



Hidden Valley Lake Community Services District

Finance Committee Meeting

AGENDA

DATE: October 9, 2019
TIME: 1:00 pm
PLACE: Hidden Valley Lake CSD
Administration Office, GM Office
19400 Hartmann Road
Hidden Valley Lake, CA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. DISCUSS AND REVIEW: Monthly Financials
6. DISCUSS AND RECOMMEND: Credit Card Use Policy
7. DISCUSS: Audit
8. PUBLIC COMMENT
9. COMMITTEE MEMBER COMMENT
10. ITEMS FOR NEXT AGENDA
11. ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/Meetings.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1023	HACH COMPANY			N		FUND TOTAL FOR VENDOR	116.21
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,576.51
01-1189	L & M LOCKSMITHING			N		FUND TOTAL FOR VENDOR	44.50
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	259.57
01-1531	CALIFORNIA RURAL WATER AS			N		FUND TOTAL FOR VENDOR	561.00
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	242.25
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	17,914.70
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,444.02
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	1,087.06
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	567.51
01-1999	GRAINGER			N		FUND TOTAL FOR VENDOR	620.79
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	5,594.01
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	220.53
01-2195	TELSTAR INSTRUMENTS, INC			N		FUND TOTAL FOR VENDOR	5,464.52
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	47.27
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	98.78
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	476.39
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	193.15
01-2667	COUNTY OF LAKE SOLID WAST			N		FUND TOTAL FOR VENDOR	48.54
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	296.80
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	181.61
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	782.50
01-2700	REDFORD SERVICES			N		FUND TOTAL FOR VENDOR	480.00
01-2755	BEELETRACTOR CO			N		FUND TOTAL FOR VENDOR	750.75
01-2788	GHD			N		FUND TOTAL FOR VENDOR	4,421.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	3,713.31
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	3,234.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	512.50
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	6,635.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	850.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	5,744.05
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	281.25
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	313.71
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	118.39
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.55
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	432.75
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	210.05
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	3,085.41
01-2981	MILLERICK PLUMBING			N		FUND TOTAL FOR VENDOR	1,365.00
01-2982	FOSTER MORRISON CONSULTIN			N		FUND TOTAL FOR VENDOR	1,900.00
01-2984	BIENATI CONSULTING GROUP,			N		FUND TOTAL FOR VENDOR	4,950.00
01-8	AT&T			N		FUND TOTAL FOR VENDOR	120.96
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	2,815.10
*** FUND TOTALS ***							83,068.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	990.95
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,891.25
01-1189	L & M LOCKSMITHING			N		FUND TOTAL FOR VENDOR	44.50
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	259.56
01-1531	CALIFORNIA RURAL WATER AS			N		FUND TOTAL FOR VENDOR	561.00
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	242.24
01-1659	WAGNER & BONSIGNORE			N		FUND TOTAL FOR VENDOR	170.00
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	17,914.69
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	5,232.00
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	567.50
01-1999	GRAINGER			N		FUND TOTAL FOR VENDOR	620.81
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,294.09
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	220.52
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	50.41
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	476.38
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	193.14
01-2667	COUNTY OF LAKE SOLID WAST			N		FUND TOTAL FOR VENDOR	48.54
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	296.76
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2752	JIM COMSTOCK			N		FUND TOTAL FOR VENDOR	1,500.00
01-2755	BEEELER TRACTOR CO			N		FUND TOTAL FOR VENDOR	750.75
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	3,712.78
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	1,215.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	512.50

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	420.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	5,744.03
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	281.25
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	313.70
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	118.38
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.55
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	432.75
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	238.57
01-2982	FOSTER MORRISON CONSULTIN			N		FUND TOTAL FOR VENDOR	1,900.00
01-2983	COYOTE VALLEY ELEMENTARY			N		FUND TOTAL FOR VENDOR	3,150.00
01-2984	BIENATI CONSULTING GROUP,			N		FUND TOTAL FOR VENDOR	4,950.00
01-8	AT&T			N		FUND TOTAL FOR VENDOR	120.96
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	20,782.26
*** FUND TOTALS ***							82,826.32

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
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01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	70.57
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*** FUND TOTALS ***

70.57

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-19	NBS GOVERNMENT FINANCE GR			N	FUND TOTAL FOR VENDOR	1,393.74
*** FUND TOTALS ***						1,393.74
*** REPORT TOTALS ***			167,358.63			167,358.63

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	210.05
120 2088	SURVIVOR BENEFITS - PERS	11.06
120 2090	PERS PAYABLE	2,428.64
120 2091	FIT PAYABLE	3,436.18
120 2092	CIT PAYABLE	1,208.97
120 2093	SOCIAL SECURITY PAYABLE	14.57
120 2094	MEDICARE PAYABLE	489.30
120 2095	S D I PAYABLE	337.49
120 2099	DEFERRED COMP - 457 PLAN	512.50
120 5-00-5020	EMPLOYEE BENEFITS	4,952.61
120 5-00-5024	WORKERS' COMP INSURANCE	2,163.79
120 5-00-5025	RETIREE HEALTH BENEFITS	1,856.91
120 5-00-5060	GASOLINE, OIL & FUEL	372.63
120 5-00-5061	VEHICLE MAINT	3,083.97
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	554.03
120 5-00-5092	POSTAGE & SHIPPING	112.50
120 5-00-5121	LEGAL SERVICES	281.25
120 5-00-5122	ENGINEERING SERVICES	5,271.00
120 5-00-5123	OTHER PROFESSIONAL SERVICES	6,850.00
120 5-00-5130	PRINTING & PUBLICATION	108.03
120 5-00-5145	EQUIPMENT RENTAL	311.54
120 5-00-5148	OPERATING SUPPLIES	3,238.43
120 5-00-5150	REPAIR & REPLACE	20,907.08
120 5-00-5155	MAINT BLDG & GROUNDS	1,420.76
120 5-00-5156	CUSTODIAL SERVICES	1,262.50
120 5-00-5191	TELEPHONE	890.47
120 5-00-5192	ELECTRICITY	2,815.10
120 5-00-5193	OTHER UTILITIES	242.25
120 5-00-5194	IT SERVICES	690.48

