases comes as the city faces a decrease in fee revenue, an increase in operational costs and the need to replace and repair the systems.

## San Francisco to vote on draining Hetch Hetchy reservoir

By JASON DEAREN and TRACIE CONE  
ASSOCIATED PRESS

Published: Saturday, August 4, 2012 at 2:28 p.m.

YOSEMITE NATIONAL PARK — This fall San Franciscans will vote on a local measure with national implications: It could return to the American people a flooded gorge described as the twin of breathtaking Yosemite Valley.

Voters will decide whether they want a plan for draining the 117-billion-gallon Hetch Hetchy reservoir in Yosemite National Park, exposing for the first time in 80 years a glacially carved, granite-ringed valley of towering waterfalls 17 miles north of its more famous geologic sibling.

The November ballot measure asks: Should city officials devise a modern water plan that incorporates recycling and study expansion of other storage reservoirs to make up the loss?

The measure could eventually undo a controversial century-old decision by Congress that created the only reservoir in a national park and slaked the thirst of a city 190 miles away.

The battle over Hetch Hetchy, first waged unsuccessfully by naturalist John Muir, had turned the Sierra Club from an outdoors group into an environmental powerhouse. The fight gained momentum in recent years when unlikely allies joined forces.

On one side are Republican lawmakers and environmentalists, including Ronald Reagan's former interior secretary, who want the dam removed and valley restored. On the other are Democratic San Franciscans, led by Sen. Dianne Feinstein and Rep. Nancy Pelosi, fighting to hold onto the city's famously pure drinking water in a drought-prone state.

"Eventually it will be broadly understood what an abomination a reservoir in a valley like Yosemite Valley really is," Donald Hodel, the former interior chief, told The Associated Press. "I think it will be hard to quell this idea (of restoration). It is like ideas of freedom in a totalitarian regime. Once planted they are impossible to repress forever."

Over the past decade, studies by the state and others have shown it's possible for San Francisco to continue collecting water from the Tuolumne River further downstream.

But the city never seriously has considered giving up its claim to the valley.

"This is a ridiculous idea," Mayor Ed Lee said. "It's a Trojan Horse for those that wish to have our public tricked into believing we have an adequate substitute for the Hetch Hetchy reservoir. We do not. There isn't any."



(AP Photo/Bancroft Library via Environmental Defen

This pre-1913 file photo shows the Hetch Hetchy Valley in Yosemite National Park, Calif. This fall San Franciscans will vote on a local measure with national implications: it could return to the American people a flooded gorge described as the twin of breathtaking Yosemite Valley. Voters will decide whether to drain a 117-billion-gallon Hetch Hetchy reservoir in Yosemite National Park, exposing for the first time in 80 years a glacially carved, granite-ringed valley of towering waterfalls 17 miles north of its more famous sibling.

The gravity-fed system serves 7 percent of California's population, city water officials say. Turbines from its dams generate hydroelectric power for city buildings, streetlights and traffic signals, the airport and the transit system. And two-thirds of the water from the system is sold to neighboring municipalities.

All of this for just \$30,000 a year. That was the rent set by Congress when it passed the Raker Act in 1913, giving San Francisco exclusive control and use of the Hetch Hetchy valley, despite opposition by 200 newspapers across the country and after a week of contentious debate.

For the next decade stands of black oaks that had shaded deer and bear along the Tuolumne River through the half-mile-wide valley were removed along with 6 million board feet of lumber used to build the dam. By 1923, water began flooding what once were lush meadows.

In recent years, politicians have argued that San Francisco is getting a bargain and that the rent should be increased. Others have said San Francisco is violating the Raker Act because the city's transmission lines stop 30 miles short of the city and that Pacific Gas & Electric profits by carrying it the rest of the way.

With opposition from then-Mayor Feinstein, Hodel brought the issue back to life in 1987 as a way of alleviating crowds and traffic in Yosemite Valley, which now sees 4 million visitors a year.

Most recently the George W. Bush administration tried funding a feasibility study, but it was quashed politically by Democrats when Pelosi was Speaker of the House.

"San Francisco is known as a progressive city in many ways, especially environmentally. But in water, it's just not the case. We've got a very sweet deal," said Spreck Rosekrans of Restore Hetch Hetchy, who has studied the issue for 20 years. "Restoring the valley would undo the greatest wrong that has ever been done to a national park."

Studies by the federal Bureau of Reclamation, the state Department of Water Resources and others show restoring the valley is technically feasible. The cost estimates range from \$3 billion to \$10 billion.

"On top of that staggering price tag, replacing the water supply is unrealistic when California already lacks infrastructure to provide enough water for its economy or environment," said Feinstein. "We should move past this debate and focus on real solutions to California's water challenges."

The opposing sides also dispute the impact of reservoir removal. The Hetch Hetchy group says the city would lose 20 percent of its 1.7 billion kilowatt power-generating capacity, roughly the amount of excess production sold at cost to the Modesto and Turlock irrigation districts. The city says it would lose about twice that much, which would cost \$41 million.

In addition, utilities officials say water rates would increase by up to \$2,777 per household a year and the city would be vulnerable during droughts.

Mayor Lee and others argue that the timing is wrong to spend so much money on a project that ultimately could make Bay Area water deliveries less reliable.

Proponents say passage of the measure in November would give San Francisco a chance to plan for restoration on its own terms. Voters would decide in four years whether to move forward with the plan.

"The opposition to removal is akin to the famous expressions many years ago about relinquishing the Panama Canal: 'We stole it fair and square and we should keep it!'" Hodel said.

