



Hidden Valley Lake Community Services District

Finance Committee Meeting

AGENDA

DATE: December 11, 2019
TIME: 12:30 pm
PLACE: Hidden Valley Lake CSD
Administration Office, GM Office
19400 Hartmann Road
Hidden Valley Lake, CA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. DISCUSS AND REVIEW: CIP
6. DISCUSS AND REVIEW: Funds 313/314 and 320/325
7. DISCUSS AND REVIEW: Investment Policy
8. DISCUSS AND RECOMMEND: Mountain Meadow North Main Line Project
9. PUBLIC COMMENT
10. COMMITTEE MEMBER COMMENT
11. ITEMS FOR NEXT AGENDA
12. ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/Meetings.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at (707)987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2019 THRU 11/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	11/08/2019	BANK-DRAFT	000383	AFLAC	255.33CR	CLEARED	A	11/12/2019
1010	11/08/2019	BANK-DRAFT	000384	CALIFORNIA PUBLIC EMPLOYEES RE	5,864.79CR	CLEARED	A	11/12/2019
1010	11/08/2019	BANK-DRAFT	000385	NATIONWIDE RETIREMENT SOLUTION	512.50CR	CLEARED	A	11/08/2019
1010	11/08/2019	BANK-DRAFT	000386	STATE OF CALIFORNIA EDD	1,814.80CR	CLEARED	A	11/08/2019
1010	11/08/2019	BANK-DRAFT	000387	US DEPARTMENT OF THE TREASURY	4,978.33CR	CLEARED	A	11/08/2019
1010	11/22/2019	BANK-DRAFT	000388	AFLAC	255.33CR	OUTSTND	A	0/00/0000
1010	11/22/2019	BANK-DRAFT	000389	CALIFORNIA PUBLIC EMPLOYEES RE	5,864.78CR	CLEARED	A	11/25/2019
1010	11/22/2019	BANK-DRAFT	000390	NATIONWIDE RETIREMENT SOLUTION	512.50CR	CLEARED	A	11/22/2019
1010	11/22/2019	BANK-DRAFT	000391	STATE OF CALIFORNIA EDD	1,702.41CR	CLEARED	A	11/22/2019
1010	11/22/2019	BANK-DRAFT	000392	US DEPARTMENT OF THE TREASURY	4,741.45CR	CLEARED	A	11/22/2019
1010	11/22/2019	BANK-DRAFT	112219	CalPERS UAL 26384 November	155.90CR	CLEARED	G	11/25/2019
1010	11/22/2019	BANK-DRAFT	112220	CalPERS UAL 1739 November	10,983.88CR	CLEARED	G	11/25/2019
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1010	11/08/2019	CHECK	036812	ACWA/JPIA	1,135.01CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036813	ALPHA ANALYTICAL LABORATORIES	1,168.00CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036814	VOID CHECK	0.00	CLEARED	A	11/12/2019
1010	11/08/2019	CHECK	036815	ALYSSA GORDON	147.40CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036816	AT&T MOBILITY	67.10CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036817	B & G TIRES OF MIDDLETOWN	20.00CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036818	BARTLEY PUMP, INC.	1,562.33CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036819	BOLD POLISNER MADDOW NELSON &	4,401.90CR	CLEARED	A	11/15/2019
1010	11/08/2019	CHECK	036820	CALIFORNIA SPECIAL DISTRICTS A	7,077.00CR	CLEARED	A	11/15/2019
1010	11/08/2019	CHECK	036821	COASTLAND CIVIL ENGINEERING, I	1,070.00CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036822	COUNTY OF LAKE - LAKE COUNTY S	657,757.22CR	CLEARED	A	11/19/2019
1010	11/08/2019	CHECK	036823	DEPT. FORESTRY & FIRE PROTECTI	5,554.32CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036824	FOSTER MORRISON CONSULTING, LT	9,375.37CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036825	JAMES DAY CONSTRUCTION, INC.	3,525.00CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036826	JENFITCH, LLC	11,012.76CR	CLEARED	A	11/15/2019
1010	11/08/2019	CHECK	036827	LAYNE PAVING & TRUCKING, INC.	343.65CR	CLEARED	A	11/18/2019
1010	11/08/2019	CHECK	036828	MEDIACOM	519.39CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036829	MICHELLE HAMILTON	855.00CR	CLEARED	A	11/18/2019
1010	11/08/2019	CHECK	036830	NAPA AUTO PARTS	36.42CR	CLEARED	A	11/18/2019
1010	11/08/2019	CHECK	036831	OFFICE DEPOT	69.26CR	CLEARED	A	11/18/2019
1010	11/08/2019	CHECK	036832	PACE SUPPLY CORP	3,724.89CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036833	PACIFIC GAS & ELECTRIC COMPANY	14,517.54CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036834	REDFORD SERVICES	720.00CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036835	SPECIAL DISTRICT RISK MANAGEME	26,106.90CR	CLEARED	A	11/15/2019
1010	11/08/2019	CHECK	036836	SWRCB - DWOCF	90.00CR	CLEARED	A	11/27/2019
1010	11/08/2019	CHECK	036837	THATCHER COMPANY, INC.	1,483.43CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036838	TYLER TECHNOLOGY	121.00CR	CLEARED	A	11/13/2019
1010	11/08/2019	CHECK	036839	UNDERGROUND SERVICE ALERT OF N	150.00CR	CLEARED	A	11/14/2019
1010	11/08/2019	CHECK	036840	WESTGATE PETROLEUM CO., INC.	2,924.85CR	CLEARED	A	11/18/2019
1010	11/08/2019	CHECK	036841	WINFREY, ELIZABETH J	92.62CR	CLEARED	A	11/13/2019

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 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1010	11/08/2019	CHECK	036842	BAKER, LAWRENCE	47.75CR	CLEARED	A	11/21/2019
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1010	11/08/2019	CHECK	036844	KNERNSCHIELD, ADAM F	52.21CR	CLEARED	A	12/03/2019
1010	11/08/2019	CHECK	036845	STONE, MICHAEL	176.31CR	CLEARED	A	11/19/2019
1010	11/08/2019	CHECK	036846	ROHE, ROBERT	10.92CR	CLEARED	A	12/02/2019
1010	11/15/2019	CHECK	036847	ALPHA ANALYTICAL LABORATORIES	2,252.00CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036848	VOID CHECK	0.00	CLEARED	A	11/13/2019
1010	11/15/2019	CHECK	036849	ARMED FORCE PEST CONTROL, INC.	330.00CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036850	AT&T	256.92CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036851	DATAVERSE	325.88CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036852	FOSTER MORRISON CONSULTING, LT	11,660.00CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036853	HARDESTER'S MARKETS & HARDWARE	934.82CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036854	RAY MORGAN COMPANY	25.71CR	CLEARED	A	11/21/2019
1010	11/15/2019	CHECK	036855	SCOTT FERGUSSON	100.00CR	CLEARED	A	11/20/2019
1010	11/15/2019	CHECK	036856	SOUTH LAKE REFUSE COMPANY	483.81CR	CLEARED	A	11/19/2019
1010	11/15/2019	CHECK	036857	U S POSTMASTER	220.00CR	CLEARED	A	11/22/2019
1010	11/15/2019	CHECK	036858	USA BLUE BOOK	1,656.72CR	CLEARED	A	11/25/2019
1010	11/15/2019	CHECK	036859	WESTGATE PETROLEUM CO., INC.	5,335.06CR	CLEARED	A	11/19/2019
1010	11/15/2019	CHECK	036860	WATSON, DON	6.36CR	CLEARED	A	12/03/2019
1010	11/15/2019	CHECK	036861	KIRKLAND, THOMAS J	130.91CR	CLEARED	A	11/21/2019
1010	11/15/2019	CHECK	036862	JURGENSEN, DONALD	154.80CR	OUTSTND	A	0/00/0000
1010	11/15/2019	CHECK	036863	SAGER, DENNIS	102.20CR	CLEARED	A	11/25/2019
1010	11/15/2019	CHECK	036864	WELBORN, DEBBIE	3.96CR	OUTSTND	A	0/00/0000
1010	11/22/2019	CHECK	036865	ALPHA ANALYTICAL LABORATORIES	1,164.00CR	CLEARED	A	11/27/2019
1010	11/22/2019	CHECK	036866	CARDMEMBER SERVICE	2,959.49CR	CLEARED	A	12/02/2019
1010	11/22/2019	CHECK	036867	COUNTY OF LAKE HEALTH SERVICES	1,111.00CR	OUTSTND	A	0/00/0000
1010	11/22/2019	CHECK	036868	COUNTY OF LAKE HEALTH SERVICES	1,822.00CR	OUTSTND	A	0/00/0000
1010	11/22/2019	CHECK	036869	CV STRATEGIES	1,928.75CR	CLEARED	A	11/26/2019
1010	11/22/2019	CHECK	036870	GARDENS BY JILLIAN	200.00CR	CLEARED	A	12/03/2019
1010	11/22/2019	CHECK	036871	MIDDLETOWN COPY & PRINT	198.41CR	CLEARED	A	11/27/2019
1010	11/22/2019	CHECK	036872	OFFICE DEPOT	325.88CR	CLEARED	A	12/03/2019
1010	11/22/2019	CHECK	036873	RICOH USA, INC.	386.29CR	CLEARED	A	12/02/2019
1010	11/22/2019	CHECK	036874	ST. HELENA HOSPITAL D.B.A. JO	135.00CR	CLEARED	A	11/27/2019
1010	11/22/2019	CHECK	036875	VERIZON WIRELESS	879.54CR	CLEARED	A	11/27/2019
1010	11/22/2019	CHECK	036876	WILEY PRICE & RADULOVICH, LLP	1,682.00CR	CLEARED	A	12/03/2019
1010	11/22/2019	CHECK	036877	BOEHM, RICHARD/ JUDI	127.75CR	OUTSTND	A	0/00/0000
1010	11/21/2019	CHECK	036878	CLOYD, KIRK M	50,821.50CR	OUTSTND	P	0/00/0000
1010	11/21/2019	CHECK	036879	CLOYD, KIRK M	9,213.70CR	OUTSTND	P	0/00/0000
1010	11/27/2019	CHECK	036880	ALPHA ANALYTICAL LABORATORIES	692.00CR	CLEARED	A	12/03/2019
1010	11/27/2019	CHECK	036881	ALYSSA GORDON	95.12CR	CLEARED	A	12/03/2019
1010	11/27/2019	CHECK	036882	AT&T MOBILITY	67.00CR	CLEARED	A	12/04/2019
1010	11/27/2019	CHECK	036883	BOLD POLISNER MADDOW NELSON &	720.00CR	CLEARED	A	12/03/2019
1010	11/27/2019	CHECK	036884	CALIF DEPT OF TAX & FEE ADMIN	439.32CR	CLEARED	A	12/04/2019
1010	11/27/2019	CHECK	036885	CALIF DEPT OF TAX & FEE ADMIN	354.49CR	CLEARED	A	12/04/2019

