



Hidden Valley Lake Community Services District

Regular Board Meeting
Tuesday, September 21, 2021– 7:00 PM
BY TELECONFERENCE

DURING THE CURRENT PUBLIC HEALTH EMERGENCY, THE DISTRICT BOARDROOM WILL NOT BE OPEN TO THE PUBLIC

As authorized by California Governor Gavin Newsom's Executive Order N-08-21, paragraph 42, because of the current emergency health situation, the District Board Room will not be open to the public and one or more of the District Board of Directors may be participating in the meeting via teleconference.

Members of the public may attend the meeting via the Live Stream video on the District's website at: <http://www.hvlcsd.org>. To join this meeting select the, September 21, 2021, Board of Directors Meeting select Join Microsoft Teams Meeting Select Join on the web instead.

Please submit your comments to pcuadras@hvlcsd.org or mail comments to the attention of: The Administrative Services Manager at Hidden Valley Lake Community Services District, 19400 Hartmann Road, Hidden Valley Lake, Ca 95467. Comments will be addressed by the Board President as related to the agenda item or during Public Comment.

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **CLOSED SESSION: Conference with Real Property Negotiator as allowed pursuant to Government Code section 54956.8:**
Property: APN#
142-401-07
013-060-05
014-270-10
014-280-19
Agency negotiator: Dennis White, General Manager
Negotiating parties: Trane International
Under negotiation: Price and Terms of Payment for Long-Term Lease
- 6) **RECONVENE TO OPEN SESSION:** Presentation of any reportable items
- 7) **DISCUSS AND POSSIBLE ACTION:** Authorize the General Manager to enter into a Letter of Commitment with Trane for the FLASHES Project
- 8) **CONSENT CALENDAR**
 - A. **MINUTES:** Approval of the August 3, 2021, Special Meeting Minutes.

- B. **MINUTES**: Approval of the August 10, 2021, Finance Committee Meeting Minutes.
- C. **MINUTES**: Approval of the August 12, 2021, Emergency Preparedness Committee Meeting Minutes.
- D. **MINUTES**: Approval of the August 17, 2021, Regular Board of Directors Meeting Minutes.
- E. **DISBURSEMENTS**: Check # 38461 - # 38527 including drafts and payroll for a total of \$720,551.84.

9) **BOARD COMMITTEE REPORTS** (for information only, no action anticipated)

- Finance Committee
- Personnel Committee
- Emergency Preparedness Committee
- Lake Water Use Agreement-Ad Hoc Committee
- Trane Ad-Hoc Committee
- Valley Oaks Project Sub-Committee

10) **STAFF REPORTS** (for information only, no action anticipated)

- Financial Report
- Administration/Customer Service Report
- ACWA State Legislative Committee
- Field Operations Report
- Projects Update
- General Managers Report

11) **DISCUSSION AND POSSIBLE ACTION**: Approve the Drought Contingency Plan

12) **DISCUSSION AND POSSIBLE ACTION**: District Property & Liability Insurance and Earthquake Coverage

13) **PUBLIC COMMENT**

14) **BOARD MEMBER COMMENT**

15) **ADJOURN**

Public records are available upon request. Board Packets are posted on our website at www.hvicsd.org/meetings . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SPECIAL MEETING MINUTES
Tuesday, August 3, 2021-10:00 AM**

The Hidden Valley Lake Community Services District Board of Directors met virtually.

Present:

Director Jim Freeman
Director Gary Graves
Director Jim Lieberman
Director Claude Brown
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager,
Alyssa Gordon, Project Manager

Present via Teleconference

Doug Coty, District Counsel
Morgan Biggerstaff, District Counsel
David Moore, Clean Energy Capitol

Absent: Director Sean Millerick

CALL TO ORDER

The meeting was called to order at 10:02 AM by Director Freeman.

Director Graves moved to approve the August 3, 2021, Special Meeting Agenda. Seconded by Director Millerick.

Roll Call vote;

AYES: (4) Directors, Graves, Brown, Lieberman, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion carries unanimous to approve the August 3, 2021, Special Meeting Agenda as presented.

DISCUSSION AND POSSIBLE ACTION:

CLOSED SESSION: Conference with Real Property Negotiator as allowed pursuant to Government Code section 54956.8:

Property: APN#

142-401-07

013-060-05

014-270-10

014-280-19

Agency negotiator: Dennis White, General Manager

Negotiating parties: Trane International (Michael Day)

Under negotiation: Price and Terms of Payment for Long-Term Lease

Entered into Closed Session at 10:05 AM.

Present were:

Director Jim Freeman

Director Jim Lieberman

General Manager, Dennis White

District Counsel, Doug Coty

Clean Energy Capitol, David Moore

Director Gary Graves

Director Claude Brown

Project Manager, Alyssa Gordon

District Counsel, Morgan Biggerstaff

RECONVENE TO OPEN SESSION: At 1214.

PUBLIC COMMENT

No Public present.

BOARD COMMENT

No Board comment.

ADJOURNMENT

Moved by Director Brown, seconded by Director Graves to adjourn at 12:15 PM

ROLL CALL:
AYES: (4) Directors Graves, Brown, Lieberman, and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (1) Director Millerick

Motion carries unanimous to adjourn at 1:42 PM.

Jim Freeman Date
President to the Board

Dennis White Date
General Manager, Secretary to the Board



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE:
Tuesday August 10, 2021 – 12:30 P.M.**

The Hidden Valley Lake Community Services District Finance Committee met virtually via Microsoft Teams.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Alyssa Gordon, Project Manager

CALL TO ORDER

The meeting was called to order at 12:39 PM by Director Freeman.

APPROVAL OF AGENDA

On a motion by Director Graves and seconded by Director Freeman the Agenda was approved as presented.

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Motion carries to approve Tuesday August 10, 2021, Finance Committee Agenda by roll call vote.

REVIEW and DISCUSS:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending July 31, 2021. Staff addressed inquiries as presented by the committee.

REVIEW and DISCUSS:

Projects Update

Staff provided the Committee with an update on current and future projects.

REVIEW and DISCUSS:

Drought Emergency and Conserving Water

Committee split for need of Drought Emergency Plan, staff to bring to the Board for full discussion.

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

The Committee commend staff for the hard work and keeping the Board members up to date.

ADJOURNMENT

On a motion made by Director Graves and second by Director Freeman the Committee voted unanimously to adjourn the meeting.

Roll Call Vote:

AYES: (2) Directors Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to adjourn the meeting at 1:42 PM.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE REPORT
Thursday August 12, 2021 – 10:00 AM**

The Hidden Valley Lake Community Services District Emergency Preparedness Committee met virtually.

Present Via Teleconference were:

- Director Lieberman
- General Manager, Dennis White
- Administrative Services Manager, Penny Cuadras

CALL TO ORDER

The meeting was called to order at 10:02 AM by Director Lieberman.

APPROVAL OF AGENDA

On a motion made by General Manager, Dennis White and second by Director Lieberman the Committee unanimously approved the August 12, 2021, Emergency Preparedness Committee agenda.

REVIEW AND DISCUSS:

Hardening Well Security

The committee discussed options to increase security around District properties.

REVIEW AND DISCUSS:

Water Security

The Committee discussed water issues related to theft and possible actions to deter and prevent water theft inside the community. With more grow farms coming into our surrounding neighborhoods and as drought conditions worsen illegal activity is a possibility. Director Lieberman suggests a public outreach that will alert the community to be aware and report suspicious activity. Staff will contact HVLA GM and Security for approval of placing permanent signage throughout the Community.

REVIEW AND DISCUSS:

Protocol for Request for Assistance from Outside Agencies During a Catastrophic Event

The Committee discussed protocols during a catastrophic event. Communication with local officials, Fire and Sherriff Departments is key to keeping the Community and the District infrastructure safe.

PUBLIC COMMENT

No members of the public were present.

COMMITTEE MEMBER COMMENT

Director Lieberman expressed appreciation to staff for participation and openness to ideas. Staff thanked Director Lieberman for ideas and providing agenda items for discussion.

ADJOURNMENT

On a motion made by General Manager, Dennis White and second by Director Lieberman the Committee voted unanimously to adjourn the meeting.

Roll Call:

Ayes: (2) Director Lieberman, Dennis White

Nays: (0)

Abstain: (0)

Absent: (0)

Motion carries to adjourn at 10:57 A.M.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: August 17, 2020 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening Via Teleconference.

Present:

Director Jim Freeman
Director Gary Graves
Director Claude Brown
Director Jim Lieberman
Director Sean Millerick

Others Present:

General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Hannah Davidson

Present Via Teleconference:

Project Manager, Alyssa Gordon
Morgan Biggerstaff, District Legal Counsel
David Moore, Clean Energy Capitol

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by Director Freeman.

APPROVAL OF AGENDA

Director Lieberman moved to approve the August 17, 2021, Regular Board Agenda. Seconded by Director Millerick.

General Manager, Dennis White asked that the Board strike item #10 from the Agenda.

Director Graves moved to approve the August 17, 2021, Agenda, striking item #10. Seconded by Director Lieberman.

No further discussion

No Public comment

Roll Call Vote:

AYES: (5) Directors, Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve August 17, 2021, Regular Board Agenda as amended.

CONSENT CALENDAR

Director Graves moved to approve the Consent Calendar. Seconded by Director Lieberman. The Board approved the following Consent Calendar as presented.

(A) MINUTES: Approval of the July 13, 2021, Finance Committee Meeting Minutes.

(B) MINUTES: Approval of the July 20, 2021, Regular Board Meeting Minutes.

(C) DISBURSEMENTS: Check # 038357 - # 038463 including drafts and payroll for a total of \$427,708.54.

No further discussion
No Public comment

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman.

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 8/10 Committee will report as addressed on the agenda.

Personnel Committee: Have not met

Emergency Preparedness Committee: Met 8/12, Director Lieberman reported items discussed by the Committee.

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not Met

Trane Energy Resilience Ad Hoc Committee:

STAFF REPORTS

Financial Report: Delinquent accounts will be locked off October 14, 2021.

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee:

Projects Update: Project Manager, Alyssa Gordon provided an update and responded to all questions from members of the Board.

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

CLOSED SESSION:

Conference with Real Property Negotiator as allowed pursuant to Government Code section 54956.8:

Property: APN#

142-401-07

013-060-05

014-270-10

014-280-19

Agency negotiator: Dennis White, General Manager

Negotiating parties: Trane International

Under negotiation: Price and Terms of Payment for Long-Term Lease

Entered into Closed Session at 7:44 PM. Present for Closed Session:

Director Jim Freeman

General Manager Dennis White

Director Gary Graves

Project Manager Alyssa Gordon

Director Claude Brown

District Counsel Morgan Biggerstaff

Director Jim Lieberman

David Moore Clean Energy Capitol

Director Sean Millerick

RECONVENE TO OPEN SESSION: Reconvened at 9:08 PM No Reportable Action.

DISCUSSION AND POSSIBLE ACTION:

Strategic Planning Workshop

Director Freeman asked members of the Board to confirm schedules and inform staff of availability. Proposed September 25, 2021, 9:00 AM to 12:00 PM.

No further discussion
No Public comment

DISCUSSION AND POSSIBLE ACTION:

Approve Amendment to the Mobile/Stationary Meter Use Policy

Motion by Director Graves to approve the Amendment to the Mobile/Stationary Meter Use Policy to include Term: *Permit Holders are expected to draw water for all legal and beneficial uses.* Seconded by Director Lieberman.

No further discussion
No Public comment

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve the Amendment to the Mobile/Stationary Meter Use Policy to include Term: *Permit Holders are expected to draw water for all legal and beneficial uses.*

No further discussion
No Public comment

DISCUSSION AND POSSIBLE ACTION:

Drought Emergency Declaration and Water Conservation

Tabled, Staff to update and return for additional discussion.

No further discussion
No Public comment

DISCUSSION AND POSSIBLE ACTION:

Appoint District representatives to JPIA Board

Members of the Board nominated Director Millerick as District Representative to JPIA Board, Director Millerick accepted the nomination.

Members of the Board nominated Director Graves as an Alternate District Representative to JPIA Board, Director Graves accepted the nomination.

No further discussion
No Public comment

INFORMATION ONLY

Smith & Newell Communication and Engagement Letter

Director Freeman inquired about the requirement to change auditors every 3 years; Staff confirmed Smith & Newell meet this requirement by changing out their main auditors in the office.

No further discussion

No Public comment

PUBLIC COMMENT

No members of the Public present

BOARD MEMBER COMMENT

Members of the Board were glad to meet in person again. Thank you to CSD Staff

ADJOURNMENT

On a motion by Director Millerick and seconded by Director Graves the Board voted to adjourn the meeting at 9:48 P.M. by Roll Call Vote.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous, meeting was adjourned at 9:48 P.M.

Jim Freeman Date
President of the Board

Dennis White Date
General Manager, Secretary to the Board

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-11	STATE OF CALIFORNIA	EDD		N		FUND TOTAL FOR VENDOR	1,909.80
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	263.83
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	266.86
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	14,857.07
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,320.60
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	846.30
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	424.51
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,177.29
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	159.70
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	2,311.00
01-2526	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	356.95
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	237.87
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	518.94
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	42.78
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	201.19
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	1,144.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	2,248.46
01-2788	GHD			N		FUND TOTAL FOR VENDOR	3,733.13
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,206.71
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	1,654.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	487.50
01-2840	ENVIRONMENTAL SYSTEMS RES			N		FUND TOTAL FOR VENDOR	200.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	52.50
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	125.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	387.32

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	270.00
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	40.10
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	2,672.96
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	493.00
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	215.00
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	2,541.16
01-2959	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	213.96
01-2967	TITUS			N		FUND TOTAL FOR VENDOR	13,432.06
01-2972	WILEY PRICE & RADULOVICH,			N		FUND TOTAL FOR VENDOR	145.00
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	1,552.78
01-3016	SOCIETY FOR HUMAN RESOURC			N		FUND TOTAL FOR VENDOR	109.50
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	178.57
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	1,366.82
01-3042	RUSSELL MURPHY			N		FUND TOTAL FOR VENDOR	143.53
01-8	AT&T			N		FUND TOTAL FOR VENDOR	141.52
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	110.00

*** FUND TOTALS ***

68,953.77

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	1,224.12
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,885.52
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	263.83
01-1531	CALIFORNIA RURAL WATER AS			N		FUND TOTAL FOR VENDOR	1,178.00
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	266.85
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	14,857.05
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,289.29
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	882.51
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	424.52
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	5,906.19
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	159.68
01-2427	GRANITE CONSTRUCTION			N		FUND TOTAL FOR VENDOR	2,298.71
01-2526	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	433.09
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	222.75
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	64.03
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	42.78
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	136,222.97
01-2788	GHD			N		FUND TOTAL FOR VENDOR	3,733.12
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,206.70
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	4,151.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	487.50
01-2840	ENVIRONMENTAL SYSTEMS RES			N		FUND TOTAL FOR VENDOR	200.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	52.50
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	387.32

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	765.00
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	40.10
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	493.00
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	215.02
01-2959	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	88.78
01-2972	WILEY PRICE & RADULOVICH,			N		FUND TOTAL FOR VENDOR	145.00
01-2975	ENVIRONMENTAL PLANNING PA			N		FUND TOTAL FOR VENDOR	622.00
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	1,552.77
01-3016	SOCIETY FOR HUMAN RESOURC			N		FUND TOTAL FOR VENDOR	109.50
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	178.56
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	381.82
01-8	AT&T			N		FUND TOTAL FOR VENDOR	141.51
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	110.00