## House OKs bill addressing NC base's tainted water

By MARTHA WAGGONER

Associated Press

Published: Tuesday, July 31, 2012 at 3:07 p.m.

A bill to help Marines and family members sickened by contaminated drinking water at Camp Lejeune over three decades heads to President Barack Obama.

The House of Representatives on Tuesday approved a Senate version of the Janey Ensminger Act by voice vote.

The bill is named for a girl who died of a rare form of leukemia in 1985 at the age of 9. Her father, Jerry Ensminger of Elizabethtown, led the fight to get health care for those who were exposed and to get information about the contamination released. The bill covers Marines and family members who lived or worked at Camp Lejeune from 1957 to 1987.

Health officials believe as many as 1 million people may have been exposed to tainted water before the wells were closed more than 20 years ago.

Ensminger says the bill is confirmation by Congress that people were harmed at Lejeune.

A Marine Corps spokeswoman didn't return messages seeking comment.

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## Delta tunnels would mean higher prices

Wyatt Buchanan

Updated 11:42 p.m., Sunday, July 29, 2012

### Sacramento --

If tunnels under the Sacramento-San Joaquin River Delta actually get built, more than 2 million people in the Bay Area will see their water bills increase to help pay for them.

That's because three water agencies in the Bay Area receive a significant amount of their supply from the delta, via pumps near Tracy, and construction costs of a new water routing system will fall on those users and others across the state who rely on that supply.

Leaders of those three Bay Area agencies - the Santa Clara Valley Water District, the Alameda County Water District and the Zone 7 Water Agency in southeastern Alameda County - said they expect rates to increase from 10 to 20 percent, but opponents of the project say ratepayers should expect much higher charges.

Water rates are relatively low compared with other utility costs, like energy or even cable television, so if the leaders of the agencies are correct in their forecasts, the average household would see bills increase by a few dollars a month.

The plan still has many unanswered questions, though, especially on how costs will be divided among farmers and urban water users statewide, and the final numbers could be much different.

Leaders of the Bay Area agencies said they have yet to tell their customers about the potential costs of the project, as it has been unclear whether it would ever come to fruition. But they said the announcement last week of a preferred plan means they will have to start advising customers.

### 'Worthwhile expenditure'

In the Alameda County Water District, which serves 340,000 people in Fremont, Newark and Union City, rates have increased between 6 and 8 percent a year the past few years. Officials estimate the tunnels would create the need for an increase of an additional 9 to 12 percent.

"To go to our ratepayers with a 9 to 12 percent increase is higher than we have traditionally done, but if the increase in the reliability of the State Water Project supply, if that turns out to be a reasonable increase, I think we could successfully make the case to customers that this is a worthwhile expenditure of ratepayer money," said Walt Wadlow, general manager of the district, which gets 40 percent of its supply from the delta.

The State Water Project supplies cities and Kern County with delta water, while the Central Valley Project is federally managed and supplies farms mainly in the Central Valley. Both use the same plumbing system.

Leaders of the Santa Clara Valley Water District, which provides water to 1.8 million people, said they expect rates to increase about 15 percent. In Zone 7, which supplies Dublin, Pleasanton and Livermore with water, officials are forecasting a 15 to 20 percent increase.

The Zone 7 Agency gets 87 percent of its water from the delta and does not have any alternatives to replace that large amount.

"The Livermore Valley really needs water regardless. There's absolutely no way we can say no to this project and opt out," said Jill Duerig, general manager of the agency.

But, she said, the actual increase could be as low as \$5 per month, and she thinks most customers will be OK with paying that.

"It's not like upgrading from a Volkswagen to a Mercedes and seeing that kind of increase in your lease cost," she said.

### Maintenance costs

Water advocates who oppose the project disagree with that assessment, though. The agencies are basing their calculations on the projected \$14 billion cost of constructing the tunnels. That does not include an additional \$5 billion they will have to pay for maintenance and operations over 50 years, or the interest on bonds that usually doubles an entire price.

The true cost of the project will likely be at least \$40 billion, said Adam Scow, California campaigns director for Food and Water Watch.

"If ratepayers learn the true costs of this project, they're not going to be very happy with what that means," he said. He also noted that agricultural water buyers pay less than urban users for the same water, which he said is an unfair burden on people in cities.

Much of the Bay Area won't be affected with higher water rates, though, because San Francisco and the Peninsula rely on Hetch Hetchy water and East Bay Municipal Utility District customers also rely on water piped from the Sierra Nevada.

In the North Bay, much of the water comes from rainfall and rivers.

#### **Downstream tunnels**

There are a few exceptions, though, as some cities in Napa County get water via the State Water Project, though the pipes are north of the delta, and so customers may not be on the hook for the project because the tunnels are downstream.

That would change if the pipelines are reconfigured as part of the larger tunnel project and the water quality for Napa improves.

On the flip side of that, the Contra Costa Water District, which serves cities in the central and eastern parts of the county from Antioch to Walnut Creek to Martinez, pulls water from the delta, but not through the pumps near Tracy that feed much of the state.

If the tunnel project leads to diminished water quality, those benefiting from the project probably would have to pay to mitigate the damage to Contra Costa, said Jennifer Allen, director of public affairs for the water district.

