



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: September 21, 2021 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Video Conference was made available for the Public

Present were:

Director Jim Freeman
Director Claude Brown
Director Gary Graves
Director Jim Lieberman
Director Sean Millerick
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras

Others Present Via Video Conference were:

Project Manager, Alyssa Gordon
Morgan Biggerstaff, District Legal Counsel
Jeff Berk, Principle, Major Programs Lead US West Region
Ryan Doyle, Engineering Project Manager

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by Director Freeman.

APPROVAL OF AGENDA

Director Graves moved to approve the September 21, 2021 Regular Board Agenda as presented. Seconded by Director Lieberman.

Roll Call Vote:

AYES: (5) Directors, Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve September 21, 2021, Regular Board Agenda as presented.

CLOSED SESSION:

Conference with Real Property Negotiator as allowed pursuant to Government Code section 54956.8:

Property: APN#

142-401-07

013-060-05

014-270-10

014-280-19

Agency negotiator: Dennis White, General Manager

Negotiating parties: Trane International

Under negotiation: Price and Terms of Payment for Long-Term Lease

Members of the Board, General Manager, Dennis White, Project Manager, Alyssa Gordon, Morgan Biggerstaff, District Legal Counsel, Jeff Berk, Principle, Major Programs Lead US West Region, Ryan Doyle, Engineering Project Manager

Entered into closed session at 7:02 PM.

RECONVENE TO OPEN SESSION: At 8:04 PM No reportable action.

DISCUSS AND POSSIBLE ACTION:

Authorize the General Manager to enter into a Letter of Commitment with Trane for the FLASHES Project

Director Millerick moved to authorize the General Manager to enter into a Letter of Commitment with Trane for the FLASHES Project. Seconded by Director Lieberman.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to authorize the General Manager to enter into a Letter of Commitment with Trane for the FLASHES Project.

CONSENT CALENDAR

Director Graves moved to approve the Consent Calendar, amending the August 10, 2021, Special Meeting Minutes. Seconded by Director Lieberman. The Board approved the following Consent Calendar as amended.

(A) MINUTES: Approval of the August 3, 2021, Special Meeting Minutes

(B) MINUTES: Approval of the August 10, 2021, Finance Committee Meeting Minutes.

(C) MINUTES: Approval of the August 12, 2021, Emergency Preparedness Committee Minutes.

(D) MINUTES: Approval of the August 17, 2021, Regular Board Meeting Minutes.

(E) DISBURSEMENTS: Check # 38461 - # 38527 including drafts and payroll for a total of \$720,551.84.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 9/15 will discuss as addressed on the agenda. Director Graves reminded the Board the GM evaluation is due, GM Evaluation form will go out to all Board Members for review for discussion at the October Board Meeting.

Personnel Committee: Have not met

Emergency Preparedness Committee: Met 8/12 Director Lieberman provided an overview of the meeting

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Project moving forward, and developer remains in contact with Coastland

Trane Energy Resilience Ad Hoc Committee: Have Not Met

STAFF REPORTS

Financial Report: Ca Governor extended water disconnections through December 31, 2021.

Disconnections on delinquent accounts are projected for February 2022.

Administration/Customer Services Report: No discussion

Field Operation Report: No Discussion

Projects Update: Alyssa Gordan, Project Manager provided a detailed report of projects and reimbursements

General Manager Report: The General Manager discussed items in his report and responded to all inquiries

DISCUSSION AND POSSIBLE ACTION:

Approve the Drought Contingency Plan

The Board directed Staff to complete the Drought Contingency Plan and bring back to the Board for further discussion.

No further discussion.

No public Comment.

DISCUSSION AND POSSIBLE ACTION:

District Property & Liability Insurance and Earthquake Coverage

The Board directed Staff to bring back a quote for earthquake coverage to include 31 feet of mainline.

No further discussion.

No public comment.

PUBLIC COMMENT

No Public Comment.

BOARD MEMBER COMMENT

Members of the Board acknowledged staff for continued efforts and commitment to the District.

ADJOURNMENT

On a motion made by Director Brown and seconded by Director Lieberman the Board voted unanimously to adjourn the meeting at 9:22 PM by Roll Call Vote.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)


ABSENT: (0)

Motion Carries unanimous, meeting was adjourned at 9:22 P.M.



Jim Freeman
President of the Board

10/19/21
Date



Dennis White
General Manager, Secretary to the Board

10-28-21
Date

