



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: November 17, 2020 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

**Present were:**

Director Jim Lieberman, President-Via Teleconference  
Director Claude Brown  
Director Jim Freeman  
Director Gary Graves  
Director Carolyn Graham-Via Teleconference  
General Manager, Dennis White  
Administrative Services Manager, Penny Cuadras

**Others Present Via-Teleconference were:**

Accounting Supervisor, Trish Wilkinson  
Water Resources Specialist, Alyssa Gordon  
Water Resources Specialist-I, Hannah Davidson

**CALL TO ORDER**

The meeting was called to order at 7:01 P.M. by Vice-President Graves.

**APPROVAL OF AGENDA**

Director Freeman moved to approve the November 17, 2020 Regular Board Agenda as presented. Seconded by Director Graves.

**Roll Call Vote:**

AYES: (5) Directors, Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve November 17, 2020 Regular Board Agenda as presented.

**PUBLIC COMMENT**

No members of the public present.

**CONSENT CALENDAR**

Director Freeman moved to approve the Consent Calendar. Seconded by Director Brown. The Board approved the following Consent Calendar as presented.

- A. MINUTES: Approval of the October 6, 2020 Lake Water Use Ad-Hoc Meeting Minutes.
- B. MINUTES: Approval of the October 6, 2020 Emergency Preparedness Committee Meeting Minutes.
- C. MINUTES: Approval of the October 6, 2020 Special Meeting Minutes.
- D. MINUTES: Approval of the October 6, 2020 Board Workshop Meeting Minutes.
- E. MINUTES: Approval of the October 15, 2020 Personnel Committee Meeting Minutes.
- F. MINUTES: Approval of the October 19, 2020 Finance Committee Meeting Minutes.
- G. MINUTES: Approval of the October 20, 2020 Regular Board Meeting Minutes.
- H. MINUTES: Approval of the October 22, 2020 Special Meeting Minutes.
- I. Approve re-numeration of Resolution 2020-14 to Resolution 2020-15
- J. DISBURSEMENTS: Check # 037645 - # 037742 including drafts and payroll for a total of \$287,970.91.

No Further Discussion from the Board.

No Public Comment.

**Roll Call Vote:**

AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (0)

Motion Carries unanimous to approve the Consent Calendar as presented.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met November 16 items will be discussed according to Agenda

Personnel Committee: Have not met

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Annual meeting in February/ Quarterly GM meeting

Valley Oaks Sub-Committee: Have not met.

### **STAFF REPORTS**

Financial Report:

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee:

General Manager Report: The District has been cleared by OSHA with No Fines No Exposure/ Certified by Industrial Hygienist.

Access Road Complete

**PROJECT PRIORITIES**: No Discussion

- Generators – Prioritize purchase of generators for Administration Office  
Board request staff provide a quarterly update on projects
- Tank 9
- I&I
- SCADA
- AMI

### **DISCUSSION AND POSSIBLE ACTION:**

**Authorize the General Manager to select an HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings.**

Director Freeman moved to Authorize the General Manager to select an HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings, recommending Kleenair. Seconded by Director Graves.

No Public Comment

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Graham, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to Authorize the General Manager to select an HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings, recommending Kleenair

### **DISCUSSION AND POSSIBLE ACTION:**

**Authorize the General Manager to accept Smith Construction's estimate for chipping and spreading in the firebreak area.**

Director Freeman moved to Authorize the General Manager to accept Smith Construction's estimate for chipping and spreading in the firebreak area, not to exceed \$48-K. Seconded by Director Graves

Following further discussion, Director Graham moved to amend the motion to table the item until December, to allow for additional bids. Seconded by Director Brown.

Finance Committee recommend a release from private property owners prior to start of the work.

No Public Comment

Roll Call Vote:

AYES: (4) Directors Brown, Graham, Graves, and Lieberman



