

AGENDA
JANUARY 17, 2012 AT 7:00 PM
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
19400 HARTMANN ROAD
HIDDEN VALLEY LAKE, CA 95467

Please turn off cell phones, thank you.

1. Call to Order
2. PLEDGE OF ALLEGIANCE
3. Roll Call
4. Approval of Agenda
5. Approval of December 20, 2011 Board Meeting Minutes
6. Approval of the January 9, 2012 Workshop Minutes
7. Approval of Warrants

8. Committee Reports
 - A. There are no committee reports.

9. Staff Reports
 - A. Accountant/Controller's Finance and Investment Report
 - B. General Manager's Report

10. Unfinished Business
 - A. Update Regarding the Solar Project
 - B. CLOSED SESSION GC 54957 Personnel:

11. New Business
 - A. Discussion and Possible Approval of a Employee Compensation Philosophy
 - B. Discussion and Possible Approval of Reorganizing the Board of Directors
 - C. Discussion and Possible Approval of Reorganizing the Committees
 - D. Discussion and Possible Approval of a Resolution Authorizing Investment of Hidden Valley Lake Community Services District's Monies in Local Agency Investment Fund
 - E. Discussion and Possible Approval of a Resolution by Corporation, Limited Liability Company of Unincorporated Association (Westamerica Signature Card Update)
 - F. Discussion and Possible Approval of the Board of Director Packet Updates

12. Oral Communications
13. Adjournment

Next Regular Meeting: February 21, 2012
Next Resolution: # 2012-01
Next Ordinance: # 52

*All writing that is a public record is available upon request. Board Packets are available on our website at www.hiddenvalleylakecsd.com and click on the "Board Packet" link on the Agenda tab.

* If you need accommodations to participate in and attend the meeting please contact the District Office at 987-9201 within 48 hours of the scheduled meeting.

*PUBLIC SHALL BE GIVEN THE OPPORTUNITY TO COMMENT ON AN AGENDA ITEM BEFORE THE GOVERNING BOARD ACTS ON THAT ITEM, G.C. 54953.3. ALL OTHER COMMENTS WILL BE TAKEN UNDER ORAL COMMUNICATIONS HEADING.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

DECEMBER 20, 2011

CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on December 20, 2011 at the hour of 7:00 p.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present – Directors Bunce, Herndon, Mirbegian and LaFaver. Also present: Mel Aust, General Manager, Tami Ipsen, Administrative Assistant/Secretary to the Board and Tasha Klewe, Accountant/Controller.
Also present were the incoming Directors, Freeman, Graham and Lieberman.
Absent – Director Barton.

Before proceeding with the meeting, Linda Herndon called for a moment of silence for the Hidden Valley Lake family whose home burned earlier in the day and the burn victims.

APPROVAL OF AGENDA:

Mrs. Bunce moved, Mr. LaFaver seconded to approve the December 20, 2011 Agenda.

Motion approved by unanimous vote of those present.

APPROVAL OF MINUTES:

Mrs. Mirbegian moved, Mrs. Bunce seconded to approve the November 15, 2011 board meeting minutes.

Motion approved by unanimous vote of those present.

APPROVAL OF WARRANTS:

Mrs. Bunce moved, Mrs. Mirbegian seconded to ratify payment of warrants #029342 - #029425 (including voided warrants and direct deposits) for a period ending November 30, 2011

The total amount of warrants was \$178,227.20.

Motion approved by unanimous vote of those present.

COMMITTEE REPORTS:

There were no Committee Reports.

UNFINISHED BUSINESS:

A. Update Regarding the Solar Project

1). Discussion and Possible Approval of a Pay Request to Real Goods

Tasha Klewe presented project updates that included schedule of completion, landscaping, local labors continue on with Real Goods future projects and powering on the system. Mr. Aust commented on the PG&E rebate to be redeemed over a 5 year period. Mrs. Herndon and Mrs. Mirbegian complimented staff on the project.

UNFINISHED BUSINESS: Cont'd

A. Update Regarding the Solar Project Cont'd

1). Discussion and Possible Approval of a Pay Request to Real Goods

After discussion Mr. LaFaver moved, Mrs. Mirbegian seconded to approve the pay request to Real Goods for \$769,869.68.

Motion approved by unanimous vote of those present.

UNFINISHED BUSINESS:

A. Update Regarding the Solar Project

1). Discussion and Possible Approval of a Pay Request to Real Goods

Tasha Klewe presented solar project updates that included schedule of completion, landscaping, local labors continue on with Real Goods Solar future projects and powering on the solar system. Mr. Aust commented on the PG&E rebate to be redeemed over a 5 year period. Mrs. Herndon and Mrs. Mirbegian complimented the General Manager and staff on the project.

After discussion, Mr. LaFaver moved, Mrs. Mirbegian seconded to approve the pay request to Real Goods Solar for \$769,869.68.

Motion approved by unanimous vote of those present.

NEW BUSINESS:

A. Discussion and Possible Approval of the Certified Election Results

Mrs. Bunce moved, Mr. LaFaver seconded to approve the November 8, 2011 certified election results.

Motion approved by unanimous vote of those present.

BREAK: 5 minute break from 7:21 p.m. to 7:26 p.m.

B. Oath of Office

Tami Ipsen, Secretary to the Board, administered the Oath of Office to James Freeman, Carolyn Graham and James Lieberman.

C. Public Hearing

Mrs. Herndon opened the hearing regarding property liens at 7:30 p.m. There were no comments or letters from the public. Mrs. Herndon closed the hearing at 7:30 p.m. and 30 seconds.

D. Discussion and Possible Approval of a Resolution Confirming the Default Balance Associated with the Defaulting Bill Listed in Exhibit A and Directing Staff to File a Lien on Said Properties

After discussion, Mrs. Mirbegian moved, Mr. Freeman seconded to approve resolution 2011-16, a Resolution Confirming the Default Balance Associated with the Defaulting Bill Listed in Exhibit A and Directing Staff to File a Lien on Said Properties.

Resolution approved by unanimous vote.

NEW BUSINESS: Cont'd

E. Discussion and Possible Approval to Update Valic Agreement and Resolution Authorizing Adoption of Plan Restatement

Mr. Aust reported the Valic 457 Plan is required to be updated to meet the new laws that take effect in 2012.

After discussion, Mr. Lieberman moved, Mrs. Mirbegian seconded to approve the updated Valic Agreement and Resolution 2011-17, a resolution Authorizing Adoption of Plan Restated.

Resolution and agreement approved by unanimous vote.

F. Board of Directors Training and Orientation Update

Mrs. Herndon informed the Board of Directors that the Accountant/Controller, Administrative Assistant, General Manager, Judy and she will be participants along with Dennis Timoney, from Special Districts Risk Management Authority in the Training and Orientation of the Board of Directors on January 9, 2011. Dennis will review government codes, Brown Act, and what Special Districts are all about. The training and orientation will cover an overview of basic authorities, constraints inherited with this position; develop a common understanding in what a director is, leadership and team building. The Directors' Training and Orientation will be held at the Water Reclamation Plant starting at 8:30 a.m.

STAFF REPORTS:

A. Accountant/Controller's Finance and Investment Report

Tasha Klewe presented the November 30, 2011 Financial and Investment Reports. She also explained the pie charts showing distribution of the District's fund accounts. The November 30, 2011 Revenue and Expense Report indicates the District's revenue estimate is under approximately 2.88% and the expenses are under budget approximately 3.22%.

Mrs. Mirbegian moved, Mr. Lieberman seconded to accept the November 30, 2011 Financial and Investment Reports.

Motion approved by unanimous vote.

B. General Manager's Report:

General Manager Mel Aust reported on communications and water industry issues.

Property owner inquired about CPS HR Consulting salary review and when it was going to be presented. Mrs. Herndon stated the salary review will be presented at the January board meeting.

Mr. Freeman moved, Mrs. Mirbegian seconded to accept the General Manager's report.

Motion approved by unanimous vote.

ORAL COMMUNICATIONS:

Mrs. Herndon congratulated the new Board of Directors, commented on the Toys for Kids toy giveaway, Christmas potluck and the ACWA conference her and Judy went to in Anaheim. Mrs. Mirbegian also reported on attending the ACWA conference along with her and Linda receiving the District's Outreach Participant's award.

Property owner congratulated the Board of Directors and staff for the success of the solar project.

ADJOURNMENT:

The meeting was adjourned at 8:20 p.m. on motion by Mr. Freeman, seconded by Mr. Lieberman, and unanimously carried.

Tami Ipsen Date
Secretary to the Board

Linda Herndon Date
President of the Board

MINUTES OF A SPECIAL MEETING
DIRECTORS TRAINING AND ORIENTATION WORKSHOP
OF THE BOARD OF DIRECTORS
OF THE
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JANUARY 9, 2012

CALL TO ORDER:

Special meeting workshop of the Hidden Valley Lake Community Services District Board of Directors called to order on January 9, 2012 at the hour of 8:34 a.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present – Directors Freeman, Graham, Lieberman, Mirbegian and Herndon. Also present: Mel Aust, General Manager, Tami Ipsen, Administrative Assistant/Secretary to the Board and Tasha Klewe, Accountant/Controller.

APPROVAL OF AGENDA:

Mrs. Mirbegian moved, Mr. Lieberman seconded to approve the January 9, 2012 Agenda.

Motion approved by unanimous vote.

NEW BUSINESS:

A. Board of Director Training and Orientation

1. Mrs. Herndon reviewed what Special Districts are and Mr. Aust reviewed the History of the District.
2. Mr. Aust reviewed the District's vision, Mission and Strategic Plan.
3. Mr. Timoney from Special District's Risk Management Authority reviewed Board of Directors liabilities.
4. Mrs. Mirbegian reviewed Board Conduct which included Board responsibilities and Board job descriptions.
5. Mrs. Herndon reviewed Board Policies.
6. Mrs. Mirbegian reviewed Board Committees.
7. Mrs. Herndon reviewed the laws the Board of Directors and the District are under, including Ethics Training (AB 1234).
8. Mrs. Herndon also reviewed an array of employee matters such as the District's organization chart, GM Contract, Treasurer to the Board, Secretary to the Board and Employee Personnel Policy Manual.

NEW BUSINESS: cont'd

A. Board of Director Training and Orientation cont'd

9. Tasha Klewe, Accountant/Controller reported on the functions of the financials, which included monthly financials, budget process, District's reserves and an overview of the District's bonds, loans and repayment plan.
10. Tami Ipsen, Administrative Assistant/Secretary to the Board reviewed the District's Outreach consisting of the Water Conservation Program, quarterly newsletter and District publications, District's website and emergency communications. She also presented an overview of the annual calendar and reviewed the different types of meetings and documents.

B. CPS HR Consulting Presentation

Debbie Owen, CPS HR Consulting gave a presentation addressing information on company background and review of the salary survey process comparing various positions with the Administrative Assistant/Secretary to the Board and Accountant/Controller positions.

C. Discussion and Possible Approval of the Updated Board of Director Packet

Mrs. Mirbegian moved, seconded by Mr. Freeman to table this item to the January 17, 2012 board meeting.

Motion approved by unanimous vote.

ORAL COMMUNICATIONS:

There were none.

ADJOURNMENT:

The meeting was adjourned at 5:43 p.m. on motion by Mrs. Mirbegian, seconded by Mr. Lieberman, and unanimously carried.

Tami Ipsen Date
Secretary to the Board

Linda Herndon Date
President of the Board

**Hidden Valley Lake CSD
Warrant Summary Report
December 31, 2011**

HVLCSD Deposit Summary

Cash	\$	88,457.74
Transfers:		
Money Market	\$	-
Total Deposits	\$	88,457.74

HVLCSD Expenditure Summary

Accounts Payable		
120 Sewer	\$	55,309.19
130 Water	\$	68,691.75
140 Flood Control	\$	47.61
175 FEMA Fund	\$	-
215 USDA Sewer Bond	\$	-
217 State Loan	\$	-
218 CIEDB	\$	-
375 Sewer Reserve Improvement	\$	78,475.97
711 Bond Administration	\$	2,211.07
Total AP	\$	206,946.66
U/B Refunds	\$	1,111.99
Total Payroll	\$	65,467.43
Total Warrants	\$	273,526.08

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CHECK RECONCILIATION REGISTER

COMPANY: 999 - POOLED CASH FUND
ACCOUNT: 1010 CASH - POOLED
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STATUS: ALL
FOLIO: ALL

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1010	12/02/2011	BANK-DRAFT		WESTAMERICA BANK	4,030.95CR	CLEARED	A	12/05/2011
1010	12/02/2011	BANK-DRAFT000001		WESTAMERICA BANK	177.89CR	CLEARED	A	12/23/2011
1010	12/16/2011	BANK-DRAFT		WESTAMERICA BANK	4,095.12CR	CLEARED	A	12/19/2011
1010	12/23/2011	BANK-DRAFT		WESTAMERICA BANK	13.30CR	CLEARED	A	12/23/2011
1010	12/30/2011	BANK-DRAFT		WESTAMERICA BANK	4,067.85CR	CLEARED	A	12/30/2011
1010	12/30/2011	BANK-DRAFT000001		STATE BOARD OF EQUALIZATION	1,144.04CR	CLEARED	A	1/03/2012
CHECK:								
1010	12/02/2011	CHECK	029426	JOANNA ACCURSO	150.00CR	CLEARED	A	12/07/2011
1010	12/02/2011	CHECK	029427	LAKE COUNTY VECTOR CONTROL DIS	156.07CR	OUTSTND	A	0/00/0000
1010	12/02/2011	CHECK	029428	OFFICE DEPOT	102.52CR	CLEARED	A	12/08/2011
1010	12/02/2011	CHECK	029429	PHILIP & KATIE SUST	150.00CR	CLEARED	A	12/12/2011
1010	12/02/2011	CHECK	029430	STATE OF CALIFORNIA FRANCHISE	1,647.00CR	CLEARED	A	12/19/2011
1010	12/02/2011	CHECK	029431	TAMI IPSEN	108.48CR	CLEARED	A	12/05/2011
1010	12/02/2011	CHECK	029432	WINZLER & KELLY	28,832.51CR	CLEARED	A	12/06/2011
1010	12/02/2011	CHECK	029433	CNH CAPITAL	172.96CR	CLEARED	A	12/07/2011
1010	12/02/2011	CHECK	029434	HARDESTER'S MARKETS & HARDWARE	44.76CR	CLEARED	A	12/07/2011
1010	12/02/2011	CHECK	029435	JIM JONAS INC.	891.10CR	CLEARED	A	12/06/2011
1010	12/02/2011	CHECK	029436	NAPA AUTO PARTS	847.46CR	CLEARED	A	12/07/2011
1010	12/02/2011	CHECK	029437	PENINSULA PUMP & EQUIPMENT, IN	2,203.95CR	CLEARED	A	12/27/2011
1010	12/02/2011	CHECK	029438	TELESTAR INSTRUMENTS, INC	2,845.44CR	CLEARED	A	12/06/2011
1010	12/02/2011	CHECK	029439	CALIFORNIA PUBLIC EMPLOYEES RE	6,508.78CR	CLEARED	A	12/07/2011
1010	12/02/2011	CHECK	029440	SACRAMENTO DEPT OF CHILD SUPPO	138.46CR	CLEARED	A	12/06/2011
1010	12/02/2011	CHECK	029441	STATE OF CALIFORNIA EMPLOYMENT	1,259.96CR	CLEARED	A	12/05/2011
1010	12/02/2011	CHECK	029442	VARIABLE ANNUITY LIFE INSURANC	150.00CR	CLEARED	A	12/05/2011
1010	12/02/2011	CHECK	029443	WHITE, DENNIS E	1,257.98CR	CLEARED	P	12/02/2011
1010	12/09/2011	CHECK	029444	AMERICAN EXPRESS	198.36CR	CLEARED	A	12/12/2011
1010	12/09/2011	CHECK	029445	CHASE CARD SERVICES UNITED MIL	3,689.55CR	CLEARED	A	12/14/2011
1010	12/09/2011	CHECK	029446	KARIN STIRLING	225.00CR	CLEARED	A	12/15/2011
1010	12/09/2011	CHECK	029447	LIBERTY PERRY	150.00CR	CLEARED	A	12/15/2011
1010	12/09/2011	CHECK	029448	MEDIACOM	69.95CR	CLEARED	A	12/15/2011
1010	12/09/2011	CHECK	029449	MICHELLE HAMILTON	625.00CR	CLEARED	A	12/15/2011
1010	12/09/2011	CHECK	029450	REDFORD SERVICES	950.00CR	CLEARED	A	12/27/2011
1010	12/09/2011	CHECK	029451	RICHARD MAXWELL	150.00CR	CLEARED	A	12/22/2011
1010	12/09/2011	CHECK	029452	RODNEY YANEZ	150.00CR	CLEARED	A	12/13/2011
1010	12/09/2011	CHECK	029453	SOUTH LAKE REFUSE COMPANY	214.68CR	CLEARED	A	12/13/2011
1010	12/09/2011	CHECK	029454	WINZLER & KELLY	573.00CR	CLEARED	A	12/13/2011
1010	12/09/2011	CHECK	029455	ADVANCED ELECTRONIC SECURITY S	112.54CR	CLEARED	A	12/19/2011
1010	12/09/2011	CHECK	029456	ANALYTICAL SCIENCES	1,609.50CR	CLEARED	A	12/14/2011
1010	12/09/2011	CHECK	029457	MIKE PODLECK - AQUATIC ECOLOGI	1,200.00CR	CLEARED	A	12/13/2011
1010	12/09/2011	CHECK	029458	ARMED FORCE PEST CONTROL, INC.	180.00CR	CLEARED	A	12/15/2011
1010	12/09/2011	CHECK	029459	BRELJE AND RACE LABS, INC.	716.70CR	CLEARED	A	12/19/2011
1010	12/09/2011	CHECK	029460	CLEARLAKE LAVA, INC.	3,925.32CR	CLEARED	A	12/13/2011
1010	12/09/2011	CHECK	029461	DNA RIDGE ROCK	16.09CR	CLEARED	A	12/14/2011

