



**Hidden Valley Lake Community Services District
Finance Committee Meeting
July 12, 2022 – 9:00 a.m.
19400 Hartmann Road, Hidden Valley Lake, Ca.**

Attend in Person or Join by Teleconference

To join the meeting by Teleconference, go to www.hvlcsd.org select the July 12, 2022, Finance Committee Meeting and select Click here to join the meeting.

Meetings are recorded for live streaming and broadcasting purposes.

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **DISCUSSION AND POSSIBLE RECOMMENDATION:** NHA - Capital Projects Bonding Capacity
- 6) **DISCUSSION AND POSSIBLE RECOMMENDATION:** Monthly Financials
- 7) **DISCUSSION AND POSSIBLE RECOMMENDATION:** Agreement For Legal Services with Bartkiewicz, Kronick & Shanahan
- 8) **DISCUSSION AND POSSIBLE RECOMMENDATION:** Projects Update
- 9) **DISCUSSION AND POSSIBLE RECOMMENDATION:** Unit 9 Tank Design & Engineering RFP
- 10) **PUBLIC COMMENT**
- 11) **BOARD MEMBER COMMENT**
- 12) **ADJOURN**

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/meetings . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE DURING PLANNING

June 30, 2022

To the Board of Directors
Hidden Valley Lake Community Services District

We are engaged to audit the financial statements of the business-type activities and each major fund of Hidden Valley Lake Community Services District (District) for the year ended June 30, 2022. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we will consider the internal control of the District. Such considerations will be solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis, District pension plan information and District OPEB plan information, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the combining fund financial statements and schedules, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the introductory section, which accompanies the financial statements but is not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

Planned Scope, Timing of the Audit, Significant Risks, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

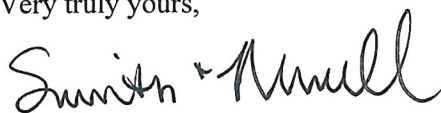
We have identified the following significant risks of material misstatement as part of our auditing planning:

- Improper revenue recognition
- Management override of controls
- Unauthorized payments and inadequate support for disbursements

Carrie Schroeder is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Board of Directors and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Smith & Newell".

Smith & Newell CPAs

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-11	STATE OF CALIFORNIA	EDD		N		FUND TOTAL FOR VENDOR	1,926.80
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	122.80
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	265.48
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	267.51
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	16,995.00
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,412.19
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	78.26
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	547.42
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,587.66
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	164.01
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	5,296.13
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	97.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	118.86
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	208.78
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	419.57
01-2788	GHD			N		FUND TOTAL FOR VENDOR	4,066.56
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	7,728.05
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	4,043.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,449.99
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	4,323.65
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	720.00
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	4,044.62
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	180.70
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	5,083.23
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	756.57

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	107.94
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	2,521.84
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	2,702.19
01-2992	BACKGROUNDS ONLINE			N		FUND TOTAL FOR VENDOR	36.48
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	181.06
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	428.14
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	116.00
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	214.22
01-3066	DEPARTMENT OF MOTOR VEHIC			N		FUND TOTAL FOR VENDOR	143.50
01-3067	BPX PRINTING & GRAPHICS			N		FUND TOTAL FOR VENDOR	269.88
01-8	AT&T			N		FUND TOTAL FOR VENDOR	140.85

*** FUND TOTALS ***

76,899.94

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	809.84
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,916.07
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	122.80
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	265.48
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	267.53
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	455.00
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	16,995.00
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,448.99
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	565.56
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	547.41
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,398.19
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	164.01
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	5,296.13
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	97.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	248.40
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	419.48
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	1,419.95
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	9,517.85
01-2819	SWRCB - DWOCP			N		FUND TOTAL FOR VENDOR	60.00
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	1,865.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,450.01
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	2,362.50
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	1,530.00
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	917.59
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	4,044.62
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	180.69

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	756.57
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	107.94
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	2,702.16
01-2992	BACKGROUNDS ONLINE			N		FUND TOTAL FOR VENDOR	36.47
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	181.06
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	1,503.13
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	116.00
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	214.19
01-3066	DEPARTMENT OF MOTOR VEHIC			N		FUND TOTAL FOR VENDOR	143.50
01-8	AT&T			N		FUND TOTAL FOR VENDOR	140.85
*** FUND TOTALS ***							68,400.97
*** REPORT TOTALS ***			145,300.91				145,300.91

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	107.94
120 2088	SURVIVOR BENEFITS - PERS	14.45
120 2090	PERS PAYABLE	2,862.64
120 2091	FIT PAYABLE	3,207.64
120 2092	CIT PAYABLE	1,462.51
120 2094	MEDICARE PAYABLE	602.24
120 2095	S D I PAYABLE	456.84
120 2099	DEFERRED COMP - 457 PLAN	1,449.99
120 5-00-5025	RETIREE HEALTH BENEFITS	1,343.12

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5060	GASOLINE, OIL & FUEL	2,702.19
120 5-00-5061	VEHICLE MAINT	951.23
120 5-00-5062	TAXES & LIC	143.50
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
120 5-00-5092	POSTAGE & SHIPPING	112.72
120 5-00-5121	LEGAL SERVICES	836.00
120 5-00-5122	ENGINEERING SERVICES	4,119.06
120 5-00-5123	OTHER PROFESSIONAL SERVICES	36.48
120 5-00-5130	PRINTING & PUBLICATION	174.09
120 5-00-5145	EQUIPMENT RENTAL	361.76
120 5-00-5148	OPERATING SUPPLIES	7,677.78
120 5-00-5150	REPAIR & REPLACE	12,145.56
120 5-00-5155	MAINT BLDG & GROUNDS	4,142.12
120 5-00-5191	TELEPHONE	439.83
120 5-00-5193	OTHER UTILITIES	267.51
120 5-00-5194	IT SERVICES	12.50
120 5-00-5195	ENV/MONITORING	4,043.00
120 5-00-5310	EQUIPMENT - FIELD	406.60
120 5-00-5311	EQUIPMENT - OFFICE	756.57
120 5-00-5315	SAFETY EQUIPMENT	0.00
120 5-10-5010	SALARIES & WAGES	314.83
120 5-10-5020	EMPLOYEE BENEFITS	5,267.63
120 5-10-5021	RETIREMENT BENEFITS	2,024.67
120 5-10-5090	OFFICE SUPPLIES	183.60
120 5-10-5175	EDUCATION / SEMINARS	562.50
120 5-10-5179	ADM MISC EXPENSES	91.69
120 5-30-5010	SALARIES & WAGES	287.48
120 5-30-5020	EMPLOYEE BENEFITS	8,957.40
120 5-30-5021	RETIREMENT BENEFITS	1,685.90
120 5-30-5090	OFFICE SUPPLIES	30.62
120 5-40-5030	DIRECTOR HEALTH BENEFITS	1,981.72
120 5-40-5175	EDUCATION / SEMINARS	35.00
120 5-70-7201	REGULATORY COMPLIANCE	4,541.03
	** FUND TOTAL **	76,899.94
130 1052	ACCTS REC WATER USE	809.84
130 2075	AFLAC	107.94
130 2088	SURVIVOR BENEFITS - PERS	14.38
130 2090	PERS PAYABLE	2,796.01
130 2091	FIT PAYABLE	3,270.46
130 2092	CIT PAYABLE	1,461.54
130 2094	MEDICARE PAYABLE	589.30
130 2095	S D I PAYABLE	447.09
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,450.01
130 5-00-5025	RETIREE HEALTH BENEFITS	1,343.12
130 5-00-5060	GASOLINE, OIL & FUEL	2,702.16
130 5-00-5061	VEHICLE MAINT	951.12

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5062	TAXES & LIC	143.50
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
130 5-00-5092	POSTAGE & SHIPPING	149.72
130 5-00-5121	LEGAL SERVICES	1,646.00
130 5-00-5122	ENGINEERING SERVICES	52.50
130 5-00-5123	OTHER PROFESSIONAL SERVICES	36.47
130 5-00-5124	WATER RIGHTS	455.00
130 5-00-5130	PRINTING & PUBLICATION	174.09
130 5-00-5145	EQUIPMENT RENTAL	361.75
130 5-00-5148	OPERATING SUPPLIES	72.70
130 5-00-5150	REPAIR & REPLACE	16,801.39
130 5-00-5155	MAINT BLDG & GROUNDS	4,142.12
130 5-00-5191	TELEPHONE	439.83
130 5-00-5193	OTHER UTILITIES	267.53
130 5-00-5194	IT SERVICES	930.08
130 5-00-5195	ENV/MONITORING	1,865.00
130 5-00-5310	EQUIPMENT - FIELD	406.61
130 5-00-5311	EQUIPMENT - OFFICE	756.57
130 5-00-5315	SAFETY EQUIPMENT	0.00
130 5-10-5010	SALARIES & WAGES	314.84
130 5-10-5020	EMPLOYEE BENEFITS	5,267.61
130 5-10-5021	RETIREMENT BENEFITS	2,024.64
130 5-10-5090	OFFICE SUPPLIES	183.58
130 5-10-5175	EDUCATION / SEMINARS	562.50
130 5-10-5179	ADM MISC EXPENSES	91.69
130 5-30-5010	SALARIES & WAGES	274.39
130 5-30-5020	EMPLOYEE BENEFITS	8,957.40
130 5-30-5021	RETIREMENT BENEFITS	1,563.16
130 5-30-5063	CERTIFICATIONS	60.00
130 5-30-5090	OFFICE SUPPLIES	30.61
130 5-40-5030	DIRECTOR HEALTH BENEFITS	1,981.72
130 5-40-5175	EDUCATION / SEMINARS	35.00
130 5-70-7204	RELIABLE WATER SUPPLY	2,310.00
	** FUND TOTAL **	68,400.97

 ** TOTAL ** 145,300.91

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

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PAID ITEMS DATES : 6/01/2022 THRU 6/30/2022 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999
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PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,022,442.00</u>	<u>183,570.96</u>	<u>2,353,893.08</u>	<u>(331,451.08)</u>	<u>116.39</u>
TOTAL REVENUES	<u>2,022,442.00</u>	<u>183,570.96</u>	<u>2,353,893.08</u>	<u>(331,451.08)</u>	<u>116.39</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	814,276.00	58,005.12	1,105,457.95	(291,181.95)	135.76
ADMINISTRATION	445,691.00	30,417.89	439,914.88	5,776.12	98.70
FIELD	432,267.00	31,005.09	411,419.15	20,847.85	95.18
DIRECTORS	32,708.00	2,186.79	26,692.81	6,015.19	81.61
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>297,500.00</u>	<u>4,541.03</u>	<u>91,807.96</u>	<u>205,692.04</u>	<u>30.86</u>
TOTAL EXPENDITURES	<u>2,022,442.00</u>	<u>126,155.92</u>	<u>2,075,292.75</u>	<u>(52,850.75)</u>	<u>102.61</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	57,415.04	278,600.33	(278,600.33)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	1,300.00 (800.00)	260.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	2,996.40	8,003.70 (2,503.70)	145.52
120-4050 SALES OF RECLAIMED WATER	138,000.00	24,930.60	154,486.62 (16,486.62)	111.95
120-4111 COMM SEWER USE	61,985.00	7,689.92	67,978.76 (5,993.76)	109.67
120-4112 GOV'T SEWER USE	1,200.00	91.98	1,326.32 (126.32)	110.53
120-4116 SEWER USE CHARGES	1,634,882.00	142,713.25	1,639,973.66 (5,091.66)	100.31
120-4210 LATE FEE	22,000.00	2,748.59	31,860.89 (9,860.89)	144.82
120-4300 MISC INCOME	2,500.00	0.58	1,650.80	849.20	66.03
120-4310 OTHER INCOME	2,600.00	1,502.50	30,233.62 (27,633.62)	1,162.83
120-4320 FEMA/CalOES GRANTS	0.00	893.90	123,014.98 (123,014.98)	0.00
120-4325 GRANTS	0.00	0.00	293,856.56 (293,856.56)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	2,000.00	3.24	207.17	1,792.83	10.36
120-4580 TRANSFERS IN	151,275.00	0.00	0.00	151,275.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,022,442.00	183,570.96	2,353,893.08 (331,451.08)	116.39
	=====	=====	=====	=====	=====

AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND

NON-DEPARTMENTAL

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	0.00	10,049.34	50.66	99.50
120-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	1,343.12	8,600.45 (411.45)	105.02
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	2,702.19	22,641.27 (2,641.27)	113.21
120-5-00-5061 VEHICLE MAINT	18,000.00	1,240.71	31,880.05 (13,880.05)	177.11
120-5-00-5062 TAXES & LIC	800.00	143.50	340.36	459.64	42.55
120-5-00-5074 INSURANCE	71,000.00	0.00	72,857.07 (1,857.07)	102.62
120-5-00-5075 BANK FEES	21,000.00	1,852.40	26,968.48 (5,968.48)	128.42
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	11,000.00	100.00	8,783.94	2,216.06	79.85
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	112.14	6,833.47	166.53	97.62
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	12,000.00	836.00	15,816.75 (3,816.75)	131.81
120-5-00-5122 ENGINEERING SERVICES	50,000.00	4,119.06	47,336.59	2,663.41	94.67
120-5-00-5123 OTHER PROFESSIONAL SERVICE	20,000.00	230.11	6,625.63	13,374.37	33.13
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	211.09	4,884.34	115.66	97.69
120-5-00-5135 NEWSLETTER	500.00	97.50	650.00 (150.00)	130.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	2,487.49	8,504.46 (3,504.46)	170.09
120-5-00-5148 OPERATING SUPPLIES	48,000.00	7,677.78	64,468.44 (16,468.44)	134.31
120-5-00-5150 REPAIR & REPLACE	149,900.00	12,162.78	173,670.62 (23,770.62)	115.86
120-5-00-5155 MAINT BLDG & GROUNDS	8,000.00	4,142.12	13,690.78 (5,690.78)	171.13
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	1,420.00	12,712.50	3,787.50	77.05
120-5-00-5157 SECURITY	600.00	0.00	834.00 (234.00)	139.00
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	0.00	32,779.63	12,220.37	72.84
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	12,000.00	1,330.04	12,239.63 (239.63)	102.00
120-5-00-5192 ELECTRICITY	95,000.00	8,253.82	107,638.59 (12,638.59)	113.30
120-5-00-5193 OTHER UTILITIES	2,500.00	267.51	2,872.34 (372.34)	114.89
120-5-00-5194 IT SERVICES	38,000.00	12.50	32,251.36	5,748.64	84.87
120-5-00-5195 ENV/MONITORING	35,000.00	5,181.50	41,246.50 (6,246.50)	117.85
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	5,000.00	0.00	5,250.00 (250.00)	105.00
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	406.60	1,555.25 (355.25)	129.60
120-5-00-5311 EQUIPMENT - OFFICE	3,000.00	756.57	1,109.38	1,890.62	36.98
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	918.51	581.49	61.23
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	0.00	16,905.73 (13,405.73)	483.02
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	470.00 (220.00)	188.00
120-5-00-5580 TRANSFERS OUT	32,237.00	918.59	256,122.49 (223,885.49)	794.50
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	814,276.00	58,005.12	1,105,457.95 (291,181.95)	135.76

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND
 ADMINISTRATION
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	292,584.00	22,027.12	300,628.87 (8,044.87)	102.75
120-5-10-5020 EMPLOYEE BENEFITS	84,855.00	5,267.63	75,821.89	9,033.11	89.35
120-5-10-5021 RETIREMENT BENEFITS	56,902.00	2,244.40	55,210.61	1,691.39	97.03
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	183.60	3,257.04	742.96	81.43
120-5-10-5170 TRAVEL MILEAGE	2,500.00	40.95	2,957.45 (457.45)	118.30
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	562.50	1,758.50	2,241.50	43.96
120-5-10-5179 ADM MISC EXPENSES	350.00	91.69	280.52	69.48	80.15
TOTAL ADMINISTRATION	445,691.00	30,417.89	439,914.88	5,776.12	98.70

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	244,081.00	20,111.45	248,049.05 (3,968.05)	101.63
120-5-30-5020 EMPLOYEE BENEFITS	128,742.00	8,957.40	108,935.68	19,806.32	84.62
120-5-30-5021 RETIREMENT BENEFITS	50,444.00	1,905.62	49,177.64	1,266.36	97.49
120-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	2,501.97 (501.97)	125.10
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	488.53	1,011.47	32.57
120-5-30-5090 OFFICE SUPPLIES	1,000.00	30.62	227.78	772.22	22.78
120-5-30-5170 TRAVEL MILEAGE	500.00	0.00	1,588.75 (1,088.75)	317.75
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	449.75	3,550.25	11.24
TOTAL FIELD	432,267.00	31,005.09	411,419.15	20,847.85	95.18

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	3,229.80 (229.80)	107.66
120-5-40-5020 DIRECTOR BENEFITS	230.00	0.00	81.75	148.25	35.54
120-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00	1,882.64	22,296.37	1,881.63	92.22
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	112.11	87.89	56.06
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	35.00	972.78	527.22	64.85
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	32,708.00	2,186.79	26,692.81	6,015.19	81.61