#### **Where rates would rise**

If you live in one of these Bay Area cities, you receive delta water and your water bill is predicted to rise if the diversion tunnels are constructed:

- Fremont
- Newark
- Union City
- Dublin
- Pleasanton
- Livermore
- All 15 cities in Santa Clara County

Source: Bay Area water districts

*Wyatt Buchanan is a San Francisco Chronicle staff writer. E-mail: [wbuchanan@sfchronicle.com](mailto:wbuchanan@sfchronicle.com)*

## Bottled water fills demand, wallets

ELISABETH MALKIN, *New York Times*

Published 10:42 p.m., Saturday, July 28, 2012

**Mexico City** -- Drinking bottled water is one thing. But bathing one's baby in it? In Mexico, the world's largest per-capita consumer of bottled water, anything goes.

David Montero drives three hours every week from his apartment in Iztapalapa, a crowded district on the eastern edge of the sprawling capital city, to the village where he was born to fill five 5-gallon jugs with clean water to mix with the juices he sells from a roadside stand.

Back at home, his wife, Cecilia Silva Reyes, buys as many as eight 5-gallon jugs of water a week for drinking and cooking. As for the tap water the city supplies to their working-class housing complex, "it's yellow," Montero scoffed. "It has been like that forever."

In Iztapalapa and in many communities across Mexico, talk of tap water is a constant - whether there is any, how it smells, what color it is or whether it carries sand, mud or unspecified insect life.

Despite reassurances from the authorities that municipal plants pump clean water into the supply network, skepticism is widespread, even when politicians sometimes come forward to guzzle some tap water in public to make a point.

"Who knows?" Montero asked.

A study released last year by the Inter-American Development Bank found that Mexicans used about 127 gallons of bottled water per person a year, more than four times the bottled-water consumption in the United States and more than any country surveyed.

"People are using this water for cooking, for bathing their babies," said Federico Basanes, division chief for water and sanitation at the development bank.

There is a similar move toward jugs of clean water in countries like China, Indonesia and Thailand, the development bank found, as rising incomes give residents the ability to buy bottled water.

Basanes said the study raises the question of whether governments are paying enough attention to water quality as they try to bring tap water to all their citizens.

"Are we giving consumers potable water or not?" Basanes asked, noting that the countries of Latin America and the Caribbean region have invested a total of about \$2.8 billion a year on improved water and sanitation since 1990. "Even if we are, is there a perception problem?"

With the move toward bottled water, families sometimes spend as much as 10 percent of their incomes on water, double what the development bank estimates they should.

"Can you imagine a poor family paying their water bills - in some cases a fairly steep amount - and they are buying water on the side because they don't trust the water they are getting?" Basanes asked.

Then there is the concern of whether the bottled water is really any better.

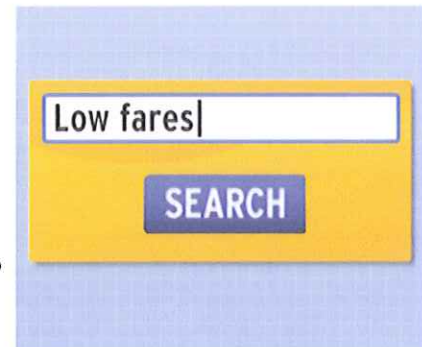
"We've never had any complaints," said Maximiliano Santiago, who set up his own water purification business three years ago in a storefront at the edge of an Iztapalapa market.

He buys well water that is trucked in from outside of Mexico City rather than using the Iztapalapa tap water - "it would damage the filters," he said - runs it through carbon and sand filters, and then purifies it using silver ionization. He said he calls a biologist from time to time to check the quality.

Santiago works seven days a week for a profit of about \$15 a day. By midmorning, he stacks 40 5-gallon jugs on two three-wheeled cargo bicycles and pushes them through the neighborhood shouting "aguaaaa" along the way.

It is a business model that is emerging in megacities across the developing world. Rich people pay a premium for branded jugs that can be refilled from companies owned by multinational corporations like PepsiCo, Coca-Cola and Danone. In working-class neighborhoods, local entrepreneurs fill the demand.

"If you go to Mexico or Manila, you'll see the same thing, but they have emerged independently," said Ranjiv Khush, a founder of Aquaya, a nonprofit group that researches ways to get clean water to poor people.





Khush said the small suppliers in Mexico, Indonesia or the Philippines are simply offering a cost-effective response to a problem that overstretched authorities cannot resolve.

"What's fascinating to me is that this is the solution that local businesses have come up with," he said. "This is what people want, and I think we should learn from them."

In Mexico City, the authorities have been trying to improve water quality in places like the long-neglected district of Iztapalapa. The city has spent about \$70 million on water purification plants over the past six years, Ramon Aguirre, the director of Mexico City's municipal water authority, said in an interview.

He blamed advertising by the large bottlers for the lack of confidence in the city's water. There is "money behind the sale of drinking water," he said. Aguirre also speculated that water gets contaminated once it reaches people's homes, in their underground or rooftop storage tanks.

"I know the water," he said. "What I don't know is the level of maintenance in buildings' cisterns and water tanks."

Jesus Rebollo, a community activist in Iztapalapa, agreed that there has been an improvement over the past few years but said most people do not believe it.

"After having seen yellow water, brown water, people just don't want to take the risk," he said. "It has stuck, the problem of the lack of confidence."

Even Rebollo is not certain of how effective the investment has been, suggesting that purified water from the new plants gets contaminated in the city's aging water mains.

"Once it gets into the pipes, you lose all the effort that was put into it," he said.

Rocio Perez Gonzalez, one of Santiago's customers, ran the water from her tap in her kitchen, where she was preparing lunch. Crystalline water gushed out.