*** FUND TOTALS ***

187,189.59

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-2893	U.S. BANK			N	FUND TOTAL FOR VENDOR	238,779.23
*** FUND TOTALS ***						238,779.23
*** REPORT TOTALS ***			494,922.59			494,922.59

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	215.00
120 2088	SURVIVOR BENEFITS - PERS	13.17
120 2089	WAGE ASSIGNMENTS	570.91
120 2090	PERS PAYABLE	2,675.25
120 2091	FIT PAYABLE	3,111.20
120 2092	CIT PAYABLE	1,355.11
120 2093	SOCIAL SECURITY PAYABLE	15.50
120 2094	MEDICARE PAYABLE	589.14
120 2095	S D I PAYABLE	487.58
120 2099	DEFERRED COMP - 457 PLAN	487.50
120 5-00-5020	EMPLOYEE BENEFITS	1,886.65
120 5-00-5025	RETIREE HEALTH BENEFITS	1,299.86
120 5-00-5060	GASOLINE, OIL & FUEL	1,940.10
120 5-00-5061	VEHICLE MAINT	1,366.82
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	109.50
120 5-00-5092	POSTAGE & SHIPPING	216.99
120 5-00-5121	LEGAL SERVICES	415.00
120 5-00-5122	ENGINEERING SERVICES	3,785.63
120 5-00-5130	PRINTING & PUBLICATION	52.71
120 5-00-5145	EQUIPMENT RENTAL	178.57
120 5-00-5148	OPERATING SUPPLIES	5,234.04
120 5-00-5150	REPAIR & REPLACE	6,582.31
120 5-00-5155	MAINT BLDG & GROUNDS	100.00
120 5-00-5156	CUSTODIAL SERVICES	1,144.50
120 5-00-5191	TELEPHONE	438.85
120 5-00-5193	OTHER UTILITIES	266.86
120 5-00-5194	IT SERVICES	753.50
120 5-00-5195	ENV/MONITORING	1,654.00
120 5-00-5312	TOOLS - FIELD	275.47

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5315	SAFETY EQUIPMENT	10.00
120 5-10-5010	SALARIES & WAGES	320.49
120 5-10-5020	EMPLOYEE BENEFITS	5,911.97
120 5-10-5021	RETIREMENT BENEFITS	2,015.71
120 5-10-5090	OFFICE SUPPLIES	51.89
120 5-10-5170	TRAVEL MILEAGE	63.38
120 5-30-5010	SALARIES & WAGES	265.12
120 5-30-5020	EMPLOYEE BENEFITS	6,209.97
120 5-30-5021	RETIREMENT BENEFITS	1,473.16
120 5-30-5063	CERTIFICATIONS	268.53
120 5-40-5010	DIRECTORS COMPENSATION	19.15
120 5-40-5020	DIRECTOR BENEFITS	8.00
120 5-40-5030	DIRECTOR HEALTH BENEFITS	1,918.89
120 5-70-7201	I & I	13,195.79
	** FUND TOTAL **	68,953.77
130 1052	ACCTS REC WATER USE	1,224.12
130 2075	AFLAC	215.02
130 2088	SURVIVOR BENEFITS - PERS	12.87
130 2089	WAGE ASSIGNMENTS	521.87
130 2090	PERS PAYABLE	2,571.97
130 2091	FIT PAYABLE	3,125.17
130 2092	CIT PAYABLE	1,349.56
130 2093	SOCIAL SECURITY PAYABLE	15.50
130 2094	MEDICARE PAYABLE	566.62
130 2095	S D I PAYABLE	468.87
130 2099	DEFERRED COMP - PLAN 457 PAYAB	487.50
130 5-00-5020	EMPLOYEE BENEFITS	1,886.64
130 5-00-5025	RETIREE HEALTH BENEFITS	1,299.86
130 5-00-5060	GASOLINE, OIL & FUEL	1,940.09
130 5-00-5061	VEHICLE MAINT	381.82
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	1,287.50
130 5-00-5092	POSTAGE & SHIPPING	216.98
130 5-00-5121	LEGAL SERVICES	910.00
130 5-00-5122	ENGINEERING SERVICES	3,785.62
130 5-00-5130	PRINTING & PUBLICATION	52.70
130 5-00-5145	EQUIPMENT RENTAL	178.56
130 5-00-5148	OPERATING SUPPLIES	229.10
130 5-00-5150	REPAIR & REPLACE	10,753.34
130 5-00-5155	MAINT BLDG & GROUNDS	100.00
130 5-00-5156	CUSTODIAL SERVICES	312.50
130 5-00-5191	TELEPHONE	438.84
130 5-00-5193	OTHER UTILITIES	266.85
130 5-00-5194	IT SERVICES	753.50
130 5-00-5195	ENV/MONITORING	4,151.00
130 5-00-5312	TOOLS - FIELD	275.47
130 5-00-5315	SAFETY EQUIPMENT	10.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-10-5010	SALARIES & WAGES	320.51
130 5-10-5020	EMPLOYEE BENEFITS	5,911.97
130 5-10-5021	RETIREMENT BENEFITS	2,015.69
130 5-10-5090	OFFICE SUPPLIES	51.89
130 5-10-5170	TRAVEL MILEAGE	63.38
130 5-30-5010	SALARIES & WAGES	242.39
130 5-30-5020	EMPLOYEE BENEFITS	6,209.94
130 5-30-5021	RETIREMENT BENEFITS	1,305.66
130 5-40-5010	DIRECTORS COMPENSATION	19.10
130 5-40-5020	DIRECTOR BENEFITS	8.00
130 5-40-5030	DIRECTOR HEALTH BENEFITS	1,918.89
130 5-70-7202	GENERATORS	622.00
130 5-70-7206	AMI	128,710.73
	** FUND TOTAL **	187,189.59
215 5-00-5522	INTEREST ON LONG-TERM DEBT	46,779.23
215 5-00-5599	PRINCIPAL PMT	192,000.00
	** FUND TOTAL **	238,779.23

** TOTAL **	494,922.59
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NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
 VENDOR: ALL
 BANK: ALL
 VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	8/01/2021 THRU 8/31/2021	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
 G/L EXPENSE DISTRIBUTION: YES
 CHECK RANGE: 000000 THRU 999999

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>1,871,167.00</u>	<u>165,616.17</u>	<u>341,738.61</u>	<u>1,529,428.39</u>	<u>18.26</u>
TOTAL REVENUES	<u>1,871,167.00</u>	<u>165,616.17</u>	<u>341,738.61</u>	<u>1,529,428.39</u>	<u>18.26</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	960,501.00	75,099.73	206,365.16	754,135.84	21.49
ADMINISTRATION	445,691.00	58,933.17	95,582.34	350,108.66	21.45
FIELD	432,267.00	54,967.12	84,251.01	348,015.99	19.49
DIRECTORS	32,708.00	2,100.10	2,281.31	30,426.69	6.97
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>13,195.79</u>	<u>13,195.79</u>	<u>(13,195.79)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,871,167.00</u>	<u>204,295.91</u>	<u>401,675.61</u>	<u>1,469,491.39</u>	<u>21.47</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(38,679.74)	(59,937.00)	59,937.00	0.00

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	200.00	300.00	200.00	60.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	0.00	0.00	5,500.00	0.00
120-4050 SALES OF RECLAIMED WATER	138,000.00	0.00	31,704.54	106,295.46	22.97
120-4111 COMM SEWER USE	61,985.00	0.00	4,316.12	57,668.88	6.96
120-4112 GOV'T SEWER USE	1,200.00	0.00	0.00	1,200.00	0.00
120-4116 SEWER USE CHARGES	1,634,882.00	137,989.11	275,883.73	1,358,998.27	16.87
120-4210 LATE FEE	22,000.00	2,728.26	4,771.65	17,228.35	21.69
120-4300 MISC INCOME	2,500.00	833.80	838.40	1,661.60	33.54
120-4310 OTHER INCOME	2,600.00	0.00	0.00	2,600.00	0.00
120-4320 FEMA/CalOES GRANTS	0.00	0.00	0.00	0.00	0.00
120-4325 GRANTS	0.00	23,865.00	23,865.00	(23,865.00)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	2,000.00	0.00	59.17	1,940.83	2.96
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,871,167.00	165,616.17	341,738.61	1,529,428.39	18.26

120-SEWER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	1,886.65	1,886.65 (1,886.65)	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	0.00	10,049.34	50.66	99.50
120-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	649.93	0.00	8,189.00	0.00
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	1,940.10	2,763.94	17,236.06	13.82
120-5-00-5061 VEHICLE MAINT	18,000.00	1,366.82	2,157.02	15,842.98	11.98
120-5-00-5062 TAXES & LIC	800.00	0.00	0.00	800.00	0.00
120-5-00-5074 INSURANCE	71,000.00	0.00	72,287.79 (1,287.79)	101.81
120-5-00-5075 BANK FEES	21,000.00	2,199.20	4,480.39	16,519.61	21.34
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	11,000.00	109.50	284.50	10,715.50	2.59
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	216.99	216.17	6,783.83	3.09
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	12,000.00	415.00	955.00	11,045.00	7.96
120-5-00-5122 ENGINEERING SERVICES	50,000.00	3,785.63	3,785.63	46,214.37	7.57
120-5-00-5123 OTHER PROFESSIONAL SERVICE	20,000.00 (350.00)	2,100.00	17,900.00	10.50
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	52.71	52.71	4,947.29	1.05
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	178.57	461.35	4,538.65	9.23
120-5-00-5148 OPERATING SUPPLIES	48,000.00	5,234.04	5,003.24	42,996.76	10.42
120-5-00-5150 REPAIR & REPLACE	149,900.00	6,537.34	10,888.75	139,011.25	7.26
120-5-00-5155 MAINT BLDG & GROUNDS	8,000.00	100.00	4,908.06	3,091.94	61.35
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	1,144.50	1,144.50	15,355.50	6.94
120-5-00-5157 SECURITY	600.00	0.00	0.00	600.00	0.00
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	0.00	16,087.50	28,912.50	35.75
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	0.00	50,000.00	0.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	12,000.00	950.98	1,873.94	10,126.06	15.62
120-5-00-5192 ELECTRICITY	95,000.00	20,721.94	20,721.94	74,278.06	21.81
120-5-00-5193 OTHER UTILITIES	2,500.00	266.86	266.86	2,233.14	10.67
120-5-00-5194 IT SERVICES	38,000.00	753.50	14,938.64	23,061.36	39.31
120-5-00-5195 ENV/MONITORING	35,000.00	1,654.00	3,285.00	31,715.00	9.39
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	0.00	0.00	1,200.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	3,000.00	0.00	0.00	3,000.00	0.00
120-5-00-5312 TOOLS - FIELD	1,500.00	275.47	275.47	1,224.53	18.36
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	10.00	490.77	3,009.23	14.02
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	0.00	250.00	0.00
120-5-00-5580 TRANSFERS OUT	178,462.00	25,000.00	25,000.00	153,462.00	14.01
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	960,501.00	75,099.73	206,365.16	754,135.84	21.49

120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	292,584.00	22,423.47	55,463.72	237,120.28	18.96
120-5-10-5020 EMPLOYEE BENEFITS	84,855.00	5,911.97	6,385.10	78,469.90	7.52
120-5-10-5021 RETIREMENT BENEFITS	56,902.00	30,482.46	33,511.60	23,390.40	58.89
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	51.89	158.54	3,841.46	3.96
120-5-10-5170 TRAVEL MILEAGE	2,500.00	63.38	63.38	2,436.62	2.54
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
TOTAL ADMINISTRATION	445,691.00	58,933.17	95,582.34	350,108.66	21.45

120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	244,081.00	18,548.71	45,014.34	199,066.66	18.44
120-5-30-5020 EMPLOYEE BENEFITS	128,742.00	6,209.97	6,831.81	121,910.19	5.31
120-5-30-5021 RETIREMENT BENEFITS	50,444.00	29,939.91	32,136.33	18,307.67	63.71
120-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	0.00	2,000.00	0.00
120-5-30-5063 CERTIFICATIONS	1,500.00	268.53	268.53	1,231.47	17.90
120-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
120-5-30-5170 TRAVEL MILEAGE	500.00	0.00	0.00	500.00	0.00
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	432,267.00	54,967.12	84,251.01	348,015.99	19.49

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

120-SEWER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	538.30	2,461.70	17.94
120-5-40-5020 DIRECTOR BENEFITS	230.00	8.00	16.00	214.00	6.96
120-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00	1,822.95	1,727.01	22,450.99	7.14
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	32,708.00	2,100.10	2,281.31	30,426.69	6.97

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

120-SEWER ENTERPRISE FUND
 SPECIAL PROJECTS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6009 ACCESS RD	0.00	0.00	0.00	0.00	0.00
120-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
120-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

120-SEWER ENTERPRISE FUND
CAPITAL PROJECTS & EQUIP
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 I & I	0.00	13,195.79	13,195.79 (13,195.79)	0.00
120-5-70-7203 HEADWORKS RAKE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	0.00	13,195.79	13,195.79 (13,195.79)	0.00
TOTAL EXPENDITURES	1,871,167.00	204,295.91	401,675.61	1,469,491.39	21.47
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (38,679.74) (59,937.00)	59,937.00	0.00

*** END OF REPORT ***

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,721,075.00</u>	<u>375,473.10</u>	<u>654,829.97</u>	<u>2,066,245.03</u>	<u>24.07</u>
TOTAL REVENUES	<u>2,721,075.00</u>	<u>375,473.10</u>	<u>654,829.97</u>	<u>2,066,245.03</u>	<u>24.07</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,809,209.00	34,002.26	155,937.32	1,653,271.68	8.62
ADMINISTRATION	444,891.00	58,933.26	95,582.45	349,308.55	21.48
FIELD	432,867.00	52,941.03	81,787.28	351,079.72	18.89
DIRECTORS	34,108.00	2,100.05	2,281.21	31,826.79	6.69
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>126,758.52</u>	<u>127,628.52</u>	<u>(127,628.52)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>2,721,075.00</u>	<u>274,735.12</u>	<u>463,216.78</u>	<u>2,257,858.22</u>	<u>17.02</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	100,737.98	191,613.19	(191,613.19)	0.00

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	5,000.00	0.00	0.00	5,000.00	0.00
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	57,576.00	1,377.00	2,754.00	54,822.00	4.78
130-4040 LIEN RECORDING FEES	1,200.00	117.23	234.46	965.54	19.54
130-4045 AVAILABILITY FEES	22,000.00	0.00	0.00	22,000.00	0.00
130-4110 COMM WATER USE	126,948.00	0.00	6,965.04	119,982.96	5.49
130-4112 GOV'T WATER USE	6,200.00	0.00	491.55	5,708.45	7.93
130-4115 WATER USE	2,462,899.00	238,722.53	506,242.01	1,956,656.99	20.55
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	32,000.00	5,217.27	8,886.36	23,113.64	27.77
130-4215 RETURNED CHECK FEE	200.00	50.00	50.00	150.00	25.00
130-4300 MISC INCOME	1,500.00	612.55 (3,498.14)	4,998.14	233.21-
130-4310 OTHER INCOME	1,500.00	0.00	0.00	1,500.00	0.00
130-4320 FEMA/CalOES GRANTS	0.00	0.00	0.00	0.00	0.00
130-4325 GRANTS	0.00	0.00	0.00	0.00	0.00
130-4330 HYDRANT METER USE DEPOSIT	0.00	3,240.00	6,480.00 (6,480.00)	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	4,052.00	0.00	88.17	3,963.83	2.18
130-4580 TRANSFER IN	0.00	126,136.52	126,136.52 (126,136.52)	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,721,075.00	375,473.10	654,829.97	2,066,245.03	24.07

