HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: September 15, 2020

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:
Director Jim Lieberman, President
Director Claude Brown
Director Jim Freeman
Director Carolyn Graham
Director Gary Graves
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Hannah Davidson

Also Attending Via Tele-Conference:
Water Resources Specialist, Alyssa Gordon

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Lieberman.

APPROVAL OF AGENDA

Director Lieberman announced the Closed session would be moved to open session as advised by District Legal Counsel.
Director Brown moved to approve the Agenda. Seconded by Director Graves.
Roll Call Vote:
AYES: (5) Directors, Brown, Graham, Graves, Freeman and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion carries unanimously to approve the agenda with amendment.

DISCUSSION AND POSSIBLE ACTION:

Appointment of a General Manager and Approval of Employment Agreement

In accordance Ca Gov Code 54953 C and 3 – The Board approved the Employee Agreement and Appointment of Dennis White as the General Manager. Dennis White Agrees and Accepts the Appointment as the General Manager of Hidden Valley Lake Community Services District.

Roll Call Vote:
AYES: (4) Directors Brown, Graves, Freeman and Lieberman
NAYS: (1) Director Graham
ABSTAIN: (0)
ABSENT: (0)
Motion Carries by majority vote to Appointment Dennis White the General Manager and Approve an Employment Agreement.

ADMINISTRATION OF OATH OF OFFICE:

General Manager

The Oath of Office was administered to General Manager, Dennis White by President Lieberman.

DISCUSSION AND POSSIBLE ACTION:
Approval of Resolution 2020-12 appointing General Manager, Dennis White as Secretary of the Board of Directors

Director Freeman moved to approve Resolution 2020-12 appointing General Manager, Dennis White as Secretary of the Board of Directors. Seconded by Director Graves.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Approve Resolution 2020-12 appointing General Manager, Dennis White as Secretary of the Board of Directors.

CONSENT CALENDAR

Director Freeman request correction to the August 23, 2020 Emergency Meeting minutes to reflect correct roll call votes.
Director Brown moved to approve the Consent Calendar with the correction of the August 23, 2020 Emergency Meeting minutes. Seconded by Director Graham. The Board approved the following Consent Calendar as presented.

A. MINUTES: Approval of the August 6, 2020 Special Meeting Minutes.
B. MINUTES: Approval of the August 15, 2020 Special Meeting Minutes.
C. MINUTES: Approval of the August 18, 2020 Finance Committee Meeting Minutes.
D. MINUTES: Approval of the August 18, 2020 Regular Board Meeting Minutes.
E. MINUTES: Approval of the August 22, 2020 Emergency Meeting Minutes
F. MINUTES: Approval of the August 23, 2020 Emergency Meeting Minutes
G. MINUTES: Approval of the August 24, 2020 Emergency Meeting Minutes
H. MINUTES: Approval of the August 27, 2020 Emergency Meeting Minutes
I. Committee Charters: Adopt Finance, Personnel and Emergency Preparedness Committee Charters.
J. DISBURSEMENTS: Check # 037468 - # 037525 including drafts and payroll for a total of $484,534.25.

No Further Discussion from the Board.
No Public Comment.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to approve the Consent Calendar with the correction of the August 23, 2020 Emergency Meeting Minutes.

BOARD COMMITTEE REPORTS

Finance Committee: Met 9/14 Recommendations discussed according to the Agenda Item.
Personnel Committee: Have Not Met
Safety and Security Committee: Have Not Met
Lake Water Use Agreement-Ad Hoc Committee: Meeting will be scheduled
Valley Oaks Sub-Committee: Have not met.

STAFF REPORTS

Financial Report:
Administration/Customer Services Report:
Field Operation Report:
ACWA State Legislative Committee:
General Manager Report:

PROJECT PRIORITIES:

•~~Moratorium~~
•Tank 9
•I&I
•SCADA
•AMI
•Generators

Director Graham asked the Board to consider Generators as a higher priority.
The District will have the generators from Sacramento until October 1st. In the event that generators would be needed after the return the District would reach out to Cal Warn, PG&E or consider renting.

DISCUSSION AND POSSIBLE ACTION:
Consider Options for the WWTP Access Road Repair Project

Options were discussed, a minimum of three bids are preferred. Open to go out to contract.

No Public Comment.

DISCUSS AND POSSIBLE ACTION:
Consider acceptance and award of contract for the Meadow View Easement Replacement Project

Director Freeman moved to Accept and Award Contract for the Meadow View Easement Replacement Project to Piazza Construction, not to exceed $200,240K. Seconded by Director Graves.

No Public Comment.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Accept and Award Contract for the Meadow View Easement Replacement Project to Piazza Construction, not to exceed $200,240-K.

DISCUSS AND POSSIBLE ACTION:
Authorize Staff to Submit Request for Qualifications (RFQ) to Escos for Resilience Solutions

Director Freeman moved to Authorize Staff to Submit Request for Qualifications (RFQ) to Escos for Resilience Solutions. Seconded by Director Graves.

No Public Comment.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Authorize Staff to Submit Request for Qualifications (RFQ) to Escos for Resilience Solutions.

DISCUSS AND POSSIBLE ACTION:
Authorize the Purchase of an Aeration Chain Upgrade in the Amount of $35,400.00

Director Graves moved to Authorize the Purchase of an Aeration Chain Upgrade in the Amount of $35,400.00. Seconded by Director Freeman.

No Public Comment.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman
NAYS: (0)

ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Authorize the Purchase of an Aeration Chain Upgrade in the Amount of $35,400.00.

DISCUSSION AND POSSIBLE ACTION:
NBS Rate Study Update

Staff discussed the timeline necessary to meet all the posting requirements. Director Graham suggests Staff consider a Public Relations firm for support for the 218 process.

No Further Discussion from the Board.
No Public comments

PUBLIC COMMENT

No Public comment.

BOARD MEMBER COMMENT

Director Brown requests quarterly updates on grants and projects.

ADJOURNMENT

On a motion made by Director Freeman and seconded by Director Graves the Board voted unanimously to adjourn the meeting at 9:04 PM by Roll Call Vote.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman, and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously, meeting was adjourned at 9:04 P.M.

10/23/2020
Jim Lieberman Date
President of the Board

10/23/20
Dennis White Date
General Manager, Secretary to the Board