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5195	ENV/MONITORING	3,234.00
120 5-00-5311	EQUIPMENT - OFFICE	107.25
120 5-10-5010	SALARIES & WAGES	286.58
120 5-10-5020	EMPLOYEE BENEFITS	5,773.79
120 5-10-5021	RETIREMENT BENEFITS	1,844.56
120 5-10-5090	OFFICE SUPPLIES	503.26
120 5-10-5170	TRAVEL MILEAGE	16.83
120 5-10-5175	EDUCATION / SEMINARS	84.25
120 5-30-5010	SALARIES & WAGES	199.41
120 5-30-5020	EMPLOYEE BENEFITS	390.85
120 5-30-5021	RETIREMENT BENEFITS	1,309.75
120 5-40-5010	DIRECTORS COMPENSATION	17.98
120 5-40-5020	DIRECTOR BENEFITS	13.41
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,360.90
120 5-40-5176	DIRECTOR TRAINING	108.91CR
	** FUND TOTAL **	83,068.00
130 1052	ACCTS REC WATER USE	990.95
130 2075	AFLAC	238.57
130 2088	SURVIVOR BENEFITS - PERS	12.19
130 2090	PERS PAYABLE	2,716.46
130 2091	FIT PAYABLE	4,101.04
130 2092	CIT PAYABLE	1,480.85
130 2093	SOCIAL SECURITY PAYABLE	16.43
130 2094	MEDICARE PAYABLE	549.10
130 2095	S D I PAYABLE	378.67
130 2099	DEFERRED COMP - PLAN 457 PAYAB	512.50
130 5-00-5020	EMPLOYEE BENEFITS	4,952.61
130 5-00-5024	WORKERS' COMP INSURANCE	2,163.79
130 5-00-5025	RETIREE HEALTH BENEFITS	1,856.91
130 5-00-5060	GASOLINE, OIL & FUEL	372.62
130 5-00-5061	VEHICLE MAINT	3,083.93
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	554.04
130 5-00-5092	POSTAGE & SHIPPING	112.50
130 5-00-5121	LEGAL SERVICES	281.25
130 5-00-5122	ENGINEERING SERVICES	50.00
130 5-00-5123	OTHER PROFESSIONAL SERVICES	6,850.00
130 5-00-5124	WATER RIGHTS	170.00
130 5-00-5130	PRINTING & PUBLICATION	108.02
130 5-00-5145	EQUIPMENT RENTAL	1,811.52
130 5-00-5150	REPAIR & REPLACE	7,187.75
130 5-00-5155	MAINT BLDG & GROUNDS	267.76
130 5-00-5156	CUSTODIAL SERVICES	312.50
130 5-00-5191	TELEPHONE	890.45
130 5-00-5192	ELECTRICITY	20,782.26
130 5-00-5193	OTHER UTILITIES	242.24
130 5-00-5194	IT SERVICES	690.47

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5195	ENV/MONITORING	1,215.00
130 5-00-5311	EQUIPMENT - OFFICE	107.24
130 5-00-5505	WATER CONSERVATION	3,150.00
130 5-10-5010	SALARIES & WAGES	286.56
130 5-10-5020	EMPLOYEE BENEFITS	5,773.78
130 5-10-5021	RETIREMENT BENEFITS	1,844.51
130 5-10-5090	OFFICE SUPPLIES	503.22
130 5-10-5170	TRAVEL MILEAGE	96.67
130 5-10-5175	EDUCATION / SEMINARS	84.24
130 5-30-5010	SALARIES & WAGES	258.60
130 5-30-5020	EMPLOYEE BENEFITS	390.84
130 5-30-5021	RETIREMENT BENEFITS	1,720.93
130 5-40-5010	DIRECTORS COMPENSATION	20.27
130 5-40-5020	DIRECTOR BENEFITS	15.09
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,360.90
130 5-40-5176	DIRECTOR TRAINING	108.91CR
130 5-70-7205	MMN WTR MAIN	370.00
	** FUND TOTAL **	82,826.32
140 5-00-5192	ELECTRICITY	70.57
	** FUND TOTAL **	70.57
215 5-00-5123	OTHER PROFESSIONAL SERVICES	1,393.74
	** FUND TOTAL **	1,393.74

** TOTAL ** 167,358.63

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

=====PAYMENT DATES===== =====ITEM DATES===== =====POSTING DATES=====
PAID ITEMS DATES : 9/01/2019 THRU 9/30/2019 0/00/0000 THRU 99/99/9999 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>1,502,648.00</u>	<u>174,911.14</u>	<u>673,058.99</u>	<u>829,589.01</u>	<u>44.79</u>
TOTAL REVENUES	<u>1,502,648.00</u>	<u>174,911.14</u>	<u>673,058.99</u>	<u>829,589.01</u>	<u>44.79</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	654,560.00	56,860.34	207,282.82	447,277.18	31.67
ADMINISTRATION	443,138.00	31,057.69	104,867.64	338,270.36	23.66
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	338,928.00	23,389.81	80,140.78	258,787.22	23.65
DIRECTORS	49,730.00	3,350.34	10,691.07	39,038.93	21.50
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>201,000.00</u>	<u>0.00</u>	<u>200,160.19</u>	<u>839.81</u>	<u>99.58</u>
TOTAL EXPENDITURES	<u>1,687,356.00</u>	<u>114,658.18</u>	<u>603,142.50</u>	<u>1,084,213.50</u>	<u>35.74</u>
REVENUES OVER/(UNDER) EXPENDITURES	(184,708.00)	60,252.96	69,916.49	(254,624.49)	37.85-

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	100.00	200.00	300.00	40.00
120-4036 DEVELOPER SEWER FEES	15,200.00	0.00	0.00	15,200.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,000.00	0.00	225.00	4,775.00	4.50
120-4050 SALES OF RECLAIMED WATER	118,000.00	16,116.27	65,681.37	52,318.63	55.66
120-4111 COMM SEWER USE	36,959.00	3,008.06	9,024.18	27,934.82	24.42
120-4112 GOV'T SEWER USE	855.00	71.21	213.63	641.37	24.99
120-4116 SEWER USE CHARGES	1,167,934.00	98,645.54	295,743.90	872,190.10	25.32
120-4210 LATE FEE	20,000.00	2,094.31	5,686.04	14,313.96	28.43
120-4300 MISC INCOME	1,500.00	54.75	63.22	1,436.78	4.21
120-4310 OTHER INCOME	200.00	0.00	0.00	200.00	0.00
120-4320 FEMA/CalOES Grants	135,000.00	0.00	0.00	135,000.00	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	1,500.00	0.00	581.73	918.27	38.78
120-4580 TRANSFERS IN	0.00	54,821.00	295,639.92 (295,639.92)	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,502,648.00	174,911.14	673,058.99	829,589.01	44.79
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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND

NON-DEPARTMENTAL

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	11,770.00	2,163.79	13,925.92 (2,155.92)	118.32
120-5-00-5025 RETIREE HEALTH BENEFITS	22,840.00	1,198.25	2,126.70	20,713.30	9.31
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	12,000.00	372.63	1,606.19	10,393.81	13.38
120-5-00-5061 VEHICLE MAINT	15,000.00	3,083.97	4,685.09	10,314.91	31.23
120-5-00-5062 TAXES & LIC	800.00	0.00	0.00	800.00	0.00
120-5-00-5074 INSURANCE	27,000.00	0.00	33,137.94 (6,137.94)	122.73
120-5-00-5075 BANK FEES	21,000.00	1,745.30	4,593.84	16,406.16	21.88
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	7,500.00	554.03	661.00	6,839.00	8.81
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	112.23	1,139.70	5,860.30	16.28
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	5,000.00	281.25	652.50	4,347.50	13.05
120-5-00-5122 ENGINEERING SERVICES	27,000.00	5,271.00	5,271.00	21,729.00	19.52
120-5-00-5123 OTHER PROFESSIONAL SERVICE	30,000.00	6,850.00	12,294.30	17,705.70	40.98
120-5-00-5126 AUDIT SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	108.03	580.40	4,419.60	11.61
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	311.54	725.03	4,274.97	14.50
120-5-00-5148 OPERATING SUPPLIES	40,000.00	3,238.43	6,201.64	33,798.36	15.50
120-5-00-5150 REPAIR & REPLACE	142,000.00	20,907.08	27,517.88	114,482.12	19.38
120-5-00-5155 MAINT BLDG & GROUNDS	5,500.00	1,420.76	1,909.26	3,590.74	34.71
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	1,262.50	2,525.00	13,975.00	15.30
120-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	0.00	16,087.50	28,912.50	35.75
120-5-00-5165 TERTIARY POND MAINTENANCE	35,000.00	0.00	35,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	182.43 (182.43)	0.00
120-5-00-5191 TELEPHONE	9,500.00	890.47	2,316.38	7,183.62	24.38
120-5-00-5192 ELECTRICITY	60,000.00	2,815.10	19,825.91	40,174.09	33.04
120-5-00-5193 OTHER UTILITIES	2,600.00	242.25	484.50	2,115.50	18.63
120-5-00-5194 IT SERVICES	45,000.00	690.48	5,516.28	39,483.72	12.26
120-5-00-5195 ENV/MONITORING	32,000.00	3,234.00	8,118.00	23,882.00	25.37
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	0.00	0.00	2,000.00	0.00
120-5-00-5310 EQUIPMENT - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	1,300.00	107.25	107.25	1,192.75	8.25
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	0.00	4.68	3,495.32	0.13
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	86.50	163.50	34.60
120-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	5,000.00	0.00	0.00	5,000.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	654,560.00	56,860.34	207,282.82	447,277.18	31.67