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND
SPECIAL PROJECTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6009 ACCESS RD	0.00	0.00	0.00	0.00	0.00
120-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
120-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	212,500.00	4,541.03	71,260.23	141,239.77	33.53
120-5-70-7202 DISASTER MITIGATION	40,000.00	0.00	20,547.73	19,452.27	51.37
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	45,000.00	0.00	0.00	45,000.00	0.00
120-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	297,500.00	4,541.03	91,807.96	205,692.04	30.86
TOTAL EXPENDITURES	2,022,442.00	126,155.92	2,075,292.75	(52,850.75)	102.61
REVENUES OVER/(UNDER) EXPENDITURES	0.00	57,415.04	278,600.33	(278,600.33)	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,763,600.00</u>	<u>277,907.27</u>	<u>3,125,939.07</u>	<u>(362,339.07)</u>	<u>113.11</u>
TOTAL REVENUES	<u>2,763,600.00</u>	<u>277,907.27</u>	<u>3,125,939.07</u>	<u>(362,339.07)</u>	<u>113.11</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	984,234.00	74,398.03	1,059,727.28	(75,493.28)	107.67
ADMINISTRATION	444,891.00	30,417.96	440,892.82	3,998.18	99.10
FIELD	432,867.00	30,031.02	404,020.47	28,846.53	93.34
DIRECTORS	34,108.00	2,186.72	26,692.08	7,415.92	78.26
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>867,500.00</u>	<u>2,310.00</u>	<u>465,228.58</u>	<u>402,271.42</u>	<u>53.63</u>
TOTAL EXPENDITURES	<u>2,763,600.00</u>	<u>139,343.73</u>	<u>2,396,561.23</u>	<u>367,038.77</u>	<u>86.72</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	138,563.54	729,377.84	(729,377.84)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	5,000.00	1,510.00	4,775.00	225.00	95.50
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	2,754.00	0.00	7,344.00 (4,590.00)	266.67
130-4040 LIEN RECORDING FEES	1,200.00	298.08	6,146.87 (4,946.87)	512.24
130-4045 AVAILABILITY FEES	22,000.00	11,985.60	32,134.80 (10,134.80)	146.07
130-4110 COMM WATER USE	126,948.00	7,734.72	71,395.05	55,552.95	56.24
130-4111 BULK WATER SALES	0.00	12,044.17	22,001.51 (22,001.51)	0.00
130-4112 GOV'T WATER USE	6,200.00	555.90	6,740.39 (540.39)	108.72
130-4115 WATER USE	2,462,899.00	237,040.94	2,507,517.64 (44,618.64)	101.81
130-4210 LATE FEE	32,000.00	4,262.67	46,180.85 (14,180.85)	144.32
130-4215 RETURNED CHECK FEE	200.00	50.00	800.00 (600.00)	400.00
130-4300 MISC INCOME	1,500.00	0.58	1,747.13 (247.13)	116.48
130-4310 OTHER INCOME	1,500.00	1,502.50	30,233.61 (28,733.61)	2,015.57
130-4320 FEMA/CalOES GRANTS	0.00	893.90	143,762.14 (143,762.14)	0.00
130-4325 GRANTS	0.00	0.00	58,496.00 (58,496.00)	0.00
130-4330 HYDRANT METER USE DEPOSIT	0.00	0.00	9,720.00 (9,720.00)	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	4,052.00	28.21	342.21	3,709.79	8.45
130-4580 TRANSFER IN	97,347.00	0.00	176,601.87 (79,254.87)	181.41
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,763,600.00	277,907.27	3,125,939.07 (362,339.07)	113.11
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HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	0.00	10,049.34	50.66	99.50
130-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	1,343.12	8,600.54 (411.54)	105.03
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	2,702.16	22,641.16 (2,641.16)	113.21
130-5-00-5061 VEHICLE MAINT	12,500.00	1,240.59	21,148.71 (8,648.71)	169.19
130-5-00-5062 TAXES & LIC	1,200.00	143.50	368.36	831.64	30.70
130-5-00-5074 INSURANCE	71,000.00	0.00	72,857.07 (1,857.07)	102.62
130-5-00-5075 BANK FEES	21,000.00	1,852.38	26,975.66 (5,975.66)	128.46
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	28,000.00	100.00	27,294.94	705.06	97.48
130-5-00-5092 POSTAGE & SHIPPING	7,000.00	149.14	7,160.39 (160.39)	102.29
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	65,000.00	1,646.00	23,286.75	41,713.25	35.83
130-5-00-5122 ENGINEERING SERVICES	65,000.00	52.50	13,268.75	51,731.25	20.41
130-5-00-5123 OTHER PROFESSIONAL SERVICE	45,000.00	233.09	12,871.75	32,128.25	28.60
130-5-00-5124 WATER RIGHTS	0.00	455.00	5,029.18 (5,029.18)	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	629.37	5,720.85	1,779.15	76.28
130-5-00-5135 NEWSLETTER	500.00	97.50	650.00 (150.00)	130.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	10,000.00	2,487.48	63,294.77 (53,294.77)	632.95
130-5-00-5148 OPERATING SUPPLIES	5,000.00	72.70	3,732.55	1,267.45	74.65
130-5-00-5150 REPAIR & REPLACE	168,900.00	23,133.29	216,091.44 (47,191.44)	127.94
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	4,142.12	13,295.23 (1,295.23)	110.79
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	470.00	3,569.00	1,431.00	71.38
130-5-00-5157 SECURITY	5,000.00	0.00	456.00	4,544.00	9.12
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	11,000.00	1,330.04	12,239.52 (1,239.52)	111.27
130-5-00-5192 ELECTRICITY	178,000.00	27,592.26	176,111.89	1,888.11	98.94
130-5-00-5193 OTHER UTILITIES	2,500.00	267.53	2,872.25 (372.25)	114.89
130-5-00-5194 IT SERVICES	40,000.00	930.08	43,903.33 (3,903.33)	109.76
130-5-00-5195 ENV/MONITORING	17,000.00	2,165.00	13,941.50	3,058.50	82.01
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	33,000.00	0.00	34,612.30 (1,612.30)	104.89
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	406.61	1,555.26 (555.26)	155.53
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	756.57	1,109.37 (109.37)	110.94
130-5-00-5312 TOOLS - FIELD	1,500.00	0.00	1,704.90 (204.90)	113.66
130-5-00-5315 SAFETY EQUIPMENT	3,000.00	0.00	16,901.61 (13,901.61)	563.39
130-5-00-5505 WATER CONSERVATION	5,000.00	0.00	3,427.78	1,572.22	68.56
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	1,400.00 (1,400.00)	0.00
130-5-00-5545 RECORDING FEES	250.00	0.00	470.00 (220.00)	188.00
130-5-00-5580 TRANSFERS OUT	115,595.00	0.00	185,165.13 (69,570.13)	160.18
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	984,234.00	74,398.03	1,059,727.28 (75,493.28)	107.67

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
 ADMINISTRATION
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	292,584.00	22,027.26	300,630.44 (8,046.44)	102.75
130-5-10-5020 EMPLOYEE BENEFITS	84,855.00	5,267.61	75,820.50	9,034.50	89.35
130-5-10-5021 RETIREMENT BENEFITS	56,902.00	2,244.37	55,210.05	1,691.95	97.03
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	183.58	3,973.19	26.81	99.33
130-5-10-5170 TRAVEL MILEAGE	2,000.00	40.95	3,039.61 (1,039.61)	151.98
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	562.50	1,758.50	2,241.50	43.96
130-5-10-5179 ADM MISC EXPENSES	350.00	91.69	460.53 (110.53)	131.58
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	444,891.00	30,417.96	440,892.82	3,998.18	99.10

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
 FIELD
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	244,081.00	19,200.13	239,186.93	4,894.07	97.99
130-5-30-5020 EMPLOYEE BENEFITS	128,742.00	8,957.40	108,908.19	19,833.81	84.59
130-5-30-5021 RETIREMENT BENEFITS	50,444.00	1,782.88	47,907.07	2,536.93	94.97
130-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	2,501.95 (501.95)	125.10
130-5-30-5063 CERTIFICATIONS	600.00	60.00	350.00	250.00	58.33
130-5-30-5090 OFFICE SUPPLIES	1,000.00	30.61	227.77	772.23	22.78
130-5-30-5170 TRAVEL MILEAGE	2,000.00	0.00	2,713.56 (713.56)	135.68
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	2,225.00	1,775.00	55.63
TOTAL FIELD	432,867.00	30,031.02	404,020.47	28,846.53	93.34

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	3,229.20 (229.20)	107.64
130-5-40-5020 DIRECTOR BENEFITS	230.00	0.00	81.75	148.25	35.54
130-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00	1,882.62	22,296.25	1,881.75	92.22
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	112.11	87.89	56.06
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	35.00	972.77	527.23	64.85
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	34,108.00	2,186.72	26,692.08	7,415.92	78.26

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
SPECIAL PROJECTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
130-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7201 REGULATORY COMPLIANCE	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 DISASTER MITIGATION	30,000.00	0.00	20,857.71	9,142.29	69.53
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	837,500.00	2,310.00	444,370.87	393,129.13	53.06
130-5-70-7205 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	867,500.00	2,310.00	465,228.58	402,271.42	53.63
TOTAL EXPENDITURES	2,763,600.00	139,343.73	2,396,561.23	367,038.77	86.72
REVENUES OVER/(UNDER) EXPENDITURES	0.00	138,563.54	729,377.84	(729,377.84)	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

215-RECA REDEMPTION 1995-2
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>293,494.00</u>	<u>126,889.95</u>	<u>283,927.52</u>	<u>9,566.48</u>	<u>96.74</u>
TOTAL REVENUES	293,494.00	126,889.95	283,927.52	9,566.48	96.74
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>293,494.00</u>	<u>598.50</u>	<u>293,363.88</u>	<u>130.12</u>	<u>99.96</u>
TOTAL EXPENDITURES	293,494.00	598.50	293,363.88	130.12	99.96
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	126,291.45 (9,436.36)	9,436.36	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

215-RECA REDEMPTION 1995-2

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	1,994.00	0.00	0.00	1,994.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	275,000.00	125,726.02	260,393.65	14,606.35	94.69
215-4540 DELINQUENT ASSESSMENTS	5,250.00	808.73	12,914.33 (7,664.33)	245.99
215-4541 DELINQ PENALTY & INTEREST	5,520.00	354.23	10,073.69 (4,553.69)	182.49
215-4542 DELINQ ASSMT MONTHLY PENALTY	4,530.00	0.00	0.00	4,530.00	0.00
215-4550 INTEREST INCOME	1,200.00	0.97	545.85	654.15	45.49
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	293,494.00	126,889.95	283,927.52	9,566.48	96.74
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

215-RECA REDEMPTION 1995-2

NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	8,263.00	598.50	8,132.88	130.12	98.43
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	93,231.00	0.00	93,231.00	0.00	100.00
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	192,000.00	0.00	192,000.00	0.00	100.00
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	293,494.00	598.50	293,363.88	130.12	99.96
TOTAL EXPENDITURES	293,494.00	598.50	293,363.88	130.12	99.96
REVENUES OVER/(UNDER) EXPENDITURES	0.00	126,291.45	(9,436.36)	9,436.36	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

218-CIEDB REDEMPTION FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>170,746.00</u>	<u>0.00</u>	<u>197,414.41</u>	<u>(26,668.41)</u>	<u>115.62</u>
TOTAL REVENUES	<u>170,746.00</u>	<u>0.00</u>	<u>197,414.41</u>	<u>(26,668.41)</u>	<u>115.62</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>170,746.00</u>	<u>0.00</u>	<u>170,416.23</u>	<u>329.77</u>	<u>99.81</u>
TOTAL EXPENDITURES	<u>170,746.00</u>	<u>0.00</u>	<u>170,416.23</u>	<u>329.77</u>	<u>99.81</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	26,998.18	(26,998.18)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

218-CIEDB REDEMPTION FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	54,822.00	0.00	138,192.00 (83,370.00)	252.07
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	400.00	0.00	193.80	206.20	48.45
218-4580 TRANSFERS IN	115,524.00	0.00	59,028.61	56,495.39	51.10
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	170,746.00	0.00	197,414.41 (26,668.41)	115.62
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

218-CIEDB REDEMPTION FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	52,035.00	0.00	52,035.24 (0.24)	100.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	4,816.00	0.00	4,485.80	330.20	93.14
218-5-00-5599 PRINCIPAL PMT	113,895.00	0.00	113,895.19 (0.19)	100.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	170,746.00	0.00	170,416.23	329.77	99.81
TOTAL EXPENDITURES	170,746.00	0.00	170,416.23	329.77	99.81
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	26,998.18 (26,998.18)	0.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

219-USDA SOLAR LOAN
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,250.00</u>	<u>0.00</u>	<u>32,245.46</u>	<u>4.54</u>	<u>99.99</u>
TOTAL REVENUES	32,250.00	0.00	32,245.46	4.54	99.99
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,238.00</u>	<u>0.00</u>	<u>32,237.50</u>	<u>0.50</u>	<u>100.00</u>
TOTAL EXPENDITURES	32,238.00	0.00	32,237.50	0.50	100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	12.00	0.00	7.96	4.04	66.33

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

219-USDA SOLAR LOAN
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	12.00	0.00	7.96	4.04	66.33
219-4580 TRANSFERS IN	32,238.00	0.00	32,237.50	0.50	100.00
TOTAL REVENUES	32,250.00	0.00	32,245.46	4.54	99.99
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2022

219-USDA SOLAR LOAN
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	14,738.00	0.00	14,737.50	0.50	100.00
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	17,500.00	0.00	17,500.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	32,238.00	0.00	32,237.50	0.50	100.00
TOTAL EXPENDITURES	32,238.00	0.00	32,237.50	0.50	100.00
REVENUES OVER/(UNDER) EXPENDITURES	12.00	0.00	7.96	4.04	66.33

*** END OF REPORT ***



Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of June 30, 2022
(Rounded and Unaudited)

	Operating Checking	Money Market	LAIF	Bond Trustee	Total All Cash/Investment Accounts
	West America Bank 1010	West America Bank 1130	State Treasurer 1133	US Bank 1200	
Financial Activity of Cash/Investment Accounts in General Ledger [1]					
Beginning Balances	\$ 1,516,129	\$ 1,343,062	\$ 629,096	\$ 175,019	\$ 3,663,306
Cash Receipts					
Utility Billing Deposits	\$ 392,830	\$ 140,918	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits		\$ 81	\$ -	\$ 24	
Total Cash Receipts	\$ 392,830	\$ 140,998	\$ -	\$ 175,042	
Cash Disbursements					
Accounts Payable Checks issued	\$ 116,467	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 67,564	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 62,259	\$ -	\$ -	\$ -	
Bank Fees	\$ 3,705	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	
Total Disbursements	\$ 249,995	\$ -	\$ -	\$ -	
Transfers Between Accounts					
Transfers In	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ 657	\$ -	\$ -	
Total Transfers Between Accounts	\$ -	\$ 657	\$ -	\$ -	
Ending Balances in General Ledger	\$ 1,651,804	\$ 1,483,404	\$ 629,096	\$ 175,042	\$ 3,939,347
Reconciling Adjustments to Financial Institutions [2]	\$ -	\$ -	\$ -	\$ -	
Financial Institution Ending Balances	\$ 1,690,735	\$ 1,483,404	\$ 629,096	\$ 175,042	\$ 3,978,278

Ending Balances General Ledger Distribution by District Funds

100 Operating	-	-	-	-	-
120 Wastewater Operating	419,934	5,228	72,667	-	497,829
130 Water Operating	1,072,141	29,288	108,294	-	1,209,723
140 Flood Enterprise	-	-	-	-	-
215 2016 Sewer Refinancing Bond	-	352,931	95,181	175,042	623,155
218 2002 CIEDB Loan	54,822	68,411	12,545	-	135,778
219 2012 USDA Solar COP	-	8,374	885	-	9,259
313 Wastewater Operating Reserve	104,907	11,306	59,193	-	175,406
314 Wastewater CIP	-	485,017	95,710	-	580,727
319 2012 USDA Solar COP Reserve	-	31,350	-	-	31,350
320 Water CIP	-	311,450	-	-	311,450
325 Water Operating Reserve	-	180,049	-	-	180,049
350 2002 CIEDB Loan Reserve	-	-	184,621	-	184,621
Total Ending Balances in General Ledger	1,651,804	1,483,404	629,096	175,042	3,939,347