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1010	11/27/2019	CHECK	036887	COASTLAND CIVIL ENGINEERING, I	1,841.98CR	CLEARED	A	12/04/2019
1010	11/27/2019	CHECK	036888	E & M ELECTRIC & MACHINERY, IN	2,070.00CR	CLEARED	A	12/03/2019
1010	11/27/2019	CHECK	036889	FAHRENHEIT HEATING & AIR CONDI	9,117.00CR	CLEARED	A	11/29/2019
1010	11/27/2019	CHECK	036890	HIDDEN VALLEY LAKE ASSOCIATION	1,150.00CR	OUTSTND	A	0/00/0000
1010	11/27/2019	CHECK	036891	MICHELLE HAMILTON	1,095.00CR	CLEARED	A	12/02/2019
1010	11/27/2019	CHECK	036892	OFFICE DEPOT	195.66CR	OUTSTND	A	0/00/0000
1010	11/27/2019	CHECK	036893	PACIFIC GAS & ELECTRIC COMPANY	9,892.39CR	OUTSTND	A	0/00/0000
1010	11/27/2019	CHECK	036894	PENNY CUADRAS	294.38CR	OUTSTND	A	0/00/0000
1010	11/27/2019	CHECK	036895	REDFORD SERVICES	480.00CR	OUTSTND	A	0/00/0000
1010	11/27/2019	CHECK	036896	SPECIAL DISTRICT RISK MANAGEME	441.89CR	CLEARED	A	12/04/2019
1010	11/27/2019	CHECK	036897	SWRCB ACCOUNTING OFFICE	2,625.00CR	CLEARED	A	12/04/2019
1010	11/27/2019	CHECK	036898	SWRCB ACCOUNTING OFFICE	14,073.00CR	CLEARED	A	12/04/2019
1010	11/27/2019	CHECK	036899	TYLER TECHNOLOGY	121.00CR	CLEARED	A	12/02/2019
1010	11/27/2019	CHECK	036900	WAGNER & BONSIGNORE	127.50CR	OUTSTND	A	0/00/0000
1010	11/27/2019	CHECK	036901	DENNING, TIMOTHY F	80.08CR	CLEARED	A	12/02/2019
DEPOSIT:								
1010	11/01/2019	DEPOSIT		CREDIT CARD 11/01/2019	592.12	CLEARED	C	11/05/2019
1010	11/01/2019	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	117.67CR	CLEARED	U	11/01/2019
1010	11/01/2019	DEPOSIT	000002	CREDIT CARD 11/01/2019	2,344.89	CLEARED	C	11/05/2019
1010	11/01/2019	DEPOSIT	000003	REGULAR DAILY POST 11/01/2019	1,349.42	CLEARED	C	11/04/2019
1010	11/04/2019	DEPOSIT		CREDIT CARD 11/04/2019	9,563.81	CLEARED	C	11/05/2019
1010	11/04/2019	DEPOSIT	000001	CREDIT CARD 11/04/2019	2,322.41	CLEARED	C	11/05/2019
1010	11/04/2019	DEPOSIT	000002	CREDIT CARD 11/04/2019	1,441.37	CLEARED	C	11/05/2019
1010	11/04/2019	DEPOSIT	000003	REGULAR DAILY POST 11/04/2019	948,419.00	CLEARED	C	11/05/2019
1010	11/04/2019	DEPOSIT	000004	CREDIT CARD 11/04/2019	1,117.00	CLEARED	C	11/06/2019
1010	11/04/2019	DEPOSIT	000005	REGULAR DAILY POST 11/04/2019	2,269.21	CLEARED	C	11/05/2019
1010	11/05/2019	DEPOSIT		CREDIT CARD 11/05/2019	1,746.40	CLEARED	C	11/06/2019
1010	11/05/2019	DEPOSIT	000001	CREDIT CARD 11/05/2019	700.41	CLEARED	C	11/07/2019
1010	11/05/2019	DEPOSIT	000002	REGULAR DAILY POST 11/05/2019	1,983.55	CLEARED	C	11/06/2019
1010	11/05/2019	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	125.76CR	CLEARED	U	11/07/2019
1010	11/06/2019	DEPOSIT		CREDIT CARD 11/06/2019	3,073.01	CLEARED	C	11/07/2019
1010	11/06/2019	DEPOSIT	000001	CREDIT CARD 11/06/2019	1,213.11	CLEARED	C	11/08/2019
1010	11/06/2019	DEPOSIT	000002	REGULAR DAILY POST 11/06/2019	518.67	CLEARED	C	11/07/2019
1010	11/07/2019	DEPOSIT		CREDIT CARD 11/07/2019	1,338.85	CLEARED	C	11/08/2019
1010	11/07/2019	DEPOSIT	000001	CREDIT CARD 11/07/2019	984.24	CLEARED	C	11/12/2019
1010	11/07/2019	DEPOSIT	000002	REGULAR DAILY POST 11/07/2019	1,100.07	CLEARED	C	11/08/2019
1010	11/07/2019	DEPOSIT	000003	CC DRAFT POSTING	103.50	CLEARED	U	11/13/2019
1010	11/08/2019	DEPOSIT		CREDIT CARD 11/08/2019	1,137.36	CLEARED	C	11/12/2019
1010	11/08/2019	DEPOSIT	000001	CREDIT CARD 11/08/2019	2,650.31	CLEARED	C	11/12/2019
1010	11/08/2019	DEPOSIT	000002	REGULAR DAILY POST 11/08/2019	4,080.55	CLEARED	C	11/12/2019
1010	11/12/2019	DEPOSIT		CREDIT CARD 11/12/2019	3,014.22	CLEARED	C	11/12/2019
1010	11/12/2019	DEPOSIT	000001	CREDIT CARD 11/12/2019	1,767.34	CLEARED	C	11/12/2019

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DEPOSIT:								
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1010	11/12/2019	DEPOSIT	000003	CREDIT CARD 11/12/2019	1,735.62	CLEARED	C	11/12/2019
1010	11/12/2019	DEPOSIT	000004	CREDIT CARD 11/12/2019	653.11	CLEARED	C	11/13/2019
1010	11/12/2019	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	186.83CR	CLEARED	U	11/12/2019
1010	11/12/2019	DEPOSIT	000006	CREDIT CARD 11/12/2019	8,047.15	CLEARED	C	11/14/2019
1010	11/12/2019	DEPOSIT	000007	REGULAR DAILY POST 11/12/2019	20,472.32	CLEARED	C	11/13/2019
1010	11/13/2019	DEPOSIT		CREDIT CARD 11/13/2019	4,255.34	CLEARED	C	11/14/2019
1010	11/13/2019	DEPOSIT	000001	CREDIT CARD 11/13/2019	2,343.13	CLEARED	C	11/15/2019
1010	11/13/2019	DEPOSIT	000002	CREDIT CARD 11/13/2019	10,881.63	CLEARED	C	11/15/2019
1010	11/13/2019	DEPOSIT	000003	REGULAR DAILY POST 11/13/2019	10,153.35	CLEARED	C	11/14/2019
1010	11/14/2019	DEPOSIT		CREDIT CARD 11/14/2019	639.72	CLEARED	C	11/18/2019
1010	11/14/2019	DEPOSIT	000001	CREDIT CARD 11/14/2019	569.72	CLEARED	C	11/18/2019
1010	11/14/2019	DEPOSIT	000002	CREDIT CARD 11/14/2019	3,738.38	CLEARED	C	11/18/2019
1010	11/14/2019	DEPOSIT	000003	REGULAR DAILY POST 11/14/2019	17,119.31	CLEARED	C	11/15/2019
1010	11/15/2019	DEPOSIT		CREDIT CARD 11/15/2019	1,707.65	CLEARED	C	11/18/2019
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1010	11/15/2019	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	207.47CR	CLEARED	U	11/18/2019
1010	11/15/2019	DEPOSIT	000004	DAILY PAYMENT POSTING	207.47	CLEARED	U	11/18/2019
1010	11/15/2019	DEPOSIT	000005	DRAFT POSTING	13,217.92	CLEARED	U	11/18/2019
1010	11/15/2019	DEPOSIT	000006	CC DRAFT POSTING	18,003.97	CLEARED	U	11/18/2019
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1010	11/18/2019	DEPOSIT	000004	REGULAR DAILY POST 11/18/2019	23,206.72	CLEARED	C	11/19/2019
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1010	11/21/2019	DEPOSIT	000001	CREDIT CARD 11/21/2019	6,352.41	CLEARED	C	11/22/2019
1010	11/21/2019	DEPOSIT	000002	CREDIT CARD 11/21/2019	2,744.69	CLEARED	C	11/25/2019
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1010	11/22/2019	DEPOSIT		CREDIT CARD 11/22/2019	1,530.20	CLEARED	C	11/25/2019
1010	11/22/2019	DEPOSIT	000001	CREDIT CARD 11/22/2019	2,638.35	CLEARED	C	11/25/2019
1010	11/22/2019	DEPOSIT	000002	REGULAR DAILY POST 11/22/2019	3,490.20	CLEARED	C	11/25/2019
1010	11/22/2019	DEPOSIT	000003	CREDIT CARD 11/22/2019	1,300.59	CLEARED	C	11/25/2019
1010	11/25/2019	DEPOSIT		CREDIT CARD 11/25/2019	265.18	CLEARED	C	11/25/2019
1010	11/25/2019	DEPOSIT	000001	CREDIT CARD 11/25/2019	849.37	CLEARED	C	11/25/2019
1010	11/25/2019	DEPOSIT	000002	CREDIT CARD 11/25/2019	501.47	CLEARED	C	11/26/2019
1010	11/25/2019	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	163.03CR	CLEARED	U	11/25/2019
1010	11/25/2019	DEPOSIT	000004	CREDIT CARD 11/25/2019	1,453.64	CLEARED	C	11/27/2019
1010	11/25/2019	DEPOSIT	000005	REGULAR DAILY POST 11/25/2019	3,506.50	CLEARED	C	11/26/2019
1010	11/26/2019	DEPOSIT		CREDIT CARD 11/26/2019	1,296.03	CLEARED	C	11/27/2019