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	281,602.00	19,888.51	70,710.83	210,891.17	25.11
120-5-10-5020 EMPLOYEE BENEFITS	93,979.00	5,935.33	17,966.97	76,012.03	19.12
120-5-10-5021 RETIREMENT BENEFITS	57,507.00	4,629.51	14,731.00	42,776.00	25.62
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	503.26	876.90	3,123.10	21.92
120-5-10-5170 TRAVEL MILEAGE	1,200.00	16.83	269.64	930.36	22.47
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	84.25	312.30	3,687.70	7.81
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
TOTAL ADMINISTRATION	443,138.00	31,057.69	104,867.64	338,270.36	23.66

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	215,150.00	13,951.66	50,530.44	164,619.56	23.49
120-5-30-5020 EMPLOYEE BENEFITS	68,254.00	5,343.46	16,124.02	52,129.98	23.62
120-5-30-5021 RETIREMENT BENEFITS	46,724.00	4,094.69	12,840.12	33,883.88	27.48
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	382.66	1,417.34	21.26
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	258.32	741.68	25.83
120-5-30-5170 TRAVEL MILEAGE	500.00	0.00	5.22	494.78	1.04
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	338,928.00	23,389.81	80,140.78	258,787.22	23.65

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	252.98	758.94	2,241.06	25.30
120-5-40-5020 DIRECTOR BENEFITS	90.00	13.41	26.82	63.18	29.80
120-5-40-5030 DIRECTOR HEALTH BENEFITS	41,340.00	3,192.86	9,578.58	31,761.42	23.17
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00 (108.91)	326.73	3,273.27	9.08
TOTAL DIRECTORS	49,730.00	3,350.34	10,691.07	39,038.93	21.50

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
SPECIAL PROJECTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6001 PW LKHVA01	0.00	0.00	0.00	0.00	0.00
120-5-60-6002 PW LKHVB02	0.00	0.00	0.00	0.00	0.00
120-5-60-6003 PW LKHVA81	0.00	0.00	0.00	0.00	0.00
120-5-60-6004 PW LKHVB82	0.00	0.00	0.00	0.00	0.00
120-5-60-6005 PW LKHVF84	0.00	0.00	0.00	0.00	0.00
120-5-60-6006 PW LKHVF83	0.00	0.00	0.00	0.00	0.00
120-5-60-6007 RAINS 2019	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7101 VAC TRUCK	201,000.00	0.00	200,125.92	874.08	99.57
120-5-70-7201 I & I	0.00	0.00	34.27 (34.27)	0.00
120-5-70-7203 HEADWORKS RAKE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	201,000.00	0.00	200,160.19	839.81	99.58
TOTAL EXPENDITURES	1,687,356.00	114,658.18	603,142.50	1,084,213.50	35.74
REVENUES OVER/(UNDER) EXPENDITURES	(184,708.00)	60,252.96	69,916.49 (254,624.49)	37.85-

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,119,035.00</u>	<u>188,103.75</u>	<u>729,589.34</u>	<u>1,389,445.66</u>	<u>34.43</u>
TOTAL REVENUES	<u>2,119,035.00</u>	<u>188,103.75</u>	<u>729,589.34</u>	<u>1,389,445.66</u>	<u>34.43</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	873,602.00	53,346.58	124,147.97	749,454.03	14.21
ADMINISTRATION	443,438.00	31,137.65	104,908.17	338,529.83	23.66
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	339,528.00	27,942.73	95,599.96	243,928.04	28.16
DIRECTORS	54,530.00	3,384.30	10,791.27	43,738.73	19.79
CAPITAL PROJECTS & EQUIP	<u>158,988.00</u>	<u>370.00</u>	<u>154,943.16</u>	<u>4,044.84</u>	<u>97.46</u>
TOTAL EXPENDITURES	<u>1,870,086.00</u>	<u>116,181.26</u>	<u>490,390.53</u>	<u>1,379,695.47</u>	<u>26.22</u>
REVENUES OVER/ (UNDER) EXPENDITURES	248,949.00	71,922.49	239,198.81	9,750.19	96.08

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	12,000.00	2,745.00	5,245.00	6,755.00	43.71
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER METER INST	1,000.00	170.00	170.00	830.00	17.00
130-4040 LIEN RECORDING FEES	500.00	0.00	786.15 (286.15)	157.23
130-4045 AVAILABILITY FEES	25,000.00	0.00	900.00	24,100.00	3.60
130-4110 COMM WATER USE	104,000.00	9,817.31	31,614.74	72,385.26	30.40
130-4112 GOV'T WATER USE	6,000.00	479.22	1,373.12	4,626.88	22.89
130-4115 WATER USE	1,940,435.00	169,858.82	539,119.41	1,401,315.59	27.78
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	25,000.00	4,034.24	9,985.64	15,014.36	39.94
130-4215 RETURNED CHECK FEE	1,000.00	200.00	350.00	650.00	35.00
130-4300 MISC INCOME	2,000.00	799.16	1,868.47	131.53	93.42
130-4310 OTHER INCOME	100.00	0.00	0.00	100.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	2,000.00	0.00	1,190.01	809.99	59.50
130-4580 TRANSFER IN	0.00	0.00	136,986.80 (136,986.80)	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,119,035.00	188,103.75	729,589.34	1,389,445.66	34.43
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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND

NON-DEPARTMENTAL

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	11,770.00	2,163.79	13,925.92 (2,155.92)	118.32
130-5-00-5025 RETIREE HEALTH BENEFITS	22,840.00	1,198.24	2,126.70	20,713.30	9.31
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	11,000.00	372.62	1,606.16	9,393.84	14.60
130-5-00-5061 VEHICLE MAINT	24,292.00	3,083.93	4,685.04	19,606.96	19.29
130-5-00-5062 TAXES & LIC	1,200.00	0.00	0.00	1,200.00	0.00
130-5-00-5074 INSURANCE	27,000.00	0.00	33,137.93 (6,137.93)	122.73
130-5-00-5075 BANK FEES	21,000.00	1,745.28	4,271.39	16,728.61	20.34
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	24,000.00	554.04	661.00	23,339.00	2.75
130-5-00-5092 POSTAGE & SHIPPING	6,000.00	112.22	1,139.69	4,860.31	18.99
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	10,000.00	281.25	652.50	9,347.50	6.53
130-5-00-5122 ENGINEERING SERVICES	60,000.00	50.00	50.00	59,950.00	0.08
130-5-00-5123 OTHER PROFESSIONAL SERVICE	40,000.00	6,850.00	8,112.50	31,887.50	20.28
130-5-00-5124 WATER RIGHTS	70,000.00	170.00	635.00	69,365.00	0.91
130-5-00-5126 AUDIT SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	108.02	580.39	6,919.61	7.74
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	35,000.00	1,811.52	2,300.28	32,699.72	6.57
130-5-00-5148 OPERATING SUPPLIES	5,000.00	0.00	1,785.50	3,214.50	35.71
130-5-00-5150 REPAIR & REPLACE	185,000.00	7,187.75	7,846.47	177,153.53	4.24
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	267.76	632.90	11,367.10	5.27
130-5-00-5156 CUSTODIAL SERVICES	4,200.00	312.50	625.00	3,575.00	14.88
130-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	227.51 (227.51)	0.00
130-5-00-5191 TELEPHONE	9,500.00	890.45	2,320.31	7,179.69	24.42
130-5-00-5192 ELECTRICITY	150,000.00	20,782.26	24,257.62	125,742.38	16.17
130-5-00-5193 OTHER UTILITIES	2,200.00	242.24	484.48	1,715.52	22.02
130-5-00-5194 IT SERVICES	40,000.00	690.47	5,516.27	34,483.73	13.79
130-5-00-5195 ENV/MONITORING	20,000.00	1,215.00	3,069.00	16,931.00	15.35
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	30,000.00	0.00	0.00	30,000.00	0.00
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	107.24	107.24	892.76	10.72
130-5-00-5312 TOOLS - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	2,500.00	0.00	4.67	2,495.33	0.19
130-5-00-5505 WATER CONSERVATION	9,000.00	3,150.00	3,300.00	5,700.00	36.67
130-5-00-5545 RECORDING FEES	100.00	0.00	86.50	13.50	86.50
130-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	20,000.00	0.00	0.00	20,000.00	0.00
130-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	873,602.00	53,346.58	124,147.97	749,454.03	14.21

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	281,602.00	19,888.76	70,369.64	211,232.36	24.99
130-5-10-5020 EMPLOYEE BENEFITS	93,979.00	5,935.30	17,966.87	76,012.13	19.12
130-5-10-5021 RETIREMENT BENEFITS	57,507.00	4,629.46	14,692.27	42,814.73	25.55
130-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	503.22	876.84	3,123.16	21.92
130-5-10-5170 TRAVEL MILEAGE	2,000.00	96.67	690.27	1,309.73	34.51
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	84.24	312.28	3,687.72	7.81
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	443,438.00	31,137.65	104,908.17	338,529.83	23.66

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	215,150.00	18,093.41	64,340.00	150,810.00	29.90
130-5-30-5020 EMPLOYEE BENEFITS	68,254.00	5,343.45	16,123.98	52,130.02	23.62
130-5-30-5021 RETIREMENT BENEFITS	46,724.00	4,505.87	14,302.99	32,421.01	30.61
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	382.66	1,417.34	21.26
130-5-30-5063 CERTIFICATIONS	600.00	0.00	190.00	410.00	31.67
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	258.30	741.70	25.83
130-5-30-5170 TRAVEL MILEAGE	2,000.00	0.00	2.03	1,997.97	0.10
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	339,528.00	27,942.73	95,599.96	243,928.04	28.16

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	285.27	855.81	2,144.19	28.53
130-5-40-5020 DIRECTOR BENEFITS	90.00	15.09	30.18	59.82	33.53
130-5-40-5030 DIRECTOR HEALTH BENEFITS	41,340.00	3,192.85	9,578.55	31,761.45	23.17
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	8,400.00 (108.91)	326.73	8,073.27	3.89
TOTAL DIRECTORS	54,530.00	3,384.30	10,791.27	43,738.73	19.79

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7101 VAC TRUCK	134,000.00	0.00	133,417.28	582.72	99.57
130-5-70-7202 GENERATORS	24,988.00	0.00	16,953.39	8,034.61	67.85
130-5-70-7204 TANK 9	0.00	0.00	1,860.00 (1,860.00)	0.00
130-5-70-7205 MMN WTR MAIN	0.00	370.00	2,712.49 (2,712.49)	0.00
TOTAL CAPITAL PROJECTS & EQUIP	158,988.00	370.00	154,943.16	4,044.84	97.46
TOTAL EXPENDITURES	1,870,086.00	116,181.26	490,390.53	1,379,695.47	26.22
REVENUES OVER/(UNDER) EXPENDITURES	248,949.00	71,922.49	239,198.81	9,750.19	96.08

*** END OF REPORT ***



**Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary**

**As of September 30, 2019
(Rounded and Unaudited)**

	Operating Checking	Money Market	LAIF	Bond Trustee	Total All Cash/Investment Accounts
	West America Bank 1010	West America Bank 1130	State Treasurer 1133	US Bank 1200	
Financial Activity of Cash/Investment Accounts in General Ledger [1]					
Beginning Balances	\$ 221,006.46	\$ 514,609.60	\$ 611,657.61	\$ 177,847.93	\$ 1,525,121.60
Cash Receipts					
Utility Billing Deposits	330,724.64	-	-	-	
Electronic Fund Deposits	-	-	-	-	
Other Deposits	-	7,629.70	-	NA at time of this report	
Total Cash Receipts	\$ 330,724.64	\$ 7,629.70	\$ -		
Cash Disbursements					
Accounts Payable Checks issued	140,853.13	-	-	-	
Electronic Fund/Bank Draft Disbursements	37,645.28	-	-	-	
Payroll Checks issued - net	52,925.38	-	-	-	
Bank Fees	3,490.58	-	-	-	
Other Disbursements	-	-	-	-	
Total Disbursements	\$ 234,914.37	\$ -	\$ -	\$ -	
Transfers Between Accounts					
Transfers In	54,821.00	-	-	-	
Transfers Out	-	54,821.00	-	-	
Total Transfers Between Accounts	\$ 54,821.00	\$ 54,821.00	\$ -	\$ -	
Ending Balances in General Ledger	\$ 371,637.73	\$ 467,418.30	\$ 611,657.61	\$ 177,847.93	\$ 1,628,561.57
Reconciling Adjustments to Financial Institutions [2]					
Financial Institution Ending Balances	\$ 715,791.82	\$ 467,418.30	\$ 611,657.61	\$ 177,847.93	\$ 1,972,715.66

