



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: December 21, 2021 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Freeman, President
Director Claude Brown
Director Jim Lieberman
Director Sean Millerick

Also Present were:

General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Water Resources Specialist, Hannah Davidson
CivicSpark Fellow, Thomas Brown

Via Teleconference:

Accounting Supervisor, Trish Wilkinson
Project Manager, Alyssa Gordon

Absent:

Director Gary Graves, Vice President

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by Director Freeman.

APPROVAL OF AGENDA

It was moved by Director Lieberman, seconded by Director Millerick, to table item #11 pending additional information. and to approve the December 21, 2021, Regular Board Agenda as amended.

Roll Call Vote:

AYES: (4) Directors, Brown, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Graves

Motion carries to approve December 21, 2021, Regular Board Agenda as amended.

CONSENT CALENDAR

It was moved by Director Millerick and seconded by Director Lieberman to approve the Consent Calendar as presented.

A. MINUTES: Approval of the November 9, 2021, Finance Committee Meeting Minutes.

B. MINUTES: Approval of the November 16, 2021, Regular Board of Directors Meeting Minutes.

C. DISBURSEMENTS: Check # 038675 - # 038748 including drafts and payroll for a total of \$334,283.89.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (4) Directors Brown, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Graves

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 12/14 recommend letter to customers with a delinquent account

Personnel Committee: Have not met

Emergency Preparedness Committee: 12/15 discussed levee security

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Met 12/14

Trane Energy Resilience Ad Hoc Committee: Have Not Met

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA/JPIA: Director Millerick reported on his attendance at the 2021 ACWA Conference in Pasadena. HVLCS D was awarded ACWA's Region 1- 2020 Top Outreach Agency Award for the third year in a row.

STAFF REPORTS

Financial Report: Discussed delinquent accounts and status of water shutoff moratorium

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee:

Projects Update: The Project Manager provided a brief update on active projects

General Manager Report: The General Manager discussed items in his report and responded to all inquiries

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Purchase 600 Meters, Radios, and Stakes for Approximately \$208,000 for the Next Phase in the AMI Project

The Finance Committee recommendation to the Board is to approve the purchase in the amount of approximately \$208,000 from fund 130-5-70-7204 Reliable Water Supply.

It was moved by Director Millerick, seconded by Director Freeman, to Authorize the General Manager to Purchase 600 Meters, Radios, and Stakes for Approximately \$208,000 for the Next Phase in the AMI Project

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (4) Directors Brown, Lieberman, Millerick, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Graves

Motion Carries to Authorize the General Manager to Purchase 600 Meters, Radios, and Stakes for Approximately \$208,000 for the Next Phase in the AMI Project.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to establish a Memorandum of Understanding with HVLA regarding the Rural Recreation and Tourism Program (RRTP).

It was moved by Director Brown, seconded by Director Millerick, to Authorize the General Manager to Investigate the Rural Recreation and Tourism Program (RRTP) and provide a Draft to the Board at the January Board Meeting

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (3) Directors Brown, Millerick, and Freeman

NAYS: (1) Director Lieberman

ABSTAIN: (0)

ABSENT: (1) Director Graves

Motion Carries Authorizing the General Manager to Investigate the Rural Recreation and Tourism Program (RRTP) and provide a Draft to the Board at the January Board Meeting

PUBLIC COMMENT

Member of the public noted she was glad to see the District open up to the public. She also stated the Southlake Fire Safe Counsel was awarded a Gant that will provide 4 hours of wood chipping. Member also acknowledged staff and Members of the Board for their hard work through the COVID pandemic.


BOARD MEMBER COMMENT


Members of the Board wished staff a Merry Christmas and a happy and safe New Year and thanked everyone for their dedication and hard work.

Director Freeman commended staff for cancelling the District Christmas Party, considering the increase in COVID cases.

ADJOURNMENT

On a motion made by Director Millerick and seconded by Director Lieberman the Board voted unanimously to adjourn the meeting at 8:34 P.M.


Jim Freeman
President of the Board
2/19/22
Date


Dennis White
General Manager, Secretary to the Board
2-8-22
Date