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 6/01/2022 THRU 6/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	6/03/2022	BANK-DRAFT	000734	AFLAC	107.94CR	CLEARED	A	6/07/2022
1010	6/03/2022	BANK-DRAFT	000735	CALIFORNIA PUBLIC EMPLOYEES RE	6,452.91CR	CLEARED	A	6/06/2022
1010	6/03/2022	BANK-DRAFT	000736	NATIONWIDE RETIREMENT SOLUTION	1,450.00CR	CLEARED	A	6/03/2022
1010	6/03/2022	BANK-DRAFT	000737	STATE OF CALIFORNIA EDD	1,883.65CR	CLEARED	A	6/03/2022
1010	6/03/2022	BANK-DRAFT	000738	US DEPARTMENT OF THE TREASURY	4,311.78CR	CLEARED	A	6/03/2022
1010	6/17/2022	BANK-DRAFT	000739	AFLAC	107.94CR	CLEARED	A	7/06/2022
1010	6/17/2022	BANK-DRAFT	000740	CALIFORNIA PUBLIC EMPLOYEES RE	6,532.94CR	CLEARED	A	6/17/2022
1010	6/17/2022	BANK-DRAFT	000741	NATIONWIDE RETIREMENT SOLUTION	1,450.00CR	CLEARED	A	6/17/2022
1010	6/17/2022	BANK-DRAFT	000742	STATE OF CALIFORNIA EDD	1,959.22CR	CLEARED	A	6/17/2022
1010	6/17/2022	BANK-DRAFT	000743	US DEPARTMENT OF THE TREASURY	4,549.40CR	CLEARED	A	6/17/2022
1010	6/30/2022	BANK-DRAFT	063022	PG&E 05/18/2022 - 06/15/2022	20,818.23CR	CLEARED	G	7/01/2022
1010	6/30/2022	BANK-DRAFT	063023	PERS 1959 Survivor 1739 21/22	225.60CR	CLEARED	G	7/01/2022
1010	6/30/2022	BANK-DRAFT	063024	PERS 1959 Survivor 26384 21/22	653.30CR	CLEARED	G	7/01/2022
1010	6/30/2022	BANK-DRAFT	063025	US DEPARTMENT OF THE TREASURY	76.50CR	CLEARED	G	6/30/2022
CHECK:								
1010	6/03/2022	CHECK	039235	ALPHA ANALYTICAL LABORATORIES	570.00CR	CLEARED	A	6/08/2022
1010	6/03/2022	CHECK	039236	APPLIED TECHNOLOGY SOLUTIONS	1,513.14CR	CLEARED	A	6/17/2022
1010	6/03/2022	CHECK	039237	AT&T MOBILITY	67.00CR	CLEARED	A	6/09/2022
1010	6/03/2022	CHECK	039238	BADGER METER	917.59CR	CLEARED	A	6/10/2022
1010	6/03/2022	CHECK	039239	DEPARTMENT OF MOTOR VEHICLES	287.00CR	CLEARED	A	6/15/2022
1010	6/03/2022	CHECK	039240	JL MECHANICAL	1,075.00CR	CLEARED	A	6/08/2022
1010	6/03/2022	CHECK	039241	MEDIACOM	530.96CR	CLEARED	A	6/08/2022
1010	6/03/2022	CHECK	039242	ODP BUSINESS SOLUTIONS, LLC	189.65CR	CLEARED	A	6/10/2022
1010	6/03/2022	CHECK	039243	PACE SUPPLY CORP	1,391.55CR	CLEARED	A	6/07/2022
1010	6/03/2022	CHECK	039244	RAY MORGAN COMPANY	361.39CR	CLEARED	A	6/07/2022
1010	6/03/2022	CHECK	039245	REDWOOD COAST FUELS	1,397.01CR	CLEARED	A	6/08/2022
1010	6/03/2022	CHECK	039246	STREAMLINE	200.00CR	CLEARED	A	6/09/2022
1010	6/03/2022	CHECK	039247	THATCHER COMPANY, INC.	3,176.82CR	CLEARED	A	6/08/2022
1010	6/03/2022	CHECK	039248	USA BLUE BOOK	403.80CR	CLEARED	A	6/09/2022
1010	6/03/2022	CHECK	039249	SMALLCOMB, LISA	109.06CR	CLEARED	A	6/06/2022
1010	6/03/2022	CHECK	039250	CLOSE, VANESSA/JEFFR	293.25CR	CLEARED	A	6/10/2022
1010	6/03/2022	CHECK	039251	FRYER, ROBERT N	4.86CR	CLEARED	A	6/10/2022
1010	6/03/2022	CHECK	039252	MOORE, CHRIS & KAELA	65.57CR	CLEARED	A	6/14/2022
1010	6/17/2022	CHECK	039253	ACWA/JPIA	1,094.83CR	CLEARED	A	6/22/2022
1010	6/17/2022	CHECK	039254	ALESHIRE & WYNDR, LLP	232.00CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039255	ALPHA ANALYTICAL LABORATORIES	3,107.00CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039256	VOID CHECK	0.00	CLEARED	A	6/17/2022
1010	6/17/2022	CHECK	039257	ARMED FORCE PEST CONTROL, INC.	195.00CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039258	AT&T	281.70CR	CLEARED	A	6/22/2022
1010	6/17/2022	CHECK	039259	BACKGROUNDS ONLINE	72.95CR	CLEARED	A	6/24/2022
1010	6/17/2022	CHECK	039260	BOLD POLISNER MADDOW NELSON &	2,250.00CR	CLEARED	A	6/22/2022
1010	6/17/2022	CHECK	039261	DATAPROSE, LLC	328.02CR	CLEARED	A	6/22/2022
1010	6/17/2022	CHECK	039262	GHD	4,066.56CR	CLEARED	A	6/27/2022

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 6/01/2022 THRU 6/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	6/17/2022	CHECK	039263	HARDESTER'S MARKETS & HARDWARE	367.26CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039264	LAKE COUNTY RECORD BEE	245.60CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039265	ODP BUSINESS SOLUTIONS, LLC	238.76CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039266	REDWOOD COAST FUELS	4,007.34CR	CLEARED	A	6/23/2022
1010	6/17/2022	CHECK	039267	SOUTH LAKE REFUSE & RECYCLING	535.04CR	CLEARED	A	6/22/2022
1010	6/17/2022	CHECK	039268	SPECIAL DISTRICT RISK MANAGEME	33,990.00CR	CLEARED	A	6/27/2022
1010	6/17/2022	CHECK	039269	TELSTAR INSTRUMENTS	10,592.26CR	CLEARED	A	6/22/2022
1010	6/17/2022	CHECK	039270	USA BLUE BOOK	240.02CR	CLEARED	A	6/27/2022
1010	6/17/2022	CHECK	039271	WAGNER & BONSIGNORE CCE	455.00CR	CLEARED	A	6/24/2022
1010	6/17/2022	CHECK	039272	WELLS FARGO FINANCIAL LEASING	362.12CR	CLEARED	A	6/22/2022
1010	6/24/2022	CHECK	039273	ALPHA ANALYTICAL LABORATORIES	2,231.00CR	CLEARED	A	6/29/2022
1010	6/24/2022	CHECK	039274	B & G TIRES OF MIDDLETOWN	839.05CR	CLEARED	A	6/30/2022
1010	6/24/2022	CHECK	039275	BPX PRINTING & GRAPHICS	269.88CR	CLEARED	A	6/29/2022
1010	6/24/2022	CHECK	039276	CARDMEMBER SERVICE	17,245.90CR	CLEARED	A	7/01/2022
1010	6/24/2022	CHECK	039277	COASTLAND CIVIL ENGINEERING, I	6,686.15CR	CLEARED	A	6/29/2022
1010	6/24/2022	CHECK	039278	JENFITCH, LLC	2,521.84CR	CLEARED	A	7/01/2022
1010	6/24/2022	CHECK	039279	JL MECHANICAL	856.27CR	CLEARED	A	6/27/2022
1010	6/24/2022	CHECK	039280	MENDO MILL CLEARLAKE	208.78CR	CLEARED	A	6/29/2022
1010	6/24/2022	CHECK	039281	RGW GROUNDSKEEPING, LLC	8,089.24CR	CLEARED	A	6/28/2022
1010	6/24/2022	CHECK	039282	SWRCB - DWOCF	60.00CR	OUTSTND	A	0/00/0000
1010	6/24/2022	CHECK	039283	THATCHER COMPANY, INC.	1,906.41CR	CLEARED	A	6/28/2022
1010	6/24/2022	CHECK	039284	BISS, GLENN	84.45CR	OUTSTND	A	0/00/0000
1010	6/24/2022	CHECK	039285	FERNANDEZ, FRANCISCO	145.24CR	CLEARED	A	6/30/2022
1010	6/24/2022	CHECK	039286	BERRY, CHARLES	107.41CR	CLEARED	A	7/01/2022
DEPOSIT:								
1010	6/01/2022	DEPOSIT		CREDIT CARD 6/01/2022	7,141.67	CLEARED	C	6/01/2022
1010	6/01/2022	DEPOSIT	000001	REGULAR DAILY POST 6/01/2022	597.13	CLEARED	C	6/01/2022
1010	6/01/2022	DEPOSIT	000002	CREDIT CARD 6/01/2022	689.46	CLEARED	C	6/01/2022
1010	6/01/2022	DEPOSIT	000003	CREDIT CARD 6/01/2022	161.29	CLEARED	C	6/01/2022
1010	6/01/2022	DEPOSIT	000004	CREDIT CARD 6/01/2022	426.05	CLEARED	C	6/06/2022
1010	6/01/2022	DEPOSIT	000005	REGULAR DAILY POST 6/01/2022	768.06	CLEARED	C	6/02/2022
1010	6/01/2022	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	495.43CR	CLEARED	U	6/01/2022
1010	6/01/2022	DEPOSIT	000007	Payment on Account 01-056	495.43	CLEARED	R	6/01/2022
1010	6/02/2022	DEPOSIT		CREDIT CARD 6/02/2022	7,567.28	CLEARED	C	6/03/2022
1010	6/02/2022	DEPOSIT	000001	REGULAR DAILY POST 6/02/2022	296.45	CLEARED	C	6/03/2022
1010	6/02/2022	DEPOSIT	000002	CREDIT CARD 6/02/2022	293.34	CLEARED	C	6/03/2022
1010	6/02/2022	DEPOSIT	000003	CREDIT CARD 6/02/2022	274.80	CLEARED	C	6/03/2022
1010	6/02/2022	DEPOSIT	000004	CREDIT CARD 6/02/2022	1,101.18	CLEARED	C	6/07/2022
1010	6/02/2022	DEPOSIT	000005	REGULAR DAILY POST 6/02/2022	2,805.97	CLEARED	C	6/03/2022
1010	6/03/2022	DEPOSIT		CREDIT CARD 6/03/2022	3,443.54	CLEARED	C	6/06/2022
1010	6/03/2022	DEPOSIT	000001	REGULAR DAILY POST 6/03/2022	193.25	CLEARED	C	6/06/2022
1010	6/03/2022	DEPOSIT	000002	CREDIT CARD 6/03/2022	2,090.90	CLEARED	C	6/06/2022
1010	6/03/2022	DEPOSIT	000003	CREDIT CARD 6/03/2022	70.00	CLEARED	C	6/06/2022

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 6/01/2022 THRU 6/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	6/03/2022	DEPOSIT	000004	CREDIT CARD 6/03/2022	235.63	CLEARED	C	6/08/2022
1010	6/03/2022	DEPOSIT	000005	REGULAR DAILY POST 6/03/2022	1,663.50	CLEARED	C	6/06/2022
1010	6/06/2022	DEPOSIT		CREDIT CARD 6/06/2022	4,717.68	CLEARED	C	6/07/2022
1010	6/06/2022	DEPOSIT	000001	REGULAR DAILY POST 6/06/2022	105.95	CLEARED	C	6/07/2022
1010	6/06/2022	DEPOSIT	000002	CREDIT CARD 6/06/2022	636.54	CLEARED	C	6/07/2022
1010	6/06/2022	DEPOSIT	000003	CREDIT CARD 6/06/2022	2,276.57	CLEARED	C	6/08/2022
1010	6/06/2022	DEPOSIT	000004	REGULAR DAILY POST 6/06/2022	268.91	CLEARED	C	6/08/2022
1010	6/06/2022	DEPOSIT	000005	CREDIT CARD 6/06/2022	2,100.82	CLEARED	C	6/09/2022
1010	6/06/2022	DEPOSIT	000006	CREDIT CARD 6/06/2022	1,856.32	CLEARED	C	6/07/2022
1010	6/06/2022	DEPOSIT	000007	CREDIT CARD 6/06/2022	315.07	CLEARED	C	6/08/2022
1010	6/06/2022	DEPOSIT	000008	CREDIT CARD 6/06/2022	303.24	CLEARED	C	6/09/2022
1010	6/06/2022	DEPOSIT	000009	CREDIT CARD 6/06/2022	265.08	CLEARED	C	6/07/2022
1010	6/06/2022	DEPOSIT	000010	CREDIT CARD 6/06/2022	787.12	CLEARED	C	6/08/2022
1010	6/06/2022	DEPOSIT	000011	CREDIT CARD 6/06/2022	308.11	CLEARED	C	6/09/2022
1010	6/06/2022	DEPOSIT	000012	CREDIT CARD 6/06/2022	292.67	CLEARED	C	6/09/2022
1010	6/06/2022	DEPOSIT	000013	REGULAR DAILY POST 6/06/2022	1,279.06	CLEARED	C	6/13/2022
1010	6/07/2022	DEPOSIT		CREDIT CARD 6/07/2022	2,735.03	CLEARED	C	6/08/2022
1010	6/07/2022	DEPOSIT	000001	REGULAR DAILY POST 6/07/2022	206.02	CLEARED	C	6/08/2022
1010	6/07/2022	DEPOSIT	000002	CREDIT CARD 6/07/2022	706.52	CLEARED	C	6/08/2022
1010	6/07/2022	DEPOSIT	000003	CREDIT CARD 6/07/2022	901.41	CLEARED	C	6/08/2022
1010	6/13/2022	DEPOSIT		CREDIT CARD 6/13/2022	3,789.13	CLEARED	C	6/13/2022
1010	6/13/2022	DEPOSIT	000001	REGULAR DAILY POST 6/13/2022	59.40	CLEARED	C	6/07/2022
1010	6/13/2022	DEPOSIT	000002	CREDIT CARD 6/13/2022	3,268.93	CLEARED	C	6/10/2022
1010	6/13/2022	DEPOSIT	000003	CREDIT CARD 6/13/2022	6,899.42	CLEARED	C	6/13/2022
1010	6/13/2022	DEPOSIT	000004	REGULAR DAILY POST 6/13/2022	652.47	CLEARED	C	6/13/2022
1010	6/13/2022	DEPOSIT	000005	CREDIT CARD 6/13/2022	4,769.19	CLEARED	C	6/14/2022
1010	6/13/2022	DEPOSIT	000006	REGULAR DAILY POST 6/13/2022	351.08	CLEARED	C	6/14/2022
1010	6/13/2022	DEPOSIT	000007	CREDIT CARD 6/13/2022	2,262.16	CLEARED	C	6/15/2022
1010	6/13/2022	DEPOSIT	000008	CREDIT CARD 6/13/2022	1,585.73	CLEARED	C	6/15/2022
1010	6/13/2022	DEPOSIT	000009	CREDIT CARD 6/13/2022	864.64	CLEARED	C	6/13/2022
1010	6/13/2022	DEPOSIT	000010	CREDIT CARD 6/13/2022	402.29	CLEARED	C	6/10/2022
1010	6/13/2022	DEPOSIT	000011	CREDIT CARD 6/13/2022	999.11	CLEARED	C	6/13/2022
1010	6/13/2022	DEPOSIT	000012	CREDIT CARD 6/13/2022	3,432.63	CLEARED	C	6/14/2022
1010	6/13/2022	DEPOSIT	000013	CREDIT CARD 6/13/2022	833.52	CLEARED	C	6/15/2022
1010	6/13/2022	DEPOSIT	000014	CREDIT CARD 6/13/2022	261.65	CLEARED	C	6/15/2022
1010	6/13/2022	DEPOSIT	000015	CREDIT CARD 6/13/2022	63.45	CLEARED	C	6/13/2022
1010	6/13/2022	DEPOSIT	000016	CREDIT CARD 6/13/2022	875.84	CLEARED	C	6/10/2022
1010	6/13/2022	DEPOSIT	000017	CREDIT CARD 6/13/2022	176.94	CLEARED	C	6/14/2022
1010	6/13/2022	DEPOSIT	000018	CREDIT CARD 6/13/2022	833.49	CLEARED	C	6/15/2022
1010	6/13/2022	DEPOSIT	000019	CREDIT CARD 6/13/2022	145.23	CLEARED	C	6/15/2022
1010	6/13/2022	DEPOSIT	000020	CREDIT CARD 6/13/2022	2,088.03	CLEARED	C	6/16/2022
1010	6/13/2022	DEPOSIT	000021	REGULAR DAILY POST 6/13/2022	31,061.00	CLEARED	C	6/14/2022
1010	6/14/2022	DEPOSIT		CREDIT CARD 6/14/2022	3,799.44	CLEARED	C	6/15/2022
1010	6/14/2022	DEPOSIT	000001	REGULAR DAILY POST 6/14/2022	661.48	CLEARED	C	6/15/2022

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 6/01/2022 THRU 6/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	6/14/2022	DEPOSIT	000002	CREDIT CARD 6/14/2022	2,390.18	CLEARED	C	6/15/2022
1010	6/14/2022	DEPOSIT	000003	CREDIT CARD 6/14/2022	302.50	CLEARED	C	6/15/2022
1010	6/14/2022	DEPOSIT	000004	CREDIT CARD 6/14/2022	547.17	CLEARED	C	6/17/2022
1010	6/14/2022	DEPOSIT	000005	REGULAR DAILY POST 6/14/2022	7,528.92	CLEARED	C	6/15/2022
1010	6/14/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	9.22	CLEARED	U	6/14/2022
1010	6/15/2022	DEPOSIT		CREDIT CARD 6/15/2022	17,488.12	CLEARED	C	6/15/2022
1010	6/15/2022	DEPOSIT	000001	REGULAR DAILY POST 6/15/2022	895.46	CLEARED	C	6/15/2022
1010	6/15/2022	DEPOSIT	000002	CREDIT CARD 6/15/2022	1,598.26	CLEARED	C	6/16/2022
1010	6/15/2022	DEPOSIT	000003	CREDIT CARD 6/15/2022	514.67	CLEARED	C	6/16/2022
1010	6/15/2022	DEPOSIT	000004	CREDIT CARD 6/15/2022	651.69	CLEARED	C	6/21/2022
1010	6/15/2022	DEPOSIT	000005	REGULAR DAILY POST 6/15/2022	8,641.35	CLEARED	C	6/16/2022
1010	6/15/2022	DEPOSIT	000006	CREDIT CARD 6/15/2022	15,352.21	CLEARED	C	6/17/2022
1010	6/15/2022	DEPOSIT	000007	REGULAR DAILY POST 6/15/2022	1,805.45	CLEARED	C	6/17/2022
1010	6/15/2022	DEPOSIT	000008	CREDIT CARD 6/15/2022	2,171.36	CLEARED	C	6/17/2022
1010	6/15/2022	DEPOSIT	000009	CREDIT CARD 6/15/2022	323.59	CLEARED	C	6/17/2022
1010	6/15/2022	DEPOSIT	000010	DRAFT POSTING	17,829.52	CLEARED	U	6/16/2022
1010	6/16/2022	DEPOSIT		CREDIT CARD 6/16/2022	2,392.50	CLEARED	C	6/16/2022
1010	6/16/2022	DEPOSIT	000001	CREDIT CARD 6/16/2022	636.96	CLEARED	C	6/16/2022
1010	6/16/2022	DEPOSIT	000002	CREDIT CARD 6/16/2022	1,051.89	CLEARED	C	6/22/2022
1010	6/16/2022	DEPOSIT	000003	REGULAR DAILY POST 6/16/2022	50,232.16	CLEARED	C	6/17/2022
1010	6/17/2022	DEPOSIT		CREDIT CARD 6/17/2022	6,798.63	CLEARED	C	6/21/2022
1010	6/17/2022	DEPOSIT	000001	REGULAR DAILY POST 6/17/2022	170.81	CLEARED	C	6/21/2022
1010	6/17/2022	DEPOSIT	000002	CREDIT CARD 6/17/2022	1,004.68	CLEARED	C	6/21/2022
1010	6/17/2022	DEPOSIT	000003	CREDIT CARD 6/17/2022	225.62	CLEARED	C	6/21/2022
1010	6/20/2022	DEPOSIT		CREDIT CARD 6/20/2022	955.81	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000001	REGULAR DAILY POST 6/20/2022	17,766.52	CLEARED	C	6/21/2022
1010	6/20/2022	DEPOSIT	000002	CREDIT CARD 6/20/2022	7,798.55	CLEARED	C	6/22/2022
1010	6/20/2022	DEPOSIT	000003	REGULAR DAILY POST 6/20/2022	1,808.74	CLEARED	C	6/22/2022
1010	6/20/2022	DEPOSIT	000004	CREDIT CARD 6/20/2022	3,522.89	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000005	CREDIT CARD 6/20/2022	6,965.24	CLEARED	C	6/20/2022
1010	6/20/2022	DEPOSIT	000006	REGULAR DAILY POST 6/20/2022	638.52	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000007	CREDIT CARD 6/20/2022	2,718.61	CLEARED	C	6/22/2022
1010	6/20/2022	DEPOSIT	000008	CREDIT CARD 6/20/2022	273.31	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000009	CREDIT CARD 6/20/2022	1,440.48	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000010	CREDIT CARD 6/20/2022	774.58	CLEARED	C	6/22/2022
1010	6/20/2022	DEPOSIT	000011	CREDIT CARD 6/20/2022	780.71	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000012	CREDIT CARD 6/20/2022	759.11	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000013	DAILY PAYMENT POSTING - ADJ	91.54CR	CLEARED	U	6/20/2022
1010	6/20/2022	DEPOSIT	000014	DAILY PAYMENT POSTING	91.54	CLEARED	U	6/20/2022
1010	6/20/2022	DEPOSIT	000015	CREDIT CARD 6/20/2022	6,602.84	CLEARED	C	6/23/2022
1010	6/20/2022	DEPOSIT	000016	REGULAR DAILY POST 6/20/2022	18,224.75	CLEARED	C	6/21/2022
1010	6/21/2022	DEPOSIT		CREDIT CARD 6/21/2022	10,056.97	CLEARED	C	6/23/2022
1010	6/21/2022	DEPOSIT	000001	REGULAR DAILY POST 6/21/2022	252.63	CLEARED	C	6/23/2022
1010	6/21/2022	DEPOSIT	000002	CREDIT CARD 6/21/2022	5,422.60	CLEARED	C	6/23/2022