Ending Balances General Ledger Distribution by District Funds

100 Operating	-	-	-	-	-
120 Wastewater Operating	23,870.63	61,971.42	70,652.50	-	156,494.55
130 Water Operating	189,344.80	164,994.01	105,292.28	-	459,631.09
140 Flood Enterprise	423.87	-	-	-	423.87
215 2016 Sewer Refinancing Bond	(1,393.74)	121,884.45	92,401.21	177,847.93	390,739.85
218 2002 CIEDB Loan	114,496.81	-	12,088.14	-	126,584.95
219 2012 USDA Solar COP	0.23	22,491.07	860.27	-	23,351.57
313 Wastewater Operating Reserve	-	7,600.30	57,552.50	-	65,152.80
314 Wastewater CIP	-	(7,858.78)	93,056.57	-	85,197.79
319 2012 USDA Solar COP Reserve	-	31,286.74	-	-	31,286.74
320 Water CIP	237.37	3.07	-	-	240.44
325 Water Operating Reserve	44,657.76	-	-	-	44,657.76
350 2002 CIEDB Loan Reserve	-	-	179,754.14	-	179,754.14
711 2016 Bond Administration	-	-	-	-	-
712 Bond Revolving	-	65,046.02	-	-	65,046.02
Total Ending Balances in General Ledger	\$ 371,637.73	\$ 467,418.30	\$ 611,657.61	\$ 177,847.93	\$ 1,628,561.57

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 9/01/2019 THRU 9/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	9/13/2019	BANK-DRAFT	000360	AFLAC	224.31CR	CLEARED	A	9/17/2019
1010	9/13/2019	BANK-DRAFT	000361	CALIFORNIA PUBLIC EMPLOYEES RE	5,903.48CR	CLEARED	A	9/16/2019
1010	9/13/2019	BANK-DRAFT	000362	NATIONWIDE RETIREMENT SOLUTION	512.50CR	CLEARED	A	9/13/2019
1010	9/13/2019	BANK-DRAFT	000363	STATE OF CALIFORNIA EDD	1,705.66CR	CLEARED	A	9/13/2019
1010	9/13/2019	BANK-DRAFT	000364	US DEPARTMENT OF THE TREASURY	4,810.55CR	CLEARED	A	9/13/2019
1010	9/27/2019	BANK-DRAFT	000365	AFLAC	224.31CR	OUTSTND	A	0/00/0000
1010	9/27/2019	BANK-DRAFT	000366	CALIFORNIA PUBLIC EMPLOYEES RE	5,984.62CR	CLEARED	A	9/30/2019
1010	9/27/2019	BANK-DRAFT	000367	NATIONWIDE RETIREMENT SOLUTION	512.50CR	CLEARED	A	9/27/2019
1010	9/27/2019	BANK-DRAFT	000368	STATE OF CALIFORNIA EDD	1,762.10CR	CLEARED	A	9/27/2019
1010	9/27/2019	BANK-DRAFT	000369	US DEPARTMENT OF THE TREASURY	4,865.47CR	CLEARED	A	9/27/2019
CHECK:								
1010	9/06/2019	CHECK	036674	ACWA/JPIA	1,135.01CR	CLEARED	A	9/10/2019
1010	9/06/2019	CHECK	036675	ALPHA ANALYTICAL LABORATORIES	979.00CR	CLEARED	A	9/11/2019
1010	9/06/2019	CHECK	036676	APPLIED TECHNOLOGY SOLUTIONS	865.50CR	CLEARED	A	9/16/2019
1010	9/06/2019	CHECK	036677	CALIFORNIA RURAL WATER ASSOCIA	1,122.00CR	CLEARED	A	9/11/2019
1010	9/06/2019	CHECK	036678	GHD	4,421.00CR	CLEARED	A	9/13/2019
1010	9/06/2019	CHECK	036679	MEDIACOM	519.13CR	CLEARED	A	9/11/2019
1010	9/06/2019	CHECK	036680	MICHELLE HAMILTON	1,095.00CR	CLEARED	A	9/16/2019
1010	9/06/2019	CHECK	036681	MIDDLETOWN COPY & PRINT	627.41CR	CLEARED	A	9/11/2019
1010	9/06/2019	CHECK	036682	OFFICE DEPOT	335.94CR	CLEARED	A	9/13/2019
1010	9/06/2019	CHECK	036683	PACIFIC GAS & ELECTRIC COMPANY	23,667.93CR	CLEARED	A	9/11/2019
1010	9/06/2019	CHECK	036684	RAY MORGAN COMPANY	195.67CR	CLEARED	A	9/11/2019
1010	9/06/2019	CHECK	036685	REDFORD SERVICES	480.00CR	CLEARED	A	9/16/2019
1010	9/06/2019	CHECK	036686	SPECIAL DISTRICT RISK MANAGEME	4,327.58CR	CLEARED	A	9/12/2019
1010	9/06/2019	CHECK	036687	AUGUSTUS, GEORGE F	6.63CR	OUTSTND	A	0/00/0000
1010	9/06/2019	CHECK	036688	CASH, JENNIFER	21.67CR	OUTSTND	A	0/00/0000
1010	9/06/2019	CHECK	036689	DORNBUSH, DON	5.04CR	OUTSTND	A	0/00/0000
1010	9/06/2019	CHECK	036690	ESKESEN, PAUL M	143.99CR	OUTSTND	A	0/00/0000
1010	9/06/2019	CHECK	036691	MITCHELL, SAVANNAH	205.11CR	CLEARED	A	9/13/2019
1010	9/06/2019	CHECK	036692	SILVA, PAUL	58.67CR	CLEARED	A	9/20/2019
1010	9/06/2019	CHECK	036693	SKILES, CASSANDRA	18.13CR	OUTSTND	A	0/00/0000
1010	9/13/2019	CHECK	036694	ALPHA ANALYTICAL LABORATORIES	714.00CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036695	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036696	AT&T	241.92CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036697	BEELEER TRACTOR CO	1,501.50CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036698	DATAPROSE	441.05CR	CLEARED	A	9/17/2019
1010	9/13/2019	CHECK	036699	HARDESTER'S MARKETS & HARDWARE	97.68CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036700	GARDENS BY JILLIAN	200.00CR	CLEARED	A	9/20/2019
1010	9/13/2019	CHECK	036701	LAYNE PAVING & TRUCKING, INC.	181.61CR	CLEARED	A	9/23/2019
1010	9/13/2019	CHECK	036702	MILLERICK PLUMBING	1,365.00CR	CLEARED	A	9/17/2019
1010	9/13/2019	CHECK	036703	OFFICE DEPOT	148.88CR	CLEARED	A	9/19/2019
1010	9/13/2019	CHECK	036704	SOUTH LAKE REFUSE COMPANY	484.49CR	CLEARED	A	9/17/2019
1010	9/13/2019	CHECK	036705	SPECIAL DISTRICT RISK MANAGEME	31,087.56CR	CLEARED	A	9/19/2019