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2019 THRU 11/30/2019
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	11/26/2019	DEPOSIT	000001	CREDIT CARD 11/26/2019	1,170.61	CLEARED	C	11/30/2019
1010	11/26/2019	DEPOSIT	000002	REGULAR DAILY POST 11/26/2019	1,486.39	CLEARED	C	11/27/2019
1010	11/27/2019	DEPOSIT		CREDIT CARD 11/27/2019	1,041.40	CLEARED	C	11/30/2019
1010	11/27/2019	DEPOSIT	000001	CREDIT CARD 11/27/2019	2,146.50	CLEARED	C	11/30/2019
1010	11/27/2019	DEPOSIT	000002	REGULAR DAILY POST 11/27/2019	20,609.01	CLEARED	C	12/02/2019
1010	11/29/2019	DEPOSIT	112719	NSF RECONCILE	91.41CR	CLEARED	G	11/30/2019
1010	11/29/2019	DEPOSIT	112919	WEB PMT RECONCILE	1,275.05	CLEARED	G	11/30/2019
1010	11/29/2019	DEPOSIT	113019	NSF RECONCILE	128.00CR	CLEARED	G	11/30/2019

MISCELLANEOUS:								
1010	11/01/2019	MISC.	110119	ADJ RTN CK TO 10/25/19	117.67	CLEARED	G	11/05/2019
1010	11/08/2019	MISC.		PAYROLL DIRECT DEPOSIT	26,903.08CR	CLEARED	P	11/08/2019
1010	11/22/2019	MISC.		PAYROLL DIRECT DEPOSIT	26,351.85CR	CLEARED	P	11/22/2019
1010	11/27/2019	MISC.	035850	B & G TIRES OF MIDDLETOWUNPOST	85.00	CLEARED	A	11/27/2019

SERVICE CHARGE:								
1010	11/04/2019	SERV-CHG		OCTOBER MERCHANT FEES-27	1,485.98CR	CLEARED	G	11/05/2019
1010	11/04/2019	SERV-CHG	000001	OCTOBER MERCHANT FEE'S-25	1,086.32CR	CLEARED	G	11/05/2019
1010	11/04/2019	SERV-CHG	000002	OCTOBER ELAVON FEE'S-29	479.49CR	CLEARED	G	11/05/2019
1010	11/15/2019	SERV-CHG		ACCT ANALYSIS FEE OCT 2016	312.21CR	CLEARED	G	11/15/2019

TOTALS FOR ACCOUNT 1010	CHECK	TOTAL:	899,374.09CR
	DEPOSIT	TOTAL:	1,251,429.71
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	53,052.26CR
	SERVICE CHARGE	TOTAL:	3,364.00CR
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	37,642.00CR

TOTALS FOR POOLED CASH FUND	CHECK	TOTAL:	899,374.09CR
	DEPOSIT	TOTAL:	1,251,429.71
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	53,052.26CR
	SERVICE CHARGE	TOTAL:	3,364.00CR
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	37,642.00CR



**Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of November 30, 2019
(Rounded and Unaudited)**

	Operating Checking	Money Market	LAIF	Bond Trustee	Total All Cash/Investment Accounts
	West America Bank	West America Bank	State Treasurer	US Bank	
	1010	1130	1133	1200	
Financial Activity of Cash/Investment Accounts in General Ledger [1]					
Beginning Balances	\$ 381,664.98	\$ 467,446.47	\$ 611,657.61	\$ 178,490.72	\$ 1,639,259.78
Cash Receipts					
Utility Billing Deposits	301,955.07	-	-	-	
Electronic Fund Deposits	-	-	-	-	
Other Deposits	948,419.00	26.36	3,766.96	248.53	
Total Cash Receipts	\$ 1,250,374.07	\$ 26.36	\$ 3,766.96		
Cash Disbursements					
Accounts Payable Checks issued	899,374.09	-	-	-	
Electronic Fund/Bank Draft Disbursements	37,642.00	-	-	-	
Payroll Checks issued - net	53,052.26	-	-	-	
Bank Fees	3,364.00	-	-	-	
Other Disbursements	-	-	-	-	
Total Disbursements	\$ 993,432.35	\$ -	\$ -	\$ -	
Transfers Between Accounts					
Transfers In	-	-	-	-	
Transfers Out	-	-	-	-	
Total Transfers Between Accounts	\$ -	\$ -	\$ -	\$ -	
Ending Balances in General Ledger	\$ 639,662.34	\$ 467,472.83	\$ 615,424.57	\$ 178,739.25	\$ 1,901,298.99
Reconciling Adjustments to Financial Institutions [2]	-	-	-	-	
Financial Institution Ending Balances	\$ 726,161.40	\$ 467,472.83	\$ 615,424.57	\$ 178,739.25	\$ 1,987,798.05

Ending Balances General Ledger Distribution by District Funds

100 Operating	-	-	-	-	-
120 Wastewater Operating	263,954.43	61,978.58	71,087.62	-	397,020.63
130 Water Operating	217,153.02	165,012.90	105,940.73	-	488,106.65
140 Flood Enterprise	388.45	-	-	-	388.45
215 2016 Sewer Refinancing Bond	(1,393.74)	141,898.61	92,970.27	178,739.25	412,214.39
218 2002 CIEDB Loan	114,600.18	-	12,162.59	-	126,762.77
219 2012 USDA Solar COP	0.23	22,493.64	865.57	-	23,359.44
313 Wastewater Operating Reserve	-	7,601.13	57,906.94	-	65,508.07
314 Wastewater CIP	-	(7,858.78)	93,629.67	-	85,770.89
319 2012 USDA Solar COP Reserve	-	31,290.33	-	-	31,290.33
320 Water CIP	278.15	3.07	-	-	281.22
325 Water Operating Reserve	44,681.62	-	-	-	44,681.62
350 2002 CIEDB Loan Reserve	-	-	180,861.18	-	180,861.18
711 2016 Bond Administration	-	-	-	-	-
712 Bond Revolving	-	65,053.35	-	-	65,053.35
Total Ending Balances in General Ledger	\$ 639,662.34	\$ 487,472.83	\$ 615,424.57	\$ 178,739.25	\$ 1,921,298.99

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

120-SEWER ENTERPRISE FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,746,706.92</u>	<u>1,076,353.11</u>	<u>1,850,074.33</u>	<u>896,632.59</u>	<u>67.36</u>
TOTAL REVENUES	<u>2,746,706.92</u>	<u>1,076,353.11</u>	<u>1,850,074.33</u>	<u>896,632.59</u>	<u>67.36</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	654,560.00	62,181.46	345,852.81	308,707.19	52.84
ADMINISTRATION	443,138.00	89,726.63	227,679.70	215,458.30	51.38
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	338,928.00	19,884.05	125,967.19	212,960.81	37.17
DIRECTORS	49,730.00	1,769.30	15,868.61	33,861.39	31.91
SPECIAL PROJECTS	0.00	657,757.22	657,757.22 (657,757.22)	0.00
CAPITAL PROJECTS & EQUIP	<u>201,000.00</u>	<u>0.00</u>	<u>200,160.19</u>	<u>839.81</u>	<u>99.58</u>
TOTAL EXPENDITURES	<u>1,687,356.00</u>	<u>831,318.66</u>	<u>1,573,285.72</u>	<u>114,070.28</u>	<u>93.24</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,059,350.92	245,034.45	276,788.61	782,562.31	26.13

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	200.00	300.00	40.00
120-4036 DEVELOPER SEWER FEES	15,200.00	0.00	0.00	15,200.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,000.00	0.00	225.00	4,775.00	4.50
120-4050 SALES OF RECLAIMED WATER	118,000.00	15,989.18	81,670.55	36,329.45	69.21
120-4111 COMM SEWER USE	36,959.00	6,016.12	15,040.30	21,918.70	40.69
120-4112 GOV'T SEWER USE	855.00	142.42	356.05	498.95	41.64
120-4116 SEWER USE CHARGES	1,167,934.00	98,479.61	492,503.35	675,430.65	42.17
120-4210 LATE FEE	20,000.00	2,030.31	9,724.46	10,275.54	48.62
120-4300 MISC INCOME	1,500.00	5,276.47	5,271.52 (3,771.52)	351.43
120-4310 OTHER INCOME	200.00	0.00	0.00	200.00	0.00
120-4320 FEMA/CalOES Grants	1,083,419.00	948,419.00	948,419.00	135,000.00	87.54
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	1,500.00	0.00	1,024.18	475.82	68.28
120-4580 TRANSFERS IN	295,639.92	0.00	295,639.92	0.00	100.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,746,706.92	1,076,353.11	1,850,074.33	896,632.59	67.36