130-WATER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	1,886.64	1,886.64 (1,886.64)	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	0.00	10,049.34	50.66	99.50
130-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	649.93	0.00	8,189.00	0.00
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	1,940.09	2,763.92	17,236.08	13.82
130-5-00-5061 VEHICLE MAINT	12,500.00	381.82	1,172.01	11,327.99	9.38
130-5-00-5062 TAXES & LIC	1,200.00	0.00	0.00	1,200.00	0.00
130-5-00-5074 INSURANCE	71,000.00	0.00	72,287.79 (1,287.79)	101.81
130-5-00-5075 BANK FEES	21,000.00	2,199.19	4,479.78	16,520.22	21.33
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	28,000.00	1,287.50	1,462.50	26,537.50	5.22
130-5-00-5092 POSTAGE & SHIPPING	7,000.00	216.98	216.15	6,783.85	3.09
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	65,000.00	910.00	3,925.00	61,075.00	6.04
130-5-00-5122 ENGINEERING SERVICES	65,000.00	3,785.62	3,785.62	61,214.38	5.82
130-5-00-5123 OTHER PROFESSIONAL SERVICE	45,000.00 (350.00)	2,100.00	42,900.00	4.67
130-5-00-5124 WATER RIGHTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	52.70	52.70	7,447.30	0.70
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	10,000.00	178.56	461.35	9,538.65	4.61
130-5-00-5148 OPERATING SUPPLIES	5,000.00	229.10	229.10	4,770.90	4.58
130-5-00-5150 REPAIR & REPLACE	168,900.00	10,603.09	14,073.15	154,826.85	8.33
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	100.00	4,908.05	7,091.95	40.90
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	312.50	312.50	4,687.50	6.25
130-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	11,000.00	950.96	1,873.90	9,126.10	17.04
130-5-00-5192 ELECTRICITY	178,000.00	3,210.76	3,210.76	174,789.24	1.80
130-5-00-5193 OTHER UTILITIES	2,500.00	266.85	266.85	2,233.15	10.67
130-5-00-5194 IT SERVICES	40,000.00	753.50	20,938.64	19,061.36	52.35
130-5-00-5195 ENV/MONITORING	17,000.00	4,151.00	4,379.00	12,621.00	25.76
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	33,000.00	0.00	0.00	33,000.00	0.00
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	1,500.00	275.47	275.47	1,224.53	18.36
130-5-00-5315 SAFETY EQUIPMENT	3,000.00	10.00	490.77	2,509.23	16.36
130-5-00-5505 WATER CONSERVATION	5,000.00	0.00	336.33	4,663.67	6.73
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	0.00	0.00	250.00	0.00
130-5-00-5580 TRANSFERS OUT	940,570.00	0.00	0.00	940,570.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	1,809,209.00	34,002.26	155,937.32	1,653,271.68	8.62

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	292,584.00	22,423.58	55,463.91	237,120.09	18.96
130-5-10-5020 EMPLOYEE BENEFITS	84,855.00	5,911.97	6,385.05	78,469.95	7.52
130-5-10-5021 RETIREMENT BENEFITS	56,902.00	30,482.44	33,511.59	23,390.41	58.89
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	51.89	158.52	3,841.48	3.96
130-5-10-5170 TRAVEL MILEAGE	2,000.00	63.38	63.38	1,936.62	3.17
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	444,891.00	58,933.26	95,582.45	349,308.55	21.48

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

130-WATER ENTERPRISE FUND
 FIELD
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	244,081.00	16,958.68	43,013.81	201,067.19	17.62
130-5-30-5020 EMPLOYEE BENEFITS	128,742.00	6,209.94	6,831.74	121,910.26	5.31
130-5-30-5021 RETIREMENT BENEFITS	50,444.00	29,772.41	31,941.73	18,502.27	63.32
130-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	0.00	2,000.00	0.00
130-5-30-5063 CERTIFICATIONS	600.00	0.00	0.00	600.00	0.00
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
130-5-30-5170 TRAVEL MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	432,867.00	52,941.03	81,787.28	351,079.72	18.89

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

130-WATER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	538.20	2,461.80	17.94
130-5-40-5020 DIRECTOR BENEFITS	230.00	8.00	16.00	214.00	6.96
130-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00	1,822.95	1,727.01	22,450.99	7.14
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	34,108.00	2,100.05	2,281.21	31,826.79	6.69

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2021

130-WATER ENTERPRISE FUND
SPECIAL PROJECTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
130-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2021

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7202 GENERATORS	0.00	622.00	622.00 (622.00)	0.00
130-5-70-7204 TANK 9	0.00	0.00	870.00 (870.00)	0.00
130-5-70-7205 MMN WTR MAIN	0.00	0.00	0.00	0.00	0.00
130-5-70-7206 AMI	0.00	126,136.52	126,136.52 (126,136.52)	0.00
TOTAL CAPITAL PROJECTS & EQUIP	0.00	126,758.52	127,628.52 (127,628.52)	0.00
TOTAL EXPENDITURES	2,721,075.00	274,735.12	463,216.78	2,257,858.22	17.02
REVENUES OVER/(UNDER) EXPENDITURES	0.00	100,737.98	191,613.19 (191,613.19)	0.00

*** END OF REPORT ***



**Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of August 31, 2021
(Rounded and Unaudited)**

	Operating Checking	Money Market	LAIF	Bond Trustee	Total All Cash/Investment Accounts
	West America Bank 1010	West America Bank 1130	State Treasurer 1133	US Bank 1200	
Financial Activity of Cash/Investment Accounts in General Ledger [1]					
Beginning Balances	\$ 489,168	\$ 1,284,721	\$ 627,857	\$ 176,405	\$ 2,578,151
Cash Receipts					
Utility Billing Deposits	\$ 575,685	\$ -	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits		\$ 69	\$ -	\$ -	
Total Cash Receipts	\$ 575,685	\$ 69	\$ -	\$ 176,405	
Cash Disbursements					
Accounts Payable Checks issued	\$ 466,259	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 189,099	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 60,795	\$ -	\$ -	\$ -	
Bank Fees	\$ 4,398	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ 1,395	
Total Disbursements	\$ 720,552	\$ -	\$ -	\$ 1,395	
Transfers Between Accounts					
Transfers In	\$ 366,875		\$ -	\$ -	
Transfers Out		\$ 366,875		\$ -	
Total Transfers Between Accounts	\$ 366,875	\$ 366,875	\$ -	\$ -	
Ending Balances in General Ledger	\$ 711,177	\$ 917,915	\$ 627,857	\$ 175,010	\$ 2,431,959
Reconciling Adjustments to Financial Institutions [2]	\$ -	\$ -	\$ -	\$ -	
Financial Institution Ending Balances	\$ 688,717	\$ 917,915	\$ 627,857	\$ 175,010	\$ 2,409,499

Ending Balances General Ledger Distribution by District Funds

100 Operating	-	-	-	-	-
120 Wastewater Operating	60,616	-	72,524	-	133,140
130 Water Operating	573,209	-	108,081	-	681,290
140 Flood Enterprise	(81)	-	-	-	(81)
215 2016 Sewer Refinancing Bond	48,822	120,759	94,848	175,010	439,439
218 2002 CIEDB Loan	-	68,369	12,408	-	80,778
219 2012 USDA Solar COP	-	8,369	883	-	9,252
313 Wastewater Operating Reserve	28,611	11,299	59,077	-	98,987
314 Wastewater CIP	-	262,254	95,521	-	357,775
319 2012 USDA Solar COP Reserve	-	31,331	-	-	31,331
320 Water CIP	-	185,147	-	-	185,147
325 Water Operating Reserve	-	230,387	-	-	230,387
350 2002 CIEDB Loan Reserve	-	-	184,515	-	184,515
Total Ending Balances in General Ledger	711,177	917,915	627,857	175,010	2,431,959

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2021 THRU 8/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	8/02/2021	BANK-DRAFT	080221	CalPERS 26384 UAL FY 21-22	2,442.00CR	CLEARED	G	8/02/2021
1010	8/02/2021	BANK-DRAFT	080222	CalPERS 1739 UAL FY 21-22	111,425.00CR	CLEARED	G	8/02/2021
1010	8/02/2021	BANK-DRAFT	080223	USDA SOLAR P&I PMT	25,000.00CR	CLEARED	G	8/02/2021
1010	8/13/2021	BANK-DRAFT	000619	AFLAC	215.01CR	CLEARED	A	8/17/2021
1010	8/13/2021	BANK-DRAFT	000620	CALIFORNIA PUBLIC EMPLOYEES RE	6,041.74CR	CLEARED	A	8/16/2021
1010	8/13/2021	BANK-DRAFT	000621	NATIONWIDE RETIREMENT SOLUTION	487.50CR	CLEARED	A	8/13/2021
1010	8/13/2021	BANK-DRAFT	000622	STATE OF CALIFORNIA EDD	1,907.50CR	CLEARED	A	8/13/2021
1010	8/13/2021	BANK-DRAFT	000623	US DEPARTMENT OF THE TREASURY	4,281.00CR	CLEARED	A	8/13/2021
1010	8/20/2021	BANK-DRAFT	082021	VERIZON JULY 07 - AUG 06, 2021	256.84CR	CLEARED	G	8/17/2021
1010	8/20/2021	BANK-DRAFT	082022	VERIZON JULY 7 - AUG 06, 2021	767.41CR	CLEARED	G	8/25/2021
1010	8/27/2021	BANK-DRAFT	000624	AFLAC	215.01CR	OUTSTND	A	0/00/0000
1010	8/27/2021	BANK-DRAFT	000625	CALIFORNIA PUBLIC EMPLOYEES RE	6,041.74CR	CLEARED	A	8/30/2021
1010	8/27/2021	BANK-DRAFT	000626	NATIONWIDE RETIREMENT SOLUTION	487.50CR	CLEARED	A	8/27/2021
1010	8/27/2021	BANK-DRAFT	000627	STATE OF CALIFORNIA EDD	1,887.82CR	CLEARED	A	8/27/2021
1010	8/27/2021	BANK-DRAFT	000628	US DEPARTMENT OF THE TREASURY	4,328.89CR	CLEARED	A	8/27/2021

CHECK:								
ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
1010	8/06/2021	CHECK	038464	ACWA/JPIA	849.03CR	CLEARED	A	8/11/2021
1010	8/06/2021	CHECK	038465	ALPHA ANALYTICAL LABORATORIES	457.00CR	CLEARED	A	8/12/2021
1010	8/06/2021	CHECK	038466	APPLIED TECHNOLOGY SOLUTIONS	986.00CR	CLEARED	A	8/18/2021
1010	8/06/2021	CHECK	038467	CALIFORNIA RURAL WATER ASSOCIA	1,178.00CR	CLEARED	A	8/12/2021
1010	8/06/2021	CHECK	038468	ENVIRONMENTAL SYSTEMS RESEARCH	400.00CR	CLEARED	A	8/09/2021
1010	8/06/2021	CHECK	038469	JENFITCH, LLC	1,213.82CR	CLEARED	A	8/10/2021
1010	8/06/2021	CHECK	038470	MEDIACOM	527.66CR	CLEARED	A	8/12/2021
1010	8/06/2021	CHECK	038471	MENDO MILL CLEARLAKE	509.25CR	CLEARED	A	8/11/2021
1010	8/06/2021	CHECK	038472	OFFICE DEPOT, INC	85.56CR	CLEARED	A	8/17/2021
1010	8/06/2021	CHECK	038473	PACE SUPPLY CORP	2,680.09CR	CLEARED	A	8/10/2021
1010	8/06/2021	CHECK	038474	PENNY CUADRAS	80.20CR	CLEARED	A	8/09/2021
1010	8/06/2021	CHECK	038475	REDWOOD COAST FUELS	667.19CR	CLEARED	A	8/10/2021
1010	8/06/2021	CHECK	038476	SOUTH LAKE REFUSE & RECYCLING	533.71CR	CLEARED	A	8/10/2021
1010	8/06/2021	CHECK	038477	STATE WATER RESOURCES CONTROL	125.00CR	CLEARED	A	8/17/2021
1010	8/06/2021	CHECK	038478	U S POSTMASTER	220.00CR	CLEARED	A	8/12/2021
1010	8/06/2021	CHECK	038479	WELLS FARGO FINANCIAL LEASING	357.13CR	CLEARED	A	8/11/2021
1010	8/06/2021	CHECK	038480	RODILES, JOSE	192.09CR	CLEARED	A	8/12/2021
1010	8/06/2021	CHECK	038481	STOUT, JEFF & JEANNE	57.52CR	CLEARED	A	8/20/2021
1010	8/06/2021	CHECK	038482	TARBOX, DAVID R	29.10CR	OUTSTND	A	0/00/0000
1010	8/13/2021	CHECK	038483	ALPHA ANALYTICAL LABORATORIES	1,943.00CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038484	AT&T	283.03CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038485	DATAPROSE, LLC	319.38CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038486	ENVIRONMENTAL PLANNING PARTNER	622.00CR	CLEARED	A	8/23/2021
1010	8/13/2021	CHECK	038487	GHD	7,466.25CR	CLEARED	A	8/19/2021
1010	8/13/2021	CHECK	038488	GRANITE CONSTRUCTION	2,298.71CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038489	HARDESTER'S MARKETS & HARDWARE	460.62CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038490	VOID CHECK	0.00	CLEARED	A	8/13/2021

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2021 THRU 8/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	8/13/2021	CHECK	038491	GARDENS BY JILLIAN	200.00CR	CLEARED	A	8/20/2021
1010	8/13/2021	CHECK	038492	JL MECHANICAL	763.64CR	CLEARED	A	8/20/2021
1010	8/13/2021	CHECK	038493	MENDO MILL CLEARLAKE	73.72CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038494	PACE SUPPLY CORP	130,543.49CR	CLEARED	A	8/17/2021
1010	8/13/2021	CHECK	038495	REDWOOD COAST FUELS	1,570.24CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038496	SPECIAL DISTRICT RISK MANAGEME	29,263.33CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038497	SPECIAL DISTRICT RISK MANAGEME	450.79CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038498	THATCHER COMPANY, INC.	2,672.96CR	CLEARED	A	8/17/2021
1010	8/13/2021	CHECK	038499	SMITH, MELISSA P	45.85CR	OUTSTND	A	0/00/0000
1010	8/13/2021	CHECK	038500	TRIOLA, PAUL	169.21CR	CLEARED	A	8/20/2021
1010	8/13/2021	CHECK	038501	FRANCHISE TAX BOARD	395.02CR	CLEARED	A	8/18/2021
1010	8/13/2021	CHECK	038502	FRANCHISE TAX BOARD	189.64CR	CLEARED	A	8/24/2021
1010	8/20/2021	CHECK	038503	ALPHA ANALYTICAL LABORATORIES	522.00CR	CLEARED	A	8/26/2021
1010	8/20/2021	CHECK	038504	CARDMEMBER SERVICE	4,413.41CR	CLEARED	A	8/26/2021
1010	8/20/2021	CHECK	038505	MICHELLE HAMILTON	1,457.00CR	CLEARED	A	8/23/2021
1010	8/20/2021	CHECK	038506	RUSSELL MURPHY	143.53CR	CLEARED	A	8/25/2021
1010	8/20/2021	CHECK	038507	SOCIETY FOR HUMAN RESOURCE MAN	219.00CR	CLEARED	A	8/26/2021
1010	8/20/2021	CHECK	038508	TELSTAR INSTRUMENTS	2,311.00CR	CLEARED	A	8/24/2021
1010	8/20/2021	CHECK	038509	U.S. BANK	238,779.23CR	CLEARED	A	8/25/2021
1010	8/20/2021	CHECK	038510	CHRISP, JESSE	641.39CR	OUTSTND	A	0/00/0000
1010	8/20/2021	CHECK	038511	MILLER, NORMAN	88.96CR	CLEARED	A	8/24/2021
1010	8/27/2021	CHECK	038512	ALPHA ANALYTICAL LABORATORIES	2,883.00CR	CLEARED	A	9/01/2021
1010	8/27/2021	CHECK	038513	AT&T MOBILITY	67.00CR	CLEARED	A	9/01/2021
1010	8/27/2021	CHECK	038514	BOLD POLISNER MADDOW NELSON &	1,035.00CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038515	COASTLAND CIVIL ENGINEERING, I	105.00CR	CLEARED	A	9/01/2021
1010	8/27/2021	CHECK	038516	JENFITCH, LLC	1,327.34CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038517	JL MECHANICAL	985.00CR	CLEARED	A	8/30/2021
1010	8/27/2021	CHECK	038518	LAYNE PAVING & TRUCKING, INC.	201.19CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038519	PACE SUPPLY CORP	2,478.42CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038520	REDWOOD COAST FUELS	868.12CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038521	TITUS	13,432.06CR	OUTSTND	A	0/00/0000
1010	8/27/2021	CHECK	038522	TYLER TECHNOLOGY	121.00CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038523	USA BLUE BOOK	1,728.81CR	CLEARED	A	9/02/2021
1010	8/27/2021	CHECK	038524	WESTGATE PETROLEUM CO., INC.	774.64CR	CLEARED	A	8/31/2021
1010	8/27/2021	CHECK	038525	WILEY PRICE & RADULOVICH, LLP	290.00CR	CLEARED	A	9/02/2021
1010	8/27/2021	CHECK	038526	FRANCHISE TAX BOARD	395.02CR	CLEARED	A	9/01/2021
1010	8/27/2021	CHECK	038527	FRANCHISE TAX BOARD	113.10CR	OUTSTND	A	0/00/0000