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 6/01/2022 THRU 6/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	6/21/2022	DEPOSIT	000003	CREDIT CARD 6/21/2022	922.38	CLEARED	C	6/23/2022
1010	6/21/2022	DEPOSIT	000004	CREDIT CARD 6/21/2022	347.34	CLEARED	C	6/24/2022
1010	6/21/2022	DEPOSIT	000005	REGULAR DAILY POST 6/21/2022	6,843.69	CLEARED	C	6/22/2022
1010	6/22/2022	DEPOSIT		CREDIT CARD 6/22/2022	3,796.69	CLEARED	C	6/23/2022
1010	6/22/2022	DEPOSIT	000001	CREDIT CARD 6/22/2022	1,624.17	CLEARED	C	6/23/2022
1010	6/22/2022	DEPOSIT	000002	CREDIT CARD 6/22/2022	431.51	CLEARED	C	6/27/2022
1010	6/22/2022	DEPOSIT	000003	REGULAR DAILY POST 6/22/2022	810.14	CLEARED	C	6/23/2022
1010	6/22/2022	DEPOSIT	000004	CREDIT CARD 6/22/2022	180.48	CLEARED	C	6/24/2022
1010	6/23/2022	DEPOSIT		CREDIT CARD 6/23/2022	2,645.62	CLEARED	C	6/24/2022
1010	6/23/2022	DEPOSIT	000001	REGULAR DAILY POST 6/23/2022	171.91	CLEARED	C	6/24/2022
1010	6/23/2022	DEPOSIT	000002	CREDIT CARD 6/23/2022	914.87	CLEARED	C	6/24/2022
1010	6/23/2022	DEPOSIT	000003	CREDIT CARD 6/23/2022	201.99	CLEARED	C	6/24/2022
1010	6/23/2022	DEPOSIT	000004	CREDIT CARD 6/23/2022	809.39	CLEARED	C	6/28/2022
1010	6/23/2022	DEPOSIT	000005	REGULAR DAILY POST 6/23/2022	1,630.53	CLEARED	C	6/24/2022
1010	6/24/2022	DEPOSIT		CREDIT CARD 6/24/2022	939.28	CLEARED	C	6/27/2022
1010	6/24/2022	DEPOSIT	000001	REGULAR DAILY POST 6/24/2022	300.00	CLEARED	C	6/24/2022
1010	6/24/2022	DEPOSIT	000002	CREDIT CARD 6/24/2022	752.79	CLEARED	C	6/27/2022
1010	6/24/2022	DEPOSIT	000003	CREDIT CARD 6/24/2022	167.44	CLEARED	C	6/27/2022
1010	6/24/2022	DEPOSIT	000004	CREDIT CARD 6/24/2022	348.58	CLEARED	C	6/29/2022
1010	6/24/2022	DEPOSIT	000005	REGULAR DAILY POST 6/24/2022	1,767.70	CLEARED	C	6/27/2022
1010	6/27/2022	DEPOSIT		CREDIT CARD 6/27/2022	1,172.83	CLEARED	C	6/28/2022
1010	6/27/2022	DEPOSIT	000001	CREDIT CARD 6/27/2022	1,103.02	CLEARED	C	6/29/2022
1010	6/27/2022	DEPOSIT	000002	CREDIT CARD 6/27/2022	590.03	CLEARED	C	6/29/2022
1010	6/27/2022	DEPOSIT	000003	REGULAR DAILY POST 6/27/2022	86.25	CLEARED	C	6/29/2022
1010	6/27/2022	DEPOSIT	000004	CREDIT CARD 6/27/2022	774.70	CLEARED	C	6/28/2022
1010	6/27/2022	DEPOSIT	000005	CREDIT CARD 6/27/2022	390.59	CLEARED	C	6/29/2022
1010	6/27/2022	DEPOSIT	000006	CREDIT CARD 6/27/2022	82.97	CLEARED	C	6/29/2022
1010	6/27/2022	DEPOSIT	000007	CREDIT CARD 6/27/2022	450.79	CLEARED	C	6/28/2022
1010	6/27/2022	DEPOSIT	000008	CREDIT CARD 6/27/2022	422.20	CLEARED	C	6/29/2022
1010	6/27/2022	DEPOSIT	000009	REGULAR DAILY POST 6/27/2022	1,910.65	CLEARED	C	6/28/2022
1010	6/28/2022	DEPOSIT		CREDIT CARD 6/28/2022	1,639.79	CLEARED	C	6/29/2022
1010	6/28/2022	DEPOSIT	000001	REGULAR DAILY POST 6/28/2022	484.18	CLEARED	C	6/29/2022
1010	6/28/2022	DEPOSIT	000002	CREDIT CARD 6/28/2022	1,077.05	CLEARED	C	6/29/2022
1010	6/28/2022	DEPOSIT	000003	REGULAR DAILY POST 6/28/2022	1,787.80	CLEARED	C	6/29/2022
1010	6/28/2022	DEPOSIT	000004	CREDIT CARD 6/28/2022	1.00	CLEARED	C	7/05/2022
1010	6/28/2022	DEPOSIT	000005	REGULAR DAILY POST 6/28/2022	1,863.70	CLEARED	C	6/29/2022
1010	6/28/2022	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	135.13CR	CLEARED	U	6/28/2022
1010	6/29/2022	DEPOSIT		CREDIT CARD 6/29/2022	819.49	CLEARED	C	6/30/2022
1010	6/29/2022	DEPOSIT	000001	CREDIT CARD 6/29/2022	926.33	CLEARED	C	6/30/2022
1010	6/29/2022	DEPOSIT	000002	CREDIT CARD 6/29/2022	80.62	CLEARED	C	6/30/2022
1010	6/29/2022	DEPOSIT	000003	CREDIT CARD 6/29/2022	313.89	CLEARED	C	7/05/2022
1010	6/29/2022	DEPOSIT	000004	REGULAR DAILY POST 6/29/2022	321.28	CLEARED	C	6/30/2022
1010	6/30/2022	DEPOSIT		CREDIT CARD 6/30/2022	154.61	CLEARED	C	7/01/2022
1010	6/30/2022	DEPOSIT	000001	CREDIT CARD 6/30/2022	1,479.02	CLEARED	C	7/01/2022

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 6/01/2022 THRU 6/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	6/30/2022	DEPOSIT	000002	CREDIT CARD 6/30/2022	1,920.10	CLEARED	C	7/06/2022
1010	6/30/2022	DEPOSIT	000003	REGULAR DAILY POST 6/30/2022	162.53	CLEARED	C	7/05/2022
EFT:								
1010	6/03/2022	EFT	060322	PG&E 04/19/2022 - 05/09/2022	15,271.37CR	CLEARED	G	6/06/2022
1010	6/24/2022	EFT	062422	VERIZON MAY 07 - JUNE 06, 2022	198.04CR	CLEARED	G	6/27/2022
1010	6/24/2022	EFT	062423	VERIZON MAY 07 - JUNE 06, 2022	1,515.38CR	CLEARED	G	6/27/2022
MISCELLANEOUS:								
1010	6/03/2022	MISC.		PAYROLL DIRECT DEPOSIT	30,863.03CR	CLEARED	P	6/03/2022
1010	6/17/2022	MISC.		PAYROLL DIRECT DEPOSIT	30,934.03CR	CLEARED	P	6/17/2022
1010	6/29/2022	MISC.	062922	YE RECONCILE FUND 215	656.54	CLEARED	G	6/29/2022
1010	6/30/2022	MISC.		PAYROLL DIRECT DEPOSIT	461.75CR	CLEARED	P	6/30/2022
SERVICE CHARGE:								
1010	6/02/2022	SERV-CHG		MAY CHASE FEES	2,985.99CR	CLEARED	G	6/02/2022
1010	6/02/2022	SERV-CHG	000001	MAY CHASE FEES	345.82CR	CLEARED	G	6/02/2022
1010	6/06/2022	SERV-CHG		MAY AMEX FEES	33.00CR	CLEARED	G	6/06/2022
1010	6/15/2022	SERV-CHG		ACCOUNT ANALYSIS FEES	339.97CR	CLEARED	G	6/15/2022
TOTALS FOR ACCOUNT 1010								
				CHECK	TOTAL:			116,466.73CR
				DEPOSIT	TOTAL:			392,830.44
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			61,602.27CR
				SERVICE CHARGE	TOTAL:			3,704.78CR
				EFT	TOTAL:			16,984.79CR
				BANK-DRAFT	TOTAL:			50,579.41CR
TOTALS FOR POOLED CASH FUND								
				CHECK	TOTAL:			116,466.73CR
				DEPOSIT	TOTAL:			392,830.44
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			61,602.27CR
				SERVICE CHARGE	TOTAL:			3,704.78CR
				EFT	TOTAL:			16,984.79CR
				BANK-DRAFT	TOTAL:			50,579.41CR

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: July 12, 2022

AGENDA ITEM: Agreement For Legal Services with Bartkiewicz, Kronick & Shanahan

RECOMMENDATIONS: Recommend Board approval for the General Manager to enter into an agreement for legal services with Bartkiewicz, Kronick & Shanahan Law Firm

FINANCIAL IMPACT: Hourly rates of \$300 per hour for Attorneys' services provided pursuant to this Agreement. Attorneys' rates are subject to adjustment annually (generally as of January 1), with prior notice to District of the adjustment. Attorneys charge in minimum one-quarter hour units.

BACKGROUND: Effective July 1, 2022, the District's Legal Counsel, Douglas E. Coty, will join Bartkiewicz, Kronick & Shanahan Law Firm. Douglas E. Coty will remain the primary attorney advising and representing the District under this Agreement and will be assisted as needed by other attorneys in the firm.

BARTKIEWICZ, KRONICK & SHANAHAN
A Professional Corporation
1011 Twenty-Second Street
Sacramento, CA 95816-4907
(916) 446-4254

AGREEMENT FOR LEGAL SERVICES
WITH HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

This Agreement for Legal Services is made effective on July __, 2022 by and between Bartkiewicz, Kronick & Shanahan, a California professional corporation (“Attorneys”), and Hidden Valley Lake Community Services District, a California public agency (“District”), who agree as follows:

1. Scope and Duties. District retains Attorneys to provide general counsel legal services, including matters relating to District’s water rights, water service, public works and other contracts, water service rates and charges, and other matters as may be requested from time to time by District. District and Attorneys may modify this scope of legal services by mutual agreement, which may be informal. Douglas E. Coty will be the primary attorney advising and representing District under this Agreement and will be assisted as needed by other attorneys in the firm. Attorneys will provide the legal services reasonably required to advise and represent District in this matter, and will take reasonable steps to keep District informed of progress and significant developments, and to respond to District’s inquiries. District will be truthful with Attorneys, cooperate with Attorneys, keep Attorneys informed of developments and changed circumstances, abide by this Agreement and pay Attorneys’ bills in a timely manner.

2. Relationship of District and Attorney. The District, acting through its Board of Directors, is Attorneys’ client. Attorneys will act only at the direction of the Board or according to Board delegation of authority to the General Manager or staff. The Directors and staff of District individually are not clients of Attorneys, and Attorneys may advise individual Directors or staff members only for purposes of advancing, implementing and enforcing Board direction and duly adopted District ordinances, resolutions, regulations, and policies.

3. Billing Rates. District agrees to pay for legal services at the hourly rates of \$300 per hour for Attorneys’ services provided pursuant to this Agreement. Attorneys’ rates are subject to adjustment annually (generally as of January 1), with prior notice to District of the adjustment. Attorneys charge in minimum one-quarter hour units.

4. Costs and Expenses. Whenever practical, District agrees to pay directly for costs and expenses by either advancing such costs or expenses to Attorneys, or by paying third parties directly. In all other cases, District will reimburse Attorneys for all necessary and actual costs and expenses incurred by Attorneys, including, but not limited to, the following: costs of serving pleadings; filing fees and other charges assessed by courts and other public agencies; court reporter’s fees; jury and witness fees; long distance telephone charges; messenger and other delivery fees; postage; photocopying (at \$.20/page black and white and \$.30 for color); parking; mileage (at the current IRS rate); computer-assisted

research charges; consultant and expert witness fees; and other out-of-pocket expenses incurred by Attorneys. Attorneys will itemize all costs incurred on each monthly statement.

5. Statements. Attorneys will send District a statement for fees and costs incurred every month, except that when the fees and costs for a particular month are minimal, they may be carried over to the next month's statement. Upon District's request, Attorneys will provide a statement within 10 days. District will pay Attorneys' statements within 30 days after each statement's date. Attorneys' statements will clearly state the basis of the charges, including the amount, rate and basis for calculation of Attorneys' fees. Unless directed otherwise by District, Attorneys will send statements for legal services to District as follows:

Dennis White, General Manager
Hidden Valley Lake Community Services District
19400 Hartmann Road
Hidden Valley, CA 95467
Telephone: (707) 987-9201
E-mail: dwhite@hvllcsd.org

6. Disclaimer of Guarantee. Attorneys have made no promises or guarantees to District about the outcome of District's matters, and nothing in this Agreement will be construed as such a promise or guarantee. Attorneys' comments about the outcome of District's matters are expressions of opinion only.

7. Termination. District may discharge Attorneys at any time by giving notice of termination to Attorneys. Attorneys may withdraw with District's consent or for good cause. Good cause includes District's breach of this Agreement, District's refusal to cooperate with Attorneys or to follow Attorneys' advice on a material matter, retirement or termination of key Attorneys personnel, or any other fact or circumstance that would render Attorneys' continuing representation unlawful, unethical or burdensome. Attorneys will comply with Rule 1.16 of the Rules of Professional Conduct of the State Bar of California in terminating this Agreement. When Attorneys' services conclude, all unpaid charges will become immediately due and payable. After Attorneys' services conclude, Attorneys will, upon District's request, deliver District's files to District, along with any District funds or property in Attorneys' possession. Attorneys and District each agree to sign any documents reasonably necessary to complete Attorneys' discharge or withdrawal.

8. Insurance. Attorneys at their sole expense will procure and maintain for the duration of this Agreement the following types and minimum limits of insurance: commercial general liability, \$1,000,000 per occurrence; professional liability, \$2,000,000 per claim; and, workers' compensation, statutory limits. Upon request, Attorneys will provide to District a certificate or certificates of insurance evidencing this insurance coverage.

9. Indemnification. Attorneys will indemnify, defend, protect, and hold harmless District, and its officers, employees, and agents from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of Attorneys' performance of the work under this Agreement and caused by any negligent act or

omission, willful misconduct or violation of law of or by Attorneys, except where caused by the active negligence, sole negligence or willful misconduct of District or as otherwise provided or limited by law.

10. Disclosure of Other Clients. Attorneys and District are not aware of a conflict of interest in Attorneys' representation of District and of other clients of Attorneys. In the event that such a conflict is identified or arises in the future, District and Attorneys agree that: (a) Attorneys reserve the right to continue to provide advice and representation on all matters to preexisting clients; and (b) Attorneys may withdraw from representing District in the matter or matters in which such a conflict arises. In the event that such a conflict is identified or arises in the future, Attorneys would promptly notify District of the potential conflict, and discuss with District an appropriate way to address the situation.

11. Entire Agreement. Attorneys and District intend this writing to be the sole, final, complete, exclusive and integrated expression and statement of the terms of their contract concerning the subject matter addressed in the Agreement. This Agreement supersedes all prior oral or written negotiations, representations, contracts or other documents that may be related to the subject matter of this Agreement, except those other documents that may be expressly referenced in this Agreement. In specific, this Agreement supersedes, voids, and replaces in full the Agreement For Interim Legal Services between District and Attorneys made effective as of July 1, 2022, and as provided in Section 3 of that agreement.

