



Hidden Valley Lake Community Services District

Regular Board Meeting

DATE: January 15, 2019
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) BOARD OF DIRECTORS NOMINATION AND ELECTION OF OFFICERS
Election of the Board President for the 2019 calendar year
Election of the Vice President for the 2019 calendar year
- 6) APPOINTMENT OF BOARD MEMBERS TO STANDING AND/OR AD-HOC COMMITTEES
 - (A) Finance Committee
 - (B) Personnel Committee
 - (C) Emergency Preparedness Committee
 - (D) Lake Water Use Ad-HOC Committee
 - (E) Valley Oaks Project Sub-Committee
- 7) CONSENT CALENDAR
 - A. MINUTES: Approval of the December 6, 2018 Personnel Committee Meeting minutes
 - B. MINUTES: Approval of the December 10, 2018 Board Workshop minutes
 - C. MINUTES: Approval of the December 11, 2018 Finance Committee Meeting minutes
 - D. MINUTES: Approval of the December 18, 2018 Board of Directors Regular Board Meeting minutes

E. MINUTES: Approval of the December 18, 2018 Board of Directors Workshop minutes.

F. DISBURSEMENTS: Check # 36001 - # 36064 including drafts and payroll for a total of \$347,557.70

8) BOARD COMMITTEE REPORTS
(for information only, no action anticipated)

Finance Committee
Personnel Committee
Emergency Preparedness Committee
Lake Water Use Agreement-Ad Hoc Committee
Valley Oaks Project Committee

9) STAFF REPORTS
(for information only, no action anticipated)

Financial Report
Administration/Customer Service Report
ACWA State Legislative Committee
Field Operations Report
I.T. Monthly Report (December 2018) – New Item
General Manager’s Report

10) DISCUSSION AND POSSIBLE ACTION: Assets and Replacement Cost.
(12_12_18 Finance Comm Request)

11) DISCUSSION AND POSSIBLE ACTION: Discuss and approve the General Manager to enter into an agreement with Coastland Engineering to assist in the completion of two HMGP Sub applications (Unit 9 Tank – 112, Tideflex Valve – 120).

12) DISCUSSION AND POSSIBLE ACTION: Discuss and approve the Hidden Valley Lake CSD Employee Handbook.

13) DISCUSSION AND POSSIBLE ACTION: Discuss and accept the report from CPS HR Consulting for the Water Resources Specialist position.

14) DISCUSSION AND POSSIBLE ACTION: Discuss succession planning and approve two unfunded positions;
1) Customer Services Representative (Entry Level)
2) Utility Operator II

- 15) DISCUSSION AND POSSIBLE ACTION: Discuss setting an annual Board Calendar to include specific committee dates that can be amended by each committee if desired. (monthly, quarterly, annually, etc.)
- 16) DISCUSS AND REVIEW: Board review and discussion of late fee policy
- 17) PUBLIC COMMENT
- 18) BOARD MEMBER COMMENT
- 19) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/meetings

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.