DEPOSIT:								
1010	8/01/2021	DEPOSIT	080121	RECONCILE CC DEPOSIT	221.26CR	CLEARED	G	8/08/2021
1010	8/02/2021	DEPOSIT		CREDIT CARD 8/02/2021	3,216.21	CLEARED	C	8/04/2021
1010	8/02/2021	DEPOSIT	000001	CREDIT CARD 8/02/2021	7,918.33	CLEARED	C	8/04/2021
1010	8/02/2021	DEPOSIT	000002	CREDIT CARD 8/02/2021	8,220.18	CLEARED	C	8/04/2021
1010	8/02/2021	DEPOSIT	000003	CREDIT CARD 8/02/2021	287.31	CLEARED	C	8/04/2021

9/10/2021 8:05 AM
 COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 3
 CHECK DATE: 8/01/2021 THRU 8/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	8/02/2021	DEPOSIT	000004	CREDIT CARD 8/02/2021	678.30	CLEARED	C	8/04/2021
1010	8/02/2021	DEPOSIT	000005	CREDIT CARD 8/02/2021	4,428.49	CLEARED	C	8/03/2021
1010	8/02/2021	DEPOSIT	000006	REGULAR DAILY POST 8/02/2021	3,259.45	CLEARED	C	8/03/2021
1010	8/03/2021	DEPOSIT		CREDIT CARD 8/03/2021	4,721.11	CLEARED	C	8/05/2021
1010	8/03/2021	DEPOSIT	000001	CREDIT CARD 8/03/2021	348.99	CLEARED	C	8/09/2021
1010	8/03/2021	DEPOSIT	000002	CREDIT CARD 8/03/2021	2,750.97	CLEARED	C	8/05/2021
1010	8/03/2021	DEPOSIT	000003	REGULAR DAILY POST 8/03/2021	1,296.61	CLEARED	C	8/03/2021
1010	8/04/2021	DEPOSIT		CREDIT CARD 8/04/2021	3,588.18	CLEARED	C	8/09/2021
1010	8/04/2021	DEPOSIT	000001	CREDIT CARD 8/04/2021	350.89	CLEARED	C	8/09/2021
1010	8/04/2021	DEPOSIT	000002	CREDIT CARD 8/04/2021	816.87	CLEARED	C	8/09/2021
1010	8/04/2021	DEPOSIT	000003	REGULAR DAILY POST 8/04/2021	645.99	CLEARED	C	8/05/2021
1010	8/05/2021	DEPOSIT		CREDIT CARD 8/05/2021	2,816.88	CLEARED	C	8/11/2021
1010	8/05/2021	DEPOSIT	000001	CREDIT CARD 8/05/2021	373.92	CLEARED	C	8/10/2021
1010	8/05/2021	DEPOSIT	000002	CREDIT CARD 8/05/2021	1,863.78	CLEARED	C	8/10/2021
1010	8/05/2021	DEPOSIT	000003	REGULAR DAILY POST 8/05/2021	1,852.54	CLEARED	C	8/06/2021
1010	8/06/2021	DEPOSIT		CREDIT CARD 8/06/2021	3,268.81	CLEARED	C	8/06/2021
1010	8/06/2021	DEPOSIT	000001	CREDIT CARD 8/06/2021	348.64	CLEARED	C	8/06/2021
1010	8/06/2021	DEPOSIT	000002	CREDIT CARD 8/06/2021	3,264.43	CLEARED	C	8/09/2021
1010	8/06/2021	DEPOSIT	000003	REGULAR DAILY POST 8/06/2021	3,572.29	CLEARED	C	8/09/2021
1010	8/09/2021	DEPOSIT		CREDIT CARD 8/09/2021	2,810.21	CLEARED	C	8/09/2021
1010	8/09/2021	DEPOSIT	000001	CREDIT CARD 8/09/2021	1,827.89	CLEARED	C	8/09/2021
1010	8/09/2021	DEPOSIT	000002	CREDIT CARD 8/09/2021	2,784.20	CLEARED	C	8/10/2021
1010	8/09/2021	DEPOSIT	000003	CREDIT CARD 8/09/2021	179.17	CLEARED	C	8/09/2021
1010	8/09/2021	DEPOSIT	000004	CREDIT CARD 8/09/2021	242.35	CLEARED	C	8/10/2021
1010	8/09/2021	DEPOSIT	000005	CREDIT CARD 8/09/2021	87.78	CLEARED	C	8/09/2021
1010	8/09/2021	DEPOSIT	000006	CREDIT CARD 8/09/2021	4,898.38	CLEARED	C	8/11/2021
1010	8/09/2021	DEPOSIT	000007	REGULAR DAILY POST 8/09/2021	10,625.96	CLEARED	C	8/10/2021
1010	8/10/2021	DEPOSIT		CREDIT CARD 8/10/2021	6,864.38	CLEARED	C	8/11/2021
1010	8/10/2021	DEPOSIT	000001	CREDIT CARD 8/10/2021	154.07	CLEARED	C	8/11/2021
1010	8/10/2021	DEPOSIT	000002	CREDIT CARD 8/10/2021	3,334.49	CLEARED	C	8/12/2021
1010	8/10/2021	DEPOSIT	000003	REGULAR DAILY POST 8/10/2021	6,552.65	CLEARED	C	8/11/2021
1010	8/11/2021	DEPOSIT		CREDIT CARD 8/11/2021	2,961.70	CLEARED	C	8/12/2021
1010	8/13/2021	DEPOSIT		CREDIT CARD 8/13/2021	5,160.64	CLEARED	C	8/13/2021
1010	8/13/2021	DEPOSIT	000001	CREDIT CARD 8/13/2021	3,226.25	CLEARED	C	8/16/2021
1010	8/13/2021	DEPOSIT	000002	CREDIT CARD 8/13/2021	127.71	CLEARED	C	8/13/2021
1010	8/13/2021	DEPOSIT	000003	CREDIT CARD 8/13/2021	161.44	CLEARED	C	8/13/2021
1010	8/13/2021	DEPOSIT	000004	CREDIT CARD 8/13/2021	477.66	CLEARED	C	8/16/2021
1010	8/13/2021	DEPOSIT	000005	CREDIT CARD 8/13/2021	259.67	CLEARED	C	8/16/2021
1010	8/13/2021	DEPOSIT	000006	CREDIT CARD 8/13/2021	8,650.34	CLEARED	C	8/16/2021
1010	8/13/2021	DEPOSIT	000007	REGULAR DAILY POST 8/13/2021	33,521.09	CLEARED	C	8/16/2021
1010	8/16/2021	DEPOSIT		CREDIT CARD 8/16/2021	5,612.75	CLEARED	C	8/16/2021
1010	8/16/2021	DEPOSIT	000001	CREDIT CARD 8/16/2021	14,860.97	CLEARED	C	8/16/2021
1010	8/16/2021	DEPOSIT	000002	CREDIT CARD 8/16/2021	25,135.42	CLEARED	C	8/18/2021
1010	8/16/2021	DEPOSIT	000003	CREDIT CARD 8/16/2021	270.89	CLEARED	C	8/16/2021

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2021 THRU 8/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	8/16/2021	DEPOSIT	000004	CREDIT CARD 8/16/2021	120.50	CLEARED	C	8/16/2021
1010	8/16/2021	DEPOSIT	000005	CREDIT CARD 8/16/2021	99.34	CLEARED	C	8/18/2021
1010	8/16/2021	DEPOSIT	000006	CREDIT CARD 8/16/2021	4,167.65	CLEARED	C	8/20/2021
1010	8/16/2021	DEPOSIT	000007	REGULAR DAILY POST 8/16/2021	61,892.37	CLEARED	C	8/17/2021
1010	8/17/2021	DEPOSIT		CREDIT CARD 8/17/2021	5,157.89	CLEARED	C	8/20/2021
1010	8/17/2021	DEPOSIT	000001	CREDIT CARD 8/17/2021	970.06	CLEARED	C	8/20/2021
1010	8/17/2021	DEPOSIT	000002	CREDIT CARD 8/17/2021	3,345.42	CLEARED	C	8/20/2021
1010	8/17/2021	DEPOSIT	000003	REGULAR DAILY POST 8/17/2021	9,504.05	CLEARED	C	8/18/2021
1010	8/17/2021	DEPOSIT	081721	FUND 215 MM TO CKG	240,738.97	CLEARED	G	8/17/2021
1010	8/17/2021	DEPOSIT	081722	FUND 320 MM TO CKG	126,136.52	CLEARED	G	8/17/2021
1010	8/18/2021	DEPOSIT		CREDIT CARD 8/18/2021	6,933.86	CLEARED	C	8/20/2021
1010	8/18/2021	DEPOSIT	000001	CREDIT CARD 8/18/2021	307.02	CLEARED	C	8/20/2021
1010	8/18/2021	DEPOSIT	000002	DRAFT POSTING	20,478.01	CLEARED	U	8/18/2021
1010	8/18/2021	DEPOSIT	000003	CREDIT CARD 8/18/2021	4,187.52	CLEARED	C	8/20/2021
1010	8/18/2021	DEPOSIT	000004	REGULAR DAILY POST 8/18/2021	8,255.27	CLEARED	C	8/19/2021
1010	8/19/2021	DEPOSIT		CREDIT CARD 8/19/2021	4,465.67	CLEARED	C	8/20/2021
1010	8/19/2021	DEPOSIT	000001	CREDIT CARD 8/19/2021	522.20	CLEARED	C	8/20/2021
1010	8/19/2021	DEPOSIT	000002	CREDIT CARD 8/19/2021	6,543.83	CLEARED	C	8/23/2021
1010	8/19/2021	DEPOSIT	000003	REGULAR DAILY POST 8/19/2021	13,243.15	CLEARED	C	8/20/2021
1010	8/20/2021	DEPOSIT		CREDIT CARD 8/20/2021	16,617.93	CLEARED	C	8/23/2021
1010	8/20/2021	DEPOSIT	000001	CREDIT CARD 8/20/2021	807.16	CLEARED	C	8/23/2021
1010	8/20/2021	DEPOSIT	000002	CREDIT CARD 8/20/2021	284.12	CLEARED	C	8/23/2021
1010	8/20/2021	DEPOSIT	000003	CREDIT CARD 8/20/2021	12,558.54	CLEARED	C	8/23/2021
1010	8/20/2021	DEPOSIT	000004	REGULAR DAILY POST 8/20/2021	20,291.38	CLEARED	C	8/23/2021
1010	8/23/2021	DEPOSIT		CREDIT CARD 8/23/2021	9,602.93	CLEARED	C	8/25/2021
1010	8/23/2021	DEPOSIT	000001	CREDIT CARD 8/23/2021	1,431.04	CLEARED	C	8/24/2021
1010	8/23/2021	DEPOSIT	000002	CREDIT CARD 8/23/2021	1,212.26	CLEARED	C	8/24/2021
1010	8/23/2021	DEPOSIT	000003	CREDIT CARD 8/23/2021	1,155.73	CLEARED	C	8/25/2021
1010	8/23/2021	DEPOSIT	000004	CREDIT CARD 8/23/2021	100.59	CLEARED	C	8/25/2021
1010	8/23/2021	DEPOSIT	000005	CREDIT CARD 8/23/2021	176.23	CLEARED	C	8/23/2021
1010	8/23/2021	DEPOSIT	000006	CREDIT CARD 8/23/2021	1,162.37	CLEARED	C	8/25/2021
1010	8/23/2021	DEPOSIT	000007	REGULAR DAILY POST 8/23/2021	5,238.71	CLEARED	C	8/24/2021
1010	8/24/2021	DEPOSIT		CREDIT CARD 8/24/2021	1,367.00	CLEARED	C	8/25/2021
1010	8/24/2021	DEPOSIT	000001	CREDIT CARD 8/24/2021	626.01	CLEARED	C	8/24/2021
1010	8/24/2021	DEPOSIT	000002	CREDIT CARD 8/24/2021	1,768.86	CLEARED	C	8/26/2021
1010	8/24/2021	DEPOSIT	000003	REGULAR DAILY POST 8/24/2021	996.60	CLEARED	C	8/25/2021
1010	8/25/2021	DEPOSIT		CREDIT CARD 8/25/2021	1,549.68	CLEARED	C	8/25/2021
1010	8/25/2021	DEPOSIT	000001	CREDIT CARD 8/25/2021	1,368.24	CLEARED	C	8/27/2021
1010	8/25/2021	DEPOSIT	000002	REGULAR DAILY POST 8/25/2021	25,380.14	CLEARED	C	8/26/2021
1010	8/26/2021	DEPOSIT		CREDIT CARD 8/26/2021	1,061.82	CLEARED	C	8/26/2021
1010	8/26/2021	DEPOSIT	000001	CREDIT CARD 8/26/2021	343.79	CLEARED	C	8/30/2021
1010	8/26/2021	DEPOSIT	000002	CREDIT CARD 8/26/2021	1,887.35	CLEARED	C	8/30/2021
1010	8/26/2021	DEPOSIT	000003	REGULAR DAILY POST 8/26/2021	1,225.99	CLEARED	C	8/27/2021
1010	8/27/2021	DEPOSIT		CREDIT CARD 8/27/2021	398.21	CLEARED	C	8/30/2021