12. Assignees. No party may assign, delegate, transfer or subcontract any of its rights, duties, obligations or other interests in this Agreement without the other party's prior written consent. Any assignment, delegation, transfer or subcontract in violation of this provision is null and void and grounds for the other party to terminate this Agreement.

13. No Third-Party Beneficiaries. This agreement is a personal services agreement exclusive to District and no third-party beneficiaries are intended or created by this Agreement.

14. Independent Contractor. Attorneys' relationship to District is that of an independent contractor. All persons hired by Attorneys and performing work under this Agreement will be Attorneys' employees. Attorneys and their employees are not District employees, and they are not entitled to District employment salary, wages or benefits. Attorneys will pay, and District will not be responsible in any way for, the salary, wages, workers' compensation, unemployment insurance, disability insurance, tax withholding, and benefits to and on behalf of Attorneys' employees.

15. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.

16. Effective Date. This Agreement will take effect when District returns a signed copy of this Agreement.

[Parties' signatures appear on the next page]

HIDDEN VALLEY LAKE COMMUNITY
SERVICES DISTRICT

BARTKIEWICZ, KRONICK & SHANAHAN,
A California Professional Corporation

By: _____
Dennis White
General Manager

By: _____
Joshua M. Horowitz
President

Disaster Reimbursements (Federal & State)						
Year of event	Disaster	Project	Description	Completion	Reimbursed?	Reimbursements
2017	4301	LHHVA01	Pump&Dump	100%	100%	\$ 214,133.04
2017	4301	LKHVB01	Repair&Labor	100%	100%	\$ 16,748.90
2017	4308	LKHVA81	Pump&Dump	100%	100%	\$ 390,533.63
2017	4308	LKHVB81	Repair&Labor	100%	100%	\$ 5,317.17
2017	4308	LKHVF83	Repair&Labor	100%	100%	\$ 652,310.53
2019	4434	100063	Pump&Dump	100%	100%	\$ 916,723.31
2019	4434	100118	Repair	100%	100%	\$ 13,101.71
2019	4434	100126	Repair&Labor	100%	100%	\$ 39,032.81
2019	4434	101502	Repair&Labor	100%	100%	\$ 33,321.19
2019	4434	100138	Repair: Chip seal the WWTP Access Road	100%	90%	\$ 140,207.20
2020	4482 COVID-19	138890	Materials: Purchased for disinfection, and infection prevention methods	100%	0%	\$ 11,095.33
2020	4482 COVID-19	7012022	Materials: Purchased for disinfection, and infection prevention methods	100%	0%	\$ 11,095.33
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES) Changing to 90% (FEMA) 7.5% (CalOES)	Emergency protective measures -Chipping & Spreading	100%	96%	\$ 143,437.00
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	100%	\$ 20,747.18
2020	4558 LNU Complex Fire	Cat B 90% (FEMA) 7.5% (CalOES)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	97.5%	\$ 44,690.95

Totals:	\$ 2,652,495.28
Actual:	\$ 2,652,495.28

Access Road

5/11/22 Replied to a further clarification request for closeout total of \$140,207.20
6/10 Multiple messages exchanged regarding project closeout. Direct Administrative Costs (DAC) submitted
6/29 Responded to project timing inquiry

Firebreak

6/9 Received new Notice of Obligation for the firebreak. An addition \$3,937.50 will be issued to the District
6/22 Received check for \$1,787.80 (See attached)

COVID 19

7/1 Submitted reimbursement request for \$46,675.76 (See attached)

Federally funded, non-disaster projects (HMGP)					
Related Disaster	Project	Description	Completion	Reimbursed?	Reimbursement
4344	512	LHMP: Writing the Plan	100%	100%	\$ 86,124.54
4382	112	Unit 9 Tank: Replacing this tank	0%	0%	\$ 1,300,000.00
4407/4431	57	Generators: Installing at Booster Stations	0%	0%	\$ 748,048.00
4558	398	Defensive Space, Ignition Resistant Construction (DSIRC)	0%	0%	\$ 1,400,000.00
4558	428	Water Mains Planning	0%	0%	\$ 500,000.00

Totals:	\$ 4,034,172.54
Actual:	\$ 86,124.54

Unit 9 Tank

2/9 Received FEMA approval letter
2/18 Welcome Call - Discussed procurement
2/23 Kick-off Call - Discussed procurement
3/11 Delay in obligation documentation
4/29 Developed RFP for design & plan specification
5/6 District counsel will assist with developing District policies that embody Federal procurement policies (2 CFR 200.317 - 200.326)
5/9 RFP and Professional Services Agreement for design & planning reviewed by Coastland
6/1 RFP and Professional Services Agreement for design & planning reviewed by Counsel
6/2 Received revised FEMA obligation notification
6/3 Submitted RFP
7/1 RFP Response deadline
7/5/22 Submitted Noncompetitive Procurement Authorization request

Generators

11/2 Responded to RFI
3/1 Responded to RFI
3/25 Responded to RFI

Defensive Space, Ignition Resistant Construction (DSIRC)

4/27 Submitted submitted re-written application and supporting documents in accordance with RFI
5/17 Submitted additional documentation on pre-award costs

Water Mains Planning

5/21 Submitted RFI response
9/27 Submitted RFI response
10/6 Confirmed Authorized Agent info
12/1 Notification of FEMA submission

State Funded projects (Prop 1, Prop 68, BIL)					
Funding Agency	Project	Description	Completion	Reimbursed?	Reimbursement
DWR/IRWM	206	I & I	75%	59%	\$ 375,000.00
DWR/IRWM	205	Unit 9 Tank	10%	0%	\$ 450,000.00
DWSRF	214	Mainlines	0%	0%	\$ 806,112.00
Totals:					\$ 1,631,112.00
Actuals:					\$ 222,375.00

I&I, Unit 9 Tank

3/4 **I & I**: On-site assessment of North Shore Ct easement by Coastland

4/1 **I & I**: Received design approach from Coastland

4/1 **I & I**: Updated timeline and budget to DWR Project Plan

4/29 **I & I**: Submitted progress report and reimbursement request for \$5,046.77

5/6 **I & I**: North Shore Ct easement repair design & plan specifications complete

5/13 **I & I**: North Shore Ct easement repair Notice of Invitation to Bid is agendized for Board of Director's approval (\$252,183)

5/18 **I & I**: North Shore Ct easement repair Notice of Invitation to Bid is publicly posted.

6/14 **I & I**: North Shore Ct bid deadline

6/17 **I & I**: North Shore Ct Award of Contract agendized

7/7 **I & I**: Received notification of construction management assignment to project

4/1 **Unit 9 Tank**: Updated timeline and budget to DWR Project Plan

4/15 **Unit 9 Tank**: Received confirmation that DWR has completed FAPP2 (Financial Assessment Policy & Procedure #2) on this project, which is also known as the CEQA review process

6/1 **Unit 9 Tank**: Received confirmation that RfP submittal is allowed prior to being removed from placeholder status

6/21 **Unit 9 Tank**: Submitted monitoring plan

7/13 **Unit 9 Tank**: Lead Agency update at scheduled IRWM meeting

Mainline Rehabilitation

5/5 Submitted General Application Package (GAP) - Planning to the Drinking Water State Revolving Fund (DWSRF) program

5/23 Submitted Environmental Application Package (EAP), Financial Security Package (FSP), and Technical Package (TP) except two attachments, T3 and T4.

6/14 GHD Task Order contract fully executed. GHD will assist in the completion of this application

7/6 Received notification of SRF project manager assignment.

AMI

- 5/13 Next phase of meters & radios to be ordered
- 6/2 Placed next order of meters & radios according to project plan and budget
- 7/1 Developing RFP for contracted installs
- 7/8 Troubleshooting error codes of existing installs
- 7/8 Transition training continues

FLASHES

- 4/15 Discussed new funding opportunities offered by the Department of Energy
- 6/8 Virtual Ad Hoc meeting re-scheduled for in-person meeting 6/22
- 6/22 Ad Hoc meeting to discuss recent developments in project viability
- 6/22 Received notification that Multibenefit funding opportunity is closed
- 6/23 Submitted joint letter to State Budget Committee (See attached)
- 7/19 County Board of Supervisors meeting to discuss investor solicitation

IRWM/DWR

- 3/9 \$2M Mainlines PIF accepted into WestSideSAC IRWM project list
- 5/11 \$60M FLASHES project accepted to project list
- 6/15 New funding opportunity advertised
- 7/1 Developing application
- 7/13 WEstside SAC IRWM meeting scheduled
- 9/14 Next IRWM meeting scheduled, new HVLCS D PIF agendized

Drought & COVID Relief Funding

- 4/27 Met with Sen McGuire to discuss District needs & funding opportunities
- 6/8 Submitted request for update to letter sent 3/4/22 regarding Fiscal Recovery Funding. The county responded with a timeline estimate for review
- 7/19 County Board of Supervisors to discuss ARPA allocations

SCADA

- 2/17 SCADA Master Plan review meeting
- 3/29-30 Internal meetings to review SCADA Master plan draft
- 4/12 Met with GHD to review comments and recommendations
- 5/13 SCADA Master Plan agendized to be approved & adopted by the Board of Directors.
- 6/3 GHD will move forward with a fee proposal for Phase 2
- 6/30 Received fee proposal for Phase 2 (See attached)

Other activities

- 4/14 Received finalized Ordinance from counsel
- 5/11 Received updated forecast information regarding bill opportunities
- 5/13 Wastewater Ordinance 60 agendized to be approved & adopted by the Board of Directors
- 5/17 Wastewater Ordinance 60 approved and adopted
- 6/16 The quarterly newsletter has been drafted, and delivered to the publisher
- 6/17 Converting all field operations iPhones to Iphone 11(Verizon) , added 1 AT&T Iphone 12, and 1 Apple Tablet
- 6/29 Responded to watershed inquiry from HVLA
- 7/1 Submitted District newsletter in printed bills and e-bills
- 7/6 Middletown Intertie meeting with County of Lake, Middletown Water District, and HVLCS D

Potential projects (LHMP)					
Priority	Funding Agency	Project	Description	Costs	Notes
1	HMGP (FEMA)	SCADA	Technology refresh	\$ 1,000,000	Master Plan Adopted 5/17/22, Joined Demand Response program to qualify for rebates
1	HMGP (FEMA)	Tanks	Replace wooden tanks	\$ 5,400,000	Single tank replacement project awarded 6/2/22
1	HMPG (FEMA)	I & I	Pipe-bursting	\$ 1,000,000	Grant funds awarded for first pipe-bursting
1		RRP, ERP	Requirement of AWIA of 2018	\$ 200,000	Complete
1	HMGP (FEMA)	Water	Correlators, AirVacs, Lines, Meters	\$ 5,500,000	ESCOs can support energy savings projects, multiple applications underway
2		WMP	Water Master Plan	\$ 100,000	This is 20 years old. Is a reference document for grant applications
2	HMGP (FEMA)	WWTP	EQ Basin, Sludge Beds	\$ 6,000,000	Every flooding disaster in the last 4 years has damaged a portion of the WWTP. Possible developed contributions.
2		SWP	Stormwater Master Plan	\$ 200,000	This is 20 years old. Opportunity for regional benefits.
2		Stormwater	Implement Stormwater Master Plan Improvements	\$ 10,000,000	Phase 1 - Culverts in the Flood detention basin, previous NOI accepted for this activity
2	HMGP (FEMA)	Well	Drill a new well	4000000	Water Resilience, Contamination Mitigation, possible developer assistance
2	FMAG (FEMA)	Fuels Mitigation	Defensible Space, Concrete detention basin, masonry buildings	\$ 400,000	Application submitted 3/21
2	FMAG (FEMA)	Hydrants	Improvements	\$ 4,100,000	Previous NOI accepted for this activity
2	PDM (FEMA)	GIS	Fully develop database, O&M	\$ 400,000	Management, maintenance, and communications tool
3		PAP	Public Awareness Program	\$ 200,000	Disaster preparedness, response and recovery
3	HMGP (FEMA)	CL2 valve	Automatic shut-off valve	50000	Operator Safety, RMP improvement list
3	HMGP (FEMA)	CL2 Analyzers	Chlorination Basin improvements	\$ 100,000	Flow-based treatment process will streamline WWTP
3	HMGP (FEMA)	Earthquake	Retrofits	\$ 5,000,000	
3		Levee	Certification	TDB	Opportunity for regional benefits, flood insurance
3		Dam	Inundation Mitigation	TDB	Infrastructure improvements

OFFICE OF EMERGENCY SERVICES

3650 SCHRIEVER AVE.

MATHER CA 95655

FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/845-8340

VENDOR NAME

VENDOR ID

HIDDEN VALLEY LAKE COMMUNITY

0000110458

VOUCHER ID

INVOICE ID

PO ID

00183031

TR-038420

AMOUNT PAID

\$1787.80

PAYMENT MESSAGE

PW #: 126-0

ADDITIONAL PAYMENT MESSAGE

PUBLIC ASSISTANCE GRANT - DR4558.



The list below only displays Streamlined Project Applications that are In Progress or In Review. To view Inactive Applications, please see the Projects section.

Filters

Status **All**

Process Step **All**

Category **All**



Quick Search



	Applicant-Assigned Project Application #	Project Application Title	Project Net Cost	Status	Process Step	Category
VIEW	07012022	HVLCSD Emergency Protective Measures	\$46,675.76	In Recipient Review	Pending Recipient Review	B - Emergency Protective Measures

10 Showing 1 to 1 of 1 entries

Previous 1 Next

CLOSE



To: Senator Nancy Skinner, Chair, California State Senate Budget and Fiscal Review Committee
Assemblymember Philip Y. Ting, Chair, California State Assembly Committee on Budget

Cc: Senator Mike McGuire
Assemblymember Cecilia Aguiar-Curry

From: County of Lake
Hidden Valley Lake CSD,
North Shore Fire Protection District

Re: Treatment of Micro-Scale Closed-Loop Pumped Storage Hydro

Honorable Senator Skinner, and Honorable Assemblymember Ting:

The May Revise reinforces energy, disaster and climate change resilience as significant matters of statewide priority. In Lake County, we have felt the real effects of rising temperatures and profound drought; an unparalleled series of nine wildfire disasters have consumed two-thirds of our landmass and greater than 5.5% of our housing supply since 2015. Jurisdictions around California have been forever altered, and may be bellwethers of further humanitarian crisis to come.

With this considered, we are writing to highlight what must be an inadvertent exclusion of an important technological approach to long-duration energy storage and disaster, climate and energy resilience.

It is well understood California needs large amounts of energy storage to meet decarbonization goals, while preserving the electrical reliability our economy depends on. One technology that could meet this need is Pumped Storage Hydro (or PSH), but concerns surrounding long-term impacts on ecosystems and aquatic species from historical PSH projects, which used dramatically different technology than is now available, have frustrated development of innovative projects that carry a multitude of public benefits.

Bottom line: there are multiple ways to deploy PSH, and that not all PSH deployments present the same public policy issues.

What do you see when you think of Pumped Storage Hydro?

The classic example of PSH can be found at the Lake Oroville/Thermalito Afterbay facility. This PSH installation took years to develop and deploy, flooded a river valley, and can generate well over 100 MW of power. This version of PSH also has open reservoirs, which results in the evaporation of large amounts of water. The project is connected to the grid at the Transmission level, and the planning, permitting, and construction of the facility took over a decade. When many people think of PSH, they think of a facility like Thermalito.

The Future of Pumped Storage Hydro, and Rural Community Resilience

Not all PSH is like Thermalito. The differences are both dramatic and important from a public policy perspective. Multiple communities in Lake County are working with private industry to consider the installation of small-scale, closed-loop PSH. Entities around Lake County, and elsewhere in California, want a different design; one which offers broad community benefits, without many of the environmental downsides of traditional PSH:

- **Tanks, not reservoirs.** Where previous PSH designs had used open reservoirs, more modern designs employ roofed tanks. While more expensive up front, use of roofed tanks largely eliminates evaporative water loss; this is critical, as we face the probable confluence of more frequent drought and heightened wildfire risk.
- **Hills, not valleys.** Instead of damming and flooding a valley, these systems go from hilltop tanks to

tanks placed in fields, minimizing the environmental footprint.

- **Small scale, not enormous.** Because of economies of scale to developers, most historical PSH projects are rated at hundreds of Megawatts in power output, and require time-consuming studies to interconnect to the Transmission grid. All of the projects currently under development in Lake County are 20 MW or less, and connect at Distribution voltage. These projects can be designed and constructed in a fraction of the time of a Thermalito-scale project.
- **Standby firefighting capacity.** As previously stated, communities in Lake County are no stranger to increasing wildland fire threats associated with climate change. Large, tanked water systems bring reliable long-duration energy storage, and can be equipped with everything from hydrants on the pipelines coming down the hill, to water tanker refill locations, to an intertie to local fire main systems. All of these are tools rural communities need to fight catastrophic fire threats.
- **De-energization protection.** Whether from PSPS events or other causes, electric service is becoming less secure, especially in rural communities like those in Lake County. Small scale, modular PSH can serve as energy source for a microgrid, keeping the lights on when they would otherwise be off. Regional wildfire events in the context of PSPS are a salient example.
- **Local Benefits.** Traditional PSH designs are typically massive public works projects constructed far away from any local population centers. Small-scale PSH projects being developed in Lake County are the opposite; intentionally sited in disadvantaged local communities, to provide firefighting and de-energization resilience.
- **Modular design.** Instead of large, earthen dams, like Oroville, each designed individually, small-scale designs can use modular components that speed design, permitting, and construction.
- **Numerous Small projects, not one large project.** The small, modular form of the PSH systems allow multiple small projects to be integrated into the fire and energy resilience of rural communities, as opposed being a single, gigantic project in the countryside.

Distributed, small-scale, modular PSH projects are exactly the kind of innovative technology California needs to meet our goals and protect our communities. Differences from the large-scale Thermalito type systems that most people associate with Pumped Storage Hydro are profound, and must be better understood for California to secure the best, most sustainable and resilient energy portfolio.