"It's clean now, but years ago it came out dirty. It looked like chocolate," she said. "So I got used to using the refill jug. Everybody here got used to buying water. We have had that habit for 15 years."

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**HEARST** newspapers

## Commission discusses water, sewer projects

By *Jeremy Walsh* -- Staff reporter *Record Bee*

Updated:

record-bee.com

LAKEPORT -- The Lakeport Planning Commission voted Wednesday to recommend the city council adopt a mitigated negative declaration for 10 proposed city water and sewer projects.

The commissioners considered an environmental review document for the projects, prepared by Sloughhouse-based Environmental Planning Partners, Inc., during their meeting Wednesday at Lakeport City Hall.

"We're talking about enhancing the community," Lakeport Community Development Director Richard Knoll said in an interview Thursday. "These are big, big issues for this community."

The project proposals include putting in new water meters, repairing treatment ponds, updating the existing supervisory control and data acquisition system, replacing a sewer pump station and improving the sewer collection system.

Many of the issues with the water and sewer systems are "at-risk if they're not addressed now," City Manager Margaret Silveira said Thursday.

The city seeks grants and low-interest, long-term loans through the U.S. Department of Agriculture to help fund the projects.

One of the proposals -- an extension to loop existing water mains on Parallel Drive and South Main Street -- drew criticism from a county representative Wednesday evening.

Alan Flora, deputy county administrative officer, was the lone member of the public to address the commission.

"We feel like we're looking out for our interests and the interests of the property owners down there, and we're going to keep a close eye on it," Flora said Thursday.

Other county departments -- public works, community development and special districts -- submitted written comments about the environmental document.

Flora argued the loop project tied directly into the city's desire to annex unincorporated land along the South Main Street-Soda Bay Road corridor south of its current borders down to near Manning Creek -- all of which is in the city's sphere of influence.

"We feel that this is sort of a way to create additional leverage for annexation in the future," Flora said.

Silveira said the city always planned to loop the water mains, regardless of annexation.

"Any engineer would tell you in the water system you don't want long dead-end lines. It's

very bad for your water system," she said, citing concerns about operations, water quality and fire suppression.

The loop would extend the current main down South Main Street, into unincorporated Lakeport, and then join the Parallel Drive line near Highway 175. Property owners outside the city limits could not connect to the system.

Landowners in the corridor could tie into the city system after annexation, Knoll said.

"It's been intended for a very long time that the South Main Street area be a part of the city of Lakeport, be incorporated as part of the city of Lakeport, and for urban utilities to be extended," he added.

But annexation has been pushed to the back burner for city staff, according to Silveira.

"That's not at the top of our priority list right now," she said, adding that negotiations with the county have "broken down."

Flora described issues his department has with the annexation proposal.

"Our office is very concerned about the annexation, for obvious reasons, specifically in the potential loss of revenue that would result to the county general fund and our ability to provide services not just to the residents in the South Main Street-Soda Bay Road area but all residents of the county," he said.

Earlier this year, the county contracted with Lakeport-based Ruzicka Associates for a feasibility study about a public water system in southern Lakeport. A draft could be made public in the next few weeks.

Flora said the study analyzes two options for providing water to the corridor: connecting into the existing Kelseyville, Finley-area county water system or creating a new water system specific to the corridor.

A third option, which the study does not address, is building infrastructure in the county's jurisdiction to tie into the city's water system, according to Flora. "The city expressed that was not an option they were interested in," he said.

While the commission did not decide on an annexation item Wednesday, it did recommend the city council adopt the mitigated negative declaration for the water main loop and the nine other projects.

The vote was 4-0, with Commissioner Ross Kauper abstaining.

The city council could discuss the item in the late summer or early fall, Silveira said.

## Supervisors updated about Middle Creek Marsh project

by Kevin N. Hume -- staff reporter

Updated: 07/25/2012 09:41:42 PM PDT

record-bee.com

LAKEPORT -- George Speake, project manager for the Middle Creek Marsh Flood Damage Reduction and Ecosystem Restoration Project, Tuesday updated the Lake County Board of Supervisors (BOS) on the project.

Speake said if the project is executed as designed, it would allow for controlled opening of levees that would provide natural input water filtration to Middle Creek and Scotts Creek, which provide about half the water into Clear Lake. He said the nutrient load would also be filtered, which would reduce chlorophyll amounts by 30 percent.

Speake said he is working with the Army Corps of Engineers, Robinson Rancheria and other involved agencies to move the project forward. He said the next steps are to continue negotiating land acquisitions, developing a plan for a ring levee system and alternative solutions, as well as finding funds for design and construction phases.

Speake said Alameda County staff are assisting the county in acquiring land from property owners in the most flood-prone areas first. Letters were sent out to property owners in the proposed flood areas. Speake said some residents are not willing to sell their land.

He said it is important all real estate be owned by the county for the project to be fully implemented. He said it might make sense to offer easements to certain property owners who are unwilling to sell property that is mostly out of the flood zone.

Speake said he met with Robinson Rancheria's Tribal Council to discuss the design of the levee system. According to Speake, the existing baseline design that includes the ring levee system should be moved forward while discussing alternative solutions to the design with the tribe. A working session is being scheduled for discussion of alternative solutions.

Speake said he is keeping congressmen Mike Thompson and John Garamendi informed about the project in order to secure funding in the future. He estimated the project has a shortfall of about \$5 million.

District 2 Supervisor Jeff Smith suggested Speake get in touch with the California Waterfowl Association and other agencies that expressed an interest in the project. Speake said he was working with the Clear Lake Advisory Committee to get a list of all interested parties.