COMPANY: 999 - POOLED CASH FUND
ACCOUNT: 1010 CASH - POOLED
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 8/01/2021 THRU 8/31/2021
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	8/27/2021	DEPOSIT	000001	CREDIT CARD 8/27/2021	379.38	CLEARED	C	8/30/2021
1010	8/27/2021	DEPOSIT	000002	REGULAR DAILY POST 8/27/2021	14,087.03	CLEARED	C	8/30/2021
1010	8/30/2021	DEPOSIT		CREDIT CARD 8/30/2021	1,392.58	CLEARED	C	8/30/2021
1010	8/30/2021	DEPOSIT	000001	CREDIT CARD 8/30/2021	330.87	CLEARED	C	8/30/2021
1010	8/30/2021	DEPOSIT	000002	CREDIT CARD 8/30/2021	208.97	CLEARED	C	8/30/2021
1010	8/30/2021	DEPOSIT	000003	CREDIT CARD 8/30/2021	312.53	CLEARED	C	8/30/2021
1010	8/30/2021	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	168.34CR	CLEARED	U	8/31/2021
1010	8/30/2021	DEPOSIT	000005	CREDIT CARD 8/30/2021	1,095.71	CLEARED	C	9/01/2021
1010	8/30/2021	DEPOSIT	000006	REGULAR DAILY POST 8/30/2021	1,739.63	CLEARED	C	8/31/2021
1010	8/31/2021	DEPOSIT		CREDIT CARD 8/31/2021	1,216.50	CLEARED	C	9/01/2021
1010	8/31/2021	DEPOSIT	000001	CREDIT CARD 8/31/2021	2,741.04	OUTSTND	C	0/00/0000
1010	8/31/2021	DEPOSIT	000002	REGULAR DAILY POST 8/31/2021	40,960.34	CLEARED	C	9/02/2021
EFT:								
1010	8/03/2021	EFT	080321	PG&E 06-18-2021 - 07/19/2021	24,014.12CR	CLEARED	G	8/03/2021
1010	8/13/2021	EFT	081321	CalPERS GASB 68 RPT	700.00	CLEARED	G	8/16/2021
MISCELLANEOUS:								
1010	8/13/2021	MISC.		PAYROLL DIRECT DEPOSIT	30,195.51CR	CLEARED	P	8/13/2021
1010	8/27/2021	MISC.		PAYROLL DIRECT DEPOSIT	30,599.41CR	CLEARED	P	8/27/2021
SERVICE CHARGE:								
1010	8/02/2021	SERV-CHG	080221	JULY MERCHANT FEE 25	1,284.55CR	CLEARED	G	8/02/2021
1010	8/02/2021	SERV-CHG	080222	JULY MERCHANT FEE 29	35.60CR	CLEARED	G	8/02/2021
1010	8/02/2021	SERV-CHG	080223	JULY MERCHANT FEE 27	2,695.03CR	CLEARED	G	8/02/2021
1010	8/16/2021	SERV-CHG	081621	ANALYSIS FEE JULY	383.21CR	CLEARED	G	8/16/2021
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:	466,259.45CR		
				DEPOSIT	TOTAL:	890,434.19		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	60,794.92CR		
				SERVICE CHARGE	TOTAL:	4,398.39CR		
				EFT	TOTAL:	23,314.12CR		
				BANK-DRAFT	TOTAL:	165,784.96CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	466,259.45CR		
				DEPOSIT	TOTAL:	890,434.19		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	60,794.92CR		
				SERVICE CHARGE	TOTAL:	4,398.39CR		
				EFT	TOTAL:	23,314.12CR		
				BANK-DRAFT	TOTAL:	165,784.96CR		

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
2021 - 2022 CAPITAL IMPROVEMENT PLAN
AUGUST 2021**

FUND	DESCRIPTION	Budget Expense	Expense to Date
314 WASTEWATER CAPITAL IMPROVEMENT	Regulatory Compliance/I&I Mitigation	\$ 100,000	\$ 13,196
	Disaster Mitigation/SCADA Upgrade	\$ 30,000	\$ -
	Mini-Excavator	\$ 25,000	\$ -
	Risk Management Plan/Chlorine Tank Auto Shut-Off	\$ 45,000	\$ -
	Regulatory Compliance/Dump Truck	\$ 37,500	\$ -
	Stormwater Master Planning/Mitigation	\$ 10,000	\$ -
	Regulatory Compliance/Manhoe Rehab	\$ 50,000	\$ -
	TOTAL	\$ 297,500	\$ 13,196
FUND	DESCRIPTION	Budget Expense	Expense to Date
320 WATER CAPITAL IMPROVEMENT	Wildfire Resilience/Reliable Water Supply/Replace Wooden Tanks	\$ 170,000	\$ 870
	Diaster Mitigation/SCADA Upgrade	\$ 30,000	\$ -
	Reliable Water Supply/Automatic Metering Infrastructure (AMI)	\$ 661,000	\$ 128,711
	Wildfire Resilience/Reliable Water Supply/PSPS Backup Power Supply	\$ 6,500	\$ 622
	TOTAL	\$ 867,500	\$ 130,203

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

2021 - 2022 DEBT SERVICE

AUGUST 2021

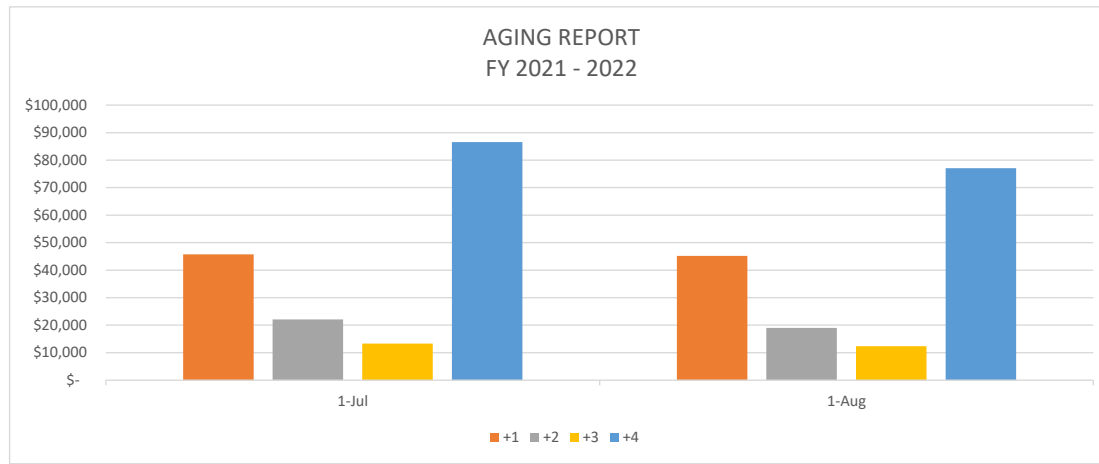
	DEBT SERVICE	FUND	REVENUE
1)	1995-2 BOND - TAX ASSESSMENT	215	\$ 293,494
2)	CIEDB LOAN - WATER INFRASTRUCTURE	130	170,746
3)	USDA LOAN - SOLAR PROJECT WWTP	120	32,255
	TOTAL DEBT SERVICE REVENUE		\$ 496,495

	DEBT SERVICE	FUND	EXPENSE	AMT PAID	TO DATE
1)	1995-2 BOND REDEMPTION (PRINCIPAL)	215	\$ 185,000	\$ 185,000	08/19/2021
	1995-2 BOND REDEMPTION (INTEREST)	215	99,994	53,780	08/19/2021
	BOND ADMINISTRATION (QTRLY FEES)	215	8,500	1,879	07/02/2021
			\$ 293,494	\$ 240,659	

2)	CIEDB (PRINCIPAL)	218	\$ 110,065	\$ -	
	CIEDB (INTEREST)	218	55,865	26,017	07/16/2021
	CIEDB (ANNUAL FEE)	218	4,816	-	
			\$ 170,746	\$ 26,017	

3)	USDA RUS LOAN (PRINCIPAL)	219	\$ 17,000	\$ 17,000	08/02/2021
	USDA RUS LOAN (INTEREST)	219	15,255	8,000	08/02/2021
			\$ 32,255	\$ 25,000	

	TOTAL DEBT	TOTAL PAID
	\$ 496,495	\$ 291,676



AUGUST	Less than \$100	\$101-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$999	\$1000-\$1999	\$2000-\$2999	\$3000 +	TOTAL:
Accounts	0	32	24	34	38	27	22	13	4	5	32	14	8	253
Amount	\$0	\$4,845	\$6,161	\$12,090	\$16,733	\$14,761	\$14,379	\$9,647	\$3,428	\$4,774	\$43,696	\$36,511	\$27,671	\$194,695
Difference Previous Month	-1	-15	-16	-21	-4	-4	8	2	-5	1	-2	0	0	-57
	-\$99	-\$2,425	-\$3,870	-\$6,930	-\$2,120	-\$2,037	\$5,407	\$1,467	-\$4,181	\$951	-\$1,732	\$1,099	\$427	-\$14,042

JULY	Less than \$100	\$101-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$999	\$1000-\$1999	\$2000-\$2999	\$3000 +	TOTAL:
Accounts	1	47	40	55	42	31	14	11	9	4	34	14	8	310
Amount	\$99	\$7,270	\$10,031	\$19,019	\$18,853	\$16,797	\$8,972	\$8,181	\$7,609	\$3,823	\$45,428	\$35,412	\$27,244	\$208,738
Difference Previous Month	-6	14	-2	5	7	4	4	5	4	-4	10	0	1	42
	-\$566	\$2,476	-\$679	\$1,763	\$3,257	\$2,233	\$2,578	\$3,655	\$3,483	-\$3,956	\$12,413	\$1,300	\$3,583	\$31,540



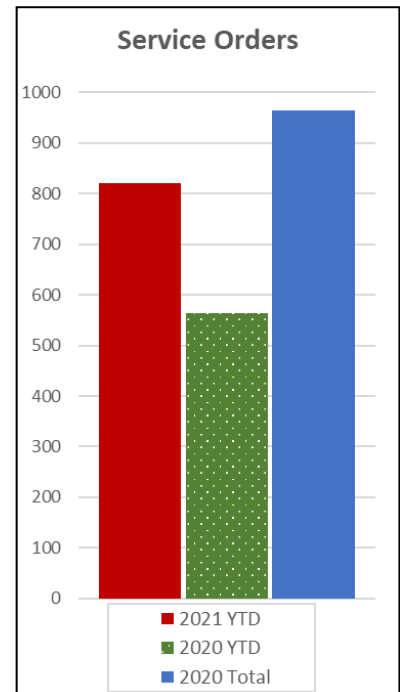
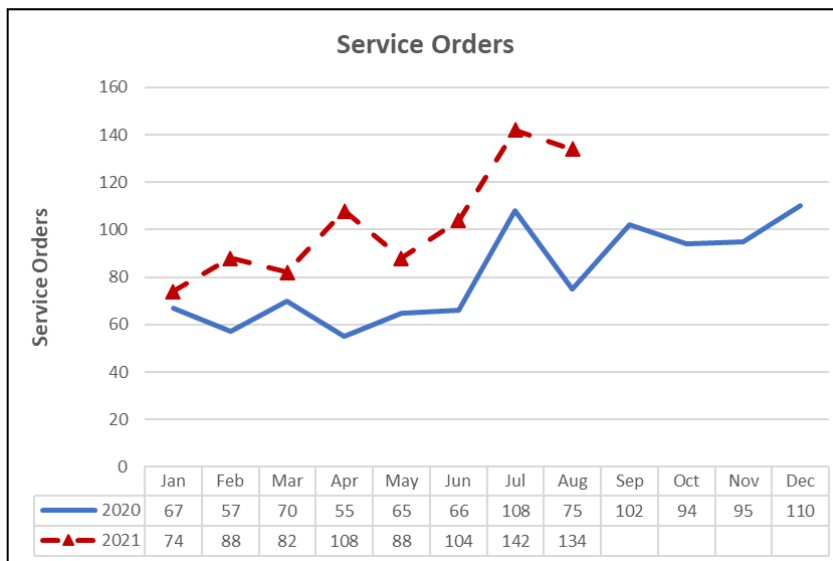
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Field Operations Report

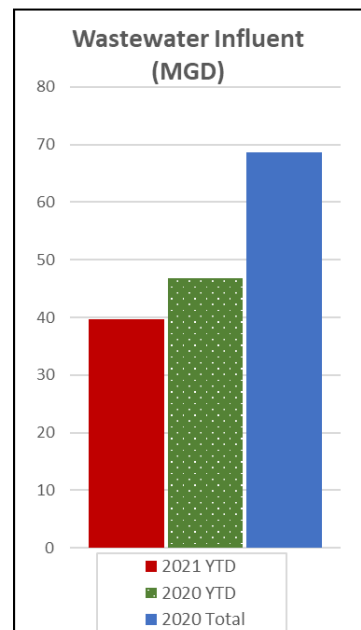
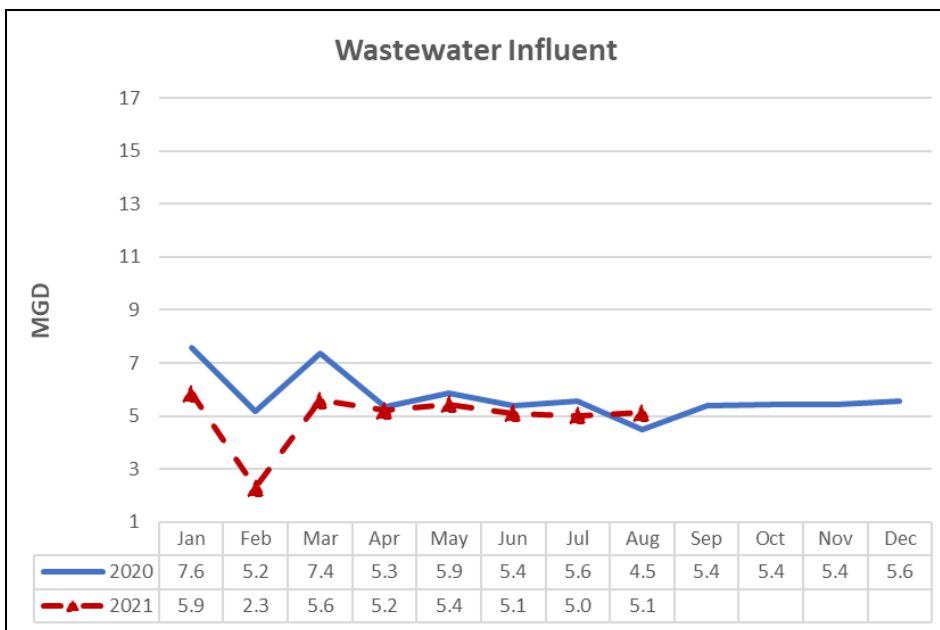
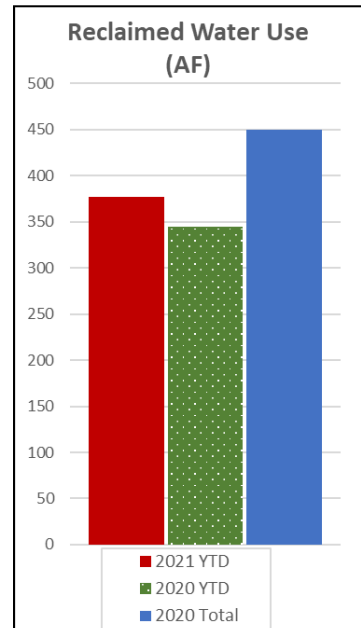
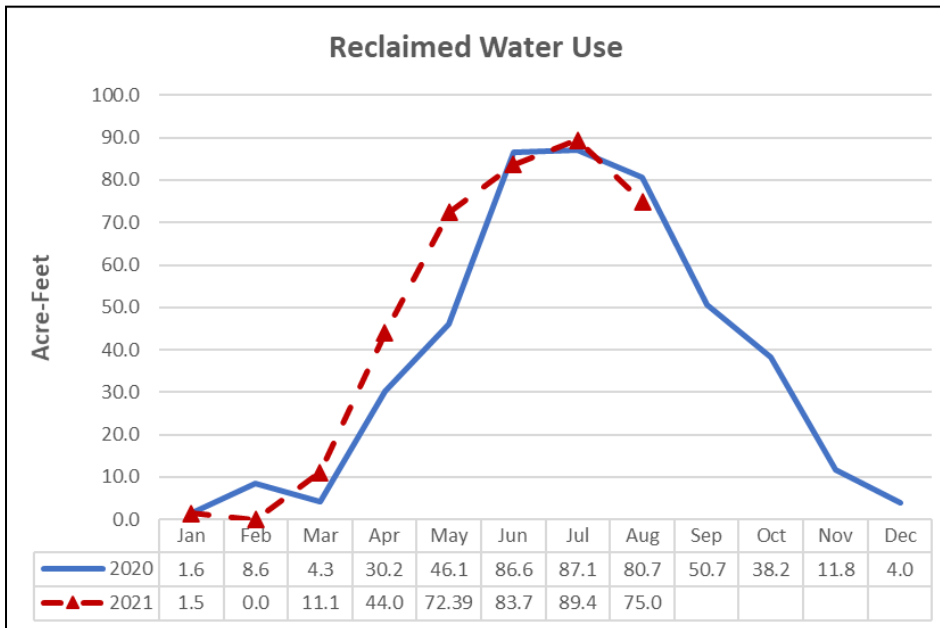
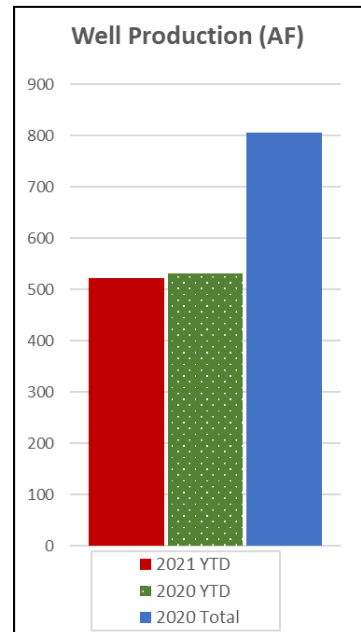
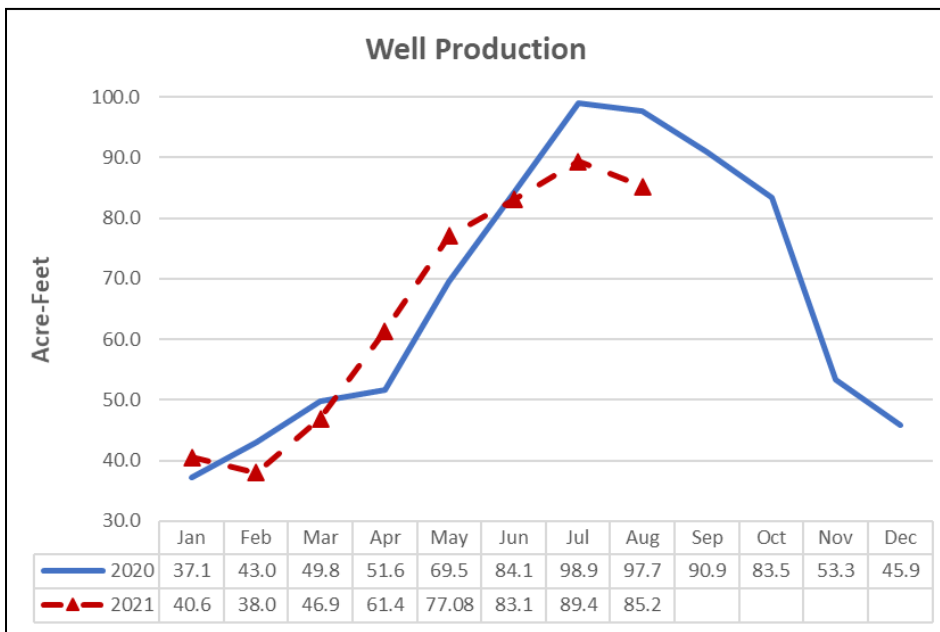
August 2021