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COMPANY: 999 - POOLED CASH FUND
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1010	12/09/2011	CHECK	029462	LAKE COUNTY COURIER EXPRESS, L	1,262.20CR	CLEARED	A	12/14/2011
1010	12/09/2011	CHECK	029463	LAKE LABS	1,507.00CR	CLEARED	A	12/19/2011
1010	12/09/2011	CHECK	029464	PACE SUPPLY CORP	458.26CR	CLEARED	A	12/13/2011
1010	12/09/2011	CHECK	029465	USA BLUE BOOK	595.18CR	CLEARED	A	1/03/2012
1010	12/09/2011	CHECK	029466	VERIZON WIRELESS	1,151.76CR	CLEARED	A	12/15/2011
1010	12/09/2011	CHECK	029467	SCHMALZ, CHARLES	3.63CR	CLEARED	A	12/14/2011
1010	12/16/2011	CHECK	029468	WHITE, DENNIS E	1,770.90CR	CLEARED	P	12/16/2011
1010	12/16/2011	CHECK	029469	AT&T	1,133.95CR	CLEARED	A	12/22/2011
1010	12/16/2011	CHECK	029470	DIRECTV	86.99CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029471	GRAINGER	65.10CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029472	HARDESTER'S MARKETS & HARDWARE	7.63CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029473	JAMES DAY CONSTRUCTION, INC.	124.05CR	CLEARED	A	12/19/2011
1010	12/16/2011	CHECK	029474	OFFICE DEPOT	276.29CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029475	PACIFIC GAS & ELECTRIC COMPANY	15,239.64CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029476	SAM GARCIA	200.00CR	CLEARED	A	1/04/2012
1010	12/16/2011	CHECK	029477	SIERRA CHEMICAL CO.	544.42CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029478	USA BLUE BOOK	203.08CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029479	ACWA HEALTH BENEFITS AUTHORITY	632.98CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029480	COASTAL WEB ONLINE	35.00CR	CLEARED	A	12/27/2011
1010	12/16/2011	CHECK	029481	CSG SYSTEMS	1,261.90CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029482	MERRILL, ARNONE & JONES, LLP	1,218.00CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029483	PETTY CASH REIMBURSEMENT	227.29CR	CLEARED	A	12/16/2011
1010	12/16/2011	CHECK	029484	PRIMUS	84.00CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029485	PRIMUS TELECOMMUNICATIONS, INC	17.53CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029486	SPECIAL DISTRICT RISK MANAGEME	24,233.30CR	CLEARED	A	12/21/2011
1010	12/16/2011	CHECK	029487	WAGNER & BONSIGNORE	1,545.00CR	CLEARED	A	1/04/2012
1010	12/16/2011	CHECK	029488	CALIFORNIA PUBLIC EMPLOYEES RE	6,508.78CR	CLEARED	A	12/22/2011
1010	12/16/2011	CHECK	029489	SACRAMENTO DEPT OF CHILD SUPPO	138.46CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029490	STATE OF CALIFORNIA EMPLOYMENT	1,302.91CR	CLEARED	A	12/19/2011
1010	12/16/2011	CHECK	029491	VARIABLE ANNUITY LIFE INSURANC	150.00CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029492	CANTARUTTI, MICHAEL	419.13CR	CLEARED	A	12/20/2011
1010	12/16/2011	CHECK	029493	JONES HALL	25,500.00CR	CLEARED	A	12/21/2011
1010	12/23/2011	CHECK	029494	ACTION SANITARY, INC.	300.00CR	CLEARED	A	12/29/2011
1010	12/23/2011	CHECK	029495	CLEARLAKE LAVA, INC.	570.16CR	CLEARED	A	12/29/2011
1010	12/23/2011	CHECK	029496	GRANITE CONSTRUCTION	117.60CR	CLEARED	A	12/27/2011
1010	12/23/2011	CHECK	029497	HARDESTER'S MARKETS & HARDWARE	15.19CR	CLEARED	A	12/28/2011
1010	12/23/2011	CHECK	029498	JIM JONAS INC.	1,221.64CR	CLEARED	A	12/28/2011
1010	12/23/2011	CHECK	029499	MENDO MILL CLEARLAKE	1,201.42CR	CLEARED	A	12/27/2011
1010	12/23/2011	CHECK	029500	USA BLUE BOOK	587.82CR	CLEARED	A	12/29/2011
1010	12/23/2011	CHECK	029501	VERIZON WIRELESS	752.92CR	CLEARED	A	12/30/2011
1010	12/23/2011	CHECK	029502	WINE COUNTRY GOLF CARS	1,724.00CR	CLEARED	A	12/28/2011
1010	12/23/2011	CHECK	029503	NBS GOVERNMENT FINANCE GROUP	2,211.07CR	CLEARED	A	1/05/2012
1010	12/23/2011	CHECK	029504	OFFICE DEPOT	60.58CR	CLEARED	A	12/29/2011
1010	12/23/2011	CHECK	029505	PATRICIA WILKINSON	79.56CR	CLEARED	A	12/23/2011

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CHECK RECONCILIATION REGISTER

COMPANY: 999 - POOLED CASH FUND
ACCOUNT: 1010 CASH - POOLED
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STATUS: ALL
FOLIO: ALL

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STATEMENT: 0/00/0000 THRU 99/99/9999
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	12/23/2011	CHECK	029506	PITNEY BOWES, INC.	317.28CR	CLEARED	A	12/29/2011
1010	12/23/2011	CHECK	029507	THOMAS XAVIER	150.00CR	CLEARED	A	12/27/2011
1010	12/23/2011	CHECK	029508	TYLER TECHNOLOGY	121.00CR	CLEARED	A	12/30/2011
1010	12/23/2011	CHECK	029509	NESTER, STACEY	190.00CR	CLEARED	A	12/28/2011
1010	12/23/2011	CHECK	029510	SWENSON, JENNIFER L	455.41CR	OUTSTND	A	0/00/0000
1010	12/30/2011	CHECK	029511	WHITE, DENNIS E	1,599.93CR	CLEARED	P	12/30/2011
1010	12/30/2011	CHECK	029512	OFFICE DEPOT	69.54CR	CLEARED	A	1/06/2012
1010	12/30/2011	CHECK	029513	TAMI IPSEN	209.32CR	CLEARED	A	12/30/2011
1010	12/30/2011	CHECK	029514	WINZLER & KELLY	26,816.29CR	CLEARED	A	1/04/2012
1010	12/30/2011	CHECK	029515	CALIFORNIA PUBLIC EMPLOYEES RE	6,508.78CR	CLEARED	A	1/06/2012
1010	12/30/2011	CHECK	029516	SACRAMENTO DEPT OF CHILD SUPPO	138.46CR	CLEARED	A	1/04/2012
1010	12/30/2011	CHECK	029517	STATE OF CALIFORNIA EMPLOYMENT	1,207.97CR	CLEARED	A	1/03/2012
1010	12/30/2011	CHECK	029518	VARIABLE ANNUITY LIFE INSURANC	150.00CR	CLEARED	A	1/03/2012
1010	12/30/2011	CHECK	029519	HUGHES, DAVID	43.82CR	CLEARED	A	1/03/2012
DEPOSIT:								
1010	12/01/2011	DEPOSIT		CREDIT CARD 12/01/2011	438.88	CLEARED	C	12/08/2011
1010	12/01/2011	DEPOSIT	000001	CREDIT CARD 12/01/2011	1,092.32	CLEARED	C	12/06/2011
1010	12/01/2011	DEPOSIT	000002	REGULAR DAILY POST 12/01/2011	4,570.86	CLEARED	C	12/02/2011
1010	12/02/2011	DEPOSIT		CREDIT CARD 12/02/2011	280.47	CLEARED	C	12/06/2011
1010	12/02/2011	DEPOSIT	000001	CREDIT CARD 12/02/2011	862.41	CLEARED	C	12/06/2011
1010	12/02/2011	DEPOSIT	000002	REGULAR DAILY POST 12/02/2011	4,743.36	CLEARED	C	12/05/2011
1010	12/05/2011	DEPOSIT		CREDIT CARD 12/05/2011	258.50	CLEARED	C	12/08/2011
1010	12/05/2011	DEPOSIT	000001	CREDIT CARD 12/05/2011	948.95	CLEARED	C	12/08/2011
1010	12/05/2011	DEPOSIT	000002	REGULAR DAILY POST 12/05/2011	4,197.19	CLEARED	C	12/06/2011
1010	12/06/2011	DEPOSIT		CREDIT CARD 12/06/2011	199.05	CLEARED	C	12/09/2011
1010	12/06/2011	DEPOSIT	000001	CREDIT CARD 12/06/2011	1,226.06	CLEARED	C	12/09/2011
1010	12/06/2011	DEPOSIT	000002	REGULAR DAILY POST 12/06/2011	1,572.92	CLEARED	C	12/07/2011
1010	12/06/2011	DEPOSIT	000003	CREDIT CARD 12/06/2011	345.11	CLEARED	C	12/09/2011
1010	12/07/2011	DEPOSIT		CREDIT CARD 12/07/2011	372.98	CLEARED	C	12/13/2011
1010	12/07/2011	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	86.81CR	CLEARED	U	12/07/2011
1010	12/07/2011	DEPOSIT	000002	CREDIT CARD 12/07/2011	592.83	CLEARED	C	12/12/2011
1010	12/07/2011	DEPOSIT	000003	REGULAR DAILY POST 12/07/2011	2,065.40	CLEARED	C	12/08/2011
1010	12/07/2011	DEPOSIT	000004	CREDIT CARD 12/07/2011	79.31	CLEARED	C	12/12/2011
1010	12/08/2011	DEPOSIT		CREDIT CARD 12/08/2011	623.71	CLEARED	C	12/13/2011
1010	12/08/2011	DEPOSIT	000001	CREDIT CARD 12/08/2011	1,325.05	CLEARED	C	12/13/2011
1010	12/08/2011	DEPOSIT	000002	REGULAR DAILY POST 12/08/2011	1,926.57	CLEARED	C	12/09/2011
1010	12/09/2011	DEPOSIT		CREDIT CARD 12/09/2011	393.06	CLEARED	C	12/13/2011
1010	12/09/2011	DEPOSIT	000001	CREDIT CARD 12/09/2011	756.10	CLEARED	C	12/13/2011
1010	12/09/2011	DEPOSIT	000002	REGULAR DAILY POST 12/09/2011	2,136.01	CLEARED	C	12/12/2011
1010	12/12/2011	DEPOSIT		CREDIT CARD 12/12/2011	237.93	CLEARED	C	12/19/2011
1010	12/12/2011	DEPOSIT	000001	CREDIT CARD 12/12/2011	849.53	CLEARED	C	12/15/2011
1010	12/12/2011	DEPOSIT	000002	REGULAR DAILY POST 12/12/2011	3,864.90	CLEARED	C	12/13/2011
1010	12/13/2011	DEPOSIT		CREDIT CARD 12/13/2011	530.13	CLEARED	C	12/16/2011

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CHECK RECONCILIATION REGISTER

COMPANY: 999 - POOLED CASH FUND
ACCOUNT: 1010 CASH - POOLED
TYPE: ALL
STATUS: ALL
FOLIO: ALL

CHECK DATE: 12/01/2011 THRU 12/31/2011
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	12/13/2011	DEPOSIT	000001	REGULAR DAILY POST 12/13/2011	1,750.76	CLEARED	C	12/14/2011
1010	12/14/2011	DEPOSIT		CREDIT CARD 12/14/2011	611.58	CLEARED	C	12/19/2011
1010	12/14/2011	DEPOSIT	000001	REGULAR DAILY POST 12/14/2011	1,567.21	CLEARED	C	12/15/2011
1010	12/15/2011	DEPOSIT		CREDIT CARD 12/15/2011	2,169.60	CLEARED	C	12/19/2011
1010	12/15/2011	DEPOSIT	000001	REGULAR DAILY POST 12/15/2011	4,359.37	CLEARED	C	12/16/2011
1010	12/15/2011	DEPOSIT	000002	CREDIT CARD 12/15/2011	637.71	CLEARED	C	12/19/2011
1010	12/16/2011	DEPOSIT		CREDIT CARD 12/16/2011	2,603.59	CLEARED	C	12/20/2011
1010	12/16/2011	DEPOSIT	000001	REGULAR DAILY POST 12/16/2011	5,057.06	CLEARED	C	12/19/2011
1010	12/16/2011	DEPOSIT	000002	CREDIT CARD 12/16/2011	879.88	CLEARED	C	12/23/2011
1010	12/19/2011	DEPOSIT		CREDIT CARD 12/19/2011	984.71	CLEARED	C	12/23/2011
1010	12/19/2011	DEPOSIT	000001	CREDIT CARD 12/19/2011	102.58	CLEARED	C	12/22/2011
1010	12/19/2011	DEPOSIT	000002	CREDIT CARD 12/19/2011	3,266.33	CLEARED	C	12/22/2011
1010	12/19/2011	DEPOSIT	000003	REGULAR DAILY POST 12/19/2011	14,961.78	CLEARED	C	12/20/2011
1010	12/20/2011	DEPOSIT		CREDIT CARD 12/20/2011	2,493.52	CLEARED	C	12/23/2011
1010	12/20/2011	DEPOSIT	000001	REGULAR DAILY POST 12/20/2011	4,229.95	CLEARED	C	12/21/2011
1010	12/21/2011	DEPOSIT		CREDIT CARD 12/21/2011	209.98	CLEARED	C	12/23/2011
1010	12/21/2011	DEPOSIT	000001	REGULAR DAILY POST 12/21/2011	9.25	CLEARED	C	12/22/2011
1010	12/21/2011	DEPOSIT	000002	DAILY PAYMENT POSTING - ADJ	208.40CR	CLEARED	U	12/21/2011
1010	12/22/2011	DEPOSIT		CREDIT CARD 12/22/2011	226.49	CLEARED	C	12/23/2011
1010	12/22/2011	DEPOSIT	000001	REGULAR DAILY POST 12/22/2011	3,121.02	CLEARED	C	12/23/2011
1010	12/22/2011	DEPOSIT	000002	DAILY PAYMENT POSTING - ADJ	100.00CR	CLEARED	U	12/23/2011
1010	12/22/2011	DEPOSIT	000003	DAILY PAYMENT POSTING	100.00	CLEARED	U	12/23/2011
1010	12/22/2011	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	72.10CR	CLEARED	U	12/22/2011
1010	12/22/2011	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	79.31CR	CLEARED	U	12/22/2011
1010	12/22/2011	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	187.00CR	CLEARED	U	12/22/2011
1010	12/23/2011	DEPOSIT		REGULAR DAILY POST 12/23/2011	243.24	CLEARED	C	12/27/2011
1010	12/23/2011	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	119.31CR	CLEARED	U	12/23/2011
1010	12/23/2011	DEPOSIT	000002	DAILY PAYMENT POSTING - ADJ	209.62CR	CLEARED	U	12/23/2011
1010	12/23/2011	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	214.47CR	CLEARED	U	12/23/2011
1010	12/27/2011	DEPOSIT		CREDIT CARD 12/27/2011	209.62	CLEARED	C	12/30/2011
1010	12/27/2011	DEPOSIT	000001	CREDIT CARD 12/27/2011	309.01	CLEARED	C	12/30/2011
1010	12/27/2011	DEPOSIT	000002	REGULAR DAILY POST 12/27/2011	929.77	CLEARED	C	12/28/2011
1010	12/28/2011	DEPOSIT		CREDIT CARD 12/28/2011	189.43	CLEARED	C	1/03/2012
1010	12/28/2011	DEPOSIT	000001	REGULAR DAILY POST 12/28/2011	770.19	CLEARED	C	12/29/2011
1010	12/28/2011	DEPOSIT	000002	DAILY PAYMENT POSTING - ADJ	226.70CR	CLEARED	U	12/28/2011
1010	12/30/2011	DEPOSIT		CREDIT CARD 12/30/2011	72.10	CLEARED	C	1/04/2012
1010	12/30/2011	DEPOSIT	000001	CREDIT CARD 12/30/2011	545.12	CLEARED	C	1/04/2012
1010	12/30/2011	DEPOSIT	000002	REGULAR DAILY POST 12/30/2011	861.02	CLEARED	C	1/03/2012
MISCELLANEOUS:								
1010	12/02/2011	MISC.		PAYROLL DIRECT DEPOSIT	20,581.42CR	CLEARED	P	12/02/2011
1010	12/16/2011	MISC.		PAYROLL DIRECT DEPOSIT	21,315.24CR	CLEARED	P	12/16/2011
1010	12/23/2011	MISC.		PAYROLL DIRECT DEPOSIT	94.35CR	CLEARED	P	12/23/2011
1010	12/30/2011	MISC.		PAYROLL DIRECT DEPOSIT	20,447.54CR	CLEARED	P	12/30/2011
SERVICE CHARGE:								

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CHECK RECONCILIATION REGISTER

COMPANY: 999 - POOLED CASH FUND
ACCOUNT: 1010 CASH - POOLED
TYPE: ALL
STATUS: ALL
FOLIO: ALL

CHECK DATE: 12/01/2011 THRU 12/31/2011
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE

SERVICE CHARGE:								
1010	12/02/2011	SERV-CHG		November 2011 ETS Fees	272.96CR	CLEARED	G	12/02/2011
1010	12/02/2011	SERV-CHG	000001	November 2011 ETS Fees	247.92CR	CLEARED	G	12/02/2011
1010	12/02/2011	SERV-CHG	000002	November 2011 ETS Fees	119.19CR	CLEARED	G	12/02/2011
1010	12/15/2011	SERV-CHG		September 2011 ETS Fees	276.57CR	CLEARED	G	12/02/2011

TOTALS FOR ACCOUNT 1010

CHECK	TOTAL:	196,947.24CR
DEPOSIT	TOTAL:	88,457.74
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	62,438.55CR
SERVICE CHARGE	TOTAL:	916.64CR
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	13,529.15CR

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	196,947.24CR
DEPOSIT	TOTAL:	88,457.74
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	62,438.55CR
SERVICE CHARGE	TOTAL:	916.64CR
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	13,529.15CR

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 VENDOR SET: 01 Hidden Valley Lake
 VENDOR CLASS(ES): ALL CLASSES

ACCOUNTS PAYABLE
 DISBURSEMENT REPORT

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VENDOR	NAME	CHECK #	TOTAL AMOUNT	G/L 1099	ACCT NO#	G/L NAME	G/L AMOUNT
01-1722	WESTAMERICA BANK	000000	12,385.11	N	120 2091	FIT PAYABLE	5,586.67
					120 2093	SOCIAL SECURITY PAYABL	1.89
					120 2094	MEDICARE PAYABLE	691.93
					120 5-00-5010	SALARY & WAGES	177.89
					120 5-10-5010	SALARIES & WAGES	367.68
					120 5-20-5010	SALARIES & WAGES	66.20
					120 5-30-5010	SALARIES & WAGES	257.40
					120 5-40-5010	DIRECTORS COMPENSATION	3.44
					130 2091	FIT PAYABLE	3,988.01
					130 2093	SOCIAL SECURITY PAYABL	2.31
					130 2094	MEDICARE PAYABLE	619.14
					130 5-10-5010	SALARIES & WAGES	172.92
					130 5-20-5010	SALARIES & WAGES	80.90
					130 5-30-5010	SALARIES & WAGES	364.52
					130 5-40-5010	DIRECTORS COMPENSATION	4.21
01-2625	STATE BOARD OF EQUALIZATI	000000	1,144.04	N	120 5-00-5062	TAXES & LIC	572.02
					130 5-00-5062	TAXES & LIC	572.02
01-1	MISCELLANEOUS VENDOR	029426	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-2768	LAKE COUNTY VECTOR CONTRO	029427	156.07	N	120 5-00-5062	TAXES & LIC	156.07
01-2684	OFFICE DEPOT	029428	102.52	N	120 5-10-5090	OFFICE SUPPLIES	51.26
					130 5-10-5090	OFFICE SUPPLIES	51.26
01-1	MISCELLANEOUS VENDOR	029429	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-2554	STATE OF CALIFORNIA FRAN	029430	1,647.00	N	120 5-00-5062	TAXES & LIC	839.97
					130 5-00-5062	TAXES & LIC	807.03
01-1652	TAMI IPSEN	029431	108.48	N	120 5-10-5170	TRAVEL MILEAGE	20.34
					130 5-10-5170	TRAVEL MILEAGE	88.14
01-13	WINZLER & KELLY	029432	28,832.51	N	130 5-00-5122	ENGINEERING SERVICES	1,400.75
					375 1284	FIELD ADMIN/SHOP BLDG.	27,431.76
01-2431	CNH CAPITAL	029433	172.96	N	120 5-00-5061	VEHICLE MAINT	86.48
					130 5-00-5061	VEHICLE MAINT	86.48
01-2538	HARDESTER'S MARKETS & HAR	029434	44.76	N	120 5-00-5150	REPAIR & REPLACE	22.38
					130 5-00-5150	REPAIR & REPLACE	22.38
01-112	JIM JONAS INC.	029435	891.10	N	120 5-00-5060	GASOLINE, OIL & FUEL	445.55
					130 5-00-5060	GASOLINE, OIL & FUEL	445.55
01-2749	NAPA AUTO PARTS	029436	847.46	N	120 5-00-5061	VEHICLE MAINT	112.50
					120 5-00-5150	REPAIR & REPLACE	311.24
					130 5-00-5061	VEHICLE MAINT	112.50
					130 5-00-5150	REPAIR & REPLACE	311.22
01-1845	PENINSULA PUMP & EQUIPMEN	029437	2,203.95	N	120 5-00-5150	REPAIR & REPLACE	2,203.95

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 VENDOR SET: 01 Hidden Valley Lake
 VENDOR CLASS(ES): ALL CLASSES

