



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

PERSONNEL COMMITTEE MEETING

WEDNESDAY JANUARY 31, 2024 – 8:30 AM
MEETING MINUTES

The Hidden Valley Lake Community Services District (District) Personnel Committee was held in the District Boardroom located at
19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Sean Millerick, President

Staff Present:

Dennis White, General Manager,

Penny Cuadras, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 8:31 a.m. by Director Millerick.

APPROVAL OF AGENDA

Director Millerick approved the January 31, 2024, Personnel Committee Agenda as presented.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Consider the recommendation to Approve the Job Description for an Administrative Support Assistant

Committee Recommendation to Approve the Job Description for the Administrative Support Assistant position.

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

No Committee Member Comment

ADJOURNMENT

Meeting was adjourned at 8:43 A.M.