Water Connections		Sewer Connections	
New (current month)	4	New (current month)	0
Residential (previous month)	2455	Residential (previous month)	1474
Commercial & Govt (previous month)	40	Commercial & Govt (previous month)	15
Total Water Connections:	2499	Total Wastewater Connections:	1489

Precipitation		
August	Previous Year August	Historical
0.00 in	0.04 in	0.06 in

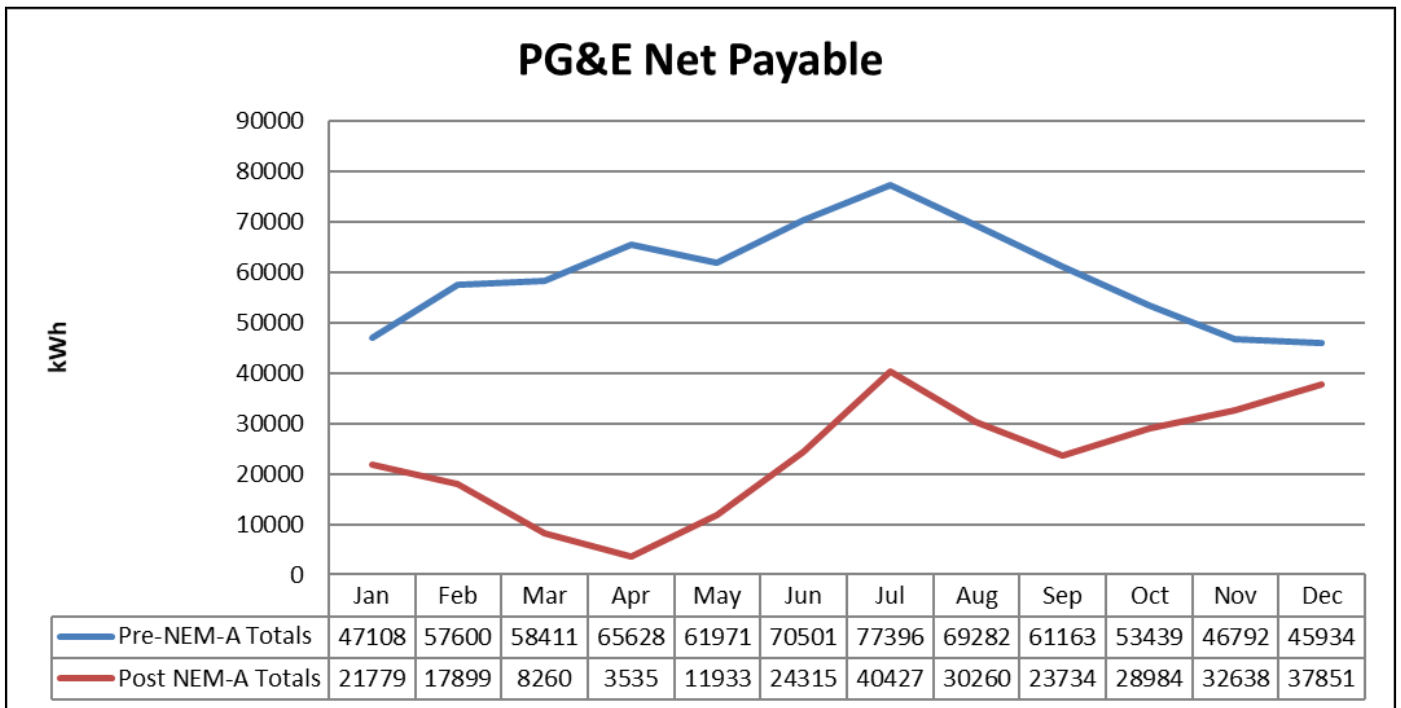


Hours		
Overtime Hours:	96.25	\$3,496.58

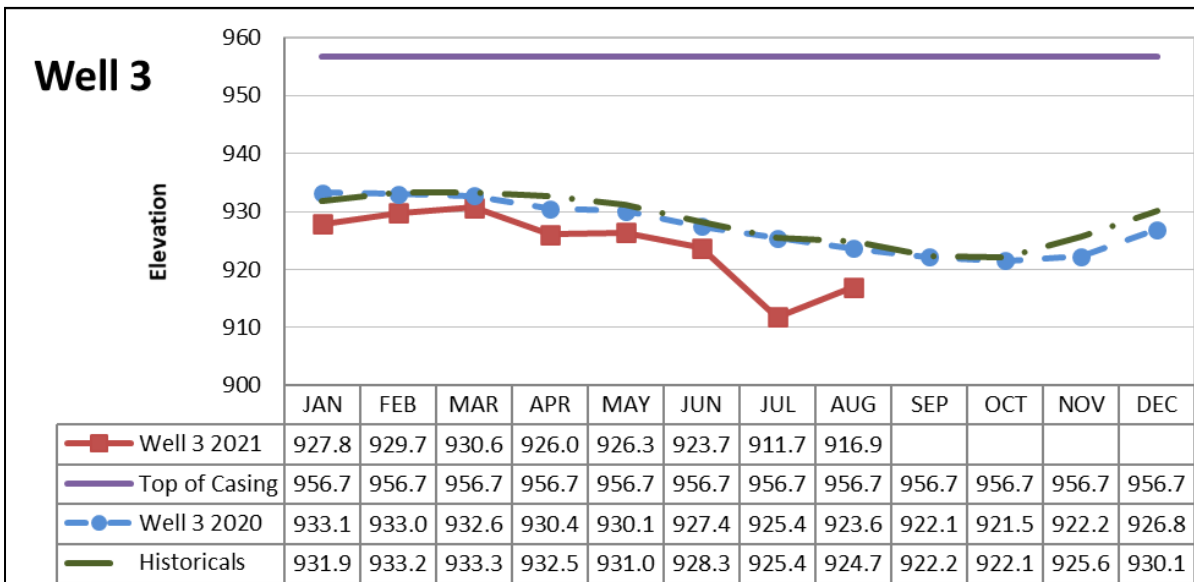
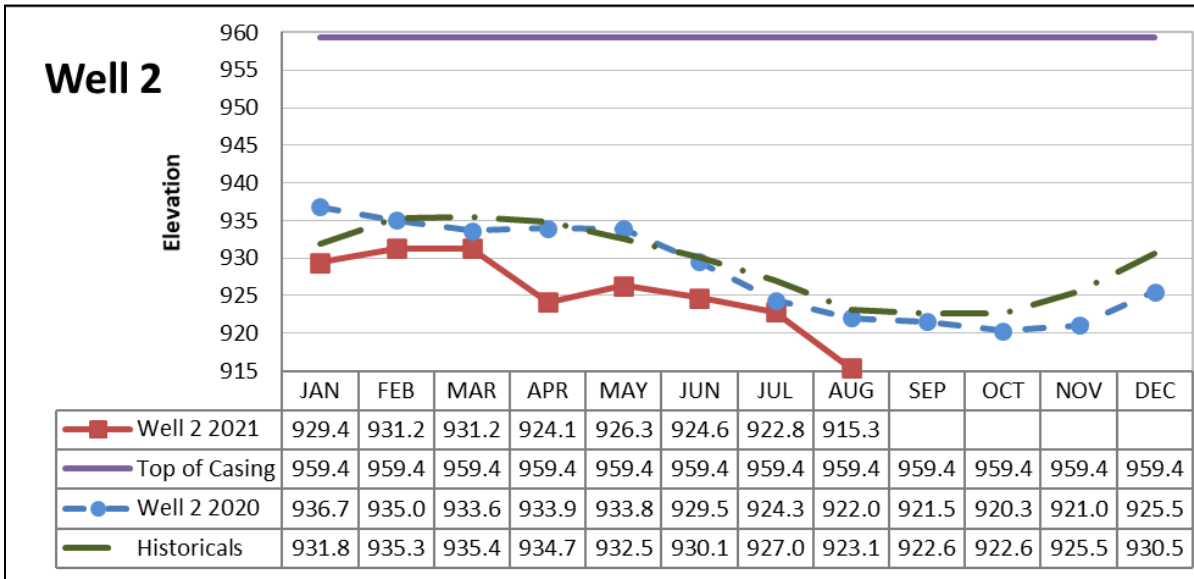
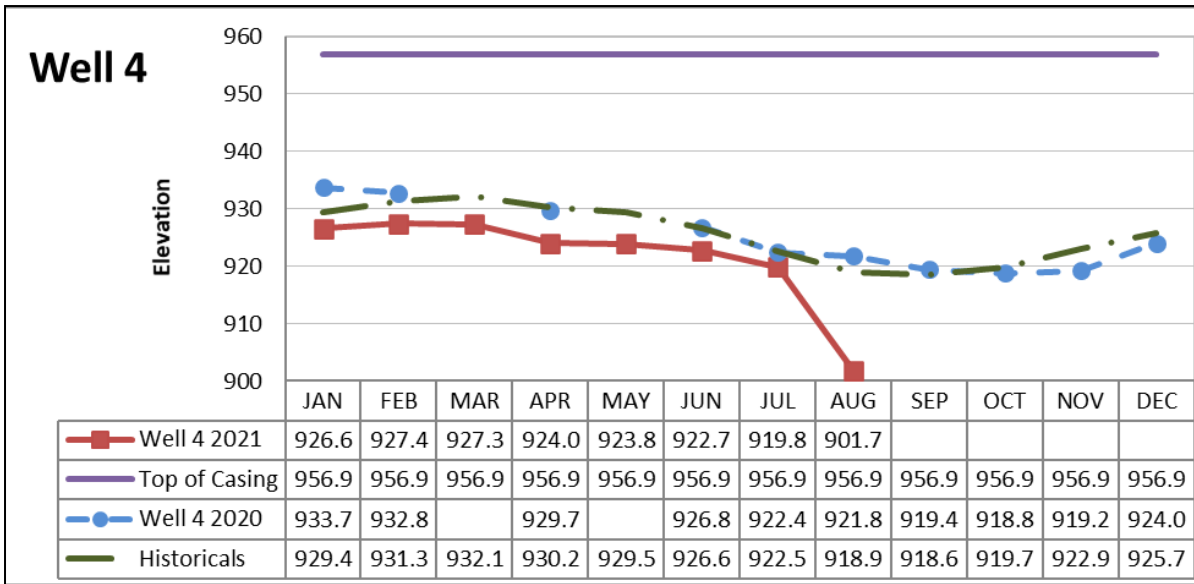


Vehicle Mileage	
Vehicle	Mileage
Truck 1	0
Truck 2	1,446
Truck 3	1,612
Truck 4	118
Truck 6	1,329
Truck 7	335
Truck 8	1,539
Truck 9	409
Backhoe	4.10 hours
Tractor	3.10 hours
Dump Truck	225
Vac Truck	75.10

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	412.60	491.30
Fuel Log	415.90	490.20



Groundwater Data



Water System Highlights

- 8/2 Powder Horn Rd water mainline leak
 - Issued boil water notices from 8/2—8/3
- 8/11 collected final lead and copper samples
- 8/16 picked up Sacramento generators for Greenridge booster station and Unit 9
- 8/30 SCADA alarm failure for low water tank level
- AMI project meter replacements
- Risk Management Plan training
- Meter reads 8/24—30
- Routine maintenance and operations

Wastewater System Highlights

- 8/18 Cleaned lift stations with vac truck
- 8/18—20 2 manhole lid replacements on Mountain Meadow South
- Risk Management Plan training
- Meter reads 8/24—30
- Routine maintenance and operations

Water Resources Specialist Highlights

- Boil water notice distribution and emergency contact
- Submitted Central Valley Regional Water Quality Control Board I&I progress report
- Lead and copper sampling completed
- Employee Policy Manual edits
- Risk Management Plan training
- Assisted Donna at the front desk; short-staffed
- Database maintenance, reports, and SOP development
- GIS database edits and maintenance