Language the Legislature uses to address energy, firefighting, climate change, and other challenges facing our state matters.

When language categorically excludes all Pumped Storage Hydro from programs such as the Long-Duration Energy Storage pilot program, the intent to exclude Thermalito-style PSH projects can also inadvertently exclude small-scale projects that are vital for our respective communities, and that have very different characteristics.

We urge the Administration and members of the Legislature to not inadvertently exclude the innovative small-scale PSH systems that can bring the clean, long-duration energy storage and peak generating capacity our state needs while also bringing fire and electrical resilience to local communities that need it most.

Dennis White, General Manager
Hidden Valley Lake CSD

Susan Parker, CAO
County of Lake

Mike Ciancio, Chief
North Shore Fire Protection District



Our ref: 11229356

June 30, 2022

**Mr. Dennis White, General Manager
Hidden Valley Lake Community Services District
19400 Hartmann Road
Hidden Valley Lake, CA 95467**

Proposal for HVLCSD SCADA System Improvements Project, Phase 2

Dear Mr. White:

GHD appreciates the opportunity to continue assisting the Hidden Valley Lake Community Services District (HVLCSD) with their desire to upgrade, modernize, and secure the communications, operational controls, and Supervisory Control and Data Acquisition (SCADA) systems located throughout the Water and Wastewater infrastructure within Hidden Valley.

Throughout the last several months, GHD has visited HVLCSD facilities, hosted several workshops, and examined the existing Site drawings and control system software. Within this exploratory phase of the project, we were able to determine the desired HVLCSD path forward of the facility upgrades, with consideration given to desired functionality, available modern technologies, and alignment with standards and best practices. This effort resulted in the delivery of a SCADA Master Plan that defined goals, needs, and technical approaches necessary to operate and further the development of a secure and resilient SCADA system. The SCADA Master plan included SCADA system improvement recommendations (attached).

This proposal continues the engineering efforts with the next project phase, which will produce the design drawings, documentation, and construction specifications that will be necessary to solicit bids to construct the proposed HVLCSD upgrades as defined by the SCADA Master Plan.

1. Scope of Work

The scope of work for Phase 2 of this project is based on the recommendations included within the SCADA Master Plan documents. This includes upgrades of system-wide communications infrastructure, existing PLC and SCADA system hardware and software, replacing the existing computer and server hardware and software, and implementing new software and hardware configurations to meet the District's cybersecurity goals.

To assist the District in managing the proposed development of construction documents, this proposal breaks down the proposed improvements into tasks.

For all systems and each site, GHD will develop and document specifications, process control narratives, process and instrumentation drawings, site plans, existing conditions, demolition requirements, new conditions, and electrical drawings, as necessary, to support the SCADA system improvements. Where possible, existing control panels will be modified to accommodate the improvements, however it is anticipated that wastewater Lift Station No.1 will require a new control panel as indicated in the SCADA Master Plan documents.

Where necessary, the developed documents will identify sequence of construction requirements to mitigate and minimize system outages associated with the required construction activities.

GHD will work with the District in a workshop format throughout the design effort to refine the needs of the District, further develop standards and guidelines, and demonstrate options to the District to synthesize solutions. GHD will regularly report design status to the District. Workshop and meeting topics will include, but not be limited to the following:

- SCADA System Development Standards (i.e., SCADA software selection, PLC Programming, etc.).
- Selection of replacement Programmable Logic Controllers (PLC).
- Alarm Management requirements.
- System Monitoring Standards (i.e., host intrusion detection, network access monitoring, user access controls, etc.).
- Cybersecurity Implementation Plan (i.e., system assessments, develop training requirements, and develop an incident response plan, etc.).
- Human Machine Interface (HMI) development requirements.
- SCADA System Remote Access requirements.
- System Datalogging and Reporting requirements.

GHD will provide 50%, 90%, 100%, and as-built construction design documents to the District for review and to seek comments from the District. At the 50% and 100% design stages, GHD will provide an engineer estimate of probable costs for the associated improvements.

The design package that GHD will include, but not be limited to, the following:

- P&IDs.
- Updated tag numbering scheme.
- Network Architecture Diagrams (and Riser Diagrams).
- Cable and Conduit Schedules, when needed.
- PLC Panel Layouts with Bills of Materials.
- Wiring Diagrams.
- Site Plans, where needed, to show locations of equipment and hardware.
- IO Lists.
- Network Address Lists.
- Alarm Lists.
- Control Narratives.
- Testing Procedures.
- Equipment Specifications.
- Antenna tower design (three locations) including civil, structural, and electrical engineering, site surveying, foundation design, etc.
- Radio path study using modern tools and techniques to inform the radio network design requirements.

Task 1 – Regional Water Reclamation Facility and Core SCADA Infrastructure

Within this task, GHD will develop design documents and specifications for the core SCADA server components, operations workstations, radio network improvements, Regional Water Reclamation Facility (RWRF) SCADA improvements, RWRF communication network design, RWRF PLC requirements, and process instrumentation and control system improvements.

Cybersecurity assessments will also be developed that cover the complete water and wastewater system SCADA infrastructure. The cybersecurity assessments will function to inform the design requirements and will be periodically updated as the design efforts progress.

Also, within this task, a radio path study will be developed that incorporates all the water and wastewater system SCADA infrastructure. This study will function to inform the radio communication system design requirements.

Task 2 – Water System

Within this task, GHD will develop SCADA improvement design documents and specifications for the water system. This task includes the replacing and upgrading existing SCADA system components for the following locations: (4) Well sites, (1) Well site chlorine injection system, (9) Water tanks, (8) PRV/Turnout locations, and (3) Pump stations.

It is anticipated that the new PRV/turnout locations may be solar powered and require design customization given the proximity to local residential housing.

Task 3 – Wastewater Collection System

Within this task, GHD will develop SCADA improvement design documents and specifications for the wastewater collection system. This task includes modifications of existing SCADA system components for the following locations: (7) Upgraded wastewater lift station control panels, (1) New wastewater lift station control panel (Lift Station No.1), and (1) Upgraded flood control pump station control panel. GHD has anticipated the need for a full Site survey and multi-discipline design deliverable for the Lift Station No. 1 control panel replacement.

2. Project Schedule

GHD understands the HVLCS D's urgency and desire to proceed with this SCADA system upgrade. With that in mind, GHD is staffed and ready to proceed with the engineering and design tasks. GHD understands that, due to equipment obsolescence and concerns with security, that time is of the essence, and this project needs to proceed without further delay. It is anticipated that the design engineering design package will be delivered within 1 year of receiving a Notice to Proceed and signed contract documents.

Upon the receipt of a Notice to Proceed, GHD will schedule an initial workshop with the HVLCS D to develop and present a project schedule for all design deliverables and milestones. GHD will subsequently conduct periodic meetings, at an agreed to interval, with the District to update the team on the project progress.

3. GHD Staff

GHD has hand selected a senior group of staff that are extremely well suited to work with the HVLCS D to understand your system and drive your objectives. All staff are senior professionals with many years of hands-on experience.

Rick Guggiana, PE | Lead Project Electrical Engineer and Project Quality Control

Rick Guggiana is a Licensed Electrical Engineer and will serve as our local Project Electrical Engineer and Project Quality Control officer. He is located in our Santa Rosa office and has over 29 years of experience in the electrical, controls, and instrumentation fields and has extensive experience in site and building power, medium voltage distribution, lighting, motor controls, electrical system studies, SCADA systems, and instrumentation. His background includes a wide spectrum of clients from commercial to industrial to government.

Jeff Gee, PE | Lead Process Automation Engineer and SCADA System Specialist

Jeff is an Associate at GHD and a Licensed Electrical Engineer. Jeff manages a number of automation engineers, including Philip Liu, and is a member of GHD's Advanced Automation Group. He has more than 32 years of experience in automation system evaluation, design, construction, troubleshooting, and project coordination with small and large scale electrical and automation projects. His electrical work has encompassed many industrial 480 Volt system designs inclusive of transformer selection, motor controls, VFD specification, grounding, and coordination. His automation work history spans many hardware and software platforms across several PLC, HMI, SCADA development environments. Key areas of experience include instrumentation specifications, communications systems design, upgrades to existing automation architectures, software project management, construction management, Arc Flash Hazard assessments, and computer based Arc Flash Potential studies. In addition, he is the GHD Corporate Electrical Safety Captain and has developed an 8-hour Electrical Safety Course based upon NFPA-70E that he regularly delivers internally and externally.

Philip Liu | Process Automation Engineer and SCADA System Specialist

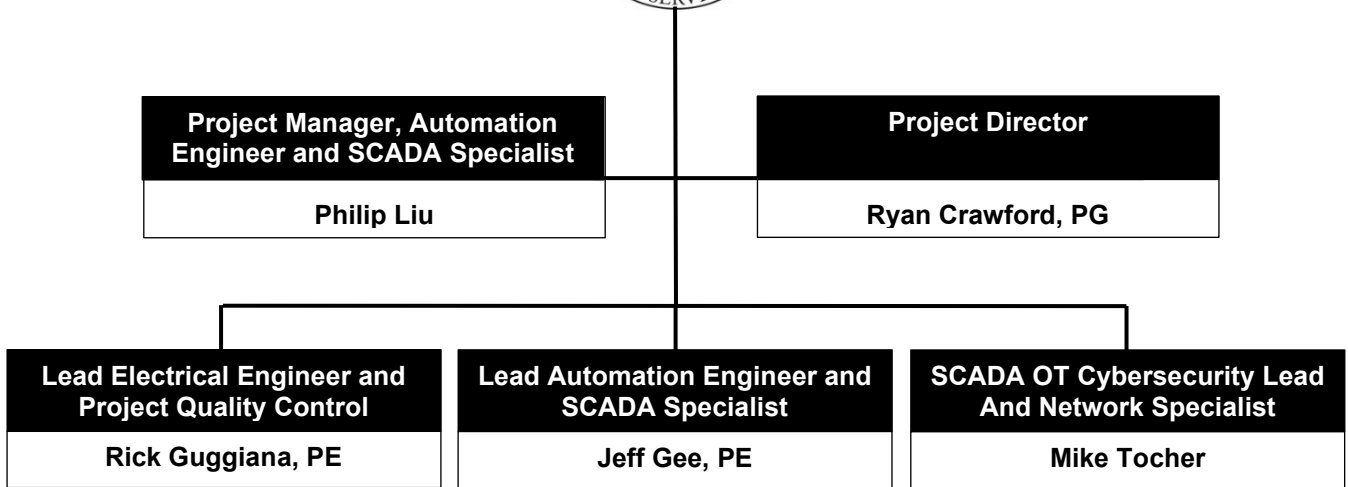
Philip is a member of GHD's Advanced Automation Group. He has over 15 years of experience in Automation and Control System engineering, construction, programming, and troubleshooting. His projects have consisted of system design evaluations, feed studies, and detailed design of SCADA systems for clients in the water/wastewater, oil & gas, chemicals, and other industrial practices. Philip was previously involved in the SCADA Master Plan development for this project.

Mike Tocher | SCADA OT Cybersecurity Lead, Network Designer, and Automation Coordinator

Mike serves as GHD's North America Automation Service Line Leader. He is located in our San Luis Obispo office with over 25 years of diverse experience managing and designing water and wastewater treatment plant SCADA systems. His career has been focused on managing, designing, and implementing automation and control systems that include network-based SCADA systems. He is considered an industry expert in instrumentation integration, process automation, developing SCADA cybersecurity requirements, developing cybersecurity designs, developing wireless/telemetry-based systems and SCADA system commissioning. Other experience includes designing communications systems to BICSI and TIA standards and designing fire alarm control systems to CBC and NFPA standards.

Jeremy Pautler | CADD Lead

Jeremy Pautler is a Lead Instrumentation & Control Designer. Jeremy will lead the design team for developing the drawing package for this project. He has over 17 years of Electrical and I&C design and drafting experience in municipal, commercial, industrial, and government applications. His design expertise includes PLC control cabinet layouts, wiring diagrams, equipment layouts, and electrical schematics.



Proposed Project Org Chart

4. Assumptions and Clarifications

1. The construction documents developed as part of this proposal will be issued for construction by the District. Bid Assistance from GHD is not included in these costs; however, these are services that GHD can provide and can provide a separate fee for those services.
2. At the discretion of the District, GHD will provide a separate construction management fee to support construction management activities.
3. GHD has planned for bi-weekly project meetings held throughout the design stage, which will be facilitated by GHD with prepared meeting minutes. These meetings will include a project kickoff meeting with subsequent meetings held in regular intervals.
4. GHD has planned for three in-person design workshops with the District, and three virtual workshops to be held periodically with the District throughout the design stage of this project. These workshops will be facilitated by GHD with prepared meeting minutes.
5. Application and fees for any required permits are excluded
6. Civil engineering, mechanical engineering, structural engineering, and environmental planning efforts for work not explicitly identified within this proposal or the SCADA Master Plan documents.
7. Software development, testing and debug activities are not included.
8. Work not explicitly identified within this proposal is excluded.

5. Engineering Fee

GHD is proposing to provide the engineering services outlined within this proposal for a lump sum fee of **\$997,500**

GHD very much appreciates the opportunity to work with the Hidden Valley Lake Community Services District. If you have any questions regarding this proposal or wish to discuss further, please contact me at 732.343.9018 or via email at rojo.mathai@ghd.com, or any of GHD's key project technical staff. We look forward to working with you on this project.

Regards,



Rojo Mathai
North American Director, Digital

RM/dl/2

Attachment

Key Project Technical Staff Contact Information:

Philip Liu, phone 832.380.7634 email Philip.Liu@ghd.com
Mike Tocher, phone 805.801.0949 email Mike.Tocher@ghd.com
Jeff Gee, phone 716.362.8821 email Jeff.Gee@ghd.com

GHD's Professional Services Fee Breakdown

Description	Mike Tocher	Rick Guggiana	Philip Liu	Josh Marshall	Jeff Gee	Jeremy Pautler	Geoff Draine	Ed Porter	Total Hours	Labor Costs	Lump Sum Costs	Project Totals
	Lead Cybersecurity and Network Engineer	Lead Electrical Engineer and QA/QC	Automation Engineer and Project Manager	Automation Engineer	Lead Automation Engineer	CADD Lead	Drafting	Internal Project Management				
	\$252/hr	\$252/hr	\$234/hr	\$198/hr	\$311/hr	\$166/hr	\$124/hr	\$234/hr				
General SCADA and Antenna Design / Meetings / QA	166	70	326	170	60	50	0	80	922	\$215,096	\$73,000	\$288,096
Water Conveyance and Treatment Systems	54	0	255	255	0	280	280	0	1124	\$204,968	\$5,000	\$209,968
Wastewater Treatment Systems	52	0	229	213	0	288	288	0	1070	\$192,384	\$5,000	\$197,384
Wastewater Collection Systems	24	0	180	180	0	215	215	0	814	\$146,158	\$38,000	\$184,158
Cybersecurity, Computer Systems, Network Communications	320	0	0	0	0	20	32	0	372	\$87,928	\$30,000	\$117,928
Total Labor Hours	616	70	990	818	60	853	815	80	4302	\$846,534		\$846,534
Project Totals	\$155,232	\$17,640	\$231,660	\$161,964	\$18,660	\$141,598	\$101,060	\$18,720	4302	\$846,534	\$151,000	\$997,534

PROPOSAL REFERNCE
SCADA MASTER PLAN - APPENDIX F
SCADA SYSTEM RECOMMENDED IMPROVEMENTS



Technical Memorandum (DRAFT)

Hidden Valley Lake Community Services District (HVLCDSD)

SCADA Master Plan Development

Topic – SCADA System Recommended Improvements

Prepared For: HVLCDSD

Prepared By: GHD

Date: April 12, 2022

1.0 Introduction

This document is intended to provide recommendations to the District associated with proposed SCADA system improvements.

The recommendations are based in-part on the SCADA system Gap Analysis dated November 12, 2021.

2.0 Recommendations

1. Replace existing SCADA server hardware with virtualized computer hosts that provides a high degree of reliability, ease of maintenance, and redundancy.
2. Provide secure remote access to the SCADA system for maintenance and remote SCADA system access.
3. Replace the existing SCADA software platform with a platform that includes redundant Historians, and the ability to securely monitor and control all of the Districts SCADA system assets.
4. Develop SCADA workstations that provide system-wide situational awareness and that addresses operator workstation ergonomics.
5. Replace and/or install new field mounted HMI's at select sites to enable remote system-wide monitoring and operation.
6. Perform a radio path study to document the most effective radio pathways and methodologies in order to provide a resilient and reliable SCADA radio network.
7. Replace field and local Plant PLC's that make use of modern communications methods, including Ethernet capabilities.
8. Evaluate processes to determine PLC and control system redundancy requirements.
9. Update and document operational processes related to local controls and the SCADA system.
10. Install dedicated radios and Ethernet switches at all remote locations, with the intent of deploying a modular controls platform to future-proof the design by providing

incremental future upgrade paths, provides for improved network performance, insights for monitoring network traffic, and tools for network troubleshooting.

11. Replace the controls at Wastewater Lift Station No. 1. This lift station is a primary terminal lift station that has a PLC installed in the site power cabinet that creates unsafe conditions when working inside the cabinet due to exposed power terminals adjacent to the PLC.
12. Evaluate and document the controls at Well No. 4, including any requirements to demolish equipment no longer in service or that may require replacement.
13. Evaluate the Plant controls to determine if process SCADA monitoring and/or controls need to be updated or improved.
14. Evaluate the solar power requirements at each water tank site with the new PLC and radio components and replace the existing power components as needed (solar panel, charger, and battery).
15. Perform a system cybersecurity assessment (including physical security) as part of the improvements, using the assessment findings to develop controls that will secure the District's assets.
16. Perform cyber/physical penetration testing of the District's systems to discover any unresolved risks/threats and to validate the cyber/physical controls post construction.
17. Develop automated reporting to assist the District on monitoring and proactively responding to system needs.
 - a. System fault reports
 - b. System nuisance alarm reporting
 - c. Monitoring of pumps for efficiency (where possible) to report on declining pump efficiency for preventative maintenance planning and energy cost reduction
 - d. Custom reports for compliance reporting
 - e. Custom reports for cybersecurity monitoring
18. Implement a time of use pumping methodology (where possible) for water system pumping to reduce recurring energy costs.

