



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: December 5, 2017**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Herndon
General Manager Kirk Cloyd

Administrative Assistant Penny Cuadras

Absent: Director Freeman

CALL TO ORDER

The meeting was called to order at 12:17 pm by Director Herndon.

APPROVAL OF AGENDA

The Committee unanimously approved the agenda.

DISCUSS AND REVIEW REVISED EMPLOYEE HANDBOOK

The Committee recommended to continue to review and make necessary edits to the Employee Handbook. Draft to be brought back before the Committee for final review prior to the January Regular Board Meeting.

DISCUSS AND REVIEW COMPENSATION POLICY

Staff to make necessary revisions of content and format. Draft to be provided to the Committee for final review prior to the January Regular Board Meeting.

DISCUSS AND REVIEW NEW CALIFORNIA EMPLOYMENT LAWS

Staff to post Notices as mandated by State and Federal Regulation.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting was adjourned at 2:04 pm on a motion by Director Herndon.