Kevin N. Hume can be reached at [kevin.n.hume@gmail.com](mailto:kevin.n.hume@gmail.com) or call directly 263-5636 ext. 14. Follow on Twitter: @KevinNHume.

Posted: 11:28 a.m. Wednesday, July 25, 2012

## Brown proposes massive water tunnel under the Delta

**SACRAMENTO, Calif.** — California's ambitious \$24 billion plan for ending the state's water wars was unveiled Wednesday, but standing in its way are unanswered questions and hurdles that will take years to surmount if they can be at all.

With fanfare, Gov. Jerry Brown and Interior Secretary Ken Salazar touted a massive twin-tunnel system to carry water from the Sacramento-San Joaquin River Delta to vast farmlands and thirsty cities.

But critics say the proposal calls for costly construction before scientists determine the impacts on the fragile delta ecosystem, including its imperiled fish species.

Brown said the tunnels would guarantee a stable water supply for California while being able to withstand earthquakes and other threats. Construction alone would cost \$14 billion.

"A healthy delta ecosystem and a reliable water supply are profoundly important to California's future," Brown said. "We know there are a couple big issues — earthquakes and climate change. And this facility is absolutely essential to deal with both of them."

However, the proposal met stiff opposition from delta residents, environmental groups and Northern California legislators who say the tunnels could severely damage the delta ecosystem and agriculture-based economy.

During the announcement by Brown and Salazar, dozens of opponents gathered on the Capitol steps and carried signs reading "kill the canal" and "the tunnel will suck California dry."

Opponents say it's unacceptable to proceed without knowing upfront how construction would impact already imperiled fish species such as salmon and smelt. Others said the project could be beneficial to fish but only if studies are done before construction.

"We're really concerned they want to divert too much water south without figuring out the impact on salmon," said Victor Gonella, president of Golden Gate Salmon Association. "There's no hard science on how much is the right amount of water to be pumped, when it can be taken and how. Heck, we're going to build this and whatever we ruin, we'll figure out how to fix later."

Officials said an environmental impact report on the proposal would begin in the fall. And scientific studies will accompany construction over the next 10-15 years.

Construction costs would be covered by water users, and taxpayers would bear an additional \$10 billion cost of habitat restoration that involves creating 100,000 acres in floodplains and making other improvements. A water bond that could provide some money for restoration is set to appear on the November 2014 ballot.

Officials said they will continue to weigh different alternatives and project sizes. Permits are expected to be issued next year and construction could start in two to three years.

The delta, an inland estuary where hundreds of species live, is the hub of California's water delivery system. The Sacramento and San Joaquin rivers drain into the delta, and the state and federal governments run massive pumps that siphon drinking and irrigation water for use by more than 25 million Californians and farms in the Central Valley that produce half the nation's fruits and vegetables.

The current distribution system falls short of providing all the water needed by cities and farms. Supply was tightened even more a decade ago when major declines in the once-abundant fish populations spurred regulations that curtailed delta pumping and water deliveries.

Farmers and urban water users have long called for a new water system, but Brown faced stiff opposition in 1982 when he proposed a peripheral canal during his previous time as governor that would carry water around the delta. Voters rejected that plan, branding it a water grab by Southern California cities.

The current proposal — two tunnels, each larger than 33 feet in diameter — would have the capacity to divert about 67,500 gallons of water a second, a pace that would fill six Olympic-sized swimming pools every minute.

Officials said they want to build it even larger to help water move by force of gravity, reducing energy use. They did not say how much water will be diverted through the tunnels each year.

The tunnels would change the point of water diversion from the south end of the delta to the north end below Freeport. Salazar expects that to lessen the impact of giant pumps now blamed for killing massive numbers of salmon, sturgeon and other species.

Once water reaches a pumping station in Tracy, it would be ferried through existing canals to farms in the Central Valley and cities such as Los Angeles and San Diego.

Still, officials could not guarantee that they could fully balance the needs of water users against those of the ailing ecosystem.

"We have so much more science. We're a lot more sensitive to the species," Brown said. "We're going to do as much as we can ... to protect these environmental interests. Is there absolute certitude? No."

Precisely how much water is diverted will depend on the health of fish species, the officials said.

Rep. John Garamendi, D-Walnut Grove, said the tunnel proposal put "plumbing before policy" and would devastate the delta to get water to Southern California farmers and cities.

## Congressman awarded for conservation

By Staff reports --

Updated: 07/25/2012 10:34:03 PM PDT

record-bee.com

WASHINGTON D.C. -- His work to protect public lands, including the Berryessa Snow Mountain area in his district, Congressman Mike Thompson (D-St. Helena) was honored by The Wilderness Society and other organizations as one of America's Great Outdoors Congressional Champions.

Thompson introduced the Berryessa Snow Mountain National Conservation Area Act (H.R. 5545) that would protect more than 300,000 acres of oak savannah, pine and fir forests, as well as rivers in the state.

"It was a high honor to receive this award," Thompson said. "The Berryessa Snow Mountain region is a national treasure and I will keep working to make sure the area is managed efficiently and effectively so it's protected for our kids and grand-kids to enjoy."

Paul Spitler, director of wilderness policy at The Wilderness Society said, "California is fortunate to have such a strong advocate for protecting and reconnecting people to the great outdoors. Californians depend on our great wild places for clean air and water, sustainable jobs and recreation opportunities. We salute Congressman Thompson for his efforts to ensure that current and future generations are able to enjoy America's great outdoors."