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	11,770.00	0.00	13,925.92 (2,155.92)	118.32
120-5-00-5025 RETIREE HEALTH BENEFITS	22,840.00	1,047.54	4,224.58	18,615.42	18.50
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	12,000.00	4,610.10	9,537.98	2,462.02	79.48
120-5-00-5061 VEHICLE MAINT	15,000.00	89.04	4,787.72	10,212.28	31.92
120-5-00-5062 TAXES & LIC	800.00	0.00	0.00	800.00	0.00
120-5-00-5074 INSURANCE	27,000.00	0.00	35,055.52 (8,055.52)	129.84
120-5-00-5075 BANK FEES	21,000.00	1,682.01	7,953.53	13,046.47	37.87
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	7,500.00	4,753.00	5,414.00	2,086.00	72.19
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	224.35	2,319.98	4,680.02	33.14
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	5,000.00	3,401.95	4,054.45	945.55	81.09
120-5-00-5122 ENGINEERING SERVICES	27,000.00	160.00	8,424.50	18,575.50	31.20
120-5-00-5123 OTHER PROFESSIONAL SERVICE	30,000.00	11,476.84	23,785.16	6,214.84	79.28
120-5-00-5126 AUDIT SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	46.94	1,218.58	3,781.42	24.37
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	206.01	1,160.30	3,839.70	23.21
120-5-00-5148 OPERATING SUPPLIES	40,000.00	14,152.91	23,778.79	16,221.21	59.45
120-5-00-5150 REPAIR & REPLACE	142,000.00	7,207.20	65,712.75	76,287.25	46.28
120-5-00-5155 MAINT BLDG & GROUNDS	5,500.00	3,042.16	6,555.81 (1,055.81)	119.20
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	2,525.00	6,275.00	10,225.00	38.03
120-5-00-5157 SECURITY	5,000.00	0.00	264.00	4,736.00	5.28
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	0.00	16,087.50	28,912.50	35.75
120-5-00-5165 TERTIARY POND MAINTENANCE	35,000.00	0.00	35,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	182.43 (182.43)	0.00
120-5-00-5191 TELEPHONE	9,500.00	894.98	4,035.34	5,464.66	42.48
120-5-00-5192 ELECTRICITY	60,000.00	1,408.52	23,675.29	36,324.71	39.46
120-5-00-5193 OTHER UTILITIES	2,600.00	241.91	968.66	1,631.34	37.26
120-5-00-5194 IT SERVICES	45,000.00	121.00	25,192.73	19,807.27	55.98
120-5-00-5195 ENV/MONITORING	32,000.00	3,068.00	14,092.00	17,908.00	44.04
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	1,822.00	1,822.00	178.00	91.10
120-5-00-5310 EQUIPMENT - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	1,300.00	0.00	107.25	1,192.75	8.25
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	0.00	120.04	3,379.96	3.43
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	121.00	129.00	48.40
120-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	5,000.00	0.00	0.00	5,000.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	654,560.00	62,181.46	345,852.81	308,707.19	52.84

120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	281,602.00	77,200.09	168,981.09	112,620.91	60.01
120-5-10-5020 EMPLOYEE BENEFITS	93,979.00	6,458.40	30,531.98	63,447.02	32.49
120-5-10-5021 RETIREMENT BENEFITS	57,507.00	4,717.56	24,166.12	33,340.88	42.02
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	394.63	1,354.61	2,645.39	33.87
120-5-10-5170 TRAVEL MILEAGE	1,200.00	268.45	646.42	553.58	53.87
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	687.50	1,999.48	2,000.52	49.99
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
TOTAL ADMINISTRATION	443,138.00	89,726.63	227,679.70	215,458.30	51.38

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	215,150.00	10,503.47	76,407.32	138,742.68	35.51
120-5-30-5020 EMPLOYEE BENEFITS	68,254.00	5,410.96	27,612.93	40,641.07	40.46
120-5-30-5021 RETIREMENT BENEFITS	46,724.00	3,707.54	20,652.72	26,071.28	44.20
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	134.13	849.50	950.50	47.19
120-5-30-5063 CERTIFICATIONS	1,500.00	90.00	90.00	1,410.00	6.00
120-5-30-5090 OFFICE SUPPLIES	1,000.00	17.34	328.89	671.11	32.89
120-5-30-5170 TRAVEL MILEAGE	500.00	20.61	25.83	474.17	5.17
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	338,928.00	19,884.05	125,967.19	212,960.81	37.17

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019120-SEWER ENTERPRISE FUND
DIRECTORS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	204.54	1,168.02	1,831.98	38.93
120-5-40-5020 DIRECTOR BENEFITS	90.00	10.84	48.50	41.50	53.89
120-5-40-5030 DIRECTOR HEALTH BENEFITS	41,340.00	1,553.92	14,325.36	27,014.64	34.65
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	326.73	3,273.27	9.08
TOTAL DIRECTORS	49,730.00	1,769.30	15,868.61	33,861.39	31.91

120-SEWER ENTERPRISE FUND
SPECIAL PROJECTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6001 PW LKHVA01	0.00	0.00	0.00	0.00	0.00
120-5-60-6002 PW LKHVB02	0.00	0.00	0.00	0.00	0.00
120-5-60-6003 PW LKHVA81	0.00	0.00	0.00	0.00	0.00
120-5-60-6004 PW LKHVB82	0.00	0.00	0.00	0.00	0.00
120-5-60-6005 PW LKHVF84	0.00	0.00	0.00	0.00	0.00
120-5-60-6006 PW LKHVF83	0.00	0.00	0.00	0.00	0.00
120-5-60-6007 RAINS 2019	0.00	657,757.22	657,757.22 (657,757.22)	0.00
TOTAL SPECIAL PROJECTS	0.00	657,757.22	657,757.22 (657,757.22)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7101 VAC TRUCK	201,000.00	0.00	200,125.92	874.08	99.57
120-5-70-7201 I & I	0.00	0.00	34.27 (34.27)	0.00
120-5-70-7203 HEADWORKS RAKE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	201,000.00	0.00	200,160.19	839.81	99.58
TOTAL EXPENDITURES	1,687,356.00	831,318.66	1,573,285.72	114,070.28	93.24
REVENUES OVER/(UNDER) EXPENDITURES	1,059,350.92	245,034.45	276,788.61	782,562.31	26.13

*** END OF REPORT ***

130-WATER ENTERPRISE FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,256,021.80</u>	<u>170,325.29</u>	<u>1,073,514.43</u>	<u>1,182,507.37</u>	<u>47.58</u>
TOTAL REVENUES	<u>2,256,021.80</u>	<u>170,325.29</u>	<u>1,073,514.43</u>	<u>1,182,507.37</u>	<u>47.58</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	873,602.00	90,176.23	297,198.35	576,403.65	34.02
ADMINISTRATION	443,438.00	89,726.67	227,720.39	215,717.61	51.35
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	339,528.00	29,590.21	156,207.74	183,320.26	46.01
DIRECTORS	54,530.00	1,791.94	16,014.08	38,515.92	29.37
CAPITAL PROJECTS & EQUIP	<u>158,988.00</u>	<u>2,751.98</u>	<u>158,138.12</u>	<u>849.88</u>	<u>99.47</u>
TOTAL EXPENDITURES	<u>1,870,086.00</u>	<u>214,037.03</u>	<u>855,278.68</u>	<u>1,014,807.32</u>	<u>45.73</u>
REVENUES OVER/ (UNDER) EXPENDITURES	385,935.80	(43,711.74)	218,235.75	167,700.05	56.55

130-WATER ENTERPRISE FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	12,000.00	2,700.00	7,945.00	4,055.00	66.21
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER METER INST	1,000.00	0.00	170.00	830.00	17.00
130-4040 LIEN RECORDING FEES	500.00	0.00	786.15 (286.15)	157.23
130-4045 AVAILABILITY FEES	25,000.00	0.00	900.00	24,100.00	3.60
130-4110 COMM WATER USE	104,000.00	17,019.23	48,633.97	55,366.03	46.76
130-4112 GOV'T WATER USE	6,000.00	1,135.61	2,508.73	3,491.27	41.81
130-4115 WATER USE	1,940,435.00	145,901.04	854,657.93	1,085,777.07	44.04
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	25,000.00	3,268.41	16,495.31	8,504.69	65.98
130-4215 RETURNED CHECK FEE	1,000.00	250.00	700.00	300.00	70.00
130-4300 MISC INCOME	2,000.00	51.00	1,872.97	127.03	93.65
130-4310 OTHER INCOME	100.00	0.00	0.00	100.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	2,000.00	0.00	1,857.57	142.43	92.88
130-4580 TRANSFER IN	136,986.80	0.00	136,986.80	0.00	100.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,256,021.80	170,325.29	1,073,514.43	1,182,507.37	47.58

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	93.64	93.64 (93.64)	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	11,770.00	0.00	13,925.92 (2,155.92)	118.32
130-5-00-5025 RETIREE HEALTH BENEFITS	22,840.00	1,047.54	4,224.59	18,615.41	18.50
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	11,000.00	4,610.89	7,674.71	3,325.29	69.77
130-5-00-5061 VEHICLE MAINT	24,292.00	89.03	4,787.66	19,504.34	19.71
130-5-00-5062 TAXES & LIC	1,200.00	0.00	0.00	1,200.00	0.00
130-5-00-5074 INSURANCE	27,000.00	0.00	35,055.52 (8,055.52)	129.84
130-5-00-5075 BANK FEES	21,000.00	1,681.99	7,631.04	13,368.96	36.34
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	24,000.00	4,753.00	20,154.00	3,846.00	83.98
130-5-00-5092 POSTAGE & SHIPPING	6,000.00	224.35	2,319.95	3,680.05	38.67
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	10,000.00	3,401.95	4,054.45	5,945.55	40.54
130-5-00-5122 ENGINEERING SERVICES	60,000.00	0.00	50.00	59,950.00	0.08
130-5-00-5123 OTHER PROFESSIONAL SERVICE	40,000.00	11,476.82	19,603.35	20,396.65	49.01
130-5-00-5124 WATER RIGHTS	70,000.00	1,432.96	2,493.56	67,506.44	3.56
130-5-00-5126 AUDIT SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	46.94	1,218.55	6,281.45	16.25
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	35,000.00	205.99	2,735.52	32,264.48	7.82
130-5-00-5148 OPERATING SUPPLIES	5,000.00	0.00	1,785.50	3,214.50	35.71
130-5-00-5150 REPAIR & REPLACE	185,000.00	13,024.57	38,099.84	146,900.16	20.59
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	3,042.16	5,279.45	6,720.55	44.00
130-5-00-5156 CUSTODIAL SERVICES	4,200.00	625.00	1,525.00	2,675.00	36.31
130-5-00-5157 SECURITY	5,000.00	0.00	264.00	4,736.00	5.28
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	227.51 (227.51)	0.00
130-5-00-5191 TELEPHONE	9,500.00	894.97	4,039.25	5,460.75	42.52
130-5-00-5192 ELECTRICITY	150,000.00	23,044.53	65,457.77	84,542.23	43.64
130-5-00-5193 OTHER UTILITIES	2,200.00	241.90	968.62	1,231.38	44.03
130-5-00-5194 IT SERVICES	40,000.00	121.00	25,192.69	14,807.31	62.98
130-5-00-5195 ENV/MONITORING	20,000.00	2,208.00	6,729.00	13,271.00	33.65
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	30,000.00	17,809.00	17,809.00	12,191.00	59.36
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	107.24	892.76	10.72
130-5-00-5312 TOOLS - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	2,500.00	0.00	120.02	2,379.98	4.80
130-5-00-5505 WATER CONSERVATION	9,000.00	100.00	3,450.00	5,550.00	38.33
130-5-00-5545 RECORDING FEES	100.00	0.00	121.00 (21.00)	121.00
130-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	20,000.00	0.00	0.00	20,000.00	0.00
130-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	873,602.00	90,176.23	297,198.35	576,403.65	34.02