PROPOSAL PROFESSIONAL SERVICES AGREEMENT



Q1150

Professional Services Agreement (North America)

Reference no: 11229356

This Professional Services Agreement (hereinafter "Agreement") is effective this 30th day of June 2022, ("Effective Date") between GHD Inc., a California corporation (hereinafter "GHD") and Hidden Valley Community Services District (hereinafter "Client") (which are collectively referred to as the "Parties" or individually as a "Party"). In consideration of the mutual promises set forth herein, the Parties agree as follows:

1. Scope of work

GHD shall perform the work set forth in the "Scope of Work," attached hereto as Exhibit "A" (the "Services"). It is understood that the Services will be based on facts known and laws in place at the time of execution of this Agreement. Each Party will promptly inform the other in writing if facts are discovered that indicate that this Agreement or Scope of Work may need to be modified. If there is a change in law or project assumptions which materially affect either Party's obligations hereunder, upon receiving or providing the notice described above, the Parties shall execute an amendment which will include, at a minimum, a description of the proposed modifications and their effect on the scope, fees, and timelines on the Scope of Work (an "Amendment").

2. Changes in the services

- (a) Except for additional services required due to the fault of GHD, any change to the scope, schedule, extent, or character of the Services shall be set forth in an Amendment which includes an adjustment in the price or time for such Services and is signed by GHD and Client.
- (b) If the Parties are unable to agree on the price adjustment in an Amendment and GHD elects to perform the additional services without an Amendment, then GHD shall be compensated as set forth in Section 3(c) below.
- (c) Unless otherwise provided herein, GHD shall not be required to perform additional services unless the additional services, any additional compensation, and/or the time to perform such additional services are set forth in an Amendment.
- (d) GHD shall have no liability for any delay, and the contract time shall be extended by the equivalent delay, associated with Client's delay in executing an Amendment.

3. Payment for services

- (a) For Services rendered on a time plus expense basis:
 - (i) the fees will be in accordance with the fee schedule set forth in the Scope of Work. GHD's rates as set forth in the fee schedule are subject to revision on an annual basis. Personnel rates are all-inclusive, including overhead and profit, and apply to all hours expended with no premium charged for overtime hours.

- (ii) GHD shall be reimbursed for all expenses incurred in connection with its Services hereunder, plus reasonable markup as specified in the fee schedule and/or Scope of Work, as well as goods supplied by GHD's subcontractors, vendors, or suppliers, reasonable travel and living expenses of GHD staff; long distance telephone charges; information technology; telecopy charges; printing and reproduction costs; photographic expenses; advertising for bids; special delivery and express charges; costs of providing and maintaining site offices, supplies, and equipment; and all necessary and incidental costs associated with subcontracts where appropriate.
- (iii) For Services performed by GHD's subcontractors, Client shall pay GHD for the cost of such Services plus markup, as set forth in the Scope of Work.
- (b) For Services rendered on a lump sum, unit price, or fixed fee basis: Client shall pay GHD for Services within the Scope of Work which are rendered on a percentage complete, or task complete basis in accordance with the fee schedule set forth in the Scope of Work. The fees are all-inclusive, including overhead and profit, and apply to all labor with no premium charged for overtime hours and no additional charges for expenses incurred, unless otherwise specified in this Agreement.
- (c) GHD shall be entitled to an equitable adjustment to its compensation for any additional services GHD provides, and Client shall pay for any liability, cost or expense GHD incurs, if: (i) the approved scope, schedule, extent, or character of the Services is changed materially by Client; (ii) any information provided by or on behalf of Client to GHD is not complete and/or accurate; (iii) as a result of the Services, GHD or any GHD employees are required to give evidence before, or provide any information to, a court or other competent authority; (iv) Client fails to pay any amount due under this Agreement; (v) any event beyond the reasonable control of GHD affects GHD's ability to perform the Services within the cost and schedule set forth in the Scope of Work; or (vi) Client terminates this Agreement before the term of the Services concludes, as set forth herein.
- (d) Unless otherwise agreed, GHD will invoice Client monthly for Services completed in accordance with the payment basis set forth in the Scope of Work. Payment of GHD invoices shall be due upon receipt by Client. Invoices not paid within 30 calendar days shall be subject to an assessed interest charge of eighteen percent (18%) per annum or the highest amount allowed by law, whichever is less. If Client disputes an invoice, Client shall notify GHD in writing within 30 calendar days of the invoice date identifying the cause of the dispute and paying that portion of the invoice not in dispute. Failure of Client to notify GHD of any disputed amounts within 30 calendar days of the invoice date shall deem the invoice accepted by Client. Any amounts in dispute shall be subject to the dispute resolution provisions of Section 14 below. Interest shall not accrue on any disputed amount.
- (e) GHD reserves the right without penalty to suspend Services in the event Client fails to pay all amounts which are not subject to a bona fide dispute within 45 calendar days from the invoice date. All suspensions shall extend the completion date of any affected project commensurately unless otherwise agreed to by the Parties.

4. Insurance

GHD agrees to carry throughout the term of this Agreement insurance policies of the following types and with the following limits, unless otherwise set forth in the Scope of Work:

- (i) workers compensation – as statutorily required;
- (ii) employer's liability – \$1,000,000 per accident/disease/employee (US) or \$1,000,000 per occurrence and \$2,000,000 in aggregate (CAN);
- (iii) automobile liability – \$1,000,000 combined single limit;
- (iv) commercial general liability – \$1,000,000 per occurrence and \$2,000,000 in aggregate; and
- (v) professional liability – \$1,000,000 per claim and \$2,000,000 in aggregate.

5. Documents and data

- (a) Client shall be responsible for, and GHD may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Client to GHD pursuant to this Agreement ("Client Data"). GHD may use such Client Data in performing the Services.
- (b) Client shall, if requested by GHD, review any designs, drawings, plans, specifications, reports, bids, proposals, and other information provided by GHD before they are finalized. Client shall make decisions within a reasonable time and carry out its other responsibilities in a timely manner so as not to delay the work of GHD. Client shall give prompt written notice to GHD whenever Client observes or otherwise becomes aware of any failure by GHD to satisfy the requirements of the Scope of Work.
- (c) At the request of GHD, Client shall provide GHD with the following information (which shall also be considered "Client Data") to the extent such information is in Client's possession and is pertinent to the Services, as determined by GHD:
 - (i) all criteria and full information as to Client's requirements; copies of all design and construction standards which Client will require to be included in GHD's work; copies of Client's standard terms, conditions, and related documents for GHD to include in bidding documents, when applicable; and
 - (ii) any other available information pertinent to the project, including, without limitation, reports and data relative to previous designs or investigations; environmental, geological, and geotechnical conditions of the project site and all surrounding area at or adjacent to the project site; and insofar as such information is not available, Client agrees to pay GHD for the reasonable cost of obtaining the same such information.
- (d) Client shall be responsible for providing information (which shall also be considered "Client Data") regarding the location of all known subsurface structures at the project site including but not limited to pipes, tanks, sewer, and utilities (power, phone, cable, gas, water, etc.).
- (e) Upon GHD's review of Client Data, if applicable, and compliance with any notice requirements to all utilities concerning the possible location of underground utilities, and following any on-site marking or notification in writing to GHD from such utilities, in addition to other indemnity provisions in this Agreement, to the extent not prohibited by law, Client shall release GHD from and defend, indemnify, and hold GHD harmless from and against all costs, liability, loss, and expense whatsoever (including,

without limitation, consequential or indirect damages, attorneys' fees, court costs, and expenses) arising out of any act or omission of GHD, its agents, contractors, subcontractors, and/or employees, relating in any way to subsurface structures, to the extent GHD's acts or omissions cause or contribute to: (i) any disruption of service to users or damage for business interruption, production losses, or loss of revenues, profits, data or use; (ii) any damage to or destruction of any subsurface structure; (iii) any injury or damage to property or injury to or the death of any persons; (iv) any other economic loss; (v) any other damage or liability whatsoever; or (vi) the assertion or filing of any claim, cause of action, or judgment whatsoever relating to such matters.

- (f) Client warrants that it owns all rights to Client Data required to meet the relevant Client obligations set forth herein. Client agrees to grant and hereby grants to GHD a non-exclusive, royalty-free, perpetual, worldwide license to access, revise, reproduce, distribute, and otherwise use and display Client Data and perform all acts with respect to Client Data as necessary for GHD to provide the Services to Client. Client shall disclose to GHD all known regulations and legal requirements associated with the use of Client Data. GHD shall have no obligation to validate any contents of Client Data for content, correctness, usability or for any other purpose. Client shall comply with any reasonable demand by GHD to correct, discontinue, or remedy any violation of applicable laws or regulations pertaining to Client Data or any other content collected or used by the Services.
- (g) Client agrees that GHD may use Client Data to add insight, analytics, and data science to the Services and/or to provide or suggest additional solutions and services to Client. Client acknowledges and agrees GHD may store Client Data on systems which may run on a public cloud (e.g., Amazon or Microsoft).
- (h) Client acknowledges and agrees that GHD may obtain and aggregate technical and other data related to the Services that is: (i) is anonymized and presented in a way which does not reveal Client's identity; and (ii) may be combined with historical or recent data and information of other clients or additional data sources ("Aggregated Statistics"). Client agrees that all right, title, and interest in Aggregated Statistics, including all intellectual property rights, are hereby assigned to and owned solely by GHD. GHD may reproduce, distribute, display, make publicly available, and otherwise use the Aggregated Statistics for any business purpose, during and after the term of this Agreement, such as for creating solutions and products for other GHD clients.

6. Confidentiality

GHD shall not disclose any confidential information relating to Client to any third parties other than employees, subcontractors, or agents of GHD, without the prior written consent of Client, except as required by applicable law, regulation, or legal process, or as may be required by emergency situations. In the event GHD is requested pursuant to, or required by applicable law, regulation, or legal process to disclose any confidential information, GHD will notify Client of the circumstances requiring such disclosure and will refrain from such disclosure for the maximum period of time allowed by law so that Client may seek a protective order or other appropriate remedy to protect the confidentiality of the information. This provision shall not apply to data or information which (i) is or becomes part of the public domain other than as a result of disclosure by GHD; (ii) was acquired by GHD independently from third parties not under any obligation to Client to keep such data and information confidential; (iii) was in GHD's possession prior to disclosure of the same by Client; or (iv) has been independently developed by GHD, or its employees, subcontractors, or agents, without reference to Client's confidential information.

7. Independent contractor and subcontracting

The Parties acknowledge and agree that GHD shall be an independent contractor and shall have responsibility for and control over the means of providing the Services. GHD shall have the right to use subcontractors as GHD deems necessary to assist in the performance of the Services. GHD shall not be required to employ any subcontractor that is unacceptable to GHD.

8. Site access and safety

Client shall provide right of entry and safe access as needed by GHD and necessary permissions in order for GHD to perform work under this Agreement. If Client does not own or control the project site, Client shall obtain permission from the project site owner for a right of entry as needed by GHD, its representatives, and its subcontractors to perform the Services. GHD shall only be responsible for the activities of its own employees and agents on a project site with respect to safety. GHD and its employees, agents, and subcontractors will comply with all reasonable known security, health, and safety requirements of the project site owner, as well as those of Client with respect to Client's facilities, which may be imposed upon GHD as a condition of its right of entry. If access to the project site is required to perform the Services and such access does not comply with all applicable Client approved safety plans, regulations and/or laws, GHD may, at its sole discretion, suspend services until such violations are remedied.

9. Hazards, materials, and samples

- (a) Unless otherwise stated in the Scope of Work, GHD shall have the primary responsibility of determining if known or potential health or safety hazards exist on or near the project site upon which Services are to be performed by GHD or its subcontractors, with particular reference to hazardous substances or conditions. To the extent that such information is in its possession, Client warrants that it will make full and accurate written disclosure as to any hazardous, radioactive, or toxic substance, or any irritant, contaminant, pollutant, or otherwise dangerous substance or condition ("Hazardous Conditions") which Client knows or has reason to believe exist at the project site prior to the commencement of the Services.
- (b) If Hazardous Conditions are discovered by GHD during the performance of its Services which it could not have reasonably discovered prior to the commencement of work, or which Client had in its possession and failed to disclose, and if the existence of such Hazardous Conditions materially changes the nature or conduct of GHD's work or responsibilities at the project site, Client and GHD shall seek to agree on an equitable adjustment to GHD's work to reflect such changes. If the Parties are unable to agree on such adjustments, or the delay exceeds 30 calendar days, the Agreement may be terminated by GHD in accordance with the termination provisions of this Agreement.
- (c) GHD and Client recognize and agree that GHD has neither created nor contributed to the existence of any Hazardous Conditions at the project site, and as such, GHD has no responsibility in relation to the presence of any such Hazardous Conditions. Accordingly, in the event of any claim against GHD arising out of any actual or alleged Hazardous Conditions on a project site, Client agrees to defend, indemnify, and hold GHD harmless from and against such claim(s) against GHD or its employees, agents, directors, officers, or subcontractors, unless such claims arise out of the willful misconduct of GHD. This indemnity obligation shall cover, without limitation, any claims or liability of GHD in relation to preexisting conditions on site, any statutory liability, and/or any strict liability under any federal, state, provincial, and/or local environmental laws alleging or asserting, without limitation, that GHD, by virtue of status as an owner,

operator, handler, generator, arranger, transporter, treater, storer, or disposer, is liable for any Hazardous Conditions.

- (d) In the event GHD performs any Services for Client that involve the taking of samples, GHD shall preserve such samples obtained from the project site as it deems necessary for the project, but not longer than 45 calendar days after the issuance of any document that includes data obtained from such samples. GHD shall arrange for the disposal of samples containing hazardous materials on behalf of Client, which may consist of returning the samples to the project site, and Client agrees to pay GHD for the cost of returning or disposing of such samples. Samples shall remain the property of Client, and ultimate responsibility for their disposal shall remain with Client. Unless otherwise stated in the Scope of Work, GHD shall not assume title to any samples taken on behalf of Client

10. Standard of care

GHD represents that its Services shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of GHD's profession practicing under similar circumstances at the same time and in the same locality. No warranties, guaranties, or representations of any kind, either express or implied, are included or intended by this Agreement or in any proposal, contract, report, opinion, or other document in connection with this project. Upon receipt of notice from Client, GHD shall promptly correct, without additional compensation, any Services which fail to conform to the standard of care established in this Section.

11. Indemnity and liability

- (a) Subject to the limitations of Section 11(d) and Section 11(e) below, GHD agrees to indemnify and hold harmless Client (including its officers, directors and employees) from and against any and all losses, damages, liabilities and expenses (including reasonable legal fees, court costs, and costs of investigation) to the proportionate extent caused by: (i) the failure of GHD to comply in material respects with federal, state, provincial and/or local laws and regulations applicable to Services hereunder; (ii) a breach by GHD of representations or other provisions hereunder; or (iii) the negligence or willful misconduct on the part of GHD in performing Services hereunder.
- (b) Subject to the limitations of Section 11(d) and Section 11(e) below, Client agrees to indemnify and hold harmless GHD (including its parents, subsidiaries, affiliates, and the officers, directors, employees, agents, subcontractors, and any successors or assigns) from and against any and all losses, damages, liabilities and expenses (including reasonable legal fees, court costs, and costs of investigation) to the proportionate extent caused by: (i) any negligence or willful misconduct of Client; (ii) any breach by Client of any warranties or other provisions hereunder; or (iii) any condition existing at the project site prior to the arrival of GHD of which GHD had no actual knowledge and over which GHD had no control. In addition, Client shall indemnify, defend, and hold GHD harmless from all claims, damages, losses, and expenses including attorneys' fees or other costs arising out of or resulting from Client's unauthorized use, reuse, or modification of GHD IP, as defined in Section 12, without written verification or adaptation by GHD.
- (c) The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.

- (d) To the maximum extent permitted by law, for any damage caused by negligence, including errors, omissions, or other acts; or for any damages based in contract; or for any other cause of action; GHD's liability, including that of its employees, agents, directors, officers, and subcontractors, shall be strictly limited to the greater of the contract value or \$50,000, but in no event shall GHD's liability exceed \$1,000,000, except as to damage resulting from the gross negligence or willful misconduct of GHD. Client's liability to GHD (not including payment obligations), except as to damage resulting from Client's gross negligence or willful misconduct, including that of its employees, agents, directors, officers and contractors, will be limited to \$1,000,000.
- (e) Except as explicitly provided herein, in no event shall either Party be liable to the other under this Agreement or otherwise for any consequential, special, indirect, incidental, or punitive damages, and/or damages resulting from the loss of profits, revenue, opportunity, anticipated savings, use, data and/or goodwill.

12. Intellectual property

- (a) All work product, including reports, plans, drawings and specifications, images, computer code, software, or any other work, prepared or furnished by GHD are instruments of service with respect to the Scope of Work, and GHD shall retain a copyright, ownership, and property interest therein whether or not the Scope of Work is completed. With respect to any inventions, works, products, software, other materials, and methodologies proprietary to GHD or its subcontractors or suppliers and created, conceived, or reduced to practice by GHD prior to or independently of this Agreement, and any trade secrets, know how, methodology, and processes related to GHD products or services (hereinafter the "GHD IP"), to the extent that any GHD IP is incorporated into any deliverable for Client and on the condition that Client has fully paid GHD for such deliverable, GHD hereby grants Client a limited, nonexclusive, nontransferable, perpetual, irrevocable, royalty-free, paid-up, license to utilize the GHD IP for the purposes of Client's project.
- (b) Client may make and retain copies for information and reference in connection with the construction, improvement, use or occupancy of the project by Client. Any reuse or modification without written verification or adaptation by GHD for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to GHD and Client agrees to defend, indemnify, and hold harmless GHD for any unauthorized reuse or redistribution.