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 9/01/2019 THRU 9/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	9/13/2019	CHECK	036706	TYLER TECHNOLOGY	121.00CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036707	WESTGATE PETROLEUM CO., INC.	11,488.08CR	CLEARED	A	9/18/2019
1010	9/13/2019	CHECK	036708	GR FOREST D.C. PENSI	106.28CR	CLEARED	A	9/25/2019
1010	9/13/2019	CHECK	036709	REESE, JOHN & LISA	53.12CR	CLEARED	A	9/23/2019
1010	9/20/2019	CHECK	036710	ALPHA ANALYTICAL LABORATORIES	1,712.00CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036711	BOLD POLISNER MADDOW NELSON &	562.50CR	CLEARED	A	9/24/2019
1010	9/20/2019	CHECK	036712	CARDMEMBER SERVICE	7,426.09CR	CLEARED	A	9/26/2019
1010	9/20/2019	CHECK	036713	COUNTY OF LAKE SOLID WASTE	97.08CR	OUTSTND	A	0/00/0000
1010	9/20/2019	CHECK	036714	COYOTE VALLEY ELEMENTARY PTO	3,150.00CR	CLEARED	A	9/26/2019
1010	9/20/2019	CHECK	036715	FOSTER MORRISON CONSULTING, LT	3,800.00CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036716	GRAINGER	1,241.60CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036717	HACH COMPANY	116.21CR	CLEARED	A	9/26/2019
1010	9/20/2019	CHECK	036718	JENFITCH, LLC	3,085.41CR	CLEARED	A	9/24/2019
1010	9/20/2019	CHECK	036719	JIM COMSTOCK	1,500.00CR	OUTSTND	A	0/00/0000
1010	9/20/2019	CHECK	036720	L & M LOCKSMITHING	89.00CR	CLEARED	A	9/24/2019
1010	9/20/2019	CHECK	036721	MENDO MILL CLEARLAKE	98.78CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036722	OFFICE DEPOT	108.74CR	CLEARED	A	9/27/2019
1010	9/20/2019	CHECK	036723	RAY MORGAN COMPANY	41.10CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036724	RICOH USA, INC.	386.29CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036725	SMITH CONSTRUCTION	6,635.00CR	CLEARED	A	9/24/2019
1010	9/20/2019	CHECK	036726	TELSTAR INSTRUMENTS, INC	5,464.52CR	CLEARED	A	9/24/2019
1010	9/20/2019	CHECK	036727	USA BLUE BOOK	1,087.06CR	CLEARED	A	9/26/2019
1010	9/20/2019	CHECK	036728	VERIZON WIRELESS	952.77CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036729	WAGNER & BONSIGNORE	170.00CR	CLEARED	A	9/27/2019
1010	9/20/2019	CHECK	036730	RYAN & BRITANY , BET	272.19CR	OUTSTND	A	0/00/0000
1010	9/20/2019	CHECK	036731	MARTINELLI, LARRY	47.42CR	OUTSTND	A	0/00/0000
1010	9/20/2019	CHECK	036732	HARBISON, KEN L	7.71CR	OUTSTND	A	0/00/0000
1010	9/20/2019	CHECK	036733	LARSEN, JOHN	5.75CR	CLEARED	A	9/25/2019
1010	9/20/2019	CHECK	036734	ROGERS, NIEKO	1.17CR	CLEARED	A	9/30/2019
1010	9/27/2019	CHECK	036735	ALPHA ANALYTICAL LABORATORIES	1,044.00CR	OUTSTND	A	0/00/0000
1010	9/27/2019	CHECK	036736	AT&T MOBILITY	67.10CR	OUTSTND	A	0/00/0000
1010	9/27/2019	CHECK	036737	BIENATI CONSULTING GROUP, INC.	9,900.00CR	OUTSTND	A	0/00/0000
1010	9/27/2019	CHECK	036738	COASTLAND CIVIL ENGINEERING, I	1,270.00CR	OUTSTND	A	0/00/0000
1010	9/27/2019	CHECK	036739	NBS GOVERNMENT FINANCE GROUP	1,393.74CR	OUTSTND	A	0/00/0000
1010	9/27/2019	CHECK	036740	SPECIAL DISTRICT RISK MANAGEME	414.25CR	OUTSTND	A	0/00/0000
1010	9/27/2019	CHECK	036741	ALSHELMEYER & O'MALLEY	38.07CR	OUTSTND	A	0/00/0000
DEPOSIT:								
1010	9/03/2019	DEPOSIT		CREDIT CARD 9/03/2019	2,128.98	CLEARED	C	9/03/2019
1010	9/03/2019	DEPOSIT	000001	CREDIT CARD 9/03/2019	1,932.31	CLEARED	C	9/03/2019
1010	9/03/2019	DEPOSIT	000002	CREDIT CARD 9/03/2019	6,420.52	CLEARED	C	9/03/2019
1010	9/03/2019	DEPOSIT	000003	CREDIT CARD 9/03/2019	1,336.26	CLEARED	C	9/04/2019
1010	9/03/2019	DEPOSIT	000004	CREDIT CARD 9/03/2019	2,608.83	CLEARED	C	9/05/2019
1010	9/03/2019	DEPOSIT	000005	REGULAR DAILY POST 9/03/2019	4,406.24	CLEARED	C	9/04/2019