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	281,602.00	77,200.29	168,640.32	112,961.68	59.89
130-5-10-5020 EMPLOYEE BENEFITS	93,979.00	6,458.36	30,531.82	63,447.18	32.49
130-5-10-5021 RETIREMENT BENEFITS	57,507.00	4,717.49	24,127.25	33,379.75	41.96
130-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	394.58	1,354.48	2,645.52	33.86
130-5-10-5170 TRAVEL MILEAGE	2,000.00	268.45	1,067.05	932.95	53.35
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	687.50	1,999.47	2,000.53	49.99
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	443,438.00	89,726.67	227,720.39	215,717.61	51.35

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2019130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	215,150.00	19,464.04	103,738.72	111,411.28	48.22
130-5-30-5020 EMPLOYEE BENEFITS	68,254.00	5,317.31	27,519.23	40,734.77	40.32
130-5-30-5021 RETIREMENT BENEFITS	46,724.00	4,636.80	23,558.82	23,165.18	50.42
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	134.12	849.48	950.52	47.19
130-5-30-5063 CERTIFICATIONS	600.00	0.00	190.00	410.00	31.67
130-5-30-5090 OFFICE SUPPLIES	1,000.00	17.34	328.86	671.14	32.89
130-5-30-5170 TRAVEL MILEAGE	2,000.00	20.60	22.63	1,977.37	1.13
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	339,528.00	29,590.21	156,207.74	183,320.26	46.01

130-WATER ENTERPRISE FUND
DIRECTORS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	226.06	1,307.93	1,692.07	43.60
130-5-40-5020 DIRECTOR BENEFITS	90.00	11.96	54.10	35.90	60.11
130-5-40-5030 DIRECTOR HEALTH BENEFITS	41,340.00	1,553.92	14,325.32	27,014.68	34.65
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	8,400.00	0.00	326.73	8,073.27	3.89
TOTAL DIRECTORS	54,530.00	1,791.94	16,014.08	38,515.92	29.37

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2019

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7101 VAC TRUCK	134,000.00	0.00	133,417.28	582.72	99.57
130-5-70-7202 GENERATORS	24,988.00	0.00	16,953.39	8,034.61	67.85
130-5-70-7204 TANK 9	0.00	0.00	1,860.00 (1,860.00)	0.00
130-5-70-7205 MMN WTR MAIN	0.00	2,751.98	5,907.45 (5,907.45)	0.00
TOTAL CAPITAL PROJECTS & EQUIP	158,988.00	2,751.98	158,138.12	849.88	99.47
TOTAL EXPENDITURES	1,870,086.00	214,037.03	855,278.68	1,014,807.32	45.73
REVENUES OVER/(UNDER) EXPENDITURES	385,935.80 (43,711.74)	218,235.75	167,700.05	56.55

*** END OF REPORT ***

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1086	CALIFORNIA SPECIAL DISTRI			N		FUND TOTAL FOR VENDOR	3,538.50
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,426.73
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	297.00
01-1249	UNDERGROUND SERVICE ALERT			N		FUND TOTAL FOR VENDOR	75.00
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	259.70
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	241.91
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	13,274.40
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,025.77
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	1,656.72
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	567.51
01-2057	BARTLEY PUMP, INC.			N		FUND TOTAL FOR VENDOR	1,562.33
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	5,073.87
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	162.94
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	165.00
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	468.77
01-2539	COUNTY OF LAKE HEALTH SER			N		FUND TOTAL FOR VENDOR	1,822.00
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	121.00
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	439.77
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	193.15
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	10.00
01-2660	ST. HELENA HOSPITAL D.B.			N		FUND TOTAL FOR VENDOR	67.50
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	295.42
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	343.65
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	1,325.00
01-2700	REDFORD SERVICES			N		FUND TOTAL FOR VENDOR	1,200.00
01-2749	NAPA AUTO PARTS			N		FUND TOTAL FOR VENDOR	18.21
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	944.67

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2819	SWRCB - DWCP			N		FUND TOTAL FOR VENDOR	90.00
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	3,068.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	512.50
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	160.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	121.26
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	4,129.56
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	2,560.95
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	99.21
01-2884	FAHRENHEIT HEATING & AIR			N		FUND TOTAL FOR VENDOR	4,558.50
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	147.19
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	12.86
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	67.05
01-2923	COUNTY OF LAKE - LAKE COU			N		FUND TOTAL FOR VENDOR	657,757.22
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	1,483.43
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	223.11
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	11,012.76
01-2972	WILEY PRICE & RADULOVICH,			N		FUND TOTAL FOR VENDOR	841.00
01-2977	HIDDEN VALLEY LAKE ASSOCI			N		FUND TOTAL FOR VENDOR	575.00
01-2982	FOSTER MORRISON CONSULTIN			N		FUND TOTAL FOR VENDOR	10,517.69
01-2988	DEPT. FORESTRY & FIRE PRO			N		FUND TOTAL FOR VENDOR	2,777.16
01-2989	CV STRATEGIES			N		FUND TOTAL FOR VENDOR	964.38
01-8	AT&T			N		FUND TOTAL FOR VENDOR	128.46
01-82	E & M ELECTRIC & MACHINER			N		FUND TOTAL FOR VENDOR	1,035.00
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	1,408.52
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	110.00

*** FUND TOTALS ***

744,037.33

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	1,125.49
01-1086	CALIFORNIA SPECIAL DISTRI			N		FUND TOTAL FOR VENDOR	3,538.50
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	2,090.48
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	3,228.00
01-1249	UNDERGROUND SERVICE ALERT			N		FUND TOTAL FOR VENDOR	75.00
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	259.69
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	241.90
01-1659	WAGNER & BONSIGNORE			N		FUND TOTAL FOR VENDOR	127.50
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	13,274.39
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	5,694.01
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	567.50
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,655.70
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	162.94
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	165.00
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	466.05
01-2539	COUNTY OF LAKE HEALTH SER			N		FUND TOTAL FOR VENDOR	1,111.00
01-2582	SWRCB ACCOUNTING OFFICE			N		FUND TOTAL FOR VENDOR	16,698.00
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	121.00
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	439.77
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	193.14
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	10.00
01-2660	ST. HELENA HOSPITAL D.B.			N		FUND TOTAL FOR VENDOR	67.50
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	295.38
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	625.00
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	3,724.89
01-2749	NAPA AUTO PARTS			N		FUND TOTAL FOR VENDOR	18.21
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,014.82

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,208.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	512.50
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	2,751.98
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	121.26
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	4,130.35
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	2,560.95
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	99.20
01-2884	FAHRENHEIT HEATING & AIR			N		FUND TOTAL FOR VENDOR	4,558.50
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	147.19
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	12.85
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	67.05
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	287.55
01-2955	CALIF DEPT OF TAX & FEE A			N		FUND TOTAL FOR VENDOR	1,305.46
01-2972	WILEY PRICE & RADULOVICH,			N		FUND TOTAL FOR VENDOR	841.00
01-2977	HIDDEN VALLEY LAKE ASSOCI			N		FUND TOTAL FOR VENDOR	575.00
01-2982	FOSTER MORRISON CONSULTIN			N		FUND TOTAL FOR VENDOR	10,517.68
01-2988	DEPT. FORESTRY & FIRE PRO			N		FUND TOTAL FOR VENDOR	2,777.16
01-2989	CV STRATEGIES			N		FUND TOTAL FOR VENDOR	964.37
01-8	AT&T			N		FUND TOTAL FOR VENDOR	128.46
01-82	E & M ELECTRIC & MACHINER			N		FUND TOTAL FOR VENDOR	1,035.00
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	23,044.53
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	110.00

*** FUND TOTALS ***

121,846.90

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-9	PACIFIC GAS & ELECTRIC CO			N	FUND TOTAL FOR VENDOR	43.12CR
*** FUND TOTALS ***						43.12CR
*** REPORT TOTALS ***			865,841.11			865,841.11