The Berryessa Snow Mountain area is home to annual wildflowers, snowfields and clean water flowing from Cache Creek, a water source that sustains surrounding communities. Animals inhabiting the region include bald eagles, tule elk, Pacific fishers, black bears, mountain lions, osprey and river otters. Trout, butterfly and dragonfly species also call this area home.

Berryessa is a hiking, biking, kayaking, hunting, fishing, horseback-riding, bird-watching and camping hot spot. According to the Outdoor Industry Foundation, California's outdoor recreation economy contributes \$46 billion annually to the state's economy and supports 408,000 jobs.

Great Outdoors America Week offered an opportunity for advocates to take direct action on a number of conservation issues, ranging from wilderness and national monument protection to reconnecting inner-city youth to the great outdoors. Great Outdoors America Week is also another example of the long-standing, bipartisan tradition of conservation in the United States.

## Windsor to finance water-saving efforts for residents

By [CLARK MASON](#)

THE PRESS DEMOCRAT

Published: Thursday, July 26, 2012 at 5:01 p.m.

Fran Tanti and her husband, Joe, have been talking for a while about removing the front lawn of their Windsor home and putting in drought-resistant landscaping.

"Something always comes up — let's go on vacation, let's pay the dental bill," Fran Tanti said.

But the Tantis now plan to rip out that turf and replace it with something less thirsty by taking advantage of an innovative program that goes into effect in August.



Christopher Chung / PD

Fran and Joe Tanti are trying to qualify for a Windsor water conservation program that would allow them to tear out their front lawn and install drought-resistant vegetation, along with installing water-saving fixtures and appliances at no upfront cost, and pay for it over time with a surcharge on their utility bill.

Windsor residents will be able to install water-saving measures, fixtures and appliances without upfront cost or taking on debt.

Financed by the town, the program allows homeowners and renters to pay for the upgrades over five to 15 years with a surcharge on their utility bill.

"This is the catalyst. It makes you think someone will help you do this," Tanti said.

Officials say the amount customers save on their bills by cutting water consumption will more than offset the bi-monthly surcharge to pay for things such as high-efficiency washing machines, toilets, showerheads, on-demand hot-water recirculation pumps, and turf replacement.

It "gives people more choice and more power to lower their bills. I'm proud that Windsor is offering this to their residents," Mayor Debora Fudge said. "Windsor is taking the lead and being creative and attentive to our customers."

If successful, the program will save approximately 35 million gallons of water a year, according to Paul Piazza, Windsor's water conservation coordinator.

Not all councilmembers were willing to authorize the Pay As You Save, or PAYS, program, which has been used in four other states by 10 utilities, but never before in California.

"This was looked at by quite a few other jurisdictions, and they passed on it. It didn't look like it penciled out to me," Councilman Steve Allen said. "Hopefully it will work, and go forward, and be a huge success. But I have my doubts."

Allen and Robin Goble were in the minority on the 3-2 vote last week approving the launch of the program.

Goble said it's a good idea, but "I don't feel comfortable being the first jurisdiction in California doing it. It's a little bit risky in this economic time."



Fudge, along with councilmembers Sam Salmon and Cheryl Scholar, prevailed in the move to transfer up to \$4 million in reserves from the town's water and wastewater accounts to fund the program.

Salmon previously characterized the initiative as "an investment in the future," because more efficient water use means the town won't have to develop as many new water sources.

"PAYS was identified as a game-changing tool we could adopt to conserve water, conserve energy and reduce greenhouse gas emissions," Ann Hancock, an official with the Climate Protection Campaign told the Town Council. "It's a model program for communities everywhere."

Town officials expect as many as 2,000 of Windsor's utility customers, or one-quarter of the town's households, will take part.

The Town Council at the same time increased water rates by an average of 9 percent, but officials said that is primarily to pay for upgrades to the water system, including new wells, pipes, meters and tank re-coating, and is not to fund PAYS.

PAYS was developed by the Energy Efficiency Institute in Colchester, Vt. It is funded in part with a grant from the Department of Energy held by the Sonoma County Regional Climate Protection Authority. It will be administered by the county's Energy Independence Program, which will field customer inquiries and also oversee the contractors who are certified to install the upgrades.

Customers who participate can expect to get about \$1 in savings for every 75 cents of surcharge added to their water bill, Piazza said.

For participants, there is a "program activity charge" included in the surcharge, similar to interest and calculated at 7 percent of the total installed cost.

It enables Windsor to provide the capital funding and also stabilize water and water reclamation revenues so that non-participants don't experience large rate increases. It's essentially intended to offset the loss of revenue from water sales as customers conserve more.

If a participant moves, the next resident takes over paying the surcharge, but also benefits from the utility bill savings provided by the conservation measures.

Customers who move also can choose to take with them certain appliances — such as a clothes washer or refrigerator — and pay off the remaining surcharge payments.

Already more than 120 customers have expressed an early interest in the program by signing up to obtain more information at [www.windsorefficiencypays.com](http://www.windsorefficiencypays.com).

Information is also available by calling 565-6472.

(You can reach Staff Writer Clark Mason at 521-5214 or [clark.mason@pressdemocrat.com](mailto:clark.mason@pressdemocrat.com).)

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## Small diesel spill from boat stuck in Petaluma River

By [MARTIN ESPINOZA](#)

THE PRESS DEMOCRAT

Published: Saturday, July 21, 2012 at 8:16 a.m.

A 32-foot trawler became stuck in the mud and leaked several gallons of diesel fuel in the Petaluma River Friday evening after the boat's owners misjudged the river tide.