13. Termination

- (a) Client will have the right to terminate this Agreement at any time with or without cause, based solely on Client's convenience, provided that GHD is provided 30 calendar days advance written notice of the termination. Client shall pay GHD for all Services performed and expenses incurred to the effective date of termination including but not limited to demobilization and remobilization costs, costs to cancel or suspend subcontracts, and other related close-out costs.
- (b) GHD may terminate its obligations pursuant to this Agreement under the following circumstances:
 - (i) In the event of a breach or default of any obligation by Client, except payment of disputed amounts as provided in Section 3 of this Agreement;

- (ii) If GHD is unable, for any reason beyond its control, including, without limitation, a Force Majeure event, to perform its obligations pursuant to this Agreement in a safe, lawful, or professional manner;
or
 - (iii) Upon the institution by or against Client of insolvency, receivership or bankruptcy proceedings or any other proceedings for the settlement of either Party's debts, upon Client making an assignment for the benefit of creditors, upon Client winding up or liquidating its business, upon Client's dissolution or ceasing to do business, or upon Client admitting in writing that it is unable to pay its debts as they generally become due.
- (c) If either circumstance described in Section 13(b)(i) or 13(b)(ii) above occurs, GHD shall notify Client of pertinent conditions and recommend appropriate action. If within 30 calendar days of such notice the circumstances described in Section 13(b)(i) or 13(b)(ii) above have not been remedied or cured, GHD may terminate its Agreement hereunder. In the event of termination, GHD shall be paid for Services performed to the date of termination plus reasonable termination expenses.

14. Dispute resolution

Both Parties agree in good faith to attempt to resolve amicably, without litigation, any dispute arising out of or relating to this Agreement or the work to be performed hereunder. Following notification of a dispute, the Parties shall have 5 business days from the date of notification to begin negotiations and 15 business days from the notification date to complete negotiations, unless otherwise agreed in writing. If any dispute cannot be resolved through direct discussions, the Parties agree to endeavor to settle the dispute by mediation. The Parties shall have 45 business days within which to commence the first mediation session following the conclusion of their good faith negotiations or expiration of the time within which to negotiate. Either Party may make a written demand for mediation, which demand shall specify the facts of the dispute. The matter shall be submitted to a mediator mutually selected by the Parties. The mediator shall hear the matter and provide an informal nonbinding opinion and advice in order to help resolve the dispute. The mediator's fee shall be shared equally by the Parties. If the dispute is not resolved through mediation, the matter may be submitted to the judicial system in the courts of general jurisdiction where the project site is located, in which event all litigation and collection expenses, witness fees, court costs, and reasonable legal fees shall be paid to the prevailing Party. For the avoidance of doubt, GHD's statutory or other right, if any, to file a lien for Client's nonpayment will not be conditioned upon or subject to the dispute resolution rules contained in this Section.

15. Records and audit

Client shall have the right, upon reasonable advance notice, to audit records associated with the Services performed and with the charges invoiced to Client pursuant to this Agreement. Client's right to audit shall not extend to proprietary information or the profit margin and composition of GHD's fees, except for that portion of the Services priced on a cost reimbursable basis. Such records shall be open to inspection and audit by authorized representatives of Client during normal business hours at the place where such records are kept until the completion or termination of this Agreement and for a minimum of 3 years thereafter. GHD shall require its subcontractors to similarly maintain records and to permit the inspection and audit of such records by Client upon similar conditions and time periods.

16. Force majeure

If either Party is rendered unable, wholly or in part, by Force Majeure (as defined below) to carry out its obligations under this Agreement, other than the obligation to pay funds due, that Party shall give the other Party prompt written notice of the Force Majeure with reasonably full particulars thereof. Thereupon, the obligations of the Party giving notice, so far as they are affected by the Force Majeure, shall be suspended during, but not longer than, the continuance of the Force Majeure. The affected Party shall use all reasonable diligence to remove or remedy the Force Majeure as quickly as possible. The requirements that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes, lockouts, or other labor difficulty by the Party claiming Force Majeure contrary to its wishes. The term "Force Majeure" as used in this Agreement shall mean an Act of God, strike, lockout, or other industrial disturbance, act of the public enemy, war, blockade, public riot, pandemic, lightning, fire, storm, flood, explosion, blackout, governmental restraint, unavailability of equipment, personnel or information, and any other cause, whether of the kind specifically enumerated above or otherwise, which is not reasonably within the control of the Party claiming suspension.

17. Notice

Notices pertaining to this Agreement shall be in writing and deemed to have been duly given if delivered in person, by overnight courier, or by email to the respective Party's authorized representative identified below, or at such other address as may be changed by either Party by giving written notice thereof to the other:

	GHD: GHD Inc.	Client
Attention:	Rojo Mathai	Dennis White
Address:	3075 Breckinridge Boulevard, Suite 470 Duluth, Georgia 30096	19400 Hartmann Rd Hidden Valley Lake, CA 95467
Email:	Rojo.Mathai@ghd.com	DWhite@hvlcsd.org
Telephone:	732 343-9018	707-987-9201
Facsimile:	732 343-9018	707-987-9201

18. Miscellaneous

- (a) Third party beneficiaries. This Agreement does not and is not intended to confer any rights or remedies upon any person other than the Parties.
- (b) Municipal advisor rule. GHD's Services do not include serving as a "municipal advisor" or advising Client or any other entity in any manner regarding municipal financial products or municipal securities.
- (c) Reliance. Client acknowledges that documents, information, and work product provided in the performance of GHD's services may not be relied on by any third party entity or person without GHD's prior written consent, which shall be granted only if such third party requests and is granted the right to rely prior to the commencement of GHD's services and such third party has (i) executed GHD's standard form reliance letter/deed and (ii) paid fees as specified in the Scope of Work.
- (d) Waiver. No failure or delay by either Party in exercising any right, power, or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any such right, power, or privilege preclude any other or further exercise thereof.

- (e) Successors and assignment. Neither Party may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this Agreement without the written consent of the other Party. The obligations of the Parties under this Agreement will not terminate upon any attempted assignment that violates this Agreement. Any assignment or attempted assignment violating this Agreement is void. Notwithstanding the preceding provisions of this Section, Client hereby agrees that this Agreement may be assigned to another entity within the GHD group of companies that will be directly or indirectly wholly owned by GHD Group Limited (a "Related Entity"). Any such Related Entity shall assume all GHD's liabilities, duties, and obligations in, to, and under this Agreement. Client hereby agrees that this assignment may be effected without any notice or action on the part of GHD. Upon request, Client agrees to execute and deliver any documents as may be reasonably requested by GHD or its successor to evidence consent to such assignment.
- (f) Severability and survival. The Parties agree that, in the event one or more of the provisions or a portion thereof of this Agreement should be declared void or unenforceable, the remaining provisions shall not be affected and shall continue in full force and effect. The Parties also agree that the obligations and representations which by their nature are intended to survive the termination of this Agreement, including those pertaining to indemnification, limitations of liability, intellectual property, and confidentiality shall survive the termination of this Agreement.
- (g) Governing law. This Agreement shall be governed by the laws of the State or Province in which the project site is located, or if no such single site exists, and no agreement exists between the Parties as to applicable law, then the State or Province in which GHD is incorporated.
- (h) Authority to sign. Each of the persons signing below on behalf of any Party hereby represents and warrants that they are signing with full and complete authority to bind the Party on whose behalf they are signing, to every term of this Agreement. This Agreement may be executed in any one or number of counterparts, each of which will be deemed an original and which together will constitute one and the same instrument.
- (i) Entire agreement. This Agreement, including all attached Exhibits and documents referenced in those Exhibits, constitute the complete and final agreement between GHD and Client regarding the subject matter hereof. This Agreement supersedes all prior or contemporaneous communications, representations, undertakings, or understandings of the Parties, whether oral or written, relating to the Services and subject matter of this Agreement, except to the extent that such prior communications have explicitly been incorporated into the Agreement or one of the attached Exhibits. Modifications of this Agreement shall not be binding unless made in writing and signed by an authorized representative of each Party.

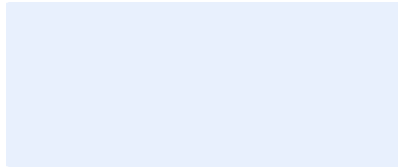
In witness whereof, GHD and Client have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Rojo Mathai
GHD Inc.



Rojo Mathai
North American Director, Digital

Client



Dennis White
General Manager

Exhibit “A”: Scope of Work

The Scope of Work is:

- Set forth in the table below
- Attached and incorporated herein

Scope of Work		The scope of Services to be provided by GHD is as follows:	
Description of the Services		Refer to attached	
GHD Subcontractor(s)		n/a	
Fee Schedule including markups		Refer to attached	
Materials/premises to be provided by Client		Site access and any available as-built drawings	
Other information relevant to the Services		n/a	
Key dates			
Commencement date		8/1/2022	
Milestones, deadlines, timelines		All project delivery dates associated with this project shall be coordinated with the Client	
End date		8/1/2023	
Additional Terms and Conditions			
Special Conditions		n/a	

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: July 12, 2022

AGENDA ITEM: Discussion: Unit 9 Tank Design & Engineering RFP response

RECOMMENDATIONS: Pending results of negotiations

FINANCIAL IMPACT: TBD

BACKGROUND:

While the HMGP application was originally approved on 2/9/22, documentation anomalies delayed the Final Approval until 6/2/22 with an official start date of 5/18/22. Stringent procurement requirements necessitated a Request for Proposal (RFP) submittal for the Design & Engineering work. The RFP was submitted on 6/3/22 with a response deadline of 7/1/22. On 7/1/22, a single RFP response was received. District staff is now in the negotiation stage with both CalOES and the respondent. FEMA considers a single response as a noncompetitive procurement and requires additional documentation to allow for acceptance of this RFP response. CalOES is helping staff build a case for this allowance request. The language of the RFP fully vetted by both Coastland (District Engineers) and legal counsel is clear that respondent information will remain undisclosed until negotiations are complete.

“Each proposer shall submit its proposal with the understanding that the proposal will become a part of the official file on this matter and shall be subject to disclosure, if requested by a member of the public, following the completion of negotiations.”

At this time, it is unclear whether CalOES or respondent negotiations will be resolved in time for an award of contract decision at the upcoming Board of Directors meeting on 7/19/22.

STATE OF CALIFORNIA
CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
REQUEST FOR NONCOMPETITIVE PROCUREMENT AUTHORIZATION
(Rev. 01/2022)

Request for Noncompetitive Procurement Authorization

Award/Disaster #: 4382-112

Cal OES # 033-91015

FEMA # PJ9112

FIPS # 033-91015

Project Name: Water System Storage Reliability Mitigation Project

Subrecipient Name: Hidden Valley Lake Community Services District

1. Activity:

Estimated Cost:

The work consists of the design and preparation of bid documents
to be used for the purchase of water system storage reliability mitigation project.

2. Describe the scope proposed vendor/contractor will provide:

Task 1 - Project Management and

quality control. The scope of work is to illustrate the work that occurs within

3. Describe your organization's standard procedures when considering a noncompetitive contract, including the conditions under which a noncompetitive contract is allowed, and any other applicable criteria (i.e. approval requirements, monetary thresholds, etc.). Can provide an attachment(s) if necessary.

Upon receipt of a single RFP response, the General Manager will review the Project Manager's process. The General Manager will review the content of the Request for Proposal(RFP) for completeness. This completeness review includes the level of detail required in the RFP for Scope of Work, and Proposal Requirements, and the potential for any limiting language. Next the General Manager will review the RFP submittal for the breadth of the intended audience.

STATE OF CALIFORNIA
CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
REQUEST FOR NONCOMPETITIVE PROCUREMENT AUTHORIZATION
(Rev. 01/2022)

4. Indicate which of the following circumstances resulted in your organization's need to enter a noncompetitive contract. See 2 C.F.R. Part 200, Subpart D, §200.320(c).

a. The item is available only from a single source. 2 CFR 200.320(c)(2). *Describe in detail the process used to make that determination.*

b. A public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation. 2 CFR 200.320(c)(3). *Describe the exigency or emergency. Provide details.*

c. After solicitation of adequate number sources, competition was determined inadequate. 2 CFR 200.320(c)(5). *Describe the solicitation process that determined competition was inadequate. Provide details, and attach relevant supporting material (i.e. Request for Proposal, Proof of Publication, etc.).*

After a review of the Project Manager's process, the General Manager has determined that an adequate number of sources was consulted. There are not any new sources that would improve upon the breadth of the original RFP submittal.

STATE OF CALIFORNIA
CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
REQUEST FOR NONCOMPETITIVE PROCUREMENT AUTHORIZATION
(Rev. 01/2022)

c-1. If inadequate competition applies, please ensure all the following steps were taken:

- All required procurement standards were followed during the solicitation. The
- Six affirmative steps were followed for the solicitation-2 CFR 200.321.
- No restrictive language was used that may limit competition-2 CFR 200.319(b).
- Inquiry was made after the first solicitation to find out why firms did not bid.
- Feedback from solicitation 1 was incorporated into solicitation 2.
- The procurement was solicited a second time to a larger audience.
(i.e. publish in multiple newspapers vs just one)

5. Did your organization confirm that the contractor/vendor is not debarred or suspended?

Yes

6. Will all activities be completed within the period of performance?

Yes

7. Please indicate all methods in which the solicitation was distributed.
(i.e. newspaper, emails, websites, direct solicitation lists)

Newspaper (Record-Bee), Website (hvlcsd.org, IMSinfo.com, CSDA RFP Clearinghouse).

8. Please attach a copy of the cost or price analysis for this procurement.

9. Please attach all relevant procurement documentation.

By signing this form, I affirm that all the conditions above are true

Alyssa Gordon

Authorized Agent Name

Project Manager

Authorized Agent Title

Alyssa

Authorized Signature

Digitally signed by Alyssa
DN: cn=Alyssa, o=HVLCSO, ou,
email=agordon@hvlcsd.org, c=US
Date: 2022.07.05 14:31:40 -0700

7/5/2022

Date

Alyssa Gordon

From: (Contractor) Ressler, Jason@CalOES <ContractorJason.Ressler@CalOES.ca.gov>
Sent: Friday, July 8, 2022 8:32 AM
To: Alyssa Gordon
Cc: Telfer, Michele@CalOES; Peri, Jared@CalOES; (Consultant) Conrad, Liston@CalOES; Dennis White
Subject: RE: This just in...DR4382-PJ9112

Hello Alyssa,

We wanted to confirm a couple of points from the request form.

- As part of the solicitation process, was the RFP sent directly to a list of vendors? Does IMS push the RFP out to those subscribed or does it just post?
- Were M/WBE firms directly solicited as well? The box was checked but just want to confirm.
- Were any inquiries made to firms that had shown interest in the RFP? Does IMS record firms that view or downloaded the RFP, and can they be contacted for feedback?

We understand that it can be difficult to get responses sometimes and are here to advocate for you. These questions are just to help us build the case.

Here are a couple of references related to these questions.

Per 2 CFR 200.320(b)(2)(i): Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

Per the PDAT pages 48-49: :

Adequate Sources: In addition to publicizing the request for proposals, non-state entities must solicit proposals from an adequate number of offerors, providing them with sufficient response time before the date set for the receipt of proposals. Determining an adequate number of sources will depend upon the facts and circumstances of the procurement, subject to relevant state, local, and/or Tribal requirements.

M/WBE:

200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in [paragraphs \(b\)\(1\) through \(5\)](#) of this section.

Thank you,
Jason Ressler
Interim Hazard Mitigation Grants Specialist
Coastal Unit
Recovery - Hazard Mitigation Assistance Branch
California Governor's Office of Emergency Services



Mobile: (916) 206-2116
www.caloes.ca.gov/HMGP

From: Alyssa Gordon <agordon@hvlcsd.org>
Sent: Wednesday, July 6, 2022 2:46 PM
To: Peri, Jared@CalOES <Jared.Peri@CalOES.ca.gov>; (Contractor) Ressler, Jason@CalOES <ContractorJason.Ressler@CalOES.ca.gov>
Cc: Telfer, Michele@CalOES <Michele.Telfer@CalOES.ca.gov>
Subject: This just in...DR4382-PJ9112

CAUTION - External Email.

Team,

This attachment is in support of yesterday's noncompetitive procurement request.

Thank you,
Alyssa

From: Coleen Holding <Coleen.Holding@construction.com>
Sent: Wednesday, July 6, 2022 1:38 PM
To: Alyssa Gordon <agordon@hvlcsd.org>
Subject: Re: IMS

Ep}wwe\$

This email is to confirm that the RFP for Planning, Engineering, and Design for the Water Storage Reliability Project was distributed to 700+ clients that subscribe to the Northern California region on 6/3/2022.

I am attaching the project sheet that was sent. I am also pasting a screenshot of the email showing the project information.

The screenshot shows an Outlook email window with the subject "IMS Projects Friday, June 3, 2022 - Coleen Holding - Outlook - Google Chrome". The email content includes a header "IMS Projects Friday, June 3, 2022" and a list of projects from "IMS" to "Coleen Holding". The projects are listed in a table format with columns for ID, Client, Location, Status, and Project Name.

ID	Client	Location	Status	Project Name
630578	State of North Dakota	ND	Control/Building Automation	New Systems
502323-2	City of Berkeley	NoCA	On-Call Architectural Design	Update
565364-1	Del Norte Local Transportation Commission	NoCA	Transit Hub Location Plan	Update
630546	Hidden Valley Lake Community Services District	NoCA	Planning, Engineering, and Design for the Water Storage Reliability Project	New
630600	City of Roseville	NoCA	Downtown Space Utilization and Feasibility Study	New
630621	North Tahoe Public Utility District	NoCA	North Tahoe Event Center Architectural Planning Study	New


Let me know if you need anything else. 😊

Thank you,
Coleen Holding

Account Manager
Integrated Marketing Systems (IMS)
+1 858 490 8817 Direct
+1 888 467 3151 Toll Free
www.imsinfo.com



Powered by Dodge Construction Network

Watch our IMS service overview video [HERE](#) 

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.