ACCOUNTS PAYABLE
 DISBURSEMENT REPORT

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VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2195	TELESTAR INSTRUMENTS, INC	029438	2,845.44	N	120 5-00-5150 130 5-00-5150	REPAIR & REPLACE REPAIR & REPLACE	1,422.72 1,422.72
01-21	CALIFORNIA PUBLIC EMPLOYE	029439	6,508.78	N	120 2088 120 2090 120 5-10-5021 120 5-20-5021 120 5-30-5021 130 2088 130 2090 130 5-10-5021 130 5-20-5021 130 5-30-5021	SURVIVOR BENEFITS - PE PERS PAYABLE RETIREMENT EXPENSES RETIREMENT EXPENSES RETIREMENT EXPENSES SURVIVOR BENEFITS - PE PERS PAYABLE RETIREMENT EXPENSES RETIREMENT EXPENSES RETIREMENT EXPENSES	4.34 1,019.98 672.40 273.24 928.29 5.89 1,251.19 672.40 333.94 1,347.11
01-2618	SACRAMENTO DEPT OF CHILD	029440	138.46	N	130 2089	WAGE ASSIGNMENTS	138.46
01-11	STATE OF CALIFORNIA EMPLO	029441	1,259.96	N	120 2092 120 2095 130 2092 130 2095	CIT PAYABLE S D I PAYABLE CIT PAYABLE S D I PAYABLE	551.71 130.10 412.60 165.55
01-1530	VARIABLE ANNUITY LIFE INS	029442	150.00	N	120 2099 130 2099	DEFERRED COMP - PLAN 4 DEFERRED COMP - PLAN 4	54.95 95.05
01-1946	AMERICAN EXPRESS	029444	198.36	N	120 5-00-5148 375 1284	OPERATING SUPPLIES FIELD ADMIN/SHOP BLDG.	19.04 179.32
01-2197	CHASE CARD SERVICES UNITE	029445	3,689.55	N	120 5-00-5080 120 5-00-5150 120 5-00-5179 120 5-10-5080 120 5-10-5090 120 5-30-5090 130 5-00-5080 130 5-00-5150 130 5-00-5179 130 5-10-5080 130 5-10-5090 130 5-30-5090 130 5-40-5170 375 1284	MEMBERSHIP & SUBSCRIPT REPAIR & REPLACE ADM MISC EXPENSE MEMBERSHIP & SUBSCRIPT OFFICE SUPPLIES OFFICE SUPPLIES MEMBERSHIP & SUBSCRIPT REPAIR & REPLACE ADM MISC EXPENSE ADM MEMBERSHIP & SUBS OFFICE SUPPLIES OFFICE SUPPLIES TRAVEL MILEAGE FIELD ADMIN/SHOP BLDG.	4.53 83.44 129.30 40.63 41.36 9.95 40.72 141.42 129.30 365.69 41.36 9.95 1,720.80 931.10
01-1	MISCELLANEOUS VENDOR	029446	225.00	N	130 5-00-5505	WATER CONSERVATION	225.00
01-1	MISCELLANEOUS VENDOR	029447	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-1392	MEDIACOM	029448	69.95	N	120 5-00-5110 130 5-00-5110	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	33.58 36.37
01-2699	MICHELLE HAMILTON	029449	625.00	Y	120 5-00-5110 130 5-00-5110	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	300.00 325.00
01-2700	REDFORD SERVICES	029450	950.00	Y	120 5-00-5110	CONTRACTUAL SERVICES	456.00

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 VENDOR SET: 01 Hidden Valley Lake
 VENDOR CLASS(ES): ALL CLASSES

ACCOUNTS PAYABLE
 DISBURSEMENT REPORT

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VENDOR	NAME	CHECK #	TOTAL AMOUNT	G/L 1099	ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR	029451	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-1	MISCELLANEOUS VENDOR	029452	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-1579	SOUTH LAKE REFUSE COMPANY	029453	214.68	Y	120 5-00-5155 130 5-00-5155 140 5-00-5155	MAINT BLDG & GROUNDS MAINT BLDG & GROUNDS MAINT BLDG & GROUNDS	106.70 106.70 1.28
01-13	WINZLER & KELLY	029454	573.00	N	375 1284	FIELD ADMIN/SHOP BLDG.	573.00
01-1723	ADVANCED ELECTRONIC SECUR	029455	112.54	Y	120 5-00-5150 130 5-00-5150	REPAIR & REPLACE REPAIR & REPLACE	54.02 58.52
01-2101	ANALYTICAL SCIENCES	029456	1,609.50	Y	120 5-00-5195	ENV/MONITORING	1,609.50
01-2732	MIKE PODLECK - AQUATIC EC	029457	1,200.00	Y	130 5-00-5123	OTHER PROFESSIONAL SER	1,200.00
01-2283	ARMED FORCE PEST CONTROL,	029458	180.00	N	120 5-00-5155 130 5-00-5155	MAINT BLDG & GROUNDS MAINT BLDG & GROUNDS	90.00 90.00
01-47	BRELJE AND RACE LABS, INC	029459	716.70	N	120 5-00-5195	ENV/MONITORING	716.70
01-1479	CLEARLAKE LAVA, INC.	029460	3,925.32	N	120 5-00-5150 130 5-00-5150	REPAIR & REPLACE REPAIR & REPLACE	1,962.66 1,962.66
01-2780	DNA RIDGE ROCK	029461	16.09	N	130 5-00-5150	REPAIR & REPLACE	16.09
01-2743	LAKE COUNTY COURIER EXPRE	029462	1,262.20	N	120 5-00-5110	CONTRACTUAL SERVICES	1,262.20
01-129	LAKE LABS	029463	1,507.00	Y	120 5-00-5195 130 5-00-5195	ENV/MONITORING ENV/MONITORING	1,108.00 399.00
01-2702	PACE SUPPLY CORP	029464	458.26	N	130 5-00-5150	REPAIR & REPLACE	458.26
01-1751	USA BLUE BOOK	029465	595.18	N	120 5-00-5315 130 5-00-5315	SAFETY EQUIPMENT SAFETY EQUIPMENT	297.59 297.59
01-2598	VERIZON WIRELESS	029466	1,151.76	N	120 5-00-5191 130 5-00-5191	TELEPHONE TELEPHONE	575.87 575.89
01-1	MISCELLANEOUS VENDOR	029467	3.63		130 1052	ACCTS REC WATER USE	3.63
01-8	AT&T	029469	1,133.95	N	120 5-00-5191 130 5-00-5191	TELEPHONE TELEPHONE	754.16 379.79
01-2692	DIRECTV	029470	86.99	N	120 5-00-5110 130 5-00-5110	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	41.76 45.23
01-1999	GRAINGER	029471	65.10	N	120 5-00-5150 130 5-00-5150	REPAIR & REPLACE REPAIR & REPLACE	32.55 32.55
01-2538	HARDESTER'S MARKETS & HAR	029472	7.63	N	120 5-00-5150 130 5-00-5150	REPAIR & REPLACE REPAIR & REPLACE	3.82 3.81

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 VENDOR SET: 01 Hidden Valley Lake
 VENDOR CLASS(ES): ALL CLASSES

ACCOUNTS PAYABLE
 DISBURSEMENT REPORT

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 BANK: ALL

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	G/L 1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-111	JAMES DAY CONSTRUCTION, I	029473	124.05	N	120 5-00-5150	REPAIR & REPLACE	124.05
01-2684	OFFICE DEPOT	029474	276.29	N	120 5-30-5090 130 5-30-5090	OFFICE SUPPLIES OFFICE SUPPLIES	138.15 138.14
01-9	PACIFIC GAS & ELECTRIC CO	029475	15,239.64	N	120 5-00-5192 130 5-00-5192 140 5-00-5192	ELECTRICITY ELECTRICITY ELECTRICITY	6,311.10 8,907.20 21.34
01-2781	SAM GARCIA	029476	200.00	N	120 5-30-5020 130 5-30-5020 140 5-30-5020	EMPLOYEE BENEFITS EMPLOYEE BENEFITS EMPLOYEE BENEFITS	99.50 99.51 0.99
01-2736	SIERRA CHEMICAL CO.	029477	544.42	N	120 5-00-5148	OPERATING SUPPLIES	544.42
01-1751	USA BLUE BOOK	029478	203.08	N	120 5-00-5150 130 5-00-5150	REPAIR & REPLACE REPAIR & REPLACE	101.54 101.54
01-1961	ACWA HEALTH BENEFITS AUTH	029479	632.98	N	120 5-00-5020 130 5-00-5020 140 5-00-5020	EMPLOYEE BENEFITS EMPLOYEE BENEFITS EMPLOYEE BENEFITS	261.04 371.12 0.82
01-2412	COASTAL WEB ONLINE	029480	35.00	N	120 5-00-5110 130 5-00-5110	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	16.80 18.20
01-2111	CSG SYSTEMS	029481	1,261.90	N	120 5-00-5110 130 5-00-5110	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	630.95 630.95
01-2754	MERRILL, ARNONE & JONES,	029482	1,218.00	Y	120 5-00-5123 130 5-00-5123	OTHER PROFESSIONAL SER OTHER PROFESSIONAL SER	48.72 1,169.28
01-1002	PETTY CASH REIMBURSEMENT	029483	227.29	N	120 5-00-5092 120 5-00-5545 130 5-00-5092 130 5-00-5545	POSTAGE & SHIPPING RECORDING FEES POSTAGE & SHIPPING RECORDING FEES	51.65 67.00 51.64 57.00
01-1982	PRIMUS	029484	84.00	N	120 5-00-5191 130 5-00-5191	TELEPHONE TELEPHONE	42.00 42.00
01-2543	PRIMUS TELECOMMUNICATIONS	029485	17.53	N	120 5-00-5191 130 5-00-5191	TELEPHONE TELEPHONE	8.77 8.76
01-1705	SPECIAL DISTRICT RISK MAN	029486	24,233.30	N	120 5-00-5020 120 5-00-5025 120 5-10-5020 120 5-20-5020 120 5-30-5020 120 5-40-5020 130 5-00-5020 130 5-00-5025 130 5-10-5020 130 5-20-5020 130 5-30-5020	EMPLOYEE BENEFITS RETIREE HEALTH BENEFIT EMPLOYEE BENEFITS EMPLOYEE BENEFITS EMPLOYEE BENEFITS EMPLOYEE BENEFITS EMPLOYEE BENEFITS RETIREE HEALTH BENEFIT EMPLOYEE BENEFITS EMPLOYEE BENEFITS EMPLOYEE BENEFITS	2,057.46 416.50 1,322.99 1,322.99 2,645.97 2,789.60 2,925.05 416.50 1,880.87 1,880.87 3,761.72

01-11-2012 12:13 AM
 VENDOR SET: 01 Hidden Valley Lake
 VENDOR CLASS(ES): ALL CLASSES

A C C O U N T S P A Y A B L E
 D I S B U R S E M E N T R E P O R T

PAGE: 5
 BANK: ALL

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1705	SPECIAL DISTRICT RISK MAN	029486	24,233.30	N	** (CONTINUED) **		
					140 5-00-5020	EMPLOYEE BENEFITS	6.49
					140 5-10-5020	EMPLOYEE BENEFITS	4.17
					140 5-20-5020	EMPLOYEE BENEFITS	4.17
					140 5-30-5020	EMPLOYEE BENEFITS	8.35
01-1659	WAGNER & BONSIGNORE	029487	1,545.00	N	130 5-00-5123	OTHER PROFESSIONAL SER	1,545.00
01-21	CALIFORNIA PUBLIC EMPLOYE	029488	6,508.78	N	120 2088	SURVIVOR BENEFITS - PE	4.49
					120 2090	PERS PAYABLE	1,055.34
					120 5-10-5021	RETIREMENT EXPENSES	672.40
					120 5-20-5021	RETIREMENT EXPENSES	273.24
					120 5-30-5021	RETIREMENT EXPENSES	1,008.90
					130 2088	SURVIVOR BENEFITS - PE	5.74
					130 2090	PERS PAYABLE	1,215.83
					130 5-10-5021	RETIREMENT EXPENSES	672.40
					130 5-20-5021	RETIREMENT EXPENSES	333.94
					130 5-30-5021	RETIREMENT EXPENSES	1,266.50
01-2618	SACRAMENTO DEPT OF CHILD	029489	138.46	N	120 2089	WAGE ASSIGNMENTS	32.38
					130 2089	WAGE ASSIGNMENTS	106.08
01-11	STATE OF CALIFORNIA EMPLO	029490	1,302.91	N	120 2092	CIT PAYBLE	585.44
					120 2095	S D I PAYABLE	134.24
					130 2092	CIT PAYABLE	419.88
					130 2095	S D I PAYABLE	163.35
01-1530	VARIABLE ANNUITY LIFE INS	029491	150.00	N	120 2099	DEFERRED COMP - PLAN 4	53.52
					130 2099	DEFERRED COMP - PLAN 4	96.48
01-1	MISCELLANEOUS VENDOR	029492	419.13		130 1052	ACCTS REC WATER USE	419.13
01-2782	JONES HALL	029493	25,500.00	N	375 1284	FIELD ADMIN/SHOP BLDG.	25,500.00
01-2636	ACTION SANITARY, INC.	029494	300.00	N	120 5-00-5150	REPAIR & REPLACE	300.00
01-1479	CLEARLAKE LAVA, INC.	029495	570.16	N	130 5-00-5150	REPAIR & REPLACE	570.16
01-2427	GRANITE CONSTRUCTION	029496	117.60	N	130 5-00-5150	REPAIR & REPLACE	117.60
01-2538	HARDESTER'S MARKETS & HAR	029497	15.19	N	120 5-00-5150	REPAIR & REPLACE	7.60
					130 5-00-5150	REPAIR & REPLACE	7.59
01-112	JIM JONAS INC.	029498	1,221.64	N	120 5-00-5060	GASOLINE, OIL & FUEL	610.82
					130 5-00-5060	GASOLINE, OIL & FUEL	610.82
01-2541	MENDO MILL CLEARLAKE	029499	1,201.42	N	120 5-00-5150	REPAIR & REPLACE	166.99
					130 5-00-5150	REPAIR & REPLACE	1,034.43
01-1751	USA BLUE BOOK	029500	587.82	N	120 5-00-5150	REPAIR & REPLACE	228.98
					120 5-00-5312	TOOLS - FIELD	64.93
					130 5-00-5150	REPAIR & REPLACE	228.98
					130 5-00-5312	TOOLS - FIELD	64.93

01-11-2012 12:13 AM

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

A C C O U N T S P A Y A B L E
D I S B U R S E M E N T R E P O R T

PAGE: 6

BANK: ALL

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL	G/L		G/L	G/L
			AMOUNT	1099	ACCT NO#	NAME	AMOUNT
01-2598	VERIZON WIRELESS	029501	752.92	N	120 5-00-5191	TELEPHONE	376.45
					130 5-00-5191	TELEPHONE	376.47
01-2783	WINE COUNTRY GOLF CARS	029502	1,724.00	N	130 5-00-5150	REPAIR & REPLACE	1,724.00
01-19	NBS GOVERNMENT FINANCE GR	029503	2,211.07	N	711 5-00-5110	CONTRACTUAL SERVICES	2,211.07
01-2684	OFFICE DEPOT	029504	60.58	N	120 5-10-5090	OFFICE SUPPLIES	30.29
					130 5-10-5090	OFFICE SUPPLIES	30.29
01-2607	PATRICIA WILKINSON	029505	79.56	N	120 5-20-5170	TRAVEL MILEAGE	14.92
					130 5-20-5170	TRAVEL MILEAGE	64.64
01-148	PITNEY BOWES, INC.	029506	317.28	N	120 5-00-5110	CONTRACTUAL SERVICES	152.30
					130 5-00-5110	CONTRACTUAL SERVICES	164.98
01-1	MISCELLANEOUS VENDOR	029507	150.00	N	130 5-00-5505	WATER CONSERVATION	150.00
01-2585	TYLER TECHNOLOGY	029508	121.00	N	120 5-00-5110	CONTRACTUAL SERVICES	58.08
					130 5-00-5110	CONTRACTUAL SERVICES	62.92
01-1	MISCELLANEOUS VENDOR	029509	190.00		130 1052	ACCTS REC WATER USE	190.00
01-1	MISCELLANEOUS VENDOR	029510	455.41		130 1052	ACCTS REC WATER USE	455.41
01-2684	OFFICE DEPOT	029512	69.54	N	120 5-10-5090	OFFICE SUPPLIES	34.77
					130 5-10-5090	OFFICE SUPPLIES	34.77
01-1652	TAMI IPSEN	029513	209.32	N	120 5-20-5170	TRAVEL MILEAGE	31.75
					120 5-20-5175	EDUCATION / SEMINARS	7.20
					130 5-20-5170	TRAVEL MILEAGE	137.57
					130 5-20-5175	EDUCATION / SEMINARS	32.80
01-13	WINZLER & KELLY	029514	26,816.29	N	130 5-00-5122	ENGINEERING SERVICES	2,955.50
					375 1284	FIELD ADMIN/SHOP BLDG.	23,860.79
01-21	CALIFORNIA PUBLIC EMPLOYE	029515	6,508.78	N	120 2088	SURVIVOR BENEFITS - PE	4.33
					120 2090	PERS PAYABLE	1,027.14
					120 5-10-5021	RETIREMENT EXPENSES	672.40
					120 5-20-5021	RETIREMENT EXPENSES	273.24
					120 5-30-5021	RETIREMENT EXPENSES	944.62
					130 2088	SURVIVOR BENEFITS - PE	5.90
					130 2090	PERS PAYABLE	1,244.03
					130 5-10-5021	RETIREMENT EXPENSES	672.40
					130 5-20-5021	RETIREMENT EXPENSES	333.94
130 5-30-5021	RETIREMENT EXPENSES	1,330.78					
01-2618	SACRAMENTO DEPT OF CHILD	029516	138.46	N	120 2089	WAGE ASSIGNMENTS	11.84
					130 2089	WAGE ASSIGNMENTS	126.62
01-11	STATE OF CALIFORNIA EMPLO	029517	1,207.97	N	120 2092	CIT PAYBLE	556.63
					120 2095	S D I PAYABLE	92.85
					130 2092	CIT PAYABLE	429.37

A C C O U N T S P A Y A B L E
D I S B U R S E M E N T R E P O R T

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL	G/L		G/L	G/L
			AMOUNT	1099	ACCT NO#	NAME	AMOUNT
01-1530	VARIABLE ANNUITY LIFE INS	029518	150.00	N	120 2099	DEFERRED COMP - PLAN 4	53.96
					130 2099	DEFERRED COMP - PLAN 4	96.04
01-1	MISCELLANEOUS VENDOR	029519	43.82		130 1052	ACCTS REC WATER USE	43.82
	1099 ELIGIBLE	8	7,436.72				
	1099 EXEMPT	85	<u>198,410.86</u>				
***	REPORT TOTALS	***	93				205,847.58

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2088	SURVIVOR BENEFITS - PERS 4TH L	13.16
120 2089	WAGE ASSIGNMENTS	44.22
120 2090	PERS PAYABLE	3,102.46
120 2091	FIT PAYABLE	5,586.67
120 2092	CIT PAYBLE	1,693.78
120 2093	SOCIAL SECURITY PAYABLE	1.89
120 2094	MEDICARE PAYABLE	691.93
120 2095	S D I PAYABLE	357.19
120 2099	DEFERRED COMP - PLAN 457 PAY	162.43
120 5-00-5010	SALARY & WAGES	177.89
120 5-00-5020	EMPLOYEE BENEFITS	2,318.50
120 5-00-5025	RETIREE HEALTH BENEFITS	416.50
120 5-00-5060	GASOLINE, OIL & FUEL	1,056.37
120 5-00-5061	VEHICLE MAINT	198.98
120 5-00-5062	TAXES & LIC	1,568.06
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	4.53
120 5-00-5092	POSTAGE & SHIPPING	51.65
120 5-00-5110	CONTRACTUAL SERVICES	2,951.67
120 5-00-5123	OTHER PROFESSIONAL SERVICES	48.72
120 5-00-5148	OPERATING SUPPLIES	563.46
120 5-00-5150	REPAIR & REPLACE	7,025.94
120 5-00-5155	MAINT BLDG & GROUNDS	196.70
120 5-00-5179	ADM MISC EXPENSE	129.30
120 5-00-5191	TELEPHONE	1,757.25
120 5-00-5192	ELECTRICITY	6,311.10
120 5-00-5195	ENV/MONITORING	3,434.20