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	223.11
120 2088	SURVIVOR BENEFITS - PERS	10.01
120 2090	PERS PAYABLE	2,208.65
120 2091	FIT PAYABLE	3,088.00
120 2092	CIT PAYABLE	1,081.13
120 2093	SOCIAL SECURITY PAYABLE	11.78
120 2094	MEDICARE PAYABLE	457.06
120 2095	S D I PAYABLE	255.53
120 2099	DEFERRED COMP - 457 PLAN	512.50
120 5-00-5025	RETIREE HEALTH BENEFITS	1,047.54
120 5-00-5060	GASOLINE, OIL & FUEL	4,610.10
120 5-00-5061	VEHICLE MAINT	131.54
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	4,753.00
120 5-00-5092	POSTAGE & SHIPPING	226.00
120 5-00-5121	LEGAL SERVICES	3,401.95
120 5-00-5122	ENGINEERING SERVICES	160.00
120 5-00-5123	OTHER PROFESSIONAL SERVICES	11,476.84
120 5-00-5130	PRINTING & PUBLICATION	46.94
120 5-00-5145	EQUIPMENT RENTAL	206.01
120 5-00-5148	OPERATING SUPPLIES	14,152.91
120 5-00-5150	REPAIR & REPLACE	7,207.20
120 5-00-5155	MAINT BLDG & GROUNDS	3,042.16
120 5-00-5156	CUSTODIAL SERVICES	2,525.00
120 5-00-5191	TELEPHONE	894.98
120 5-00-5192	ELECTRICITY	1,408.52
120 5-00-5193	OTHER UTILITIES	241.91
120 5-00-5194	IT SERVICES	121.00
120 5-00-5195	ENV/MONITORING	3,068.00
120 5-00-5198	ANNUAL OPERATING FEES	1,822.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-10-5010	SALARIES & WAGES	304.25
120 5-10-5020	EMPLOYEE BENEFITS	5,850.20
120 5-10-5021	RETIREMENT BENEFITS	1,932.61
120 5-10-5090	OFFICE SUPPLIES	394.63
120 5-10-5170	TRAVEL MILEAGE	268.45
120 5-10-5175	EDUCATION / SEMINARS	687.50
120 5-30-5010	SALARIES & WAGES	150.14
120 5-30-5020	EMPLOYEE BENEFITS	5,410.96
120 5-30-5021	RETIREMENT BENEFITS	922.60
120 5-30-5022	CLOTHING ALLOWANCE	134.13
120 5-30-5063	CERTIFICATIONS	90.00
120 5-30-5090	OFFICE SUPPLIES	17.34
120 5-30-5170	TRAVEL MILEAGE	20.61
120 5-40-5010	DIRECTORS COMPENSATION	14.54
120 5-40-5020	DIRECTOR BENEFITS	10.84
120 5-40-5030	DIRECTOR HEALTH BENEFITS	1,679.94
120 5-60-6007	RAINS 2019	657,757.22
	** FUND TOTAL **	744,037.33
130 1052	ACCTS REC WATER USE	1,025.49
130 2075	AFLAC	287.55
130 2088	SURVIVOR BENEFITS - PERS	12.31
130 2090	PERS PAYABLE	2,858.99
130 2091	FIT PAYABLE	4,496.96
130 2092	CIT PAYABLE	1,655.17
130 2093	SOCIAL SECURITY PAYABLE	13.02
130 2094	MEDICARE PAYABLE	585.55
130 2095	S D I PAYABLE	344.12
130 2099	DEFERRED COMP - PLAN 457 PAYAB	512.50
130 5-00-5020	EMPLOYEE BENEFITS	93.64
130 5-00-5025	RETIREE HEALTH BENEFITS	1,047.54
130 5-00-5060	GASOLINE, OIL & FUEL	4,610.89
130 5-00-5061	VEHICLE MAINT	131.53
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	4,753.00
130 5-00-5092	POSTAGE & SHIPPING	226.00
130 5-00-5121	LEGAL SERVICES	3,401.95
130 5-00-5123	OTHER PROFESSIONAL SERVICES	11,476.82
130 5-00-5124	WATER RIGHTS	1,432.96
130 5-00-5130	PRINTING & PUBLICATION	46.94
130 5-00-5145	EQUIPMENT RENTAL	205.99
130 5-00-5150	REPAIR & REPLACE	13,024.57
130 5-00-5155	MAINT BLDG & GROUNDS	3,042.16
130 5-00-5156	CUSTODIAL SERVICES	625.00
130 5-00-5191	TELEPHONE	894.97
130 5-00-5192	ELECTRICITY	23,044.53
130 5-00-5193	OTHER UTILITIES	241.90
130 5-00-5194	IT SERVICES	121.00

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 11/01/2019 THRU 11/30/2019	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999



RESOLUTION NO. 2018-05

A RESOLUTION APPROVING AND ADOPTING
INVESTMENT POLICY FOR FISCAL YEAR 2018-2019

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, that certain Investment Policy for Fiscal Year 2018-2019, attached hereto and setting forth the policy for investment of District's funds for said Fiscal Year, be and it is hereby, approved and adopted as the Official Investment Policy of this District for Fiscal Year 2018-2019.

* * * * *

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 29th day of June 2018, by the following vote:

AYES: Directors Graham, Mirbegian, Freeman and Lieberman

NOES:

ABSENT: Director Herndon

ABSTAIN:

A handwritten signature in black ink, appearing to read "Carolyn Graham", written over a horizontal line.

Carolyn Graham
President of the Board
Hidden Valley Lake
Community Services District

A handwritten signature in blue ink, appearing to read "Kirk Cloyd", written over a horizontal line.

Kirk Cloyd
General Manager/Secretary to the Board
Hidden Valley Lake
Community Services District





HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY
FY 2018-2019

Except for immediate cash requirement or pursuant to specific action by the Board of Directors, the District shall invest all of its surplus funds with the Local Agency Investment Fund, administered by the Treasurer of the State of California, or in a money market fund held with the District's Service Bank to assure in priority order; Safety; Liquidity and Yield with minimum risk and administrative cost.

Upon a positive vote by the Board, the District may invest in other securities and instruments as noted in Appendix A within the limitations indicated.

Reporting

District Staff shall prepare a monthly report titled "Investment Report", for review by the Board at its regular monthly meetings. This report shall display:

1. Monthly investments by the District
2. Rate of return and yield by item
3. Total interest income for the period

Total interest income earned for the period shall agree with the District's monthly financial reports.

The report shall include the type of investment, issuer, and account balance. For investments in the Local Agency Investment Fund, in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, or in a county investment pool, the report may instead attach the most recent statement received from the institutions. The monthly report shall state that the portfolio complies with this Investment Policy or the manner in which the portfolio is not in compliance. Monies not required for immediate needs shall be considered surplus funds and shall be invested to provide the highest yield and liquidity at the minimum level of risk, until needed for payment of District obligations.

The Full Charge Bookkeeper, or designee, shall present the Investment Report to the Board of Directors for consideration at the District's regular monthly meetings.

Service Bank

The Board shall designate a State or Federally chartered bank, operating within the State of California, to serve as the District's primary service bank, and the District shall use said bank as a clearing house for all funds.

Safekeeping Account

When practical all negotiable securities shall be held in a safekeeping account at the Trust Department of the designated District Service Bank.

Investment Documentation and Review

Each investment transaction must be duly documented. All dealer and safekeeping confirmations are to be reviewed by a person other than the person initiating the transaction. Any discrepancies must be resolved immediately and a new confirmation issued.

Audit

The Board shall establish an annual process of independent review by an external auditor. This review shall provide internal control by assuring compliance with policies and procedures. The external auditor shall submit a report of his/her findings for consideration by the Board. Upon deliberation, the Board shall consider the report and by official action accept or reject it.

Policy Review

The Hidden Valley Lake Community Services District's Investment Policy shall be adopted by resolution of the Board of Directors on an annual basis. This Investment Policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation to principal, liquidity and yield, and its compliance with current law and relation to financial and economic trends. Any amendments to the policy shall be forwarded to the Board of Directors for approval.

Standard of Care (Prudent Investor Standard)

The standard of care to be used in investing District funds shall be the prudent investor standard described in Government Code section 53600.3 and shall be applied in the context of managing an overall portfolio. The Board, acting in accordance with written procedures and this Investment Policy, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Legislative Changes

Any State of California legislative action that further restricts allowable maturities, investment type or percentage allocations will be incorporated into the Hidden Valley Lake Community Services District's Investment Policy and supersedes any and all previous applicable language.

Interest Earnings

All monies earned and collected from investments authorized in this policy shall be allocated monthly to various fund accounts based on the cash balance in each fund as a percentage of the entire pooled portfolio.

4. Commercial paper ranked P1 by Moody's Investor Services or A1+ by Standard & Poor's and issued by domestic corporations having assets in excess of \$500,000,000 and having an AA or better rating on its' long-term debentures as provided by Moody's or Standard and Poor's. Purchases of eligible commercial paper may not exceed 180 days to maturity nor represent more than 10% of the outstanding paper if the issuing corporation. Purchases of commercial paper may not exceed 15% of the cost value of the portfolio.

5. Negotiable Certificates of Deposit will be issued by nationally or state-chartered banks or state or federal savings institutions. Purchases of negotiable certificates of deposit may not exceed 30% of total portfolio. A maturity limitation of five years is applicable.

6. Repurchase agreements which specify terms and conditions may be transacted with banks and broker dealers. The maturity of the repurchase agreements shall not exceed 90 days. The market value of the securities used as collateral for the repurchase agreements shall be monitored by the investment staff and shall not be allowed to fall below 102% of the value of the repurchase agreement.

7. Reverse repurchase agreements which specifies terms and conditions may be transacted with broker dealers and financial institutions but cannot exceed 20% of the portfolio value on the date entered into. The District may enter into reverse repurchase agreements only to fund short term liquidity needs. The term of reverse repurchase agreements may not exceed 92 days. Prior approval by the Board is required. The underlying securities must have been owned by the District at least 30 days before sale.

8. Local Agency Investment Fund (LAIF) which is a State of California managed investment pool may be used up to the maximum permitted by California State Law.

9. Time deposits, non-negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Since time deposits are not liquid, no more than 25% of the investment portfolio may be invested in this investment type.

10. Moneys held by a trustee or fiscal agent and pledged to the payment or security of notes, bonds, or other indebtedness, or obligations under a lease, installment sale, or other agreement, or certificates of participation in such obligations (collectively "debt obligation"), may be invested in accordance with the statutory provisions governing the issuance of those debt obligations or in accordance with the ordinance, resolution, indenture, or agreement providing for their issuance.

AUTHORIZED BROKERS: Purchases and sales of securities shall be made through firms designated as Primary Dealers by the Federal Reserve Board; furthermore, the firm must operate from an office within this state.

INVESTMENT PURCHASES: Purchases shall attempt to be made in minimum amounts of \$1,000, par value. When practical, a minimum of three bids shall be obtained to insure competitive pricing. Investments shall be held in the safekeeping account with the exception that Time Certificates of Deposit shall be delivered to the District's vault and held until maturity. All transactions will be settled on payment vs. delivery.