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 9/01/2019 THRU 9/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	9/04/2019	DEPOSIT		CREDIT CARD 9/04/2019	2,246.49	CLEARED	C	9/05/2019
1010	9/04/2019	DEPOSIT	000001	CREDIT CARD 9/04/2019	2,164.01	CLEARED	C	9/09/2019
1010	9/04/2019	DEPOSIT	000002	REGULAR DAILY POST 9/04/2019	407.40	CLEARED	C	9/05/2019
1010	9/05/2019	DEPOSIT		CREDIT CARD 9/05/2019	1,684.10	CLEARED	C	9/09/2019
1010	9/05/2019	DEPOSIT	000001	CREDIT CARD 9/05/2019	1,189.21	CLEARED	C	9/09/2019
1010	9/05/2019	DEPOSIT	000002	REGULAR DAILY POST 9/05/2019	1,589.52	CLEARED	C	9/06/2019
1010	9/06/2019	DEPOSIT		CREDIT CARD 9/06/2019	1,646.06	CLEARED	C	9/09/2019
1010	9/06/2019	DEPOSIT	000001	CREDIT CARD 9/06/2019	1,561.14	CLEARED	C	9/09/2019
1010	9/06/2019	DEPOSIT	000002	REGULAR DAILY POST 9/06/2019	2,324.26	CLEARED	C	9/09/2019
1010	9/09/2019	DEPOSIT		CREDIT CARD 9/09/2019	2,561.50	CLEARED	C	9/09/2019
1010	9/09/2019	DEPOSIT	000001	CREDIT CARD 9/09/2019	1,079.92	CLEARED	C	9/10/2019
1010	9/09/2019	DEPOSIT	000002	CREDIT CARD 9/09/2019	1,062.24	CLEARED	C	9/11/2019
1010	9/09/2019	DEPOSIT	000003	CREDIT CARD 9/09/2019	3,375.78	CLEARED	C	9/11/2019
1010	9/09/2019	DEPOSIT	000004	REGULAR DAILY POST 9/09/2019	10,239.99	CLEARED	C	9/10/2019
1010	9/10/2019	DEPOSIT		CREDIT CARD 9/10/2019	2,099.74	CLEARED	C	9/12/2019
1010	9/10/2019	DEPOSIT	000001	CREDIT CARD 9/10/2019	4,734.82	CLEARED	C	9/12/2019
1010	9/10/2019	DEPOSIT	000002	REGULAR DAILY POST 9/10/2019	4,106.43	CLEARED	C	9/11/2019
1010	9/11/2019	DEPOSIT		CREDIT CARD 9/11/2019	3,994.33	CLEARED	C	9/12/2019
1010	9/11/2019	DEPOSIT	000001	CREDIT CARD 9/11/2019	1,727.11	CLEARED	C	9/13/2019
1010	9/11/2019	DEPOSIT	000002	CREDIT CARD 9/11/2019	8,461.80	CLEARED	C	9/13/2019
1010	9/11/2019	DEPOSIT	000003	REGULAR DAILY POST 9/11/2019	17,757.69	CLEARED	C	9/12/2019
1010	9/12/2019	DEPOSIT		CREDIT CARD 9/12/2019	1,815.17	CLEARED	C	9/16/2019
1010	9/12/2019	DEPOSIT	000001	CREDIT CARD 9/12/2019	376.42	CLEARED	C	9/16/2019
1010	9/12/2019	DEPOSIT	000002	CREDIT CARD 9/12/2019	4,972.37	CLEARED	C	9/16/2019
1010	9/12/2019	DEPOSIT	000003	REGULAR DAILY POST 9/12/2019	13,686.08	CLEARED	C	9/13/2019
1010	9/13/2019	DEPOSIT		CREDIT CARD 9/13/2019	1,064.08	CLEARED	C	9/16/2019
1010	9/13/2019	DEPOSIT	000001	CREDIT CARD 9/13/2019	990.71	CLEARED	C	9/16/2019
1010	9/13/2019	DEPOSIT	000002	REGULAR DAILY POST 9/13/2019	7,090.83	CLEARED	C	9/16/2019
1010	9/16/2019	DEPOSIT		CREDIT CARD 9/16/2019	2,946.25	CLEARED	C	9/16/2019
1010	9/16/2019	DEPOSIT	000001	CREDIT CARD 9/16/2019	1,694.82	CLEARED	C	9/17/2019
1010	9/16/2019	DEPOSIT	000002	CREDIT CARD 9/16/2019	8,227.27	CLEARED	C	9/18/2019
1010	9/16/2019	DEPOSIT	000003	CREDIT CARD 9/16/2019	2,660.03	CLEARED	C	9/18/2019
1010	9/16/2019	DEPOSIT	000004	REGULAR DAILY POST 9/16/2019	19,522.91	CLEARED	C	9/17/2019
1010	9/16/2019	DEPOSIT	000005	DRAFT POSTING	14,264.67	CLEARED	U	9/17/2019
1010	9/16/2019	DEPOSIT	000006	CC DRAFT POSTING	20,290.73	CLEARED	U	9/18/2019
1010	9/16/2019	DEPOSIT	091620	Transfer MM 712 to Checking	54,821.00	CLEARED	G	9/16/2019
1010	9/17/2019	DEPOSIT		CREDIT CARD 9/17/2019	1,786.04	CLEARED	C	9/18/2019
1010	9/17/2019	DEPOSIT	000001	CREDIT CARD 9/17/2019	2,428.85	CLEARED	C	9/19/2019
1010	9/17/2019	DEPOSIT	000002	REGULAR DAILY POST 9/17/2019	4,955.98	CLEARED	C	9/18/2019
1010	9/18/2019	DEPOSIT		CREDIT CARD 9/18/2019	2,952.79	CLEARED	C	9/19/2019
1010	9/18/2019	DEPOSIT	000001	CREDIT CARD 9/18/2019	837.08	CLEARED	C	9/20/2019
1010	9/18/2019	DEPOSIT	000002	REGULAR DAILY POST 9/18/2019	10,620.49	CLEARED	C	9/19/2019
1010	9/18/2019	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	156.00CR	CLEARED	U	9/20/2019
1010	9/19/2019	DEPOSIT		CREDIT CARD 9/19/2019	3,913.90	CLEARED	C	9/20/2019

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 9/01/2019 THRU 9/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	9/19/2019	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	408.53CR	CLEARED	U	9/19/2019
1010	9/19/2019	DEPOSIT	000002	CREDIT CARD 9/19/2019	4,358.05	CLEARED	C	9/24/2019
1010	9/19/2019	DEPOSIT	000003	REGULAR DAILY POST 9/19/2019	38,843.75	CLEARED	C	9/20/2019
1010	9/19/2019	DEPOSIT	000004	CC DRAFT POSTING	141.44	CLEARED	U	9/20/2019
1010	9/20/2019	DEPOSIT		CREDIT CARD 9/20/2019	5,809.43	CLEARED	C	9/24/2019
1010	9/20/2019	DEPOSIT	000001	CREDIT CARD 9/20/2019	7,859.14	CLEARED	C	9/23/2019
1010	9/20/2019	DEPOSIT	000002	REGULAR DAILY POST 9/20/2019	15,298.47	CLEARED	C	9/23/2019
1010	9/20/2019	DEPOSIT	000003	CREDIT CARD 9/20/2019	6,895.57	CLEARED	C	9/23/2019
1010	9/23/2019	DEPOSIT		CREDIT CARD 9/23/2019	1,468.11	CLEARED	C	9/23/2019
1010	9/23/2019	DEPOSIT	000001	CREDIT CARD 9/23/2019	1,284.76	CLEARED	C	9/23/2019
1010	9/23/2019	DEPOSIT	000002	CREDIT CARD 9/23/2019	676.20	CLEARED	C	9/25/2019
1010	9/23/2019	DEPOSIT	000003	CREDIT CARD 9/23/2019	1,922.09	CLEARED	C	9/25/2019
1010	9/23/2019	DEPOSIT	000004	REGULAR DAILY POST 9/23/2019	4,671.20	CLEARED	C	9/24/2019
1010	9/24/2019	DEPOSIT		CREDIT CARD 9/24/2019	936.19	CLEARED	C	9/25/2019
1010	9/24/2019	DEPOSIT	000001	CREDIT CARD 9/24/2019	557.61	CLEARED	C	9/26/2019
1010	9/24/2019	DEPOSIT	000002	REGULAR DAILY POST 9/24/2019	1,124.22	CLEARED	C	9/25/2019
1010	9/25/2019	DEPOSIT		CREDIT CARD 9/25/2019	976.33	CLEARED	C	9/26/2019
1010	9/25/2019	DEPOSIT	000001	CREDIT CARD 9/25/2019	880.69	CLEARED	C	9/27/2019
1010	9/25/2019	DEPOSIT	000002	REGULAR DAILY POST 9/25/2019	1,336.67	CLEARED	C	9/26/2019
1010	9/26/2019	DEPOSIT		CREDIT CARD 9/26/2019	934.40	CLEARED	C	9/27/2019
1010	9/26/2019	DEPOSIT	000001	CREDIT CARD 9/26/2019	713.26	CLEARED	C	9/30/2019
1010	9/26/2019	DEPOSIT	000002	REGULAR DAILY POST 9/26/2019	733.54	CLEARED	C	9/27/2019
1010	9/27/2019	DEPOSIT		CREDIT CARD 9/27/2019	870.12	CLEARED	C	9/30/2019
1010	9/27/2019	DEPOSIT	000001	CREDIT CARD 9/27/2019	850.69	CLEARED	C	9/30/2019
1010	9/27/2019	DEPOSIT	000002	REGULAR DAILY POST 9/27/2019	1,584.25	CLEARED	C	9/30/2019
1010	9/30/2019	DEPOSIT		CREDIT CARD 9/30/2019	1,225.45	CLEARED	C	9/30/2019
1010	9/30/2019	DEPOSIT	000001	CREDIT CARD 9/30/2019	1,044.70	CLEARED	C	9/30/2019
1010	9/30/2019	DEPOSIT	000002	CREDIT CARD 9/30/2019	1,182.38	OUTSTND	C	0/00/0000
1010	9/30/2019	DEPOSIT	000003	CREDIT CARD 9/30/2019	1,816.04	OUTSTND	C	0/00/0000
1010	9/30/2019	DEPOSIT	000004	REGULAR DAILY POST 9/30/2019	3,350.27	OUTSTND	C	0/00/0000
EFT:								
1010	9/25/2019	EFT	092519	CalPERS UAL 26384 September	155.90CR	CLEARED	G	9/26/2019
1010	9/25/2019	EFT	092520	CalPERS UAL 1739 September	10,983.88CR	CLEARED	G	9/26/2019
MISCELLANEOUS:								
1010	9/13/2019	MISC.		PAYROLL DIRECT DEPOSIT	25,872.66CR	CLEARED	P	9/13/2019
1010	9/27/2019	MISC.		PAYROLL DIRECT DEPOSIT	27,052.72CR	CLEARED	P	9/27/2019
SERVICE CHARGE:								
1010	9/03/2019	SERV-CHG		ELAVON-5 FEES 09/03/2019	1,132.72CR	CLEARED	G	9/03/2019
1010	9/03/2019	SERV-CHG	000001	ELAVON-7 FEES 09/03/2019	1,502.82CR	CLEARED	G	9/03/2019
1010	9/03/2019	SERV-CHG	000002	ELAVON-9 FEES 09/03/2019	445.03CR	CLEARED	G	9/03/2019
1010	9/16/2019	SERV-CHG		ANALYSIS FEES FOR AUGUST	410.01CR	CLEARED	G	9/16/2019