Association of California Water Agencies (ACWA) Highlights

- Joined Illegal Cannabis Operations working group; will discuss and propose legislation to reduce water theft for illegal cannabis grows
- **SB 9: *Housing development: approvals***
 - Purpose: to address the middle-income housing shortage
 - Location: Governor's office
- **SB 222: *watch***—water rate assistance program
 - **ACWA amendments accepted**
 - Location: State Assembly floor; inactive file
- **SB 323: *District supported***—water and sewer service legal action; ACWA sponsored
 - Would prevent legal action against the District 120-days after a rate adoption (Prop 218 process)
 - Location: State Assembly floor

Disaster Reimbursements (Federal & State)						
Year of event	Disaster	Project	Description	Completion	Reimbursed?	Reimbursements
2017	4301	LHHVA01	Pump&Dump	100%	100%	\$ 214,133.04
2017	4301	LKHVB01	Repair&Labor	100%	100%	\$ 16,748.90
2017	4308	LKHVA81	Pump&Dump	100%	100%	\$ 390,533.63
2017	4308	LKHVB81	Repair&Labor	100%	100%	\$ 5,317.17
2017	4308	LKHVF83	Repair&Labor	100%	100%	\$ 652,310.53
2019	4434	100063	Pump&Dump	100%	100%	\$ 916,723.31
2019	4434	100118	Repair	100%	100%	\$ 13,101.71
2019	4434	100126	Repair&Labor	100%	100%	\$ 39,032.81
2019	4434	101502	Repair&Labor	100%	100%	\$ 33,321.19
2019	4434	100138	Repair: Chip seal the WWTP Access Road	100%	90%	\$ 110,730.00
2020	4482 COVID-19	138890	Materials: Purchased for disinfection, and infection prevention methods	100%	0%	\$ 11,095.33
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Emergency protective measures -FireBreak	100%	100%	\$ 36,245.32
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES)	Emergency protective measures -Chipping & Spreading	100%	96%	\$ 143,437.00
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Continuity of Operations -Generators - Smoke Soot and Ash	100%	100%	\$ 20,747.18
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES)	Continuity of Operations -Generators - Smoke Soot and Ash	100%	94%	\$ 44,690.95

Totals:	\$ 2,648,168.07
Actual:	\$ 2,637,072.74

Access Road
7/2 Requested update of closeout status of this project. Response: "The other projects are still being worked on by Cal OES Recovery Closeout team."
COVID19
7/20 Streamlined application reminder
7/27 Request for information on eligibility requirements
7/29 Submitted new version of reimbursement request, \$16,998.05
8/18 Met with CalOES. Original application amount must remain, and work descriptions need updating.
8/25 Submitted updated narrative, work descriptions and pictures to original project amount of \$11,095.33.
Debris Removal & Generators
6/21 Received \$11,640 payment from HVLA
7/9 The Recovery Transition Meeting (final FEMA meeting on this disaster) took place.
7/28 Notification of FEMA payment chipping&mulching, \$112,500
7/29 Notification of FEMA payment generators, \$20,747.18, firebreak \$36,245.32, and generators \$35,735.96.
Also notification of CalOES payment for generators, \$8,933 (See attached).
9/3 Deposited \$236,187.45 (\$112,500 + \$20,747.18 + \$36,245.32 + \$30,937 + \$35,757.95)
9/7 Deposited \$8,933

Federally funded, non-disaster projects (HMGP)					
Related Disaster	Project	Description	Completion	Reimbursed?	Reimbursement
4344	512	LHMP: Writing the Plan	100%	95%	\$ 74,404.00
4382	112	Unit 9 Tank: Replacing this tank	0%	0%	\$ 1,300,000.00
4407/4431	57	Generators: Installing at Booster Stations	0%	0%	\$ 748,048.00
4558	398	Defensive Space, Ignition Resistant Construction (DSIRC)	0%	0%	\$ 1,400,000.00
4558	428	Water Mains Planning	0%	0%	\$ 500,000.00

Totals:	\$ 4,022,452.00
Actual:	\$ 74,404.00

LHMP

7/2 Inquired on the status of this project. Response: "This project is in FEMA closeout and with FEMA, so soon as we hear back – which can take a little time – we will let you know. In the meantime I will keep this on my radar."

Unit 9 Tank

5/12 Lake County grant manager is checking in on CEQA activities for this project, as there is an 18 month deadline to complete CEQA
 5/24 New CalOES contact was able to reach FEMA EHP, and provides this comment "Was informed that it may be some time this October for EHP to finish with what they are reviewing. Will keep you updated. "
 9/2 Latest update from CalOES. "[project is in]EHP review...Don't forget - no work to be done if it is part of the post[award activities]."

Generators

6/29 HMGP funds from a different disaster (4431, not 4407) are available to fund this project. CalOES has inquired if CSD is interested in re-submitting this subapplication.
 7/2 Submitted 4 new documents in support of a subapplication re-submittal, reflecting change of scope.
 7/9 Submitted an additional 31 files in support of subapplication submittal. At least four files (BCA) remain to complete the submittal requirements.
 7/20 Sent remaining 4 BCA files to complete the re-submittal (See attached).
 7/27 Responded to final edits requests for Generator re-submittal
 8/12 Planning Partners (environmental consultant) completed edits to the environmental checklist of the subapplication
 8/24 Submitted updated environmental checklist to CalOES.

Defensive Space, Ignition Resistant Construction (DSIRC)

6/3 Discussed project with Tribal leader
 7/27 On-site project walk-thru with tribal leader

Water Mains Planning

5/21 Submitted RFI response

State Funded projects (Prop 1, Prop 68)					
Funding Agency	Project	Description	Completion	Reimbursed?	Reimbursement
DWR/IRWM	206	I & I	75%	6%	\$ 375,000.00
DWR/IRWM	205	Unit 9 Tank	10%	0%	\$ 250,000.00
DWSRF	AMI	AMI	10%	0%	\$ 1,600,000.00

Totals:	\$ 2,225,000.00
Actuals:	=

1&I, Unit 9 Tank

- 5/24 **1 & I:** Coastland reviewing Sewer line CCTV, expects complete project execution of Spring 2022.
- 6/28 **1 & I:** Investigation of eligible expenses for lift station repair
- 7/21 **1 & I:** Camera review of Meadow View North did not reveal damage warranting sewer line replacement.
- 7/27 **1 & I:** Submitted revised reimbursement request according to the Grant Manager request (\$23,865).
- 8/25 **1 & I:** Deposited \$23,865, reimbursement request from first quarter of active project.
- 9/21 **1 & I:** Submitted second quarterly reimbursement request for \$198,659.47

- 6/9 **Unit 9 Tank:** Upon recommendation of LCSD Grant Manager, submitted CEQA application to LC Community Development Department (CDD).
- 6/17 **Unit 9 Tank:** Requested update on application status, expressing urgency
- 6/18 **Unit 9 Tank:** Meeting with LCCDD regarding project details, and permitting process.
- 7/1 **Unit 9 Tank:** Requested update on application status.
- 7/8 **Unit 9 Tank:** Submitted environmental review documentation from HMGP Subapplication.
- 7/9 **Unit 9 Tank:** Coastland submitted proposal to advance the engineering (including environmental) efforts for this project.
- 7/20 **Unit 9 Tank:** Coastland proposal to advance the engineering efforts was approved.
- 7/26 **Unit 9 Tank:** Received feedback from the LCCDD, that they are "conferring with other staff to find the most expeditious route to permitting".
- 7/27 **Unit 9 Tank:** The LCSD Grant Manager sent the notice that the CEQA placeholder status for this project will expire on 9/2022.
- 8/27 Meeting with Coastland & WRA (environmental consultants), Lake County Community Development Dept(Planning) representative Tracy Cline was unable to attend. Discussed differences in CEQA requirements.

AMI

- 6/7 Beacon Integration complete
- 6/18 Resolved Eye on Water customer issue
- 7/21 All-day training scheduled with Badger
- 7/23 Field staff completed the installation of 70 new meters (without radios).
- 7/30 First batch of meters (13) read via AMI process
- 8/5 The due date for radios is scheduled for 9/2021
- 8/6 Currently troubleshooting next batch of meters (267) to be read via AMI at the end of the month.
- 8/24 Downloaded 169 reads from AMI meters.
- 9/3 Currently working through existing error list of 46 meters.

AWIA of 2018

7/1 Certified with EPA that RRA is complete

FLASHES

6/4 Trane expects to present revised Development Agreement the week of 6/21
6/29 Development Agreement review with all participants. CSD to make edits to Trane's initial document.
7/13 Development Agreement discussion has been agend-ized.
8/3 Special Meeting to discuss Letter of Commitment and real property negotiations.
8/6 Trane submitted revised Letter of Commitment.
8/17 Special Meeting to discuss Letter of Commitment
8/19 Submitted requests for clarification to Trane
8/25 Initiated a Red Flag Review of Pro Forma with GHD
8/26 Attended meeting with Sonoma Clean Power
8/31 Attended County Board of Supervisor meeting, PGE Better Together application was authorized
8/31 Submitted HVLCS D PGE Better Together application
9/2 Follow-up meeting with GHD regarding Red Flag Review
9/2 Received clarification from Trane on GHD Review questions

APR (American Rescue Plan of 2021)

6/3 Began the application process for Covid Relief Funds
6/11 Submitted a status request for the treasury portal submission
6/28 Legislative Advisory on state budget negotiations
7/8 Submitted Govt taxpayer ID form to waterboards
7/21 Waterboards announced an arrearages survey to appear in the Electronic Annual Report (EAR)
7/23 AB-148 published - "This bill would establish the California Water and Wastewater Arrearage Payment Program in the State Water Resources Control Board."
7/29 Attended "EDA 101 and American Rescue Plan Overview" webinar
8/2 Attended "Build Back Better" webinar
8/6 Attended "Research & Networks" webinar
8/18 Received notification of DWR Small Community Drought Relief funding
8/25 Attended "Small Community Drought Relief" webinar for counties
9/8 Completed arrearages survey on the Electronic Annual Report (EAR).
9/10 Formulating three projects for DWR Small Community Drought Relief Funding applications.

Drought

6/4 Advertising costs for the side of the Lake Transit Authority buses was delivered to the Drought Task Force.
6/8 Drought Resolution and Drought Contingency Plan was presented to the HVLCS D Finance Committee.
7/9 Conservation messaging ordered with Lake County Transit.

SCADA

7/7 Review of current data collection, and vision of future needs
7/26 Review of flow diagrams. Discussion of industry standard communications protocols, and communications hardware .
8/4 Review of HMI graphics options, HMI vendors and data retention.
8/23 On-site visit cancelled.
9/15,16 On-site visit re-scheduled

California Resilience Challenge (CRC)

9/8 New funding opportunity for \$100-\$200k grant
9/13 Application due

Building Resilient Infrastructure and Communities (BRIC)

9/20 Notice of Intent (NOI) due

Groundwater Presentation

Development and research of ties to tiered drought rates

Potential projects (LHMP)						
Priority	Funding Agency	Project	Description	Costs	Notes	
1	HMG (FEMA)	SCADA	Technology refresh	\$ 1,000,000	Initial Feasibility discussions underway, Joined Demand Response program to qualify for rebates	
1	HMG (FEMA)	Tanks	Replace wooden tanks	\$ 5,400,000	Subapplication submitted for one tank only, 4558 - NOI	
1	HMPG (FEMA)	I & I	Pipe-bursting	\$ 1,000,000	Grant funds awarded for first pipe-bursting	
1		RRP, ERP	Requirement of AWIA of 2018	\$ 200,000	Due 3/21, Possible 4482-NOI opportunity	
1	HMG (FEMA)	Water	Correlators, AirVacs, Lines, Meters	\$ 5,500,000	ESCOs can support energy savings projects	
2		WMP	Water Master Plan	\$ 100,000	This is 20 years old. Is a reference document for grant applications	
2	HMG (FEMA)	WWTP	EQ Basin, Sludge Beds	\$ 6,000,000	Every flooding disaster in the last 4 years has damaged a portion of the WWTP. Possible developed contributions.	
2		SWP	Stormwater Master Plan	\$ 200,000	This is 20 years old. Opportunity for regional benefits.	
2		Stormwater	Implement Stormwater Master Plan Improvements	\$ 10,000,000	Phase 1 - Culverts in the Flood detention basin, previous NOI accepted for this activity	
2	HMG (FEMA)	Well	Drill a new well	\$ 4,000,000	Water Resilience, Contamination Mitigation, possible developer assistance	
2	FMAG (FEMA)	Fuels Mitigation	Defensible Space, Concrete detention basin, masonry buildings	\$ 400,000	Possible 4558-NOI opportunity	
2	FMAG (FEMA)	Hydrants	Improvements	\$ 4,100,000	Previous NOI accepted for this activity	
2	PDM (FEMA)	GIS	Fully develop database, O&M	\$ 400,000	Management, maintenance, and communications tool	
3		PAP	Public Awareness Program	\$ 200,000	Disaster preparedness, response and recovery	
3	HMG (FEMA)	CL2 valve	Automatic shut-off valve	\$ 50,000	Operator Safety, RMP improvement list	
3	HMG (FEMA)	CL2 Analyzers	Chlorination Basin improvements	\$ 100,000	Flow-based treatment process will streamline WWTP	
3	HMG (FEMA)	Earthquake	Retrofits	\$ 5,000,000		
3		Levee	Certification	TDB	Opportunity for regional benefits, flood insurance	
3		Dam	Inundation Mitigation	TDB	Infrastructure improvements	



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MEMO

To: Board of Directors
From: Dennis White
Date: September 21, 2021
RE: General Manager's Report

Below is an overview of District operational activities.

COVID-19 Response: Director, Employee and Customer health and safety

- We continue to conduct COVID rapid-tests every Monday to all staff. OSHA guidelines also continue to be followed in daily routines.
- Staff will continue to maintain District critical infrastructure, to maintain the health and well-being of our rate payers.

Management of the Day-to-Day Operations

Budget.

The audit was completed earlier this month. Trish was in contact with Smith & Newell weeks prior to the on-site visit and made sure all requests were met prior to "field day". They had originally scheduled for three days, but actually concluded a day early. I attribute this to her preparedness.

After the audit and after any feedback she might (but probably won't) receive, she plans on beginning a mid-budget review. I have asked her to review a few revision recommendations for the current fiscal year's budget.

Drought.

As you can see from tonight's agenda, drought as it relates to our groundwater basin, and drought as it relates to our rate structure are up for discussion. I look forward to the information exchange and to finding a consensus to move forward.

As you know, our participation in the county Drought Task Force continues. We have succeeded in delivering county-wide conservation messaging and have recently updated our bulk water sales application and procedure. Governor Newsom's office, despite the emergency declaration, is only asking for 15% voluntary conservation.

Staffing

You hear me say often that I am grateful for our staff. This month I must say it again. Despite recent setbacks this place is still spinning like a top. We have lost our part-time billing representative and have not as of yet been able to fill the position.



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Another staff member is enduring an extended medical leave. Donna have been with us for less than a year. The crazy thing is, despite these shortages, Donna is never left to feel alone. You have heard me say that Donna's kung-fu is strong, and we have relied on that strength during rate increases, COVID outbreaks, and leak policy enforcement. She handled it. She is never left to feel alone because Hannah, Trish, Penny and Alyssa are stepping up to help when needed. Hannah had literally moved her office to the front for a few weeks. I even learned how to take payments! I am proud of us and know that this is just a temporary staffing situation that we have already proven we can overcome.

In the field, I am happy to say we have filled the open position. Jessika is our newest Utility Technician! Welcome Jessika!