Outstanding Projects

Funding type	Project name	Project number	Total Project Cost	FEMA Submittal	FEMA Match	State submittal	State Match	CSD Responsibility	Time to complete (months)	Obligation date	Comments
Hazard Mitigation	Local Hazard Mitigation	4344-512	\$ 150,000.00	9/4/2018	\$ 112,500.00	N/A	N/A	\$ 37,500.00	8	6/5/2019	Estimated approval date 6/16/2020
Hazard Mitigation	Tank 9	4382-112	\$ 1,800,000.00	4/18/2019	\$ 1,350,000.00	12/4/2019	\$ 225,000.00	\$ 225,000.00	31		
Hazard Mitigation	I & I	4434-002	\$ 850,000.00	12/13/2019	\$ 637,500.00	12/4/2019	\$ 106,250.00	\$ 106,250.00	30		
	AMI										
Hazard Mitigation	Generators	4407-057	\$ 2,200,000.00	7/5/2019	\$ 1,650,000.00	N/A	N/A	\$ 550,000.00	30		
	SCADA		\$ 330,000.00								
CSD funded	MMN Water Main							\$ 200,000.00	1		Award of Contract delivered, bonds established
Disaster	Reclamation Pond	4434-126	\$ 91,000.00	9/18/2019	\$ 68,250.00		\$ 17,063.00	\$ 5,687.00	12		
Disaster	Access Road	4434-138	\$ 684,000.00		\$ 513,000.00		\$ 128,250.00	\$ 42,750.00	2		
Disaster	Basin Repair	4308-LKHVF83	\$ 608,938.00	10/2/2018	\$ 456,704.00		\$ 114,176.00	\$ 38,058.00	complete		Remaining revenue \$131,141.00
Totals			\$ 6,713,938.00		\$ 4,787,954.00		\$ 590,739.00	\$ 1,205,245.00			

AGREEMENT

The Hidden Valley Lake Community Services District, ("District") enters into this agreement, dated for reference purposes only, with TerraCon Constructors, Inc. ("Contractor").

RECITALS

- A. NOTICE INVITING BIDS. The District gave notice inviting bids to be submitted by 11:00 a.m. on October 17, 2019, for the **Mountain Meadow North Water Main Replacement Project** by published notice and/or posting in accordance with California Public Contract Code Section 20164 and other applicable law.
- B. BID OPENING. On October 17, 2019, District representatives opened the bids for the **Mountain Meadows Water Main Replacement Project** and read the bids aloud.
- C. PROJECT AWARD. On November 5, 2019, the District awarded the **Construction of Mountain Meadows Water Main Replacement Project** to the Contractor and directed District staff to send the Contractor written notice of award of the project. The District conditioned award of the project on the Contractor's providing executed copies of all documents specified in the contract check list included in the bid package within ten (10) working days of receiving written notice of award of the project.
- D. REQUIRED DOCUMENTS. The Contractor has provided the District executed copies of all documents specified in the contract check list included in the bid package within ten (10) working days of receiving written notice of award.

AGREEMENT TERMS

The District and the Contractor agree as follows:

1. THE WORK. The Contractor shall furnish all equipment, tools, apparatus, facilities, material labor, and skill necessary to perform and complete in a good and workmanlike manner the **Mountain Meadow North Water Main Replacement Project** ("Work") as shown in the Technical Specifications and Project Plans in accordance with the Contract Documents and applicable law.
2. LOCATION OF WORK. The Work will be performed at the following locations:
Hartmann Road and Mountain Meadow North, Middletown, CA
3. TIME FOR COMPLETION. The Contractor must complete the Work in accordance with the Contract Documents within **35** working days from the date specified in the District's Notice to Proceed ("Time for Completion").
4. REMEDIES FOR FAILURE TO TIMELY COMPLETE THE WORK. If the Contractor fails to fully perform the Work in accordance with the Contract Documents by the Time for Completion, as such time may be amended by change order or other modification to this agreement in accordance with its terms, and/or if the Contractor fails, by the Time for Completion, to fully perform all of the Contractor's obligations under this agreement that have accrued by the Time

for Completion, the Contractor will become liable to the District for all resulting loss and damage in accordance with the Contract Documents and applicable law. The District's remedies for the Contractor's failure to perform include, but are not limited to, assessment of liquidated damages of **\$1,500 per day** in accordance with California Government Code Section 53069.85 and Section 7-1.02 of the General Provisions, and/or obtaining or providing for substitute performance in accordance with the Contract Documents.

5. CONTRACT PRICE AND PAYMENT. As full compensation in consideration of completion of the Work in accordance with the Contract Documents and in consideration of the fulfillment of all of the Contractor's obligations under the Contract Documents, the District will pay the Contractor in lawful money of the United States the total price of \$141,808 (the "Contract Price") as specified in the Contractor's completed Bid Schedule dated October 10, 2019, and attached to and incorporated in this agreement. Payment to the Contractor under this agreement will be for Work actually performed in accordance with the Contract Documents and will be made in accordance with the requirements of the Contract Documents and applicable law. The District will have no obligation to pay the Contractor any amount in excess of the Contract Price unless this agreement is first modified in accordance with its terms. The District's obligation to pay the Contractor under this agreement is subject to and may be offset by charges that may apply to the Contractor under this agreement. Such charges include but are not limited to, charges for liquidated damages and/or substitute performance in accordance with the Contract Documents.

6. PREVAILING WAGES. In accordance with California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code must be paid to all workers engaged in performing the Work. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for the locality in which the Work is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the Work is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the office of Coastland Civil Engineering and will be made available on request. Throughout the performance of the Work the Contractor must comply with all provisions of the Contract Documents and all applicable laws and regulations that apply to wages earned in performance of the Work.

7. THE CONTRACT DOCUMENTS. This agreement consists of the following documents ("Contract Documents"), all of which are incorporated into and made a part of this agreement as if set forth in full. In the event of a conflict between or among the Contract Documents, precedence will be in the following order:
 - 7.1 This agreement and change orders and other amendments to this agreement signed by authorized representatives of the District and the Contractor.
 - 7.2 The General Provisions and change orders and other amendments to the General Conditions signed by authorized representatives of the District and the Contractor.


- 7.3 The Special Provisions, addenda to the Special Provisions signed by authorized representatives of the District and issued prior to bid opening, Equal Product Proposals accepted by the District and signed by authorized District representatives prior to bid opening, and change orders and other amendments to the Technical Specifications signed by authorized representatives of the District and the Contractor.
- 7.4 The Project Plans, addenda to the Project Plans signed by authorized representatives of the District and issued prior to bid opening, Equal Product Proposals accepted by the District and signed by authorized District representatives prior to bid opening, and change orders and other amendments to the Project Plans signed by authorized representatives of the District and the Contractor.
- 7.5 Notice Inviting Bids.
- 7.6 Instructions to Bidders.
- 7.7 The successful bidder's completed Proposal Form and Bidder's Sheet.
- 7.8 The successful bidder's completed Contractor License Information.
- 7.9 The successful bidder's completed List of Proposed Subcontractors.
- 7.10 The successful bidder's Workers Compensation Insurance Certification.
- 7.11 The successful bidder's completed Non-Collusion Declaration.
- 7.12 The successful bidder's Debarment Certification.
- 7.13 The successful bidder's completed Certificates of Insurance and Endorsements.
- 7.14 The successful bidder's executed Performance Bond.
- 7.15 The successful bidder's executed Payment Bond.
- 7.16 Executed Escrow for Deposit Agreement, if applicable.
- 7.17 Change Order Form.
- 7.18 The Maintenance Bond form included in the bid package that the Contractor must execute prior to release of final payment under the Contract.
- 7.19 The successful bidder's Qualification Statement, if any.
- 7.20 The successful bidder's signed Signature Form.

8. PROVISIONS INCORPORATED BY REFERENCE. Provisions or parts of provisions that are incorporated by reference and not set forth at length in any of the Contract Documents will only form a part of this Agreement to the extent the Contract Documents expressly make such provisions or parts of provisions a part of this Agreement. For example, published public works

agreement provisions, such as those of the State of California Department of Transportation Standard Specifications (known as the Standard Specifications) are only a part of this Agreement to the extent expressly incorporated in this Agreement by section number, and references in the Standard Specifications incorporated by reference to other Standard Specifications do not make such other Standard Specifications a part of this Agreement. When such published provisions are made a part of this Agreement, references in the published provisions to other entities, such as the State, the Agency, or similar references, will be deemed references to the District as the context of this Agreement may require.

9. INTERPRETATION OF CONTRACT DOCUMENTS. Any question concerning the intent or meaning of any provision of the Contract Documents, including, but not limited to, the Technical Specifications or Project Plans, must be submitted to the District, for issuance of an interpretation and/or decision by an authorized District representative in accordance with the requirements of the Contract Documents. Interpretations or decisions by any other person concerning the Contract Documents will not be binding on the District. The decision of an authorized District representative shall be final.
10. ASSIGNMENT PROHIBITED. The Contractor may not assign part or all of this agreement, or any moneys due or to become under this agreement, or any other right or interest of the Contractor under this agreement, or delegate any obligation or duty of the Contractor under this agreement without the prior written approval of an official authorized to bind the District and an authorized representative of Contractor's surety or sureties. Any such purported assignment or delegation without such written approval on behalf of the District and the Contractor's sureties will be void and a material breach of this agreement subject to all available remedies under this agreement and at law and equity.
11. CERTIFICATION RE CONTRACTOR'S LICENSE. By signing this Agreement the Contractor certifies that the Contractor holds a valid Type A license issued by the California State Contractors Licensing Board, and that the Contractor understands that failure to maintain its license in good standing throughout the performance of the Work may result in discipline and/or other penalties pursuant to the California Business and Professions Code, and may constitute a material breach of this agreement subject to all available remedies under this agreement and at law and equity.
12. SEVERABILITY. If any term or provision or portion of a term or provision of this Agreement is declared invalid or unenforceable by any court of lawful jurisdiction, then the remaining terms and provisions or portions of terms or provisions will not be affected thereby and will remain in full force and effect.

Executed on _____, 2019, by

CONTRACTOR  _____	<i>TERRA CON CONSTRUCTION INC</i> HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT _____
--	--

By: STEVE LYDON

By: _____

Title: PRESIDENT

Title: President, Board of Directors

[Attach Notary Page]

Attest:

By: _____

Title: Clerk of the Board



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/8/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Woodruff-Sawyer & Co. 50 California Street, Floor 12 San Francisco CA 94111	CONTACT NAME: Ranjani Sharma	
	PHONE (A/C, No, Ext): 415-402-6507	FAX (A/C, No): 415-989-9923
E-MAIL ADDRESS: rsharma@woodruffssawyer.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Travelers Prop Casualty Co of America		25674
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 362587256 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	UB8K3201711926G	8/1/2019	8/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Mountain Meadow North Water Main Replacement Project. Waiver of Subrogation applies per attached endorsements. Policies contain a 30 day notice of cancellation and a 10 day notice of cancellation for non-payment of premium.