A C C O U N T S P A Y A B L E
D I S B U R S E M E N T R E P O R T

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5312	TOOLS - FIELD	64.93
120 5-00-5315	SAFETY EQUIPMENT	297.59
120 5-00-5545	RECORDING FEES	67.00
120 5-10-5010	SALARIES & WAGES	367.68
120 5-10-5020	EMPLOYEE BENEFITS	1,322.99
120 5-10-5021	RETIREMENT EXPENSES	2,017.20
120 5-10-5080	MEMBERSHIP & SUBSCRIPTION	40.63
120 5-10-5090	OFFICE SUPPLIES	157.68
120 5-10-5170	TRAVEL MILEAGE	20.34
120 5-20-5010	SALARIES & WAGES	66.20
120 5-20-5020	EMPLOYEE BENEFITS	1,322.99
120 5-20-5021	RETIREMENT EXPENSES	819.72
120 5-20-5170	TRAVEL MILEAGE	46.67
120 5-20-5175	EDUCATION / SEMINARS	7.20
120 5-30-5010	SALARIES & WAGES	257.40
120 5-30-5020	EMPLOYEE BENEFITS	2,745.47
120 5-30-5021	RETIREMENT EXPENSES	2,881.81
120 5-30-5090	OFFICE SUPPLIES	148.10
120 5-40-5010	DIRECTORS COMPENSATION	3.44
120 5-40-5020	EMPLOYEE BENEFITS	2,789.60
	** FUND TOTAL **	55,309.19
130 1052	ACCTS REC WATER USE	1,111.99
130 2088	SURVIVOR BENEFITS - PERS 4TH L	17.53
130 2089	WAGE ASSIGNMENTS	371.16
130 2090	PERS PAYABLE	3,711.05
130 2091	FIT PAYABLE	3,988.01
130 2092	CIT PAYABLE	1,261.85
130 2093	SOCIAL SECURITY PAYABLE	2.31
130 2094	MEDICARE PAYABLE	619.14
130 2095	S D I PAYABLE	458.02
130 2099	DEFERRED COMP - PLAN 457 PAYAB	287.57
130 5-00-5020	EMPLOYEE BENEFITS	3,296.17
130 5-00-5025	RETIREE HEALTH BENEFITS	416.50
130 5-00-5060	GASOLINE, OIL & FUEL	1,056.37
130 5-00-5061	VEHICLE MAINT	198.98
130 5-00-5062	TAXES & LIC	1,379.05
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	40.72
130 5-00-5092	POSTAGE & SHIPPING	51.64
130 5-00-5110	CONTRACTUAL SERVICES	1,777.65
130 5-00-5122	ENGINEERING SERVICES	4,356.25
130 5-00-5123	OTHER PROFESSIONAL SERVICES	3,914.28
130 5-00-5150	REPAIR & REPLACE	8,213.93
130 5-00-5155	MAINT BLDG & GROUNDS	196.70
130 5-00-5179	ADM MISC EXPENSE	129.30
130 5-00-5191	TELEPHONE	1,382.91
130 5-00-5192	ELECTRICITY	8,907.20

A C C O U N T S P A Y A B L E
D I S B U R S E M E N T R E P O R T

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5195	ENV/MONITORING	399.00
130 5-00-5312	TOOLS - FIELD	64.93
130 5-00-5315	SAFETY EQUIPMENT	297.59
130 5-00-5505	WATER CONSERVATION	1,125.00
130 5-00-5545	RECORDING FEES	57.00
130 5-10-5010	SALARIES & WAGES	172.92
130 5-10-5020	EMPLOYEE BENEFITS	1,880.87
130 5-10-5021	RETIREMENT EXPENSES	2,017.20
130 5-10-5080	ADM MEMBERSHIP & SUBSCRIPTION	365.69
130 5-10-5090	OFFICE SUPPLIES	157.68
130 5-10-5170	TRAVEL MILEAGE	88.14
130 5-20-5010	SALARIES & WAGES	80.90
130 5-20-5020	EMPLOYEE BENEFITS	1,880.87
130 5-20-5021	RETIREMENT EXPENSES	1,001.82
130 5-20-5170	TRAVEL MILEAGE	202.21
130 5-20-5175	EDUCATION / SEMINARS	32.80
130 5-30-5010	SALARIES & WAGES	364.52
130 5-30-5020	EMPLOYEE BENEFITS	3,861.23
130 5-30-5021	RETIREMENT EXPENSES	3,944.39
130 5-30-5090	OFFICE SUPPLIES	148.09
130 5-40-5010	DIRECTORS COMPENSATION	4.21
130 5-40-5020	EMPLOYEE BENEFITS	2,789.60
130 5-40-5170	TRAVEL MILEAGE	1,720.80
	** FUND TOTAL **	69,803.74
140 5-00-5020	EMPLOYEE BENEFITS	7.31
140 5-00-5155	MAINT BLDG & GROUNDS	1.28
140 5-00-5192	ELECTRICITY	21.34
140 5-10-5020	EMPLOYEE BENEFITS	4.17
140 5-20-5020	EMPLOYEE BENEFITS	4.17
140 5-30-5020	EMPLOYEE BENEFITS	9.34
	** FUND TOTAL **	47.61
375 1284	FIELD ADMIN/SHOP BLDG.	78,475.97
	** FUND TOTAL **	78,475.97
711 5-00-5110	CONTRACTUAL SERVICES	2,211.07
	** FUND TOTAL **	2,211.07

** TOTAL **		205,847.58

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 12/01/2011 THRU 12/31/2011	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: CHECK
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: STAFF REPORT
DATE: JANUARY 17, 2012

A. ACCOUNTANT/CONTROLLER'S FINANCE AND INVESTMENT REPORT

Accountant/Controller Tasha Klewe will report on the December 31, 2011 Finance and Investment Report.

Suggested Motion(s):

I move to approve/deny the Accountant/Controller's Finance and Investment report.

**Hidden Valley Lake CSD
Pooled Cash Recap
December 31, 2011**

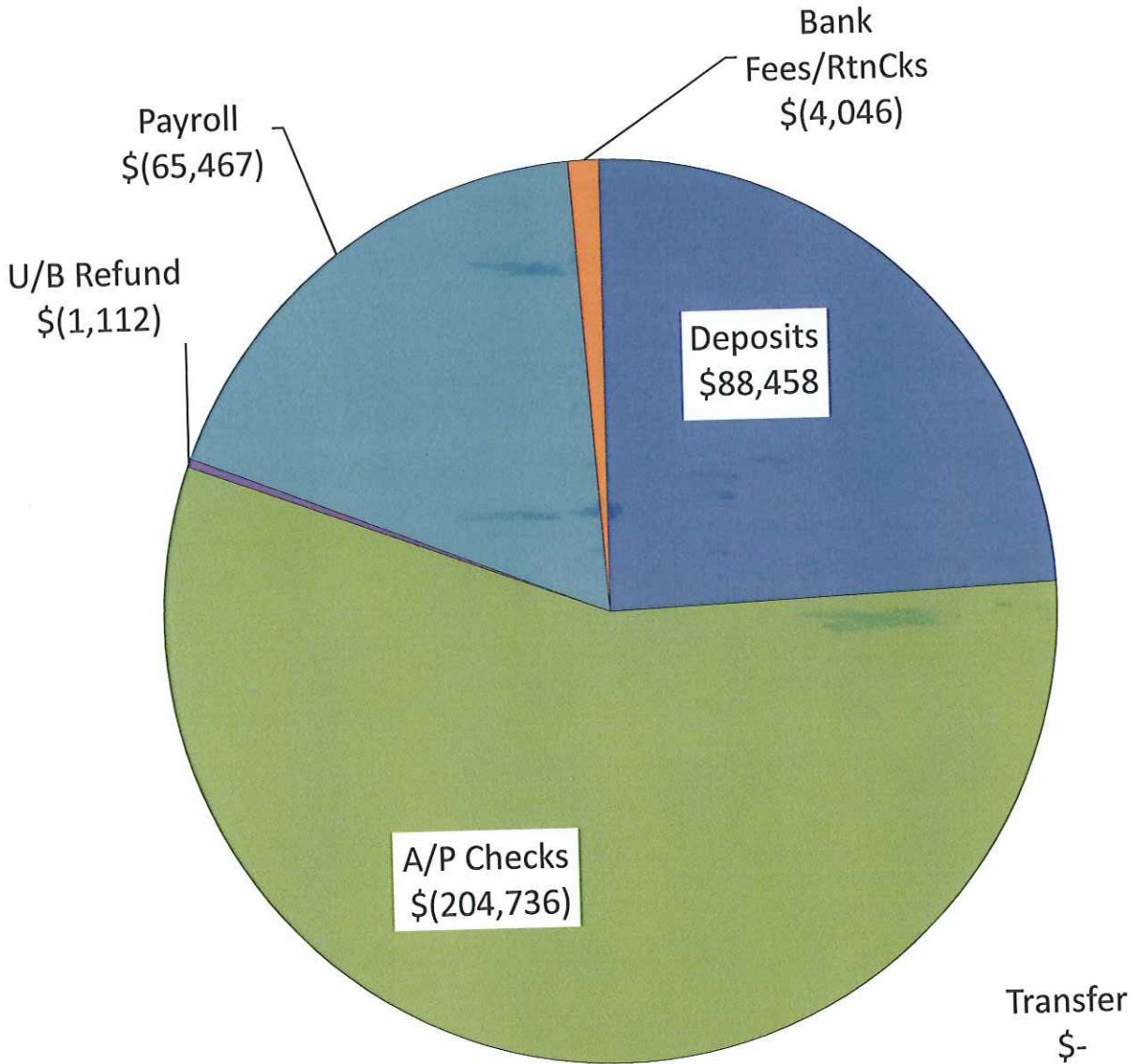
HVLCSD Deposit Summary

Cash	\$ 88,457.74
Transfers:	
Money Market	\$ -
Total Deposits	\$ 88,457.74

HVLCSD Expenditure Summary

Accounts Payable	
120 Sewer	\$ 55,309.19
130 Water	\$ 68,691.75
140 Flood Control	\$ 47.61
175 FEMA Fund	\$ -
217 State Loan	\$ -
215 Recla Redemption 95-2	\$ -
218 CIEDB	\$ -
375 Sewer Reserve Improvement	\$ 78,475.97
711 Bond Administration	\$ -
Total AP	\$ 204,735.59
U/B Refunds	\$ 1,111.99
Total Payroll	\$ 65,467.43
Misc. Bank Fees & Return Checks	\$ 4,046.26
Total Expenditures	\$ 275,361.27

**Hidden Valley Lake CSD
Pooled Cash Account
December 31, 2011
(\$186,904)**



■ Deposits

■ Transfer

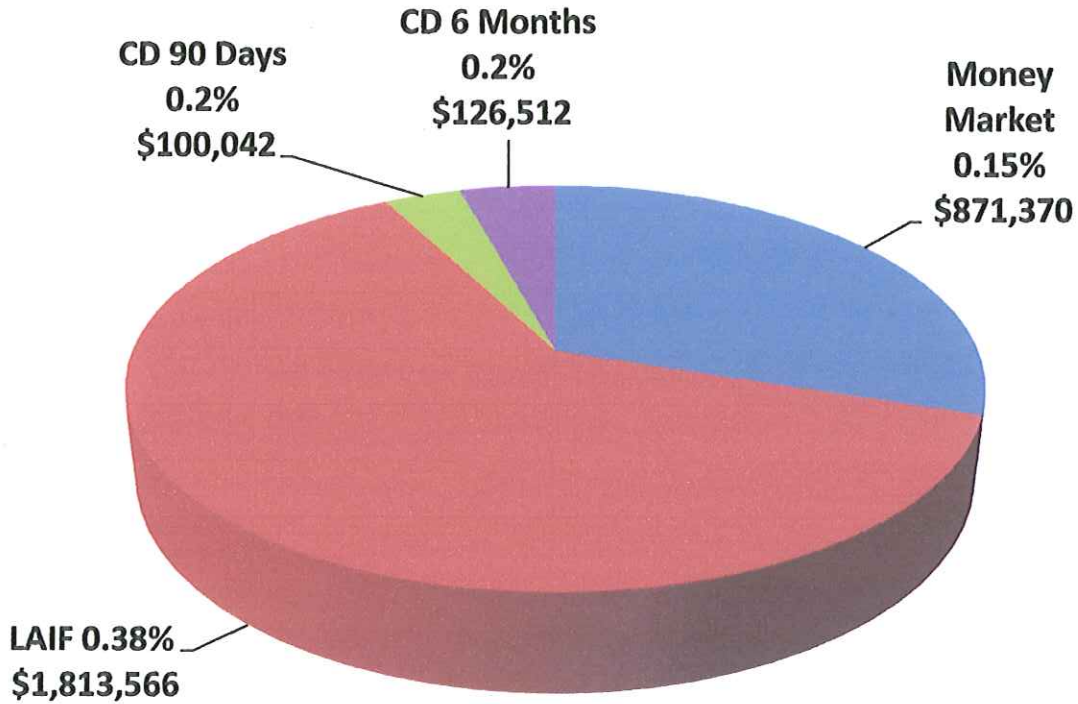
■ A/P Checks

■ U/B Refund

■ Payroll

■ Bank Fees/RtnCks

**HIDDEN VALLEY LAKE CSD
INVESTMENT REPORT
December 31, 2011
\$2,911,605**



Investment	Interest Rate	Interest Earned this Period		Funds Invested
Money Market	10.00%	\$	-	\$ 871,485
LAIF	0.38%		-	\$ 1,813,566
90 Day CD	0.20%		5.17	\$ 100,042
6 Month CD	0.20%		10.90	\$ 126,512
Total Funds Invested				\$ 2,911,605

This report is in compliance with the investment policy set forth by the board of the Hidden Valley Lake Community Services District.

**Hidden Valley Lake CSD
Revenue & Expense Report
Year to Date December 31, 2011**

	Revenue Budget	Revenue YTD Actual	% To Date	Budget s/b 6 mo	YTD Over (Under) Budget	Remaining Budget YTD
Sewer Fund 120	\$ 910,100	\$ 486,767	53.48%	50.00%	3.48%	\$ 423,333
Water Fund 130	\$ 1,194,300	\$ 647,308	54.20%	50.00%	4.20%	\$ 546,992
Total YTD Operating Revenue	\$ 2,104,400	\$ 1,134,075	53.89%	50.00%	3.89%	\$ 970,325

Sewer Fund 120
Water Fund 130
Total YTD Operating Revenue

	Expense Budget	Expense YTD Actual	% To Date	Budget s/b 6 mo	YTD Over (Under) Budget	Remaining Budget YTD
Sewer Fund 120	\$ 910,100	\$ 457,182	50.23%	50.00%	0.23%	\$ 452,918
Water Fund 130	\$ 1,194,300	\$ 512,002	42.87%	50.00%	-7.13%	\$ 682,298
Total YTD Operating Expenditures	\$ 2,104,400	\$ 969,185	46.06%	50.00%	-3.94%	\$ 1,135,215

Sewer Fund 120
Water Fund 130
Total YTD Operating Expenditures

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
YEAR TO DATE DECEMBER 31, 2011

**120-SEWER ENTERPRISE FUND
FINANCIAL SUMMARY**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	910,100.00	140,118.14	486,766.53	423,333.47	53.48%
TOTAL REVENUES	910,100.00	140,118.14	486,766.53	423,333.47	53.48%
				YTD ANTICIPATED REVENUE OVER BUDGET	50.00% 3.48%
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	350,159.00	28,420.78	167,713.29	182,445.71	47.90%
ADMINISTRATION	196,448.00	20,831.68	132,843.69	63,604.31	67.62%
OFFICE	72,704.00	5,329.67	30,912.59	41,791.41	42.52%
FIELD	256,328.00	18,174.69	109,847.30	146,480.70	42.85%
DIRECTORS	34,461.00	2,793.04	15,865.56	18,595.44	46.04%
TOTAL EXPENDITURES	910,100.00	75,549.86	457,182.43	452,917.57	50.23%
				YTD ANTICIPATED EXPENDITURES OVER BUDGET	50.00% 0.23%

	CURRENT PERIOD	YEAR TO DATE
REVENUE LESS EXPENDITURES	64,568.28	29,584.10

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
YEAR TO DATE DECEMBER 31, 2011

**120-SEWER ENTERPRISE FUND
REVENUE**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 PERMIT & INSPECTION FEES	0.00	0.00	0.00	0.00	0.00%
120-4035 DEVL MISC SEWER	0.00	0.00	0.00	0.00	0.00%
120-4036 DEVELOPER SEWER FEES	0.00	0.00	3,170.31	(3,170.31)	0.00%
120-4045 AVAILABILITY FEES	6,000.00	0.00	(551.68)	6,551.68	-9.19%
120-4046 DELINQUENT SMWC PAYMENTS	0.00	0.00	0.00	0.00	0.00%
120-4050 SALES OF RECLAIMED WATER	62,100.00	0.00	51,764.59	10,335.41	83.36%
120-4111 COMM SEWER USE	18,100.00	0.00	0.00	18,100.00	0.00%
120-4112 GOV'T SEWER USE	0.00	0.00	8,086.04	(8,086.04)	0.00%
120-4116 SEWER USE CHARGES	800,900.00	137,556.84	415,676.79	385,223.21	51.90%
120-4210 LATE FEE 10%	13,600.00	2,399.00	7,564.27	6,035.73	55.62%
120-4212 LATE FEE 0.5%	0.00	0.00	0.00	0.00	0.00%
120-4215 RETURNED CHECK CHARGE	0.00	0.00	0.00	0.00	0.00%
120-4300 MISC INCOME	1,000.00	59.12	642.70	357.30	64.27%
120-4305 Deposit Sewer	0.00	0.00	0.00	0.00	0.00%
120-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00%
120-4315 UNREFUNDED CUST REFUNDS	0.00	0.00	0.00	0.00	0.00%
120-4330 SEWER ADMIN FEES	0.00	0.00	0.00	0.00	0.00%
120-4505 LEASE INCOME	8,400.00	103.18	422.76	7,977.24	5.03%
120-4541 DELINQ PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00%
120-4550 INTEREST	0.00	0.00	(9.25)	9.25	0.00%
120-4591 INC APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00%
TOTAL REVENUES	910,100.00	140,118.14	486,766.53	423,333.47	53.48%

YTD ANTICIPATED REVENUE OVER BUDGET	50.00% 3.48%
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HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
YEAR TO DATE DECEMBER 31, 2011