The vessel had arrived at the location at the McNear Peninsula for the Rivertown Revival festival scheduled for today. But the owners had not planned for the tide going out and they became stranded, Petaluma fire officials said.

When several units from the fire department arrived, they found the trawler stuck in the mud and leaning on its left side. The owners of the vessel were having difficulty closing off the spill of diesel.

Firefighters deployed an absorbing boom around the boat and placed absorbing pads inside the perimeter of the boom. Fire officials estimated that 2 to 3 gallons of fuel had been spilled.

As required, the fire department reported the spill to the appropriate state agencies, including the Department of Fish and Game and the Office of Emergency Services. Fire personnel will return to the scene today to ensure that cleanup procedures given to the boat's owners are enacted.

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## Toxic algae bloom spreading in Spring Lake

By *BOB NORBERG*

THE PRESS DEMOCRAT

Published: Monday, July 16, 2012 at 4:11 p.m.

A toxic blue-green algae bloom is spreading in Spring Lake, where officials are warning dog owners to protect their pets by preventing them from swimming in the popular Santa Rosa lake.



*BETH SCHLANKER/Press Democrat*

Clayton Creager, a senior scientist with the North Coast Regional Water Quality Control Board, talks with park visitor Judy Burson about a bloom of blue-green algae at Spring Lake Park in Santa Rosa on Monday.

The algae bloom was clearly evident Monday as a thick green scum on the top of stagnant water in a cove next to a popular trail that circles the lake, leaving a turquoise stain where it dried on the side of rocks.

"I hate to do it. I know how important this lake is to people, but their dogs are at risk," said

Clayton Creager, a senior scientist with the North Coast Regional Water Quality Control Board, who recommended the lake be posted with warnings.

The levels of toxin could be potentially lethal to a dog that swam anywhere in the lake and then licked the water off its coat, Creager said.

The Sonoma County Parks Department on Monday afternoon was posting the lake as off-limits to dogs and to all wading, swimming and any water contact at the request of the water board.

"It is a health advisory to avoid contact with the water and we are doing it right now," said parks Operations Director Bert Whitaker.

The lake is already off-limits to swimmers, who could suffer rashes, eye irritation and even nausea, Creager said.

Boating is still allowed, and fishermen are warned to wash their fish thoroughly and not eat the innards.

The algae bloom does not affect the popular swim lagoon, which is chlorinated and has a liner that keeps its water separate from the lake.

Whitaker said this is the fourth year the algae has appeared.

"It comes in blooms and dissipates," Whitaker said. "It seems to be a three-week cycle."

Although it is commonly called blue-green alga, it is actually a cyanobacteria that at high levels can be a health hazard.

It thrives in stagnant water and hot weather.

Creager said a water sample would be taken and tested by the Environmental Protection Agency, which could take 10 days.

Just looking at the algae, however, Creager said, he expected that bacteria levels would be at least double the allowable limit.

"It is on the toxicity level of sarin nerve gas. This is nasty stuff," Creager said.

Creager confirmed the fears of Dave and Judy Burson of Santa Rosa on Monday, who saw the green algae and were keeping their dog Scout out of the water.

"Normally she would already be wet," said Dave Burson.

The algae bloom was also seen in a cove where the Sonoma County Water Agency is working on a lake overflow structure and repairing a valve that also drains the lake.

Spring Lake was created by the Water Agency in the mid 1960s as part of the Central Sonoma County Water Project, which was meant to prevent flooding in Santa Rosa by creating a string of reservoirs as retention ponds.

The Water Agency last Friday pumped the polluted water from the cove onto an adjacent field to keep it from getting into Santa Rosa Creek. The algae cause a lack of oxygen in the water that is a problem for steelhead.

The agency has also put devices in the channel between the lake and Santa Rosa Creek to add oxygen to the water flowing into the creek, Assistant General Manager Mike Thompson said.

Creager said the algae cannot live in moving water.

You can reach Staff Writer Bob Norberg at 521-5206 or [bob.norberg@pressdemocrat.com](mailto:bob.norberg@pressdemocrat.com).

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## Man disputes Ore. convictions of illegal water use

Updated 03:38 p.m., Sunday, July 15, 2012

MEDFORD, Ore. (AP) — A rural Eagle Point man said he will continue his decade-long legal battle with Oregon water managers over what they call illegal reservoirs.

Gary Harrington said the water containers are merely ponds holding rain and snow runoff from his property, and that he stores the water mainly for fire protection.

The Mail Tribune (<http://is.gd/fivwqb>) reported Harrington plans to appeal his recent conviction on nine misdemeanor charges for filling his reservoirs with rain and snow runoff that the state maintains is owned by the Medford Water Commission.

Harrington disagrees with the state's interpretation of a 1925 state law granting the commission broad water rights to the Big Butte Creek Basin. He believes he's been singled out amid other pond owners.

"When it comes to the point where a rural landowner can't catch rainwater that falls on his land to protect his property, it's gone too far," he said. "This should serve as a dire warning to all pond owners."

Officials hope Harrington's July 25 sentencing ends what they consider a constant battle. The dispute has dragged through the state court system since Harrington was first convicted of illegally taking water without a permit in 2002.

"Water law is water law, whether you agree with it or not," Jackson County Water Master Larry Mentee said.

Harrington's case was prosecuted by the state Department of Justice at the request of the Jackson County District Attorney's office. Prosecutor Patrick Flanagan, who handled the case, declined to comment until after Harrington's sentencing.

