



Hidden Valley Lake Community Services District

Regular Board Meeting Minutes

DATE: July 16, 2013
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on July 16, 2013 at the hour of 7:00 p.m. by President Mirbegian at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Graham, Herndon, Lieberman, and Mirbegian. Also present: General Manager Roland Sanford, Administrative Assistant Tami Ipsen and Accountant/Controller Tasha Klewe.

4) APPROVAL OF AGENDA:

Director Lieberman moved, Director Herndon seconded to approve the July 16, 2013 Agenda.

Motion approved by unanimous vote.

5) APPROVAL OF CONSENT CALENDAR:

- A. ~~MINUTES: Approval May 21, 2013 and June 18, 2013 Board Meeting Minutes.~~
- B. WARRANTS: Approval warrants #030980 - 031055 for \$171,596.93.
- C. Approval Board Member Attendance – ACWA Region 1 on July 19, 2013 for Mirbegian, Lieberman and Graham to attend.
- D. Adoption of Resolution 2013-09: Declaring November 5, 2013 Board Member Election
- E. ~~Adoption of Resolution 2013-10: Investment Policy for FY 2013-2014~~

Director Lieberman moved, Director Graham seconded to approve the Consent Calendar with the request from staff to remove items A. and E. from the Consent Calendar for further discussion.

Motion approved by unanimous vote.

Director Herndon moved, Director Freeman seconded to approve Consent Calendar item A. with the following correction to the June 18, 2013 minutes:

Page Two, line 12 to read, "He noted under the best of circumstances the projected 2013-2014 Water Fund revenue were substantially less that corresponding expenses and as a result it would be necessary to borrow from the Sewer Fund in order to achieve a balanced Water Fund budget in the 2013-2014 fiscal year."

Motion approved by unanimous vote.

5) APPROVAL OF CONSENT CALENDAR: Cont'd

After discussion, Director Herndon moved, Director Freeman seconded to approve Consent Calendar item E., Resolution 2013-10, a Resolution Approving 2013-2014 FY Investment Policy as presented.

Resolution approved by unanimous vote.

6) BOARD COMMITTEE REPORTS:

Personnel Committee – The Personnel Committee will meet on July 24, 2013 at 10:30 a.m.

Finance Committee Report – The Finance Committee recommended adoption of the proposed 2013-2014 Fiscal Year Budget as presented (Agenda Item 10).

Security and Disaster Preparedness Program Committee - The Security and Disaster Preparedness Program Committee will be meeting on July 18, 2013 at 10:30 a.m.

7) BORAD MEMBER ATTENDANCE AT OTHER MEETINGS:

ACWA Region 1 – Director Mirbegian reported on the “Take it From the Tap” event to be held on July 19th and the status of the Water Bond.

ACWA State Legislative Committee – Director Herndon reported the Legislative Committee has now formulated recommendations regarding most of the bills to be considered by the State Legislature this year.

County OES – none

Other meetings attended - none

8) STAFF REPORTS:

Accountant/Controller's Finance and Investment Report

Report enclosed in board packet. Tasha Klewe had nothing to add to the written report.

General Manager's Report:

In addition to the General Manager's report, Roland Sanford stated the new District's website should be completed by the end of July, and the Draft Strategic Plan should be available for Board review by the end of September. He reported the California Department of Public Health is expected to propose a drinking water standard for Hexavalent Chromium by the end of August, and the District's field staff has been bench testing selected water meter to assess their accuracy.

9) DISCUSSION AND POSSIBLE ACTION: California Special Districts Association (CSDA) Board Member Election

After discussion, Director Lieberman moved, Director Herndon seconded to vote for Sherry Sterrett to the CSDA Board.

Motion approved by the following vote:

Ayes: Directors Freeman, Herndon, Lieberman and Mirbegian

Noes: Director Graham

Absent: None

Abstain: None

10) Adoption of Fiscal Year Budget – Pursuant to GC 61110 (a) (e)

10a) Public Hearing – President Judy Mirbegian opened the hearing at 7:34. There was no public comment. The hearing was closed at 7:35 p.m.

10b) Adoption of Resolution 2013-11

Director Freeman noted the proposed budget includes a shift of funds from health care benefits to employee salaries and the cost savings created by the switch to a more economical health care plan will be redirected to employee salaries.

With minor text revision to page 16 of the budget narrative, Director Freeman moved, Director Lieberman seconded to approve resolution 2013-11, a Resolution Fixing and Approving Budget for Fiscal Year 2013-2014

Resolution approved by unanimous vote.

11) PUBLIC COMMENT:

Public commented on a good job done by the Board and Staff.

12) BOARD MEMBER COMMENT:

Director Mirbegian reported that Roland Sanford has been appointed to the Upper Putah Creek Water Master Committee and the District's Anti-SLAPP motion was granted by the County of Lake Superior Court.

13) CLOSED SESSION: Government Code Section 54957(b) Personnel Performance Evaluation: General Manager

The Board went into Closed Session at 8:01 p.m. and back into Open Session at 9:49 p.m. There was no reportable action taken.

14) ADJOURNMENT: The meeting was adjourned at 9:50 p.m. on motion by Director Herndon, seconded by Director Lieberman, and unanimously carried.



Roland Sanford 9-5-13
Date



Judy Mirbegian 8-22-13
President of the Board Date