120-SEWER ENTERPRISE FUND EXPENDITURES - ALL DEPTS	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5010 SALARY & WAGES	374,100.00	32,624.06	214,166.09	159,933.91	57.25%
120-5019 SALARIES REIMB	0.00	0.00	0.00	0.00	0.00%
120-5020 EMPLOYEE BENEFITS	122,600.00	10,684.17	55,036.31	67,563.69	44.89%
120-5021 RETIREMENT BENEFITS	67,500.00	5,718.73	25,371.46	42,128.54	37.59%
120-5025 RETIREE HEALTH BENEFITS	4,600.00	416.50	2,338.90	2,261.10	50.85%
120-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00%
120-5060 GASOLINE, OIL & FUEL	13,600.00	1,056.37	5,734.26	7,865.74	42.16%
120-5061 VEHICLE MAINT	8,300.00	198.98	6,189.99	2,110.01	74.58%
120-5062 TAXES & LIC	400.00	1,568.06	4,395.32	(3,995.32)	1098.83%
120-5074 INSURANCE	17,200.00	0.00	0.00	17,200.00	0.00%
120-5075 BANK FEES	3,600.00	458.33	2,189.51	1,410.49	60.82%
120-5080 MEMBERSHIP & SUBSCRIPTIONS	3,400.00	45.16	2,465.44	934.56	72.51%
120-5090 OFFICE SUPPLIES	6,900.00	305.78	2,908.00	3,992.00	42.14%
120-5092 POSTAGE & SHIPPING	1,400.00	51.65	127.56	1,272.44	9.11%
120-5110 CONTRACTUAL SERVICES	47,200.00	2,951.67	20,755.61	26,444.39	43.97%
120-5121 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00%
120-5122 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00%
120-5123 OTHER PROFESSIONAL SERVICE	2,400.00	48.72	739.88	1,660.12	30.83%
120-5130 PRINTING & PUBLICATION	1,300.00	0.00	223.08	1,076.92	17.16%
120-5135 NEWSLETTER	1,200.00	0.00	436.63	763.37	36.39%
120-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00%
120-5145 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00%
120-5148 OPERATING SUPPLIES	10,700.00	563.46	3,484.77	7,215.23	32.57%
120-5150 REPAIR & REPLACE	65,300.00	7,025.94	29,090.65	36,209.35	44.55%
120-5155 MAINT BLDG & GROUNDS	5,800.00	196.70	1,478.80	4,321.20	25.50%
120-5160 SLUDGE DISPOSAL	19,900.00	0.00	19,643.74	256.26	98.71%
120-5170 TRAVEL & MEETINGS	600.00	67.01	460.03	139.97	76.67%
120-5175 EDUCATION / SEMINARS	5,100.00	7.20	1,756.06	3,343.94	34.43%
120-5179 ADM MISC EXPENSE	200.00	129.30	129.30	70.70	64.65%
120-5180 UNCOLLECTIBLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
120-5191 TELEPHONE	14,100.00	1,757.25	7,001.02	7,098.98	49.65%
120-5192 ELECTRICITY	50,000.00	6,311.10	34,685.47	15,314.53	69.37%
120-5195 ENV/MONITORING	25,300.00	3,434.20	12,254.70	13,045.30	48.44%
120-5198 ANNUAL OPERATING FEES	2,700.00	0.00	2,659.00	41.00	98.48%
120-5310 EQUIPMENT - FIELD	2,200.00	0.00	0.00	2,200.00	0.00%
120-5311 EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00%
120-5312 TOOLS - FIELD	1,700.00	64.93	578.94	1,121.06	34.06%
120-5315 SAFETY EQUIPMENT	700.00	(202.41)	778.11	(78.11)	111.16%
120-5400 DIRECTORS COMPENSATION	0.00	0.00	0.00	0.00	0.00%
120-5450 HVLCS D AGENDAS	0.00	0.00	0.00	0.00	0.00%
120-5510 TAXES & ASSESSMENTS	0.00	0.00	0.00	0.00	0.00%
120-5540 REMOVAL FROM TAX ROLL	0.00	0.00	0.00	0.00	0.00%
120-5545 RECORDING FEES	100.00	67.00	103.80	(3.80)	103.80%
120-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%
120-5585 FLOOD CONTROL EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5590 NON-OPERATING OTHER	30,000.00	0.00	0.00	30,000.00	0.00%
120-5605 OPERATING CONTINGENCY	0.00	0.00	0.00	0.00	0.00%
120-5591 EXP APPLICABLE TO PRIOR YR	0.00	0.00	0.00	0.00	0.00%
TOTAL COMBINED EXPENDITURES	910,100.00	75,549.86	457,182.43	452,917.57	50.23%

YTD ANTICIPATED EXPENDITURES **50.00%**
OVER BUDGET **0.23%**

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
YEAR TO DATE DECEMBER 31, 2011

130-WATER ENTERPRISE FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-DEPARTMENTAL	1,194,300.00	177,639.73	647,307.99	546,992.01	54.20%
TOTAL REVENUES	1,194,300.00	177,639.73	647,307.99	546,992.01	54.20%
				YTD ANTICIPATED REVENUE OVER BUDGET	50.00% 4.20%

EXPENDITURE SUMMARY

NON-DEPARTMENTAL	516,424.00	37,219.48	216,911.66	299,512.34	42.00%
ADMINISTRATION	291,968.00	12,633.88	84,827.70	207,140.30	29.05%
OFFICE	73,812.00	6,946.99	39,746.55	34,065.45	53.85%
FIELD	258,549.00	25,225.79	142,623.06	115,925.94	55.16%
METER READING	7,000.00	0.00	3,840.03	3,159.97	54.86%
DIRECTORS	46,547.00	4,514.61	24,053.29	22,493.71	51.68%
TOTAL EXPENDITURES	1,194,300.00	86,540.75	512,002.29	682,297.71	42.87%
				YTD ANTICIPATED EXPENDITURE UNDER BUDGET	50.00% 7.13%

	CURRENT PERIOD	YEAR TO DATE ACTUAL
REVENUE LESS EXPENDITURES	91,098.98	135,305.70

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
YEAR TO DATE DECEMBER 31, 2011

**130-WATER ENTERPRISE FUND
REVENUES**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4030 WATER CONNECTION FEES	0.00	0.00	0.00	0.00	0.00%
130-4032 COMM WATER CONNECTIONS	0.00	0.00	0.00	0.00	0.00%
130-4033 DEVELOPER WATER FEES	0.00	0.00	0.00	0.00	0.00%
130-4034 DEVELOPER MISC WATER FEES	0.00	0.00	0.00	0.00	0.00%
130-4035 RECONNECT FEES	16,600.00	1,810.00	6,930.00	9,670.00	41.75%
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00%
130-4039 WATER METER INST	300.00	0.00	0.00	300.00	0.00%
130-4040 RECORDING FEES INCOME	500.00	20.00	210.00	290.00	42.00%
130-4045 AVAILABILITY FEES	24,900.00	0.00	(2,247.32)	27,147.32	-9.03%
130-4046 DELINQUENT SMWC PAYMENTS	0.00	0.00	0.00	0.00	0.00%
130-4110 COMM WATER USE	13,400.00	0.00	5,587.75	7,812.25	41.70%
130-4112 GOV'T WATER USE	800.00	0.00	350.00	450.00	43.75%
130-4114 MISC WATER USE	0.00	0.00	0.00	0.00	0.00%
130-4115 WATER USE CHARGES	960,400.00	165,493.22	500,109.72	460,290.28	52.07%
130-4117 WATER OVERAGE USE FEE	144,000.00	5,798.86	105,519.63	38,480.37	73.28%
130-4118 WATER OVERAGE COMM	8,400.00	0.00	5,839.60	2,560.40	69.52%
130-4119 WATER OVERAGE GOV	0.00	0.00	10.50	(10.50)	0.00%
130-4210 LATE FEE 10%	20,800.00	3,660.62	11,527.08	9,272.92	55.42%
130-4212 LATE FEE .5%	0.00	0.00	0.00	0.00	0.00%
130-4215 RETURNED CHECK CHARGE	900.00	250.00	550.00	350.00	61.11%
130-4300 MISC INCOME	200.00	59.13	151.50	48.50	75.75%
130-4305 DEPOSITS WATER	0.00	0.00	0.00	0.00	0.00%
130-4310 OTHER INCOME	2,200.00	0.00	8,966.66	(6,766.66)	407.58%
130-4320 ADMINISTRATION FEES	0.00	0.00	0.00	0.00	0.00%
130-4505 LEASE INCOME	0.00	542.90	3,777.20	(3,777.20)	0.00%
130-4541 DELINQ PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00%
130-4550 INTEREST	900.00	5.00	25.67	874.33	2.85%
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00%
130-4591 INC APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00%
130-4592 UNRESTR RESERVE CONTING	0.00	0.00	0.00	0.00	0.00%
TOTAL REVENUES	1,194,300.00	177,639.73	647,307.99	546,992.01	54.20%

YTD ANTICIPATED REVENUE 50.00%
OVER BUDGET 4.20%

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
YEAR TO DATE DECEMBER 31, 2011

130-WATER ENTERPRISE FUND
EXPENDITURES - ALL DEPTS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5010 SALARY & WAGES	420,600.00	29,229.88	178,801.29	241,798.71	42.51%
130-5019 SALARIES REIMB	0.00	0.00	0.00	0.00	0.00%
130-5020 EMPLOYEE BENEFITS	155,000.00	13,708.74	81,957.12	73,042.88	52.88%
130-5021 RETIREMENT BENEFITS	71,500.00	6,963.41	29,410.56	42,089.44	41.13%
130-5025 RETIREE HEALTH BENEFITS	4,500.00	416.50	2,338.90	2,161.10	51.98%
130-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00%
130-5060 GASOLINE, OIL & FUEL	13,300.00	1,056.37	5,734.29	7,565.71	43.11%
130-5061 VEHICLE MAINT	8,000.00	198.98	6,189.93	1,810.07	77.37%
130-5062 TAXES & LIC	800.00	1,379.05	4,965.30	(4,165.30)	620.66%
130-5074 INSURANCE	15,000.00	0.00	0.00	15,000.00	0.00%
130-5075 BANK FEES	3,600.00	458.31	2,189.49	1,410.51	60.82%
130-5080 MEMBERSHIP & SUBSCRIPTIONS	13,300.00	406.41	13,658.82	(358.82)	102.70%
130-5090 OFFICE SUPPLIES	5,400.00	305.77	3,040.51	2,359.49	56.31%
130-5092 POSTAGE & SHIPPING	2,500.00	51.64	127.53	2,372.47	5.10%
130-5110 CONTRACTUAL SERVICES	28,000.00	1,777.65	16,859.27	11,140.73	60.21%
130-5121 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00%
130-5122 ENGINEERING SERVICES	16,000.00	4,356.25	8,358.25	7,641.75	52.24%
130-5123 OTHER PROFESSIONAL SERVICE	23,000.00	3,914.28	25,761.06	(2,761.06)	112.00%
130-5130 PRINTING & PUBLICATION	1,000.00	0.00	223.07	776.93	22.31%
130-5135 NEWSLETTER	1,100.00	0.00	436.64	663.36	39.69%
130-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00%
130-5145 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00%
130-5148 OPERATING SUPPLIES	1,100.00	0.00	261.32	838.68	23.76%
130-5150 REPAIR & REPLACE	65,000.00	8,213.93	28,661.77	36,338.23	44.10%
130-5155 MAINT BLDG & GROUNDS	5,000.00	196.70	1,478.79	3,521.21	29.58%
130-5170 MILEAGE	3,000.00	2,011.15	3,712.17	(712.17)	123.74%
130-5175 EDUC / SEMINARS	30,000.00	32.80	3,774.38	26,225.62	12.58%
130-5179 ADM MISC EXPENSE	0.00	129.30	129.30	(129.30)	0.00%
130-5180 UNCOLLECTIBLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
130-5191 TELEPHONE	9,500.00	1,382.91	4,909.35	4,590.65	51.68%
130-5192 ELECTRICITY	120,000.00	8,907.20	62,537.14	57,462.86	52.11%
130-5195 ENV/MONITORING	8,500.00	399.00	3,639.30	4,860.70	42.82%
130-5198 ANNUAL OPERATING FEES	15,000.00	0.00	14,519.72	480.28	96.80%
130-5310 EQUIPMENT - FIELD	1,500.00	0.00	0.00	1,500.00	0.00%
130-5311 EQUIPMENT - OFFICE	3,600.00	0.00	0.00	3,600.00	0.00%
130-5312 TOOLS - FIELD	2,000.00	64.93	997.46	1,002.54	49.87%
130-5315 SAFETY EQUIPMENT	1,000.00	(202.41)	778.09	221.91	77.81%
130-5400 DIRECTORS COMPENSATION	0.00	0.00	0.00	0.00	0.00%
130-5505 WATER CONSERVATION	15,000.00	1,125.00	6,421.27	8,578.73	42.81%
130-5545 RECORDING FEES	500.00	57.00	130.20	369.80	26.04%
130-5580 TRANSFERS OUT (CIEDB)	131,000.00	0.00	0.00	131,000.00	0.00%
130-5585 FLOOD CONTROL	0.00	0.00	0.00	0.00	0.00%
130-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00%
130-5591 EXP APPLICABLE TO PRIOR YEAR	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	1,194,300.00	86,540.75	512,002.29	682,297.71	42.87%

YTD ANTICIPATED EXPENDITURE 50.00%
UNDER BUDGET 7.13%

**Hidden Valley Lake CSD
Foreclosure Totals**

	<u>As of Oct 14, 2011</u>	<u>As of Nov 10, 2011</u>	<u>As of Dec 15, 2011</u>	<u>As of Jan 11, 2012</u>
Total Foreclosures	151 \$ 6,392.45	167 \$ 13,326.05	153 \$ 4,240.35	138 \$ 8,038.42
# With Meter Locked	25 \$ 2,710.54	40 \$ 4,189.56	25 \$ 1,923.16	25 \$ 2,101.05
# On Active Status	30 \$ 3,681.91	68 \$ 9,136.49	25 \$ 2,317.19	49 \$ 5,937.37
# With \$0.00 Balance	83 0	45 0	90 0	13 0
# Property No Meter	13 0	14 0	13 0	51 0

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: STAFF REPORT
DATE: JANUARY 17, 2012

B. GENERAL MANAGER'S REPORT

Mr. Aust will present the General Manager's Report including communications and water industry issues.

Suggested motion(s):

I move to approve/deny the General Manager's report.

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FIELD REPORT
December-2011**

<u>LABOR</u>	<u>HOURS</u>	<u>OVER TIME</u>
WATER:	722.25	72
WASTEWATER:	366.75	19.5
FLOOD CONTROL:	0	0

RAINFALL REPORT

DECEMBER 2011 RAINFALL	0.1 IN
OCT 2011 - DEC 2011 RAINFALL YEAR TO DATE	5.4 IN

WELL PRODUCTION

WELL #2	0.01 AC/FT	
WELL #3	0.05 AC/FT	
WELL #4	45.46 AC/FT	
AG WELL	0.06 AC/FT	
MONTHLY WELL PRODUCTION:	45.58 AC/FT	
YEAR TO DATE WELL PRODUCTION:	947.70 AC/FT	1/1/11-12/31/11

WATER PLANT

RESIDENTIAL WATER METERS TO DATE:	2410
COMMERCIAL WATER METERS TO DATE:	34
TOTAL WATER METERS IN SYSTEM:	2444

RECLAIMED WATER

MONTHLY RECLAIMED WATER SUPPLIED TO GOLF COURSE:	8.73 AC/FT	
MONTHLY WASTEWATER INFLUENT:	18.09 AC/FT	
YEAR TO DATE WASTEWATER INFLUENT:	271.65 AC/FT	1/1/11-12/31/11
EFFLUENT POND LEVEL:	8.23 FT	

WASTEWATER

MONTHLY NEW WASTEWATER CONNECTIONS:	0
TOTAL WASTEWATER CONNECTIONS TO DATE:	1464
EXISTING HOMES WITH NO WASTEWATER CONNECTION:	0

SAFETY

MONTHLY SAFETY MEETING TOPIC: **Tailgate - Heights**

WATER COMMENTS:

Crew delivered 279 3-day notices.
Crew disconnected 29 water meters due to none payment.
Crew read water meters.
Main line water break due to roots followed by a service line water break on North Shore.
Crew replaced roofing on Contact Tank.
Routine operation and maintenance.

WASTEWATER COMMENTS:

Action Sanitary called out during 2 hour power outage to pump Lift Stations.
Routine operation and maintenance.

RECLAMATION PLANT COMMENTS:

Telstar performed more SCADA upgrades, annual chlorine related maintenance and certified RMP items.
Odor control around Geotubes.
Reinsulated piping for freeze protection.
Routine operation and maintenance.

COMMENTS:

Routine operation and maintenance.

TRUCK MILEAGE:

TRUCK #1	249 MILES
TRUCK #3	1665 MILES
TRUCK #4	1028.3 MILES
TRUCK #6	74 MILES
TRUCK #7	504 MILES
TRUCK #8	2028 MILES
BACKHOE HOURS	15.06 HOURS
TRACTOR HOURS	6.00 HOURS
NEW HOLLAND TACTOR HOURS	6.3 HOURS
DUMP TRUCK	404 MILES

PAGE THREE
FIELD REPORT

	GASOLINE	DIESEL
	<u>12/31/2011</u>	<u>12/31/2011</u>
PRIOR MONTH TANK USAGE TOTALIZER:	67660.60	14079.10
CURRENT MONTH TANK USAGE TOTALIZE:	<u>68188.70</u>	<u>14206.20</u>
TOTAL USAGE (GALLONS) PER TANK TOTALIZE:	528.10	127.10
TOTAL USAGE (GALLONS) PER FUEL LOG:	<u>(527.60)</u>	<u>(127.00)</u>
DIFFERENCE	0.50	0.10

HVLCSD

PG&E Time of Use Report

October - December 2011

Water Facilities	Billing Dates	Cost per KW/H @ 0.45331		Cost per KW/H @ 0.20061 - 0.16567		Cost per KW/H @ 0.11691 - 0.12084		Misc. Fees/ Charges	Totals
		Peak Hours	Total	Partial- Peak Hours	Total	Off-Peak Hours	Total		
Well #2 & 4 KW Hours 40986	09/15/2011	200	\$89.41	5107	\$954.19	29593	\$3,628.13	\$69.90	\$5,526.50
	12/13/2011	0	\$0.00	558	\$93.71	5528	\$691.17		
Well #3 KW Hours 590	09/15/2011	65	\$29.06	142	\$26.05	291	\$35.81	\$58.16	\$159.77
	12/13/2011	0	\$0.00	22	\$3.69	56	\$7.00		
Hartmann Rd Booster KW Hours 83760	09/15/2011	120	\$53.64	9870	\$1,837.47	60592	\$7,431.84	\$69.53	\$11,085.19
	12/13/2011	0	\$0.00	1050	\$176.34	12128	\$1,516.36		
Greenridge Rd Booster KW Hours 32880	09/13/2011	0	\$0.00	3186	\$596.92	26392	\$3,237.87	\$66.27	\$4,321.37
	12/09/2011	0	\$0.00	174	\$29.22	3128	\$391.09		
Unit-9 Booster KW Hours 16992	09/14/2011	162	\$72.42	365	\$73.66	13563	\$1,652.38	\$42.31	\$2,206.10
	11/10/2011	0	\$0.00	58	\$9.74	2844	\$355.59		
	58 Days	547	\$244.53	20532	\$3,801.00	154115	\$18,947.24	\$306.16	\$23,298.93

TOTAL \$23,298.93

HVLCSD

PG&E Time of Use Report

October - December 2010

Water Facilities	Billing Dates	Cost per KW/H @ 0.45331		Cost per KW/H @ 0.20061 - 0.16567		Cost per KW/H @ 0.11691 - 0.12084		Misc. Fees/ Charges	Totals
		Peak Hours	Total	Partial- Peak Hours	Total	Off-Peak Hours	Total		
Well #2 & 4 KW Hours 45160	09/16/2010	176	\$79.78	842	\$157.21	34176	\$4,029.98	\$67.71	\$5,050.55
	12/15/2010 91 Days	0	\$0.00	92	\$15.24	5798	\$700.63		
Well #3 KW Hours 1259	09/16/2010	161	\$72.98	309	\$59.33	686	\$80.66	\$61.28	\$285.37
	12/15/2010 91 Days	0	\$0.00	24	\$3.98	59	\$7.13		
Hartmann Rd Booster KW Hours 78480	09/16/2010	120	\$54.40	1204	\$233.15	66124	\$7,799.88	\$63.01	\$9,488.75
	12/15/2010 91 Days	0	\$0.00	116	\$19.22	10916	\$1,319.09		
Greenridge Rd Booster KW Hours 33040	09/14/2010	560	\$253.85	1172	\$232.32	27942	\$3,298.14	\$65.94	\$4,258.26
	12/13/2010 91 Days	0	\$0.00	28	\$4.64	3338	\$403.36		
Unit-9 Booster KW Hours 26899	09/15/2010	159	\$72.08	442	\$85.77	22816	\$2,704.90	\$64.58	\$3,351.23
	12/14/2010 91 Days	0	\$0.00	70	\$11.60	3412	\$412.31		
		1176	\$533.09	4299	\$822.45	175267	\$20,756.08	\$322.53	\$22,434.16
TOTAL									\$22,434.16

HVLCSD

PG&E Time of Use Report

October - December 2009

Water Facilities	Billing Dates	Cost per KW/H @ 0.41487		Cost per KW/H @ 0.14196 - 0.18872		Cost per KW/H @ 0.11603 - 0.11732		Misc. Fees/ Charges	Totals
		Peak Hours	Total	Partial- Peak Hours	Total	Off-Peak Hours	Total		
Well #2 & 4 KW Hours 45691	09/15/2009	147	\$61.00	2843	\$481.43	25937	\$3,034.84	\$69.87	\$5,156.80
	12/14/2009 91 Days	82	\$31.86	1223	\$206.64	10842	\$1,271.16		
Well #3 KW Hours 5510	09/15/2009	42	\$17.43	330	\$58.69	2838	\$333.14	\$60.34	\$755.83
	12/14/2009 91 Days	17	\$6.61	194	\$34.40	2089	\$245.23		
Hartmann Rd Booster KW Hours 94440	09/15/2009	66	\$27.38	5820	\$1,004.43	58933	\$6,898.27	\$67.96	\$11,634.88
	12/14/2009 91 Days	54	\$20.98	2820	\$479.42	26747	\$3,136.44		
Greenridge Rd Booster KW Hours 42240	09/11/2009	80	\$33.22	2995	\$524.68	29788	\$3,488.79	\$67.97	\$5,266.99
	12/10/2009 91 Days	0	\$0.00	925	\$161.88	8452	\$990.45		
Unit-9 Booster KW Hours 24872	09/12/2009	71	\$29.47	1902	\$321.47	16349	\$1,913.85	\$64.89	\$3,140.14
	12/11/2009 91 Days	28	\$10.88	641	\$110.00	5881	\$689.59		
		587	\$238.83	19693	\$3,383.03	187856	\$22,001.76	\$331.02	\$25,954.64