Harrington fired his lawyer in May and represented himself at his trial, which opened Tuesday. On Wednesday, a six-member jury convicted him on three counts each on charges of illegal use of water denied by a water master, unauthorized use of water and interfering with a lawfully established head gate or water box.

In 2002, Harrington pleaded guilty to similar charges applied for permits for his reservoirs, They were denied.

At issue is the interpretation of the 1925 state law that gave the water commission exclusive rights to all the water in Big Butte Creek, its tributaries and Big Butte Springs. That's core of the city's municipal water supply.

Harrington has argued in court documents that he's not diverting water from the creek system, but capturing rainwater and snowmelt from his 172-acre property along Crowfoot Road. He maintained that the runoff does not fall under the state's jurisdiction and does not violate the 1925 act.

Water managers have said the runoff is a tributary of nearby Crowfoot Creek and thus subject to the law.

"It's a 10-year-old case," said Janelle McFarland, the original Oregon state police trooper who investigated the initial complaints but has since retired. "Mr. Harrington was given every opportunity to comply with the water law and he chose not to."

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Information from: Mail Tribune, <http://www.mailtribune.com/>

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## Plant upgrade to pay off

**Energy-from-waste project at Santa Rosa treatment facility poised to slash power costs, reduce greenhouse gas emissions**

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Cleaning wastewater requires huge amounts of energy.

It has to be moved with pumps, blasted with pressurized air and zapped with ultraviolet lights.

Even after it's cleaned, it has to be pumped to local farms and soccer fields or piped 40 miles to be injected into the Geysers steam fields.

All that makes the Llano Road wastewater treatment plant, operated by the City of Santa Rosa, one of the largest energy users in Sonoma County, absorbing between 3 and 7 megawatts of electricity daily.

But an \$11.3 million upgrade now under way promises to slash the plant's power costs, reduce its greenhouse gas emissions and set the stage for other energy efficiency projects in the pipeline.

"It would insane not to do this," said Mike Prinz, supervising engineer in Santa Rosa's Transportation and Public Works Department.

The plant, which opened in 1968, can treat up to 21 million gallons per day of sewage from the cities of Santa Rosa, Rohnert Park, Sebastopol and Cotati. About 60 percent of its power comes from PG&E, with the plant running up a \$2 million annual power bill.

The remaining 40 percent is generated on site by three massive generators that burn a mixture of natural gas and methane captured from the breakdown of human waste in silo-shaped vessels called digesters.

The heat produced from those engines is used to warm the digesters to 98 degrees, further reducing energy costs, optimizing the breakdown of the waste and maximizing methane production.

It's an energy loop called cogeneration that gets engineers like Prinz pretty excited about their job.

"I think it's amazing that we can treat a waste stream and harvest energy out of it to improve the quality of water and generate electricity," Prinz said.

But the current generators are getting old, new regulations are restricting the use of natural gas in such engines, and the building that houses them is hot, poorly ventilated and never designed for the purpose.

So the plant is midway through a major upgrade of its "combined heat and power" systems that has been in the planning stages since 2006.



(BETH SCHLANKER/ The Press Democrat)

Taylor Diederich drills holes for pipe supports as workers install methane and natural gas fueled engine generators in the new Combined Heat and Power building at the Laguna Wastewater Treatment Plant in Santa Rosa, on Tuesday, July 10, 2012.

A new building has been constructed, four new 40,000-pound generators have been installed, and workers are hooking up the pipes and other system components for testing in the next few months.

"We'll be running by the end of the year, for sure," said Terry Schimmel, mechanical superintendent at the plant.

The new Cummings engines are larger than those being replaced. Each is the size of a large SUV, has 16 valves operating at up to 4,160 rpm, cranking out 1,500 horsepower and producing 1.1 megawatt. More importantly, they are 33 percent more efficient than the old ones.

That alone will reduce the city's PG&E bill by about \$575,000 a year immediately, Prinz said.

In addition, \$100,000 annually will be saved because that extra muscle means the plant won't have to rent two massive generators for three months every winter as backup generators.

The plant needs to be able to produce enough power to operate if the power from PG&E goes out. During the rainy months, the existing generators couldn't handle the plant's entire load, requiring the rental of the two backups.

The savings will lead to an expected payback period of 14 years on the project, which Prinz said is excellent given that the generators — technically advanced reciprocating engine systems — are expected to last 50 years.

Other improvements include the ability to capture more heat from the engines through a two-step process that heats water from the engines themselves and from their exhaust, which is discharged at 1,200 degrees.

Ratepayers, who have seen rates more than double in the past decade, are funding the upgrades. The cash was raised through a \$49 million bond issue in 2008 that has also funded part of the new Utilities Field Operations building in Santa Rosa, water conservation and urban reuse projects, and storage improvements.

To get the most out of its new investment, the plant is exploring how to generate additional methane from its four digesters. The more methane that can be produced and harvested, the lower the plant's PG&E bills and emissions. One idea is to add other kinds of waste — food scraps, animal manure or even pumice from the winemaking process — into the waste stream to increase the production of what is known as bio-gas.

It's a complicated decision, taking into account factors such the energy used to gather the additional material and how it would affect the reuse of what is left behind, most of which is turned into compost, said David Guhin, deputy director of operations for the plant.

Ideally, when combined with other renewable energy projects, increased use of bio-gas will be a key piece of the plant's long-term goal to get off the grid entirely and keep down costs for ratepayers.

"Zero net energy use. That's the holy grail," Guhin said.

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