Politics

- American Rescue Plan Act funding continues to be disseminated through a number of outlets. The Department of Commerce is funding \$3B through six different funding categories to be distributed through regional economic development agencies.
- New American Rescue Plan funding appears to be on the horizon for Special Districts as a result of lobbying efforts of CSDA and their members.
- Governor Newsom's office has authorized the SWRCB DWR to manage and distribute \$200M to Small Communities to aid in drought relief efforts.

Field

- Our Water Resources Specialist has done a great job updating the informational binders given to each field staff member. She has upped the game by adding some great maps to help orient staff while on the road.
- Both field and admin staff continue to make progress on meter replacement and activation of meters currently in the ground. We have installed a total of 161 new (radio-less) meters. We hope to see some radios arriving soon. Meanwhile 169 meters with radios have been added to the automated billing process.

Insurance

We continue to research potential earthquake insurance. There are many options available to us, and the topic warrants more research. I will be reaching out to water purveyors that have had the unfortunate experience of reacting to the damaging effects of an earthquake in the past.

Major Projects

- Valley Oaks
 - We have noticed some pipeline activity near the Grocery Outlet construction site. Some changes to management appear to have spurred some activity. Coastland continues to be appraised, and we plan on re-establishing a meeting schedule next month.



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- Tank 9
 - Lot lines: Some interesting developments in this project revolve around lot lines. County zoning ordinance requires that no structure straddle a lot line. Also, we have found that the abutting property to the east of the tank appears to have built structures beyond their lot line.
 - CEQA: WRA, our engineering consultants on this project are developing a Request For Information to the LC Community Development Department in an effort to work together on this process.
- I & I: Grant Administration
 - We received our first reimbursement request for this project in the amount of \$23,865
 - Our next reimbursement request for \$198,659. was made on 9/2
- AMI
 - We have installed a total of 161 new meters without radios
 - We have automatically read 169 meters with radios
 - The due date for radios is still 9/2021
- SCADA
 - GHD representatives we on-site last week to conduct needs assessment on all our SCADA sites.
- Resilience - FLASHES
 - We are happy to have added the Letter of Commitment to the agenda this month.
- Drought Relief Funding
 - Emergency Intertie
 - Wooden tank replacement
 - Recycled water expansion
 - Mainline replacements
- COVID Relief Funding
 - This funding opportunity is expected to be publicly noticed during the week of 9/27
- Strategic Plan
 - This has been scheduled for 10/2



HVLCSD

Drought Contingency Plan

Drought Contingency Plan - Parameters

Seasonal and Monthly monitoring will help to build a plan of action.

Three key monitoring components

1. Winter Recharge: The amount of rainfall during the winter/rainy season.
2. Recharge Rate: The level to which the aquifer recovers during monthly drawdown tests.
3. Production Rate: The pumping capacity in gallons per minute that is measured during the monthly drawdown tests.

Drought Contingency Plan - Actions

The results of seasonal and monthly monitoring will drive the potential enactment of drought rates for water use adopted in the 2020 NBS Rate Study

1. Winter Recharge: Total precipitation of less than 18 inches (<18") will be cause for enactment of a Tier I drought surcharge.
2. Recharge Rate: A rate less than 90% of static measurement will be cause for enactment of a Tier II drought surcharge.
3. Production Rate: A rate that 75% or less than optimal pumping capacity will be cause for enactment of a Tier III drought surcharge

Drought Contingency Plan - Table

Parameters	Tier	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Winter Recharge < 18"	I	\$4.32	\$4.84	\$5.28	\$5.75
Recharge Rate < 90%	II	\$4.90	\$5.49	\$5.99	\$6.52
Production Rate < 75%	III	\$5.65	\$6.33	\$6.90	\$7.52

* Monthly fixed service charge will remain the same

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: September 21, 2021

AGENDA ITEM: Discussion and Possible Action: District Property & Liability Insurance & Earthquake Coverage

RECOMMENDATIONS: Staff recommends the Board continue with SDRMA for Property & Liability and add Earthquake Coverage following a full appraisal of District assets.

Earthquake Coverage Quote

Total Insured Value: \$13,592,310

Limit: \$13,592,310

2021-22 Premium: \$49,246.31

Deductible: 5% or \$25,000. per unit/structure

The quote covers assets on the current SDRMA property inventory(attached)

Property & Liability Insurance

Attached please find a summary of the District's property and liability lines of coverage and associated costs.

Staff has contacted Lora Carlisle, Alliant Appraisal Manager to schedule an appraisal of the WWTP and Main Office, as well as provide a quote to complete an appraisal on remaining District property and infrastructure.

In order to provide an accurate value of District asset value, a full appraisal is recommended by staff.

Staff met with Vanessa Pena, Insurance Broker with Kennan & Associates on August 10, 2021 via zoom to discuss the District's infrastructure and assets, to confirm the coverage the District currently has is appropriate and sufficient.

The District can remain with SDRMA for the current lines of coverages in place and work with Keenan in handling the Earthquake coverage and Excess Liability above the \$10M primary limit with SDRMA.

In order to move forward, Keenan would have to be appointed as the District insurance broker for these two lines of coverage and would work directly with the District. Keenan works off of commission only with a not-to-exceed or on a flat brokerage fee basis.

Broker of Record Designation

As of **September 9, 2021**, the organization listed below (“Client”) appoints Keenan & Associates (“Keenan”) as the Broker of Record in connection with the following coverages: **Excess Liability and DIC (EQ & Flood)** and such additional coverages or insurance as Client may from time-to-time request from Keenan (the “Coverages”). This appointment rescinds any and all previous appointments Client may have made with respect to the Coverages, and shall remain in full force and effect until cancelled in writing with thirty (30) days advance notice. The parties hereby agree to the following additional terms:

With respect to the Coverages, Keenan shall have the exclusive authority and right to negotiate with insurance carriers and other coverage providers on Client’s behalf. Keenan shall provide those services as listed on Exhibit A attached to and made a part of this document. Client shall provide Keenan with timely and accurate information necessary to obtain the Coverages and authorizes Keenan to provide such information to prospective insurers and other coverage providers. Except for Keenan’s responsibilities with respect to funds obtained from or on behalf of Client, Keenan shall not be a fiduciary of Client. As compensation for its services, Keenan shall receive commissions from insurance carriers and/or other vendors for the placement of insurance coverage. Client shall have no responsibility for the payment of any such commission to Keenan. Additional information concerning Keenan’s compensation Disclosure Policy is available online at www.Keenan.com or from your Keenan account representative.

Disputes arising out of or relating to this designation, other agreements between the parties, or any other relationship involving Client and Keenan (whether occurring prior to, as part of, or after the signing of this Agreement) shall first be resolved by good faith negotiations between representatives of the parties with decision-making authority. If either party determines that the dispute cannot be resolved through informal negotiation then the dispute shall be submitted to non-binding mediation. The site of the mediation and the selection of a mediator shall be determined by mutual agreement of the parties. If the dispute is not resolved through mediation within sixty (60) days following the first notification of a request to mediate, then either party shall have the right to require the matter to be resolved by final and binding arbitration by JAMS dispute resolution service pursuant to its Streamlined Arbitration Rules and Procedures, or such other arbitration procedures as may be agreed to in writing by the parties. Negotiation, mediation, and arbitration shall be the exclusive means of dispute resolution between Client and Keenan and their respective members, agents, employees and officers. The arbitration shall be conducted in the County of Los Angeles, California.

Hidden Valley Lake Community Services District		Keenan & Associates	
<u>Signature:</u>		<u>Signature:</u>	
<u>By:</u>	Dennis White	<u>By:</u>	John Stephens
<u>Title:</u>	General Manager	<u>Title:</u>	President, Property & Casualty
<u>Address:</u>	19400 Hartmann Road	<u>Address:</u>	2355 Crenshaw Blvd., Ste. 200
	Hidden Valley Lake, CA 95467		Torrance, CA 90501
<u>Telephone:</u>	707 987-9201	<u>Telephone:</u>	310 212-0363

<u>Attention:</u>	Penny Cuadras	<u>Attention:</u>	Vanessa Pena
<u>E-mail:</u>	pcuadras@hvlcsd.org	<u>E-mail:</u>	vpena@keenan.com

Send to Legal when Complete

EXHIBIT A
KEENAN SERVICES

Keenan shall provide the following Services:

1. Coverage Review – Keenan shall review applicable coverage and/or policies and provide information and recommendations regarding insured and/or self-insured options, as requested by Client.
2. Insurance Needs Assessment – Keenan shall work with Client to determine Client’s insurance needs.
3. Insurance Marketing Plan – Review, evaluate and negotiate insurance renewals on Client’s behalf. Keenan shall prepare and present to Client its plan for marketing Client to various carriers and/or Coverage providers. In furtherance of its plan, Keenan shall contact those markets that it has determined most likely to meet Client’s needs, as made known to Keenan, but shall not necessarily contact every available market for the particular Coverage being sought. In so far as practical, Keenan shall honor Client’s timely and reasonable requests to contact specific markets, but Keenan shall not be obligated to present Client to any carrier or Coverage provider which Keenan has determined would not be willing to quote Client’s business or would not give a competitive quote.
4. Insurance Marketing Results – Keenan shall present to the client, in summary format, information concerning all markets and carriers approached. The summary shall include, as applicable: name of carrier and Coverage providers approached, limits, premium, and deductible. The summary shall also include the names of any carriers or Coverage providers who declined to provide a quote.
5. Review of Insurance Options – Keenan shall present, along with the Marketing Results, a comparison summary highlighting the significant terms and/or differences among the various Coverages quoted. This summary is provided for Client’s convenience only. It is Client’s responsibility to ask questions and to request any additional information that it deems necessary for it to make an informed decision regarding its insurance or self-insurance program.
6. Obtain Coverage – Once the Client has made its decision, Keenan shall take all steps necessary to communicate Client’s decision to the carrier selected and to have the carrier or other Coverage provider bind Coverage on behalf of the Client.
7. Ongoing Service – Keenan will provide the following Client support services:
 - Continued analysis of coverage program noting available alternatives as appropriate;
 - Review of claims experience and trends;
 - Support with billing concerns;
 - Acting as liaison between Client and carriers and vendors and serving as a proactive Client advocate;
 - Responding to day-to-day questions from the Client.
 - Service policies in place and endorse as needed to address client’s changes in exposures and operations.

Special District Risk Management Authority



Policy Lines of Coverage for Program Year 2021-22

Hidden Valley Lake Community Services District

Line of Coverage	Item Count	Total Insured Value (TIV)	Deductible	Limit
Property	30	\$13,592,310		
Property			\$1,000	\$1,000,000,000
Boiler & Machinery			\$1,000	\$100,000,000
Flood (excluding A and V)			\$500,000	\$10,000,000
Flood (A and V)			\$500,000	\$10,000,000
Pollution			\$250,000	\$2,000,000
Cyber			\$50,000	\$2,000,000
Catastrophic Loss			\$500,000	\$1,000,000,000
Mobile Equipment	3	\$60,000		
Mobile/Contractors Equipment			\$1,000	\$1,000,000,000
General Liability				
Bodily Injury			\$25,000*	\$10,000,000
Property Damage			\$25,000*	\$10,000,000
Public Officials Personal			\$500	\$500,000
Employment Benefits			\$25,000*	\$10,000,000
Employee/Public Officials E & O			\$25,000*	\$10,000,000
Employment Practices Liability			\$50,000*	\$10,000,000
Employee/Public Officials Dishonesty (Crime)			\$0	\$1,000,000
Auto Liability (includes non-owned auto)	10	\$570,255		
Auto Bodily Injury			\$25,000*	\$10,000,000
Auto Property Damage			\$25,000*	\$10,000,000
Non-Owned Auto Bodily Injury			\$25,000*	\$10,000,000
Non-Owned Auto Property Damage			\$25,000*	\$10,000,000
Uninsured Motorist			\$25,000*	\$1,000,000
Auto Physical Damage	10	\$570,255		
Auto PD - Comp			Per Item	\$100,000
Auto PD - Collision			Per Item	\$100,000
High Dollar Vehicles			Per Item	\$1,000,000,000
Trailer	4	\$25,399		
Trailer			\$250	\$100,000
Workers' Compensation	5			
Employers Liability			\$0	\$5,000,000
Workers' Compensation			\$0	Statutory

* Special Deductibles/Limits

Special District Risk Management Authority



Property Inventory for Program Year 2021-22

Hidden Valley Lake Community Services District

Item	Description	Address	Square Feet	Building Value	Contents Value	Under Construction	BIRI	BIRI Coverage	Net Premium	Effective Date	Termination Date
7	Flood Control	19963 Mt. Meadow South	400	\$55,928	\$107,789				\$736		
9	Greenridge Pump Station	18605 Greenridge	550	\$140,491	\$190,139				\$1,486		
10	Maintenance Building	18896 Grange Road	5,559	\$732,261	\$323,367				\$4,744		
12	treatment plant	18896 Grange Road	2,600	\$0	\$6,047,922				\$27,177		
13	Treatment Plant	Storage Building	5	\$109,650	\$0				\$493		
19	Unit 9 Pump Station	16393 Eagle Rock	300	\$55,928	\$226,357				\$1,268		
21	Water Plant	19400 Hartmann Road	877	\$177,850	\$506,608				\$3,076		
24	Well 2	18963 Grange Road	0	\$195,748	\$0				\$880		
25	Well 4	18963 Grange Road		\$195,748	\$0				\$880		
26	Well 3	18953 Grange Road		\$195,748	\$0				\$880		
27	AG Well	18896 Grange Road		\$195,748	\$0				\$880		
28	Emergency Standby Generator at Hardesters Pt	19851 Hartmann Road	0	\$67,114	\$0				\$302		
29	Generator at Sewer Pump Station 7	19239 North Shore Court		\$67,114	\$0				\$302		
30	Generator at Pump Station 6	18932 North Shore Court		\$67,114	\$0				\$302		
31	Generator at Lift Station 5	18467 North Shore Road		\$67,114	\$0				\$302		
32	Generator at Lift Station 4	18684 Marine View Drive		\$111,855	\$0				\$503		
33	Generator at Lift Station 3	18183 Green Point Court		\$67,114	\$0				\$302		
34	Generator at Lift Station 2	19963 Mountain Meadow South		\$67,114	\$0				\$302		
35	Generator at Flood Control	19963 Mountain Meadow South		\$134,227	\$0				\$603		
36	Generator at Lab	18896 Grange Road		\$268,453	\$0				\$1,206		
37	(1) 30,000 Gallon Tank	19400 Hartmann Road		\$130,871	\$0				\$588		
38	(1) 500,000 Gallon Tank	Donkey Hill (B)		\$466,437	\$0				\$2,096		
39	(1) 150000 Gallon Tank	Donkey Hill (A)		\$156,598	\$0				\$704		
40	(1) 500,000 Gallon Tank	19245 Dallas Court (C)		\$466,437	\$0				\$2,096		
41	(1) 200,000 Gallon Tank	19240 Dallas Court (B)		\$186,798	\$0				\$839		
42	(1) 150,000 Gallon Tank	19165 Dallas Court (A)		\$156,598	\$0				\$704		
43	(1) 500,000 Tank	15605 Little Peak Road		\$466,437	\$0				\$2,096		
44	(1) 200,000 Gallon Tank	16393 Eagle Rock Road Unit 9		\$186,798	\$0				\$839		
49	Administration	19400 Hartmann Road	3,000	\$513,562	\$296,619				\$3,641		
58	Generator Lift Station 1	18765 Horseshoe Drive	42	\$190,654	\$0				\$857		
Totals				\$5,893,509	\$7,698,801						

This is a listing of your currently scheduled items with SDRMA