TOTAL \$25,954.64

HVLCSD

PG&E Time of Use Report

October - December 2008

Water Facilities	Billing Dates	Cost per KW/H @ 0.36568		Cost per KW/H @ 0.13349 - 0.17131		Cost per KW/H @ 0.10952 - 0.11015		Totals	
		Peak Hours	Total	Partial-Peak Hours	Total	Off-Peak Hours	Total		Misc. Fees/Charges
Well #2 & 4 KW Hours 55296	09/13/2008	697	\$262.42	5467	\$881.88	32200	\$3,643.56	\$70.80	\$7,001.23
	12/12/2008 91 Days	265	\$102.96	2381	\$394.71	14286	\$1,644.89		
Well #3 KW Hours 2745	09/13/2008	92	\$34.17	352	\$58.04	1244	\$137.46	\$59.27	\$436.80
	12/12/2008 91 Days	0	\$19.43	197	\$34.88	810	\$93.56		
Hartmann Rd Booster KW Hours 106920	09/16/2008	321	\$117.38	8536	\$1,398.28	63056	\$7,148.09	\$67.74	\$13,083.16
	12/12/2008 88 Days	279	\$108.40	4664	\$781.76	30064	\$3,461.50		
Greenridge Rd Booster KW Hours 41120	09/11/2008	171	\$62.53	2947	\$498.87	30101	\$3,409.14	\$67.70	\$5,013.16
	12/10/2008 91 Days	0	\$26.81	893	\$149.08	6939	\$799.04		
Unit-9 Booster KW Hours 26296	09/12/2008	234	\$87.72	2045	\$323.29	17917	\$2,030.29	\$64.45	\$3,250.63
	12/11/2008 91 Days	73	\$28.36	520	\$82.58	5507	\$633.94		
		2132	\$850.19	28002	\$4,603.37	202124	\$23,001.45	\$329.97	\$28,784.98

TOTAL \$28,784.98

Board of Directors

CAROLYN GRAHAM
JIM FREEMAN
LINDA HERNDON
JIM LIEBERMAN
JUDY MIRBEGIAN



General Manager
MEL AUST

Administrative Assistant
TAMI IPSEN

Accountant/Controller
TASHA KLEWE

*Hidden Valley Lake
Community Services District*

January 4, 2012

Ms. Lisa Jackson
EPA Administrator


Dear Lisa:

The Hidden Valley Lake Community Services District utilizes CRWA's invaluable certification training classes in preparation for required certifications of our field staff by the State of California. These certifications are required in order for our District to continue with operations and to provide quality services to the Hidden Valley Lake community of 7,000 residents. In addition we have used CRWA for consulting services such as grant funding reporting requirements and our Source Water Protection Plan.

We are contacting you now to respectfully request your continued support for rural water, the California Rural Water Association and the National Rural Water Association. Continued funding would allow CRWA to maintain its on-site technical assistance and training classes. The federal dollars that are appropriated to National Rural Water Association (NRWA) are distributed to the states permitting the NRWA state affiliates to provide vital, hands-on technical assistance to small and rural water systems. Without these programs, small communities would lose a valuable resource, which assists them in maintaining safe drinking water and complying with wastewater standards set to protect the environment. This valuable service saves hundreds of thousands of dollars every year for small rural systems since the technical staff is available free of charge to these communities. Increased regulations and costs are already hitting the small systems very hard. CRWA's technical assistance offered through the states is an essential resource to these communities struggling to provide safe drinking water and protect the environment they serve.

Thank you for your assistance to rural and small communities in the effort to comply with the Safe Drinking Water Act, Clean Water Act, and improving the environment in our water supplies.

Sincerely,


Mel Aust, General Manager
MA/tt

19400 Hartmann Road, Hidden Valley Lake, CA 95467
(707) 987-9201 Fax (707) 987-3237

www.hiddenvalleylakecsd.com

Board of Directors

CAROLYN GRAHAM
JIM FREEMAN
LINDA HERNDON
JIM LIEBERMAN
JUDY MIRBEGIAN



General Manager
MEL AUST

Administrative Assistant
TAMI IPSEN

Accountant/Controller
TASHA KLEWE

*Hidden Valley Lake
Community Services District*

January 4, 2012

Dear Honorable Congressman Mike Thompson;

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Thank you for your assistance to rural and small communities in the effort to comply with the Safe Drinking Water Act, Clean Water Act, and improving the environment in our water supplies.

Sincerely,

Mel Aust, General Manager
MA/ti

State of California
State Water Resources Control Board



This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the
California Water Code

Nick A Robertson

has acknowledged intent to become a certified Wastewater Treatment Plant
Operator and is recognized as an

Operator In Training - OIT-I

Hidden Valley Lake CSD WWTP

Issued this December 28, 2011

Expiration Date: 12/31/2013

Charles Hoppin
Chairman

Brown & Caldwell Water News Jan. 4, 2012


Brown and Caldwell's Award-Winning California Water News - Jan. 4, 2012 - Mozilla Firefox

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www.bcwaternews.com/bcwn/California/CA010412.html

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he knew that fish at a nearby Superfund site are becoming increasingly toxic more than a decade after the channel was cleansed of pollutants. *Contra Costa Times*



New shoreline

Richardson Bay atoll renovated as nature preserve

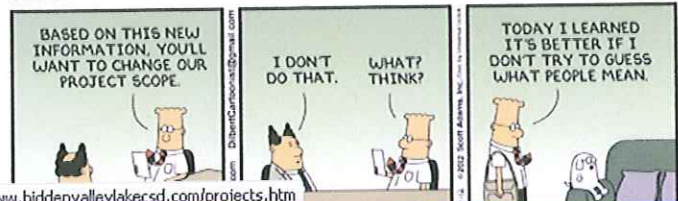
An all-but-forgotten island in the northwest corner of Richardson Bay has become a testing ground for the notion that a functioning ecosystem can be built out of human excavation refuse. *San Francisco Chronicle*

NORTHERN CALIFORNIA HEADLINES

Top | Northern California | Central | SoCal | Hawaii | U.S.

- How a San Francisco oil spill took its toll on fish (*Time*)
- No rain, no snow and no drought fears (*Santa Rosa Press-Democrat*)
- Dry December nearly one for the record books (*San Jose Mercury News*)
- Lungren's critics wary of Hetch Hetchy plan (*San Francisco Chronicle*)
- District gets go-ahead to put solar project online** (*Hidden Valley Lake CSD*)
- Colorful character brings twist to Iron Mountain Mine case (*Sacramento Bee*)

Dilbert



BASED ON THIS NEW INFORMATION, YOU'LL WANT TO CHANGE OUR PROJECT SCOPE.

I DON'T DO THAT. WHAT? THINK?

TODAY I LEARNED IT'S BETTER IF I DON'T TRY TO GUESS WHAT PEOPLE MEAN.

outlines the importance of habitat to the health of streams and shows examples of urban stream restoration efforts from across the United States.

>> WATCH THE 20-MIN VIDEO >> VIDEO ARCHIVES

Do you have a photo or video you'd like to submit? Send us an e-mail

Quote of the Day

"The only time people dislike gossip is when you gossip about them."

— Will Rogers

Born on this Day

Don Shula, 82, NFL Hall of Fame coach; Dyan Cannon, 75, actress; Gao Xingjian, 72, Noble Prize-winning author; Doris Kearns Goodwin, 69, author and historian; Patty Loveless, 55, country singer; Michael Stipe, 52, rock singer; Julia Ormond, 47, actress; Deana Carter, 46, country singer.

On this Day in 2007

Rep. Nancy Pelosi, D-Calif., became the first female Speaker of the House.

Daily Sudoku

1	5		7					
	8			5		3		
	9	3	6				5	2
			5	4	6			3
		7	3		1	9		
6				2	5	4		

10 Minutes With

Jim Lochhead
Byron Buck
Richard Griswold
Peter Gleick
Ben Grumbles
ARCHIVE

Resources

Agency Links
Calendar
Classes
Reports & Studies

Staff

Cindy Paulson
Richard Hellmann

Previous Issues

Dec. 19, 2011
Dec. 20, 2011
Dec. 21, 2011
Dec. 22, 2011
Jan. 3, 2012

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http://www.hiddenvalleylakecsd.com/projects.htm

start | Inbox - Microsoft Out... | BC's California Water ... | Microsoft PowerPoint ... | Brown and Caldwell's ...

Tami Ipsen

From: SDRMA - Greg Hall, CEO
Sent: Wednesday, January 11, 2012 8:16 AM
To:
Subject: Longevity Distribution, 2012 Labor Law Posters, Loss Prevention Allowance Funds

Having trouble viewing this email? [Click here](#)



RISK MANAGEMENT NEWS

Property/Liability, Workers' Compensation & Health Benefits for Public Agencies | Established 1986

In This Issue

[Longevity Distribution](#)

[2012 Labor Law Posters](#)

[Loss Prevention Allowance](#)

[Multi-Program Discount](#)

[New Members](#)

SDRMA Board Approves Longevity Distribution

The SDRMA Board of Directors believe it is important to recognize and reward members for their loyalty and commitment to SDRMA programs and for the 3rd year in a row approved a Longevity Distribution at their January 4, 2012 board meeting.

The approved Longevity Distribution amount is \$316,084 for Property/Liability members and \$556,020 for Workers' Compensation members. For the Property/Liability program, the average length of membership is over 13 years with over 93% of members receiving the distribution. For the Workers' Compensation program, the average length of membership is over 10 years with over 90% of members receiving the distribution.

SAVE THE DATE!

**SDRMA Safety/Claims
Education Day**

March 27, 2012

**Radisson Hotel
Sacramento**

**No Registration Fees
Continental Breakfast &
Lunch Included**

Earn CIP Points

**More Information Coming
Soon!**

There is no action required by your agency. Every member that has completed the 3 full program year initial commitment period by June 30, 2011 for either the Property/Liability or Workers' Compensation program is eligible to receive the Longevity Distribution for that particular program. The Longevity Distribution may only be declared by the Board of Directors each year only after all Board policy reserve requirements have been met. The amount available for the Longevity Distribution is the amount of investment earnings on reserves above the Board approved confidence level for each program. The distribution is weighted based on the member's length of time in that program and the amount of the member's annual contributions compared to the total contributions of all pool members.

Thank you for your continued participation in our programs! If you have any questions please call the SDRMA Finance Department at 800.537.7790.

2012 Labor Law Posters Mailed

Website Quick Links

[About Us](#)

[Recent News](#)

[Event Calendar](#)

[Contact Us](#)

Company Nurse Program Reminder

Worker's Compensation Members - Don't forget to use the new Company Nurse telephone triage service in the event of a workplace injury. Call them direct at 877.518.6711.

This free service will assist your district in determining whether the workplace injury is treatable as a first aid injury or a workers' compensation claim at the time of the accident. They will also assist with filling out the proper paperwork, etc.

For more information please call Dennis Timoney, Chief Risk Officer at 800.537.7790.



FREE Video Library

SDRMA's FREE video safety training library has over 200 DVD's containing versions in both English and Spanish along with speaker notes and outlines. In addition, there are 230 VHS tapes available.

You can access the video library checkout module through MemberPlus Online [click here](#)

A proud California Special Districts Alliance Partner

As part of our MemberPlus Services, we recently mailed out 2012 California and Federal Employment Notice posters to all SDRMA members for both the Property/Liability and Workers' Compensation programs.



The poster covers all the important state and federal laws and regulations relating to: discrimination and harassment, family and medical leave act, minimum wage, safety and health protection on the job, equal opportunity and more. All employers are required to post this notice by law.

If you have not received your 2012 Employment poster, or would like a version in Spanish, please contact us at 800.537.7790. Additional posters can be purchased for \$25 - however, there is a limited supply.

REMINDER - Loss Prevention Allowance Funds Available

Recently the SDRMA Board of Directors took action approving a new Loss Prevention Allowance Fund Policy to demonstrate their support of member's loss prevention efforts. The policy creates a loss prevention allowance fund which can be used by members to receive reimbursement for loss prevention efforts such as:

- Purchase of safety equipment
- Safety videos
- Ergonomic equipment
- Training courses and/or materials
- SDRMA or CSDA seminars, conferences, regional trainings or workshops (not including travel & hotel expenses)

For 2011-12, \$25,000 was included in budgets for both Property/Liability and Workers' Compensation Programs.

Members can submit a request for reimbursement to SDRMA for amounts spent on loss prevention efforts during the program year up to a maximum of \$1,000 per year. All requests must be accompanied by a copy of an invoice and proof of payment. Requests will be processed on a first-come, first-serve basis until the funds are depleted. Any amounts remaining at fiscal year-end will remain in the fund for use in the following year - and there are still funds available.

Requests for reimbursement should be sent to Paul Frydendal, Chief Financial Officer at pfrydendal@sdrma.org, or by faxing them to 916.231.4111.

REMINDER - Multi-Program Discount Available

This is a reminder that the Multi-Program Discount began July 1, 2011 and provides our members with a great opportunity to save money!

Members are eligible for a multi-program discount of 5% per program (Property/Liability and Workers' Compensation only) when they belong to both programs. The Property/Liability discount will be calculated on the Total Net Contribution amount and the Workers' Compensation discount will be calculated on the Estimated Annual Discounted Net Contribution amount.

Over 47% of our members are in both programs. If you are not a member of both of these programs, please [contact us](#) for a quote to see how much you can save compared to your existing coverage!

New Members

The SDRMA Board of Directors approved the following new members at



their last two board meetings;

Property/Liability Program (currently 454 members)

- El Dorado County Resource Conservation District
- Foothill Fire Protection District
- Georgetown Divide Resource Conservation District
- Kern County Citrus Pest Control District
- Nevada County Transportation Commission
- Pacific Reefs Water District
- South San Joaquin Irrigation District

Workers' Compensation Program (currently 368 members)

- Buckingham Park Water District
- City of Laguna Hills
- Esparto Community Services District
- Foothill Fire Protection District
- Nevada County Transportation Commission
- Reclamation District No. 348
- Resource Conservation District of Santa Cruz County

Health Benefits Program (currently 76 members)

- Antelope Valley Resource Conservation District

The SDRMA Board of Directors and staff welcome you to SDRMA and are here to serve all your risk management needs!

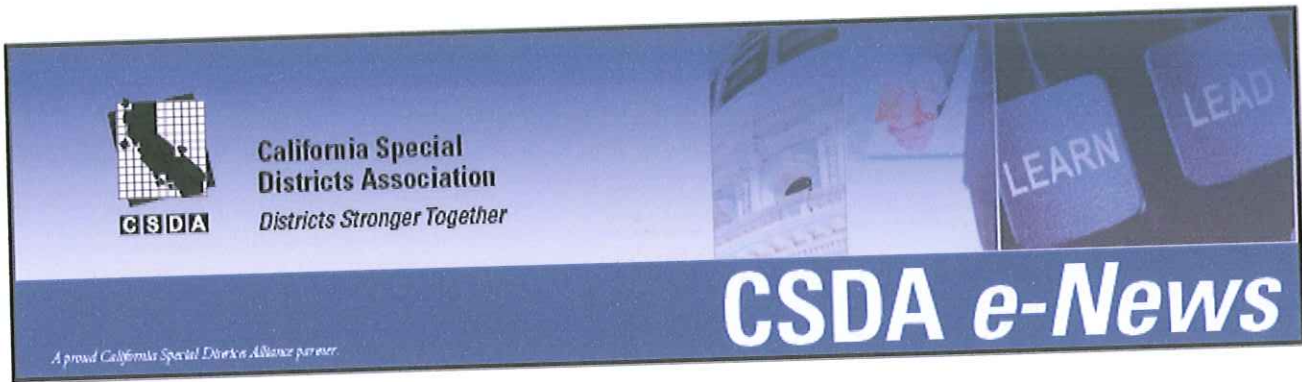


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SDRMA | 800.537.7790 | 1112 I Street Suite 300 | Sacramento | CA | 95814



New Compensation Limitations for All Special Districts

Part two of a two part series

[Assembly Bill 1344](#) (Feuer) was approved by the Legislature and signed by the governor this year in reaction to the salary scandal that was revealed in the City of Bell. The bill's intent is to increase government transparency and prevent excessive compensation from being given to executives of local agencies.

This second *e-News* article in the two part series regarding AB 1344 focuses on provisions intended to limit excessive compensation. Starting January 1, 2012, this bill will affect special district employment contracts in a number of ways.

Employment Contract Limitations: AB 1344 prohibits the governing board of a special district from executing or renewing any contract for a local agency executive that includes either: (a) an automatic contract renewal that contains an automatic compensation increase greater than a cost of living adjustment (COLA) or (b) a severance that exceeds 18 months of salary. "Local agency executive" is defined as any chief executive officer or department head not represented by an employee organization.

Secondly, in efforts to increase transparency, district boards will no longer be authorized to call a special meeting to deliberate the salary, salary schedule, or compensation paid in the form of fringe benefits to a local agency executive. Subsequently, after January 1, 2012, any action by a Board to approve or renew the contract of a local agency executive must be taken at a regular board meeting and cannot be approved at a special meeting of the board. However, this provision does not prohibit a local district board from calling a special meeting to discuss the district's budget.

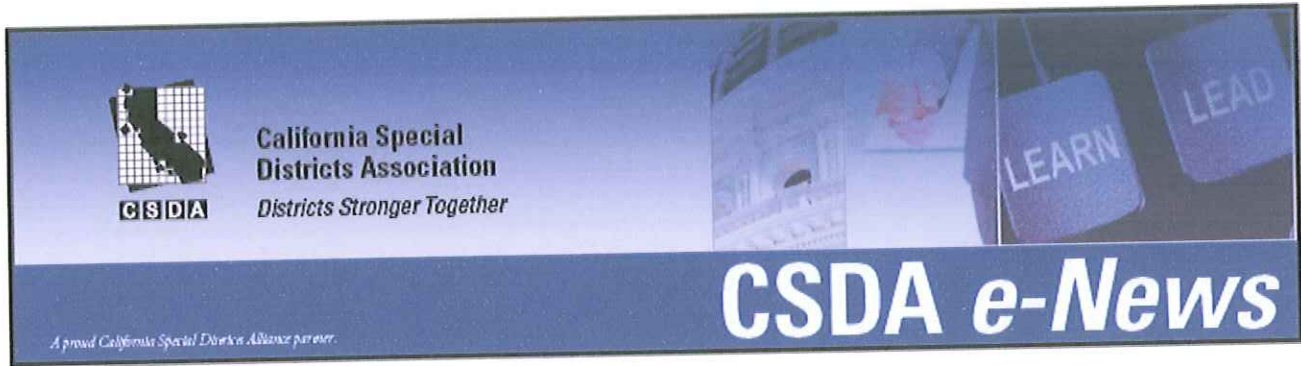
Criminal Convictions: AB 1344 also specifies that if a special district board enters into or renews a contract with a local agency executive that affords: (1) paid leave for the employee pending an investigation; (2) funds for the legal criminal defense of the employee, or (3) any cash settlement related to the employee's termination, the contract must include a provision requiring the employee to fully reimburse the district if convicted of a crime involving abuse of his or her office. Furthermore, this bill stipulates that if a district provides these types of payments lacking a contractual obligation, the employee must completely reimburse the district if the official is convicted of a felony involving abuse of his or her office.