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 9/01/2019 THRU 9/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:			
					140,853.13CR			
				DEPOSIT	TOTAL:			
					385,545.64			
				INTEREST	TOTAL:			
					0.00			
				MISCELLANEOUS	TOTAL:			
					52,925.38CR			
				SERVICE CHARGE	TOTAL:			
					3,490.58CR			
				EFT	TOTAL:			
					11,139.78CR			
				BANK-DRAFT	TOTAL:			
					26,505.50CR			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:			
					140,853.13CR			
				DEPOSIT	TOTAL:			
					385,545.64			
				INTEREST	TOTAL:			
					0.00			
				MISCELLANEOUS	TOTAL:			
					52,925.38CR			
				SERVICE CHARGE	TOTAL:			
					3,490.58CR			
				EFT	TOTAL:			
					11,139.78CR			
				BANK-DRAFT	TOTAL:			
					26,505.50CR			



MEMO

To: Board of Directors

From: Trish Wilkinson, Full Charge Bookkeeper

Date: October 2, 2019

RE: Office & Administrative Staff Overtime Monthly Report

September 2019

Overtime:

Administrative Assistant:	7.00 hours
Water Resources Specialist:	- hours
Full Charge Bookkeeper:	- hours
Senior Accounts Representative:	.50 hours
Senior Accounts Representative:	<u>1.50 hours</u>
Total Overtime:	9.00 hours



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**CAPITAL EXPENDITURES
2019 - 2020 SEPTEMBER**

SEWER CIP EXPENSES	FUND	Budget	Yr to Date Actual
I & I Study (Intern/Fellowship)	313	60,000	
IT Upgrades	313	5,000	
Vac Truck (60%)	712	201,000	200,126
I & I Repair	314	100,000	34
Chlorine tank auto shutoff	314	32,000	
SCADA	712	30,000	
Chlorine Disinfection Facility	314	45,000	
Aquatic Harvesting	314	35,000	
Total		\$ 508,000	\$ 200,160.00

SEWER CIP REVENUE	FUND	Revenue	Yr to Date Actual
Sewer Op Reserve (3%)	313	45,147	
FEMA/CalOES	313		
Sewer CIP (3%)	314	45,147	
FEMA/CalOES	314		
Total		\$ 90,294	\$ -

WATER CIP EXPENSES	FUND	Budget	Yr to Date Actual
Unit 9 Tank Replacement 1,700,000 (*1)	320/325/130	220,000	1,860
AMI	320/325/130	100,000	
Vac Truck (40%)	320	134,000	133,417
Repair Water Main Line	320	200,000	2,712
IT Upgrades	320	5,000	
Total		\$ 659,000	\$ -

WATER CIP/OP RESERVE	FUND	Revenue	Yr to Date Actual
Water CIP (8%)	320	148,243	
Water OP Reserve Fund (5%)	325	105,548	
Total		\$ 253,792	\$ -

*1 Financial Options Funds \$220,000 FY 19/20 & 20/21 plus HMGP 75%



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

2019 - 2020 BUDGET

September 2019

DEBT SERVICE REVENUE		FUND	BUDGET AMOUNT	
1)	1995-2 BOND - TAX ASSESSMENT	215	\$	298,541
2)	CIEDB LOAN - FUND 130	218		171,064
3)	USDA RUS LOAN (SOLAR) - FUND 120	219		32,258
TOTAL REVENUE			\$	501,862

DEBT SERVICE EXPENDITURE			BUDGET AMOUNT	PAID TO DATE
1)	1995-2 BOND REDEMPTION (PRINCIPAL)	215	\$ 179,000	179,000
	1995-2 BOND REDEMPTION (INTEREST)	215	105,272	54,091
	BOND ADMINISTRATION (ANNUAL FEE)	215	6,585	2,810
	COUNTY COLLECTION FEES	215	3,414	
	CSD ADMIN COSTS	215	4,270	
			\$ 298,541	\$ 235,901
2)	CIEDB (PRINCIPAL)	218	106,363	
	CIEDB (INTEREST)	218	59,566	29,783
	CIEDB (ANNUAL FEE)	218	5,135	
			171,064	29,783
3)	USDA RUS LOAN (PRINCIPAL)	219	\$ 16,500	16,500
	USDA RUS LOAN (INTEREST)	219	15,758	8,003
			\$ 32,258	\$ 24,503
TOTAL DEBT SERVICE			501,862	290,187



POLICY TITLE:	CREDIT CARD ACCEPTANCE POLICY	
POLICY #: 2101	ADOPTED DATE:	REVISION DATE:
	President:	President:

The Board of Directors revised and adopted this policy at its public meeting on the latest revision date. This version of the Policy, supersedes all other previous versions.

Policy: While credit card and debit card payments offer convenience, the cost to the District to accept billing account payments totals more than \$XXXX for the 2019-20 Fiscal year. In an effort to control the rising costs, the District will no longer be able to absorb these fees. Hidden Valley Lake Community Services District will not receive any part of the service fee assessed by Third Party Provider.

Hidden Valley Lake Community Services District works with a third-party service provider (Third Party Provider) to process credit card and debit card payments for utility billing. Beginning July 1st, all billing account payments using a credit card or debit card will be processed by (Third Party Provider) Payments can be made online using Mastercard, Visa and AMX.

We will continue to offer other payment methods, including cash, paper checks, and electronic check payments (ACH), which carry no additional charge.

The District currently contracts with third-party payment processors to accept credit card payments on behalf of the District. The District Full Charge Bookkeeper will work with the provider to ensure that a complete and accurate recording of transactions, fees and deposit of monies takes place in a timely manner. All third-party processors are expected to comply with Payment Card Industry standards.

The imposed surcharge on credit cards will be no greater than our cost of acceptance.

ADOPTED AND APPROVED on

Judy Mirbegan
Vice-President to the Board

Attest: _____
Kirk Cloyd, General Manager