The above requirements generally apply to contracts awarded or renewed after January 1, 2012, and not to existing contracts. This bill does not hinder local agency executives from receiving higher salary increases, but CSDA encourages districts to carefully review and, in pertinent scenarios, revise contracts which provide for automatic compensation increases greater than a COLA.

If you missed part one explaining the new Brown Act requirements for districts that have a website, please click [here](#).

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud California Special Districts Alliance Partner



Lower Rate Hike Expected for CalPERS Plans

According to figures presented at the CalPERS Board meeting last week, most CalPERS plans will experience a rate hike next July for the 2012-13 year; however, the increase will be lower than expected. Overall, 80 percent of local government plans will have an increase in employer rates of one percent or less. These rates reflect the second year of a radical "smoothing" plan that spreads rate increases from huge investment losses over a three-year period.

When the stock market crashed in 2008-09, the CalPERS investment fund dropped 24 percent. The fund peaked at \$260 billion in the fall of 2007, bottomed out at \$160 billion in March 2009 and was \$222.5 billion early last week. According to actuaries, a 13 percent gain in investment earnings during the fiscal year following the stock market crash, 2009-10, was better than what CalPERS expects in an average year, 7.75 percent.

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud California Special Districts Alliance Partner

**HIDDEN VALLEY LAKE
LAKE COMMITTEE MEETING MINUTES**
January 4, 2012

1. Welcome Guests: There were no guests.

2. Attendance:

HVLA General Manager – Bill Chapman

HVLA Board Liaison- Bill Waite

HVLA Director of Recreation – Connie Stuefloten

Standing Committee Members: Duncan MacInnes, Chair, Andi Watson, Peter Ventura, Fred Luper, Bill McGraw

Supporting Members: Jim Kammerer, Mitch Michnevich, Joy Birum, Georgeann Tintorri, Betty & Lacy Vannoy, Marty Englander, Zayda Garcia, Zoila McGraw, Jim Liberman

Absent: Steve D'Agostini, Kathy Buscher

3. Approval of Draft Minutes

The minutes of November 2nd, 2011 were approved as drafted.

4. Chairman's Report – Duncan MacInnes

- Duncan introduced the three newly appointed Lake Committee Members.
 - * Bill McGraw has been a property owner in Hidden Valley Lake for 35 years, but moved here with his wife after retirement 18 years ago. He likes to garden and does volunteer work in the community. His family enjoys the lake and wants to help keep the lake in good condition. Bill and wife Zoila have helped out the Lake Committee for the last two years at the Haunted Forest.
 - * Peter Ventura is a retired attorney who moved to Hidden Valley Lake in 2007. He enjoys hiking, fishing and believes the lake is one of the premier natural assets of the community.
 - * Fred Luper has lived in Hidden Valley Lake for 2 ½ years. One of the main reasons he bought property here was because of the lake. He is a fisherman and loves the wildlife that the lake attracts. He wants the users of the lake to enjoy the lake as he does.

- Proposed Goals of the Committee for 2012 – Duncan handed out a list of goals that he would like the committee to review and be prepared to discuss at the next Lake Committee Meeting. The goals are summarized as follows:
 - * Support bi-monthly monitoring of the lake.
 - * Protect the lake from the threat of quagga mussels.
 - * Hold two Youth Fishing Days in 2012.
 - * Monitor the weed growth in the lake.
 - * Initiate policy discussions about soil erosion entering HVL and propose policies and solutions.
 - * Submit budget recommendations that reflect short & long term needs of the lake.
 - * Provide input into the renovation of the Marina parking lot project.Duncan stated that there may be other goals that members would like added and plans to continue this discussion at the February 1st Lake Committee meeting.

- Duncan asked if the current meeting time met with everyone's approval. Fred Luper stated that he works during the day and would only be able to attend the meeting if it is held at 6:30 p.m. Therefore, it was agreed that the current time and dates would remain the same – 6:30 every 1st Wednesday of each month.

- Duncan presented the three outgoing members, Jim Kammerer, Mitch Michnevich & Joy Birum with plaques that outlined appreciation for their years of service on the Lake Committee.

5. Board Liaison Report – Bill Waite

Bill Waite has been elected as President of the HVLA Board of Directors and will be taking over that position effective January 12th. Bill Surber, former Board President will become the Lake Committee Liaison at that time. Bill Surber served as our liaison in the past and has always been supportive of the Lake Committee.

Bill announced there is a new member of the Board Directors who is Bob Cummesky. He stated that the Board has not been working on Lake issues since our last meeting, as the Board was completing the Budget, finalization of Rules, and election matters among other things.

6. Update on Lake Projects – Bill Chapman

- **Weed Abatement** – The Board of Directors approved an increase in the amount needed for lake weed abatement for 2012. \$43,000 was approved if two spraying are required in 2012. Weed growth in 2011 was a major problem, toward the end of the summer, for boaters and swimmers.
- **Marina Restroom & Parking Lot** – The Marina restrooms are scheduled for replacement in 2012 with Reserve funds set at \$45,000. In November, 2011, the Board awarded a contract to Associated Engineering Consultants to develop a set of plans for parking lot improvements for the Marina parking lot. It is expected that the plans and report will be ready to present at the January 19th Board of Director's meeting. A decision will then be made on whether the parking lot should be done at the same time the restrooms are replaced. There is a strong possibility that the location of the restrooms will have to be moved in order to make the best use of spaces for parking boat trailers and cars.
- **Sediment & Erosion Control** – Bill provided a history of what the Association has done since 2009 to address the Lake Sediment & Erosion problem. In summary, he explained that the Association hired in 2009, Geosyntec Engineering, to perform an engineering study of the lake. It was an investment of approximately \$60,000 at the time. Following the study and presentation by Geosyntec, a course of action was agreed upon by HVLA and a timeline and cost estimates for the project were developed. Due to the high cost of Geosyntec's recommendations, another company was asked to provide a bid to continue the work, but in August of 2010, the HVLA Board voted to put the project on hold until 2011. In February of 2011 the Board voted not to get forward with the Sediment phase, but voiced the desire to see more progress in the area of Erosion Control. Subsequently HVLA met with another company in July, 2011, who did a preliminary study of Coyote Creek, where the highest percentage of erosion is occurring and where large amounts of sediment enter that area. This company said that there are six different sites along Coyote Creek that should be addressed for a cost of \$300,00 to \$400,000. Since that time no course of action has been agreed upon and although the budget amount of \$20,000 has been carried forward from 2011, a recommendation on how best to use those funds has yet to be determined. Duncan will be attending a Board Workshop on January 26th where 2012 HVLA Projects will be reviewed, and he will have the opportunity to provide input from the Lake Committee. The Lake Committee does agree that the erosion issue needs to be addressed prior to taking an action of dealing with the sediment that has built up around the lakeshore. Both the erosion control and sediment relocations are costly projects that will take years to resolve, but an issue that needs to be addressed so that our lake does not turn into a pond or a meadow.

There was additional discussion regarding working jointly with Cal Trans on the erosion they are causing upstream and the possibility of applying for grants through CSD to help us with costs. Fred Luper mentioned that SWPPP, Stormwater Pollution Plan & Water Control Program, deals with requirements of the State Water Resources Control Board, and might be worth looking into.

7. Activities for 2012

- Lake Clean Up Days
- Support for Milers Club events
- Youth Fishing Days – May 5th & October 20th
- Lake Opening Day Celebration
- July 4th (held on July 3rd) Celebration
- Haunted Forest Entry
- Plan more community event entered around the lake

Due to the lack of time, Duncan stated that we would continue the discussion of Activities at the February Lake Committee Meeting

7. Any Item for the Good of the Lake

A concern was raised about the threat of Quagga Mussels entering Hidden Valley Lake. Jim Liberman said that the Lake County bait shops are very lax when issuing the Quagga Mussel permits and it really an honor system where the person applying for the permit answers the questions honesty. The County had developed an additional 12 question questionnaire that applicants needed to complete when applying for their permit, but it is believed that the questionnaire has now been dropped from their requirements as it was time consuming for the shops and meaningless. The Lake Committee will continue discussions on the Quagga Mussel which may include getting volunteers to monitor the boats on the lake. Andi pointed out that we as members can tell those people who are trying to launch in the lake, without HVLA and Quagga Mussel stickers, that stickers are required. She successfully turned away a boat without a sticker.

Duncan stated that the Lake Security Patrol that operated several summers ago was missed as it had been very successful in deterring speeders, and checking for members violations. The Security Officer, Ed Giovannetti also promoted good will by presenting a positive, helpful attitude.

8. Adjournment at 6:20 p.m.

Following the meeting, on behalf of the Lake Committee, Joy Birum presented Jim Kammerer, outgoing Chairman, with a gift to show their appreciation of the outstanding leadership he has provided the committee during his term of office. She also pointed out that Jim has been on the Lake Committee for over 10 years and serves the Hidden Valley Lake Community in many valuable ways.

Joy also presented Mitch Michnevich with a gift for his time on the Lake Committee and stated the many ways he has helped the community and the Committee using his experience and knowledge and the many skills he possesses.

Jim Kammerer, Mitch and Joy Birum, whose committee member terms have ended, were all given bouquets of flowers by Andi Watson. Joy was also presented a bottle of champagne.

The next regular meeting will be held on February 1, 2012 at 6:30 p.m in the Activities Room.

Tami Ipsen

From: Best Best & Krieger LLP [reply@bbkbulletins.com]
Sent: Thursday, December 29, 2011 3:51 PM
To: tipsen@hiddenvalleylakecsd.com
Subject: BB&K Legal Alert: California Supreme Court Decision Eliminates Redevelopment Agencies

Having trouble viewing this email? [Click here](#)

Best Best & Krieger



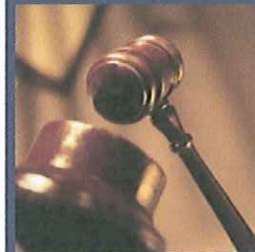
**Legal
ALERT**

California Supreme Court Decision Eliminates Redevelopment Agencies

The California Supreme Court today issued its ruling in *California Redevelopment Association et al. v. Ana Matosantos et al.* (Lawsuit), the case challenging the constitutionality of Assembly Bill 1X 26 (AB 26) and Assembly Bill 1X 27 (AB 27), the bills that sought to force redevelopment agencies to pay \$1.7 billion to the State of California under threat of elimination. In its ruling the Court upheld AB 26, the bill that dissolves all redevelopment agencies. However it found that AB 27, which allows redevelopment agencies to avoid elimination by making certain payments to offset state budget expenses, is unconstitutional. As a result, all redevelopment agencies are required to dissolve and transfer their assets and liabilities to "successor agencies" that will wind down the redevelopment agencies' affairs.

Attorneys from Best Best & Krieger LLP will be conducting free, in-person briefings on the decision and its consequences throughout California in January. Dates, times and locations will be forthcoming.

[READ MORE](#)



For the full text of this legal alert, visit BBKlaw.com



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[Forward email](#)

Tami Ipsen

From: Neil McCormick [neilm@csga.net]
Sent: Thursday, December 29, 2011 11:39 AM
To: tipsen@hiddenvallaylakecsd.com
Subject: CSGA Legislative Alert: CA Supreme Court Rules on RDA Lawsuit

If you are on a mobile device or want to view this as a web page, please [click here](#).
To ensure receipt of our email, [please add](#) 'CSGA@informz.net' to your address book.



**California Special
Districts Association**
Districts Stronger Together

LEGISLATIVE ALERT

A proud California Special Districts Alliance partner.

Supreme Court Decision Eliminates RDAs

Today, the California Supreme Court issued its ruling in the case of [California Redevelopment Association v. Ana Matosantos](#), largely upholding [ABx1 26](#) and striking down [ABx1 27](#). ABx1 26 eliminated redevelopment agencies (RDAs) and directed the resolution of their activities. ABx1 27 created an "Alternative Voluntary Redevelopment Program" for cities or counties to opt into. As a consequence of the Court's ruling, nearly \$6 billion of annual property tax revenue previously diverted to RDAs will now remain with core local services, once existing obligations are resolved.

As a result of the Court's decision, ABx1 26 takes effect immediately, with all of its deadlines prior to May 1, 2012 extended by four months (the period of time for which their effectiveness was delayed due to the stay of the Court).

For special districts within the boundaries of one or more RDAs, current and ongoing property tax increment will still be taken until all pre-existing RDA obligations are paid off. Likewise, pass through payments to all special districts will be maintained. However, each year, after all pre-existing RDA obligations have been met, the remaining property tax dollars within each RDA will be remitted on a proportional basis to all special districts that paid into the RDA's increment.

In its analysis earlier this year, the Senate Governance and Finance Committee reported that RDAs now collect \$5.7 billion annually in property tax increment. Of that \$5.7 billion, \$3.2 billion is diverted from school property tax, \$1.2 billion from counties, \$671 million from cities, and \$519 million from special districts. As pre-existing RDA obligations are paid off over time, special districts, along with schools, counties, and cities stand to recover these billions of dollars to use toward core local services.

In its 7-0 ruling, the Court found that RDAs do not have a protected right to exist that immunizes them from statutory dissolution by the Legislature. However, the Court also found in a 6-1 ruling that RDAs do have a protected right not to make payments to various funds as a condition of operation.

A central issue before the Court was the effect of Proposition 22 on the powers of the State Legislature. In its opinion, the court wrote, "Proposition 22, while it amended the state Constitution to impose new limits on the Legislature's fiscal powers, neither explicitly nor implicitly rescinded the Legislature's power to dissolve redevelopment agencies." It went on to state, "Proposition 22 (specifically Cal. Const., art. XIII, Section 25.5, subd., (a)(7)) expressly forbids the Legislature from requiring such payments [to state funds]."

Following the issuance of the Court decision, Governor Jerry Brown issued a statement declaring: "Today's ruling by the California Supreme Court validates a key component of the state budget and guarantees more than a billion dollars of ongoing funding for schools and public safety."

It is anticipated that in the wake of the Court's ruling, redevelopment and low-income housing proponents will seek legislation in 2012 to establish a new program to fund their activities.

Tami Ipsen

From: ACWA [acwabox@acwa.com]
Sent: Friday, January 06, 2012 10:16 AM
To: tipsen@hiddenvalleylakecsd.com
Subject: Field Hearings Slated to Take Input on Delta Plan Draft EIR



Field Hearings Slated to Take Input on Delta Plan Draft EIR

The Delta Stewardship Council will hold [field hearings](#) throughout the state in January to take public comment and input on its Delta Plan Draft Environmental Impact Report.

Released Nov. 4, the [draft EIR](#) analyzes the environmental impacts of the draft Delta Plan, which includes 12 regulatory policies and 61 recommendations designed to guide state and local agencies regarding land, water, air and other systems in the Delta.

The EIR also examines five alternative plans, including a no project alternative, two alternatives with increased emphasis on water supply reliability, one alternative with increased emphasis on Delta ecosystem restoration and one alternative with increased emphasis on protection and enhancement of Delta communities and culture.

[Meetings are scheduled](#) for Jan. 11 in San Diego, Jan. 12 in Pasadena, Jan. 17 in Ceres, Jan. 18 in Clarksburg, and Jan. 19 in Willows. Each will include a brief overview of the Delta Plan followed by public comments related to the draft EIR. A court reporter will record comments on the draft EIR for public record and to enable council staff to respond accurately to comments.

The deadline for submitting written comments on the draft EIR is **Feb. 2, 2012**. Once the comment period closes, the council will review and analyze comments, and use information in the draft EIR to develop a final EIR and Delta Plan. Written responses to draft EIR comments will be issued in the final EIR, which will be available at www.deltacouncil.ca.gov.

Final EIR certification and Delta Plan adoption is currently anticipated for spring 2012. Additional background on the Delta Stewardship Council can be found [here](#).

Opportunity to Convey Concerns

ACWA members may want to use the field hearings as an opportunity to convey the water community's concerns with the draft EIR and the latest staff drafts of the Delta Plan.

ACWA and a coalition of urban and agricultural water agencies, statewide associations and other organizations have identified serious problems with both the draft EIR and the council's draft plan. The coalition has submitted an alternate plan to the Delta Stewardship Council and continues to call for a more comprehensive approach that can more effectively meet the co-equal goals of improved water supply reliability and ecosystem health.

The Ag-Urban Coalition will be submitting a formal policy letter on the draft EIR by the Feb. 2 deadline.

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: UNFINISHED BUSINESS
DATE: JANUARY 17, 2012

A. UPDATE REGARDING THE SOLAR PROJECT

Mel Aust and Tasha Klewe will present an update regarding the solar project.

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: NEW BUSINESS
DATE: JANUARY 17, 2012

A. DISCUSSION AND POSSIBLE APPROVAL OF AN EMPLOYEE
COMPENSATION PHILOSOPHY

At the January 9, 2012 Board meeting, Debbie Owen from CPS HR Consulting suggested the Board develop a philosophy of compensation.

Suggested motion(s):

I move to approve/deny of an Employee Compensation Philosophy.

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: NEW BUSINESS
DATE: JANUARY 17, 2012

B. DISCUSSION AND POSSIBLE APPROVAL TO REORGANIZE
THE BOARD

Each year the Board of Directors looks at reorganizing the Board. The current Board of Directors positions are as follows:

President of the Board	Linda Herndon
Vice President of the Board	Judy Mirbegian
Director	Jim Freeman
Director	Carolyn Graham
Director	Jim Lieberman

Suggested motion(s):

I move to approve/deny to appoint Director _____ as Vice President of the Board and Director _____ as President of the Board.

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: NEW BUSINESS
DATE: JANUARY 17, 2012

C. DISCUSSION AND POSSIBLE APPROVAL TO REORGANIZE THE COMMITTEES

Finance Committee – Meets for the review of the audit and budget. Establishes and presents recommendations to the Board.

Personnel Committee – Meets for annual review of the Personnel Policy Manual, job position, salaries and policy review. Establishes and presents recommendations to the Board.

Security and Disaster Preparedness Program Committee – The committee discusses security enhancements, security/disaster procedures and tours facilities annually. Establishes and presents recommendations to the Board.

Mr. Aust will address this issue.

Suggested motion(s):

I move to approve/deny to appoint Directors _____ and _____ to the Finance Committee, Directors _____ and _____ to the Personnel Committee and Directors _____ and _____ to the Security and Disaster Preparedness Committee?

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: NEW BUSINESS
DATE: JANUARY 17, 2012

D. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION
AUTHORIZING INVESTMENT OF HIDDEN VALLEY LAKE COMMUNITY
SERVICES DISTRICT'S MONIES IN LOCAL AGENCY INVESTMENT
FUND

This resolution designates the current Directors to transfer funds as recommended from the District's Local Agency Investment Fund (LAIF).

Mr. Aust will address this issue.

Suggested motion(s):

I move to approve/deny resolution 2012-01, a Resolution Authorizing Investment of the Hidden Valley Lake Community Services District's Monies in Local Agency Investment Fund.

RESOLUTION 2012-01

A RESOLUTION AUTHORIZING INVESTMENT OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT'S
MONIES IN LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors of the Hidden Valley Lake Community Services District does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interest of the Hidden Valley Lake Community Services District.

NOW THEREFORE, BE IT RESOLVED, THAT the Board of Directors of the Hidden Valley Lake Community Services District does hereby authorize the deposit and withdrawal of Hidden Valley Lake Community Services District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Hidden Valley Lake Community Services District's officers or their successors in the office shall be authorize to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Linda Herndon, Director

Judy Mirbegian, Director

Carolyn Graham, Director

Jim Freeman, Director

Jim Lieberman, Director

Mel Aust, General Manager

PASSED AND ADOPTED, by the Hidden Valley Lake Community Services District's Board of Directors, County of Lake of the state of California on January 17, 2012.

Resolution approved as follows:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Linda Herndon, President of the Board

Tami Ipsen, Administrative Assistant/
Secretary to the Board

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: NEW BUSINESS
DATE: JANUARY 17, 2012

E. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION BY CORPORATION, LIMITED LIABILITY COMPANY OF UNINCORPORATED ASSOCIATION (WESTAMERICA SIGNATURE CARD UPDATE)

This resolution designates the current Directors as check signers and any other recommended transactions.

Mr. Aust will address this issue.

Suggested motion(s):

I move to approve/deny resolution 2012-02, a Resolution by Corporation, Limited Liability Company of Unincorporated Association.

Resolution 2012-02

A Resolution by Corporation, Limited Liability Company or
Unincorporated Association

RESOLVED: The President, any Vice President, the Secretary and/or Treasurer of this Company is authorized to enter into deposit account, funds transfer, investment, cash management and deposit service agreements with Westamerica Bank and to designate from time to time who is authorized to withdraw funds, initiate payment orders and otherwise give instructions in behalf of this Company with respect to its deposit accounts.

FURTHER RESOLVED: This authorization is in addition to any authorization in effect and shall remain in force until the Bank receives written notice of its revocation at the address(es) and in the manner designated by the Bank.

Resolution approved by the following votes of the Hidden Valley Lake Community Services District's Board of Directors on January 17, 2012:

Ayes:
Noes:
Abstain:
Absent:

Attest:

Tami Ipsen Date
Administrative Assistant/Secretary to the Board

Linda Herndon Date
President of the Board

AGENDA ITEM

TO: BOARD MEMBERS
FROM: TAMI
RE: NEW BUSINESS
DATE: JANUARY 17, 2012

F. DISCUSSION AND POSSIBLE APPROVAL OF THE BOARD OF DIRECTOR PACKET UPDATES

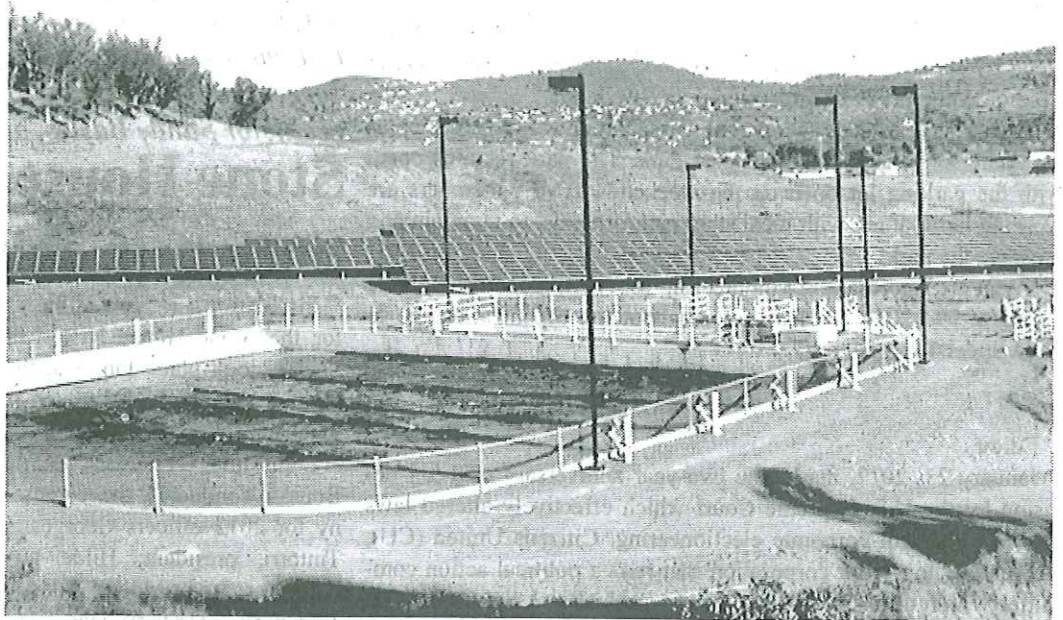
At the January 9, 2012 Board Training and Orientation the Board of Directors moved this agenda item to the January 17, 2012 board meeting.

Each year the packet is updated. This year we added the Board Training and Orientation documentation.

Mr. Aust and Mrs. Herndon will address this issue.

Suggested motion(s):

I move to approve/deny the Board of Director Packet Updates.



Electrical demand for the Hidden Valley sewer treatment plant is now completely served by 1,176 Sharp 240W solar panels covering 35,000 square feet at the plant off Grange Road. The panels are expected to produce 420,000 kWh per year, enough power to run approximately 75 residential units.

Hidden Valley plants goes solar

The Hidden Valley Lake Community Services District (HVLCS D) has received permission from Pacific Gas and Electric to put the recently completed photovoltaic solar project online.

To meet power demands at the district's water reclamation plant, Real Goods Solar of San Rafael installed 1,176 Sharp 240W solar panels covering 35,000 square feet. The panels are expected to produce 420,000 kWh per year, enough power to run approxi-

mately 75 residential units.

This innovative project is supported by the United States Department of Agriculture's (USDA) Rural Development department and funded with an \$885,000 grant and a \$640,000 low interest loan.

The district is also in line to receive a \$200,000 PG&E rebate for the project.

As the trend of power prices continues to rise, the cost of electricity will remain constant for

the district, and the substantial offset to the district's electric bill will cover the full loan payment, according to a press release from the CSD.

Included with the construction cost is a monitoring system that will allow customers to review power production and demand online through the district's website, www.hiddenvalleylake-csd.com.

See Solar on Page 2

Solar

From Page 1

The district is gearing up for field trips from local schools so students can view and understand the expanse of silicone used to harvest the sun's power.

Throughout the proposal, interview, and contractor selection process, district staff was adamant that local labor and sub-contractors be used whenever possible.

Following final inspection, they were pleased to hear that two of the local laborers that

were hired on for the project will continue on with Real Goods through their next three projects in the region.

CSD general manager Mel Aust would like to thank Congressman Mike Thompson for his advice and support on this project and the CSD Board of Directors for their leadership and steadfast spirit throughout the process.

Thanks also to the USDA staff for their tireless work to make this project a success, and to Winzler & Kelly, Real Goods Solar, and the district staff and rate payers.

Above: State snow survey chief Frank Gehrke hunts for a spot of snowpack to measure. Right: It was snowy in late 2010 when he took his measurements.



Michael Macor / The Chronicle 2010

1st survey shows least amount of water since checks began in 1964

By Peter Fimrite
CHRONICLE STAFF WRITER

It was supposed to be an icy traverse through a blanket of white, but the first Sierra snow survey of the year on Tuesday was more of a leisurely stroll through a sun-dappled meadow.

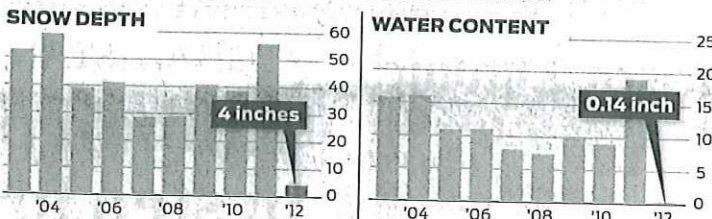
There was about as much snow on the ground last July 4 as there is now at historic Phillips Station off Highway 50 near the Sierra at Tahoe resort. Some say the skiing was better then, too.

Frank Gehrke, chief snow surveyor for the California Department of Water Resources, might have had better luck counting butterflies than taking snow measurements, but he nevertheless found a tiny patch of glaciated material shaded by trees.

Gehrke's careful measurement detected
Snow continues on A8

Phillips Station snow level

The snow water content measured on Tuesday at Phillips Station (at 6,800-foot elevation) was next to nothing — the lowest, in fact, since record-keeping began in 1964. Scales in inches:



Note: Readings are taken in early January of the year shown or in late December of the previous year.
Source: California Department of Water Resources
Todd Trumbull / The Chronicle

Least water since snow survey began

Snow from page A1

0.14 of an inch of water in the 4-inch-deep patch of snow. That's 1 percent of average, the smallest amount at this time of year since measurements began in 1964 at the privately owned cabin near Echo Summit.

"That's the lowest January measurement ever," Gehrke said. "With pretty much no fall storms at all, that's not a surprise."

The monthly snow surveys,

which traditionally begin right after New Year's Day, are an attempt to assess the state's frozen water supply. That's because almost two-thirds of the water used to irrigate millions of acres of farmland and quench the thirst of California's 38.8 million people is contained in the Sierra snowpack.

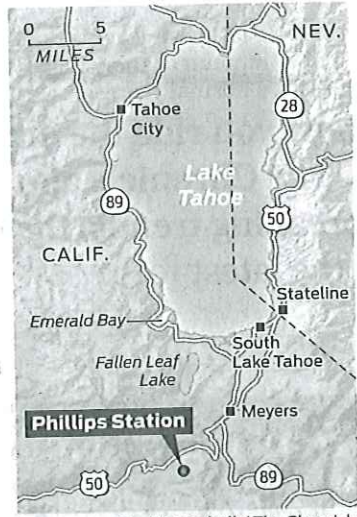
19% of average

The water content of the snow has proved over time to be a reliable gauge of how much drinking water will be

available in California after the snow melts and fills up the department's reservoirs. The picture this year isn't good.

The water content across the entire Sierra averages 2 inches, or 19 percent of average, a feeble showing by any measure, but that figure includes totals from high-elevation sites. No snow at all was found in several locations where surveyors traditionally go, including places where measurements are taken electronically, such as Hagans Meadow at 8,000 feet elevation, and Tahoe City Cross, at 6,750 feet.

Phillips Station, at the 6,800-foot elevation, is where the results of the monthly snow surveys are traditionally announced. The manual surveys



Todd Trumbull / The Chronicle

there and at other locations are combined with electronic measurements to come up with the

statewide figure.

The previous record low at Phillips at this time of year was in 1987, when the water content measured 0.9 of an inch. The water content in January last year was 10 inches.

Big ridge won't budge

"It's pretty paltry at this point," said David Rizzardo, chief of the snow surveys section and water supply forecasting for the Department of Water Resources. "There isn't really much up there to talk about. There is stuff in patches here and there under the trees, but it is pretty dry in most visible places."

The culprit in all this is a giant ridge of high pressure

Snow continues on A9

Snow from page A8

that has parked itself over Northern California and is refusing to budge. The system has pushed storms to the north and south and left the central and northern portions of the state basking in sunshine. It was the fourth driest July-through-December period in the Northern Sierra since 1923, according to Jan Null, a meteorologist for Golden Gate Weather Services.

There is some good news, said Rizzardo, whose department does not consider sunbathing, bicycling and barbecues during the winter a positive. The state's reservoirs are brimming, he said, thanks to the epic storms that pounded

state through the summer even without precipitation.

And, he said, January and February are normally very wet months, so things can turn around very quickly. For instance, that record-dry December in 1987 was followed by huge downpours. Also, January and the first two weeks of February last year were very dry despite near-record precipitation overall.

January, February are key

"It's possible to have prolonged dry periods during the winter and recover," he said. "How January and February pan out will be a real key to how this water year goes, but the further we get without storms, the chances will dra-

the state last year, leaving double the amount of snow that falls in a normal year.

Lake Oroville, the primary storage reservoir for the State Water Project, is 72 percent of capacity, which is 114 percent of normal for this time. Shasta Lake, which is part of the U.S. Bureau of Reclamation's Central Valley Project and is the largest reservoir in the state, is currently at 68 percent of capacity, or 106 percent of normal.

The saving grace

"The reservoirs have a lot of carry-over storage, which is a saving grace at this point," said Rizzardo, who estimated that the amount now in storage will be able to sustain the entire

atically decrease. The deposits you put in the bank account now are crucial for next fall. If it remains as dry as it is, we are going to be relying on a lot of that carry-over storage."

Curiously, the pounding storms last year and the sunny skies so far this season both came under La Niña weather patterns.

"Interannual variability is a characteristic of the California environment," explained Gehrke, referring in hydrologist-speak to the fact that the only thing a person can count on about winter weather in California is that it cannot be counted upon.

*E-mail Peter Fimrite at
pfimrite@sfnchronicle.com.*

Water pipe break's cause found

SFPUC says design flaw unleashed geyser

By Peter Fimrite
CHRONICLE STAFF WRITER

Worker error is to blame for a pipeline that burst last month, sending more than a million gallons of water gushing through a South San Francisco neighborhood, damaging numerous homes and vehicles,

the San Francisco Public Utilities Commission revealed Tuesday.

An SFPUC engineer failed to include in his design a crucial restraint that holds pipeline connections in place. Nobody caught the error before the connector was installed in South San Francisco, said

Steve Ritchie, the utility's assistant general manager for water.

The design flaw led to a spectacular 60-foot geyser Nov. 25 on Elm Street between Park Way and Tamarack Lane. The river of water damaged sidewalks, landscaping and as many as a dozen homes and 10

cars.

"There's no excuse. It was human error that caused it," Ritchie said. "In this case, it was not in the plans, and therefore, the contractor didn't install it."

So far, six homeowners and the owners of nine vehicles have filed claims against the utility, which does not yet have an estimate of the total dam-

age. No one was injured when the pipe burst. Ritchie said the utility is handling all the home repairs and is in the process of assessing vehicle damage.

"Taking care of those who were affected is our No. 1 priority," Ritchie said. "We are taking additional measures to make sure it doesn't happen in the future."

Pipe continues on C8

Water pipe break

Pipe from page C1

The SFPUC, which provides water to 2.4 million residents and thousands of businesses in San Francisco, Santa Clara, San Mateo and Alameda counties, is in the middle of a \$4.3 billion project to rebuild the Hetch Hetchy system aqueduct. The 10-year project includes repairs and upgrades to the labyrinth of pipelines, pumping stations and tunnels built in 1923 that bring Tuolumne River water from O'Shaughnessy Dam in Yosemite National Park to San Francisco.

The pipeline that burst was one of the 86 projects that are part of the system improvement plan. The problem section had been installed two weeks before the disaster by Ranger Pipelines Inc., a San Francisco engineering construction firm that contracts with the SFPUC.

Ritchie said the leak

occurred where two 12-inch pieces of pipe that branch off from the main 60-inch Crystal Springs pipeline come together at a joint, or coupling, at a meter box. He said these underground sections require a "restraint" — often a concrete block — to stabilize the pipes so that they cannot move.

"They didn't have that," Ritchie said. "These two pipes just came apart."

A leak was first reported at 9:45 a.m., but within an hour it had turned into a major geyser. The force of the water prevented crews from getting within 20 feet of the rupture. It took workers three hours to close off two water valves located 4 miles apart and completely shut off the water. In the meantime, 1 million gallons of water poured into the neighborhood.

Ritchie said the plans for all the other 35 planned connections



Tim Connor / Environmental Defense 2004

Tuolumne River water from O'Shaughnessy Dam in Yosemite National Park serves Bay Area counties.

were scrutinized after the leak, and officials found that six others did not have the crucial restraint system. None of those had yet been installed, and the plans have all been modified.

Ritchie said the plans were drawn up by a team of SFPUC designers, so it wasn't clear yet if a specific individual was at fault. The utility has hired a consulting firm to determine how the mistake was made and why a senior engineer did not notice it before the plans were approved. Ritchie promised major changes in the review process and

upgrades in internal communications.

He said the utility is also looking at ways it can speed up its response to water main breaks.

"When you shut down a very large pipeline, you have to do it slowly over time," he said. "If you shut it down too fast, water will go back up the system and break something else. In this case, it ultimately took about three hours. ... We will get faster next time. We're learning from this process."

E-mail Peter Fimrite at pfimrite@sfnchronicle.com.

SANTA ROSA

Earthquake-resistant water line to be installed

The Sonoma County Water Agency will be installing a new transmission pipeline in Santa Rosa designed to withstand a major earthquake.

The \$1.8 million construction project is scheduled for late next summer along 2,000 feet of Sonoma Avenue between Doyle Park Drive and Doctors Park Drive.

The 36-inch pipeline will cross the Rodgers Creek Fault, which runs northwest through part of Sonoma County, and is meant to flex during an earthquake.

The work is scheduled to begin in August and last three months. The new pipe replaces one that was installed in 1959.

It is being paid for by a \$1.3 million grant from the Federal Emergency Management Administration and \$500,000 in Water Agency funds.



KENT PORTER / The Press Democrat

Ann DuBay, of the Sonoma County Water Agency, crosses Willow Creek on Friday after a new bridge was dedicated near Jenner.

Celebrating bridge project

Willow Creek Road waterway restoration restores salmon breeding habitat

By **KERRY BENEFIELD**

THE PRESS DEMOCRAT

JENNER — The clearing of the waterway under Willow Creek Road and construction of the new bridge that spans it means coho and steelhead could return to this area of Sonoma Coast State Park near Jenner, which was once teeming with salmon.

Second Bridge, a short span on a lightly traveled road near Pomo Canyon Environmental Campground, was celebrated Friday by dignitaries from around the state who hailed the 10-year project as a crucial step in returning the area to its natural state.

"Restoration of this site means getting out of the way and getting out of the way means building a bridge," said project coordinator, Lauren Hammack, a fluvial geomorphologist with Prunuske Chatham Inc.

"This is one of the few true ecological restoration projects because we can get out of the way."

Getting out of the way on Willow Creek meant a 10-year, \$1 million odyssey to raise the road three feet, remove six culvert pipes and clear the creek of debris.

The project is intended to avert regular flooding of the road and clear the creek for salmon to pass into prime spawning habitat.

"This opens up five miles of breeding habitat for coho and about seven miles for steelhead," said Joe Pecharich, fisheries biologist with National Oceanic and Atmospheric Administration Restoration Center, one of the partners on the project.

The opening of the redesigned bridge follows the release of 11,000 coho salmon into Willow Creek in October.

The waterway is the largest tributary flowing into the nearby Jenner estuary.

"Hope is very much alive for salmon in the Russian River," said Chuck Bonham, director of the California Department of Fish and Game.

Willow Creek flows nearly nine miles

TURN TO BRIDGE, PAGE B3

BRIDGE: Many agencies worked together

CONTINUED FROM PAGE B1

from Coleman Valley to the Jenner estuary and was once prime habitat for salmon before runoff from logging and farming — coupled with the end of dredging efforts meant to prevent flooding — filled the waterway with sediment.

Culverts intended to help water flow often became clogged with debris and sediment, flooding the area and providing major obstacles for salmon.

The non-profit Stewards of the Coast and Redwoods proposed replacing the six culverts at Second Bridge with a 43-foot span under which water can freely flow.

While the watershed is mostly within Sonoma Coast State Park, the restoration project brought together a slew of agencies and non-profit groups including the stewards group, State Department of Fish and Game, state parks and the Sonoma County Water Agency.

"People can see what the land is supposed to be doing and we can't do it without partnerships," said Ruth Coleman, director of California State Parks. "This is a historic moment."

The cost of the new bridge was about \$1 million funded largely by grants, in addition to \$500,000 of planning and studies of the larger area.

Board approves fee-waiver plan

Jeremy Walsh
Staff reporter

LAKE COUNTY — The Board of Supervisors (BOS) Tuesday approved policies that would allow the county to waive and defer certain construction-related fees in the hopes of stimulating economic growth.

The vote sends “a significant message,” according to District 5 Supervisor Rob Brown.

The BOS approved two new policies pertaining to future development in the county.

One provides for the waiving of 100 percent of building permit fees for some housing rehabilitation projects, 50 percent of building permit fees for farm labor quarters and 100 percent for agricultural buildings on large parcels.

Any project granted fee waivers under that policy must be completed within six months of receipt of the permit.

The other policy, which will be in effect for one year, allows up to 100 percent of certain planning fees to be waived for in-fill economic development projects and up to 50 percent for work not considered in-fill.

Water and wastewater capacity expansion fees could be fully or partially deferred for certain projects under the plan.

The second policy requires work to be completed within one year.

Both proposals called for the waiving of traffic impact fees for some

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projects, but a majority of the supervisors would not support eliminating those charges.

The BOS unanimously approved both policies after removing references to waiving traffic impact fees.

The supervisors also voted to rescind sets of policies and procedures regarding development that staff said had become outdated.

The Community Development Department is expected to close its Lower Lake office effective Jan. 2 after the BOS approved the cost-saving measure on Tuesday.

The supervisors directed staff to move quickly toward creating online payment options for some permits in order to help accommodate south county residents and businesses.

Community Development Director Rick Coel said there is no timetable for when online submission will become available.

The BOS unanimously approved sending a letter to the U.S. Postal Service in opposition of the proposal to close the Petaluma processing and distribution center.

The memo argues the move "will negatively impact mail delivery to residents and businesses in Lake County."

A Lower Lake road will be getting a new name to correct a spelling mistake. The BOS approved renaming Fredrickson Drive as Fredericksen Drive.

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