CERTIFICATE HOLDER Hidden Valley Lake Community Services District 19400 Hartmann Road Hidden Valley Lake CA 95467	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Ranjani Sharma</i>

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**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

ENDORSEMENT WC 99 03 76 (00) ---

POLICY NUMBER: UB8K3201711926G

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS
ENDORSEMENT - CALIFORNIA
(BLANKET WAIVER)**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be _____ % of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization

ANY PERSON OR ORGANIZATION FOR WHICH
THE INSURED HAS AGREED BY WRITTEN
CONTRACT EXECUTED PRIOR TO LOSS TO
FURNISH THIS WAIVER

Job Description

ALL

DATE OF ISSUE: - - ST ASSIGN:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/8/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Woodruff-Sawyer & Co. 50 California Street, Floor 12 San Francisco CA 94111	CONTACT NAME: Ranjani Sharma	
	PHONE (A/C, No, Ext): 415-402-6507	FAX (A/C, No): 415-989-9923
E-MAIL ADDRESS: rsharma@woodruffssawyer.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED TerraCon Constructors, Inc. PO Box 276 Healdsburg, CA 95448 TERRACO-01	INSURER A : Travelers Indemnity Company of CT 25682	
	INSURER B : Travelers Property Casualty Insurance Company 36161	
	INSURER C :	
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 1909780067 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	DT22CO7B312923TCT19	6/20/2019	6/20/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	8101N2771291926G	6/20/2019	6/20/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Mountain Meadow North Water Main Replacement Project. Hidden Valley Lake Community Services District, its officers, officials, employees, and volunteers are additional insured per attached endorsements. Coverage is Primary and Non-Contributory. Policies contain a 30 day notice of cancellation and a 10 day notice of cancellation for non-payment of premium.

CERTIFICATE HOLDER Hidden Valley Lake Community Services District 19400 Hartmann Road Hidden Valley Lake CA 95467	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Ranjani Sharma</i>

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- | | |
|--|--|
| <ul style="list-style-type: none"> A. BROAD FORM NAMED INSURED B. BLANKET ADDITIONAL INSURED C. EMPLOYEE HIRED AUTO D. EMPLOYEES AS INSURED E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS G. WAIVER OF DEDUCTIBLE – GLASS | <ul style="list-style-type: none"> H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT J. PERSONAL PROPERTY K. AIRBAGS L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS M. BLANKET WAIVER OF SUBROGATION N. UNINTENTIONAL ERRORS OR OMISSIONS |
|--|--|

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph c. in A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

C. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph b. in B.5., Other Insurance, of SECTION IV – BUSINESS AUTO CONDITIONS:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

COMMERCIAL AUTO

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

D. EMPLOYEES AS INSURED

The following is added to Paragraph A.1., **Who Is An Insured**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph A.2.a.(2), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph A.2.a.(4), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph B.7., **Policy Period, Coverage Territory**, of SECTION IV – BUSINESS AUTO CONDITIONS:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph C., **Limits Of Insurance**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph C., **Limits Of Insurance**, of SECTION II – COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

- (d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

G. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph D., Deductible, of SECTION III – PHYSICAL DAMAGE COVERAGE:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

The following replaces the last sentence of Paragraph A.4.b., Loss Of Use Expenses, of SECTION III – PHYSICAL DAMAGE COVERAGE:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph A.4.a., Transportation Expenses, of SECTION III – PHYSICAL DAMAGE COVERAGE:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

J. PERSONAL PROPERTY

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Personal Property

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and

- (2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph B.3., Exclusions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- b. The airbags are not covered under any warranty; and
- c. The airbags were not intentionally inflated.

We will pay up to a maximum of \$1,000 for any one "loss".

L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph A.2.a., of SECTION IV – BUSINESS AUTO CONDITIONS:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (a) You (if you are an individual);
- (b) A partner (if you are a partnership);
- (c) A member (if you are a limited liability company);
- (d) An executive officer, director or insurance manager (if you are a corporation or other organization); or
- (e) Any "employee" authorized by you to give notice of the "accident" or "loss".

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph A.5., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV – BUSINESS AUTO CONDITIONS:

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

COMMERCIAL AUTO

such contract. The waiver applies only to the person or organization designated in such contract.

N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph B.2., **Concealment, Misrepresentation, Or Fraud**, of SECTION IV – BUSINESS AUTO CONDITIONS:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**BLANKET ADDITIONAL INSURED
(CONTRACTORS)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. WHO IS AN INSURED – (Section II) is amended to include any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:
 - a) Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and
 - b) If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies. The person or organization does not qualify as an additional insured with respect to the independent acts or omissions of such person or organization.
2. The insurance provided to the additional insured by this endorsement is limited as follows:
 - a) In the event that the Limits of Insurance of this Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement shall not increase the limits of insurance described in Section III – Limits Of Insurance.
 - b) The insurance provided to the additional insured does not apply to "bodily injury", "property damage" or "personal injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services, including:
 - i. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders or change orders, or the preparing, approving, or failing to prepare or approve, drawings and specifications; and
 - ii. Supervisory, inspection, architectural or engineering activities.
- c) The insurance provided to the additional insured does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.
3. The insurance provided to the additional insured by this endorsement is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover under this endorsement. However, if the "written contract requiring insurance" specifically requires that this insurance apply on a primary basis or a primary and non-contributory basis, this insurance is primary to "other insurance" available to the additional insured which covers that person or organization as a named insured for such loss, and we will not share with that "other insurance". But the insurance provided to the additional insured by this endorsement still is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under such "other insurance".
4. As a condition of coverage provided to the additional insured by this endorsement:
 - a) The additional insured must give us written notice as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, such notice should include:

COMMERCIAL GENERAL LIABILITY

- i. How, when and where the "occurrence" or offense took place;
 - ii. The names and addresses of any injured persons and witnesses; and
 - iii. The nature and location of any injury or damage arising out of the "occurrence" or offense.
- b) If a claim is made or "suit" is brought against the additional insured, the additional insured must:
- i. Immediately record the specifics of the claim or "suit" and the date received; and
 - ii. Notify us as soon as practicable.
- The additional insured must see to it that we receive written notice of the claim or "suit" as soon as practicable.
- c) The additional insured must immediately send us copies of all legal papers received in connection with the claim or "suit", cooperate with us in the investigation or settlement of the claim or defense against the "suit", and otherwise comply with all policy conditions.
- d) The additional insured must tender the defense and indemnity of any claim or "suit" to

any provider of "other insurance" which would cover the additional insured for a loss we cover under this endorsement. However, this condition does not affect whether the insurance provided to the additional insured by this endorsement is primary to "other insurance" available to the additional insured which covers that person or organization as a named insured as described in paragraph 3. above.

5. The following definition is added to SECTION V. – DEFINITIONS:

"Written contract requiring insurance" means that part of any written contract or agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

- a. After the signing and execution of the contract or agreement by you;
- b. While that part of the contract or agreement is in effect; and
- c. Before the end of the policy period.

PERFORMANCE BOND

(NOTE: Bidders must use this form, use of any other bond form may render a bid non-responsive)

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS the Board of Directors of the Hidden Valley Lake Community Services District has awarded to Terracon Constructors, Inc. (designated as the "PRINCIPAL") a contract for the **Mountain Meadow North Water Main Replacement Project**, which contract and all of the contract documents as defined therein (designated as the "Contract") are hereby made a part hereof; and

WHEREAS, said PRINCIPAL is required under the terms of the Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, WE, the PRINCIPAL and The Ohio Casualty Insurance Company as surety (designated as "SURETY"), an admitted surety insurer authorized to do business in the State of California, are held and firmly bound unto the District (designated as "OBLIGEE"), in the penal sum of One Hundred Forty-One Thousand Eight Hundred and Eight Dollars (\$141,808), lawful money of the United States for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, and administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that, if the above bound PRINCIPAL, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract and any alteration thereof made as therein provided, on his or their part to be kept and performed at the time and in the manner therein specified and in all respects according to their true intent and meaning, and shall defend, indemnify and save harmless the OBLIGEE, it's officials, officers, employees, volunteers and agents, as therein stipulated, then this obligation shall become null and void, otherwise it shall be and remain in full force and virtue.

And the said SURETY, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder or to the specifications or the plans accompanying the same or to any other part of the contract documents, as defined therein, shall in any way affect said SURETY's obligation on this bond, and the SURETY does hereby waive notice of any such change, extension of time, alteration or addition.

And the said SURETY, for value received, hereby stipulates and agrees that upon termination of the Contract for cause, the OBLIGEE reserves the right to refuse tender of the PRINCIPAL by the SURETY to complete the Contract work.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this 8th day of November, 2019, the name and corporate seals of each corporate party being hereto affixed and these presents duly signed by their undersigned representatives, pursuant to authority of their governing bodies.

(Corporate Seal)

PRINCIPAL TerraCon Constructors, Inc.

By Steve Lydon

(Acknowledgment)

Title PROSIDENT

(Corporate Seal)

SURETY The Ohio Casualty Insurance Company

By Julia Ortega
(Attorneys-in-fact)

(Acknowledgment)

Title Julia Ortega, Attorney-in-Fact

(NOTE TO SURETY COMPANY: A certified copy of unrevoked resolution of authority for the attorney-in-fact must be submitted with and attached to the executed bond.)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Contra Costa)

On November 8, 2019 before me, T. Le, Notary Public
(insert name and title of the officer)

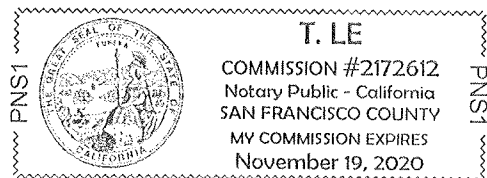
personally appeared Julia Ortega,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature J. Le

(Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8197921- 024125

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Julia Ortega, Susan M. Exline, Gillian Bhaskaran, all of the city of Lafayette state of California; Susan Hecker, M. Moody, Janet C. Rojo, R.A Bass, Virginia L. Black, Brittany Kavan, T. Le, Maureen O'Connell, Kevin Re, Betty L. Tolentino, Robert P. Wrixon, K. Zerouian

all of the city of San Francisco state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 7th day of November, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: [Signature of David M. Carey]

David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 7th day of November, 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: [Signature of Teresa Pastella]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 8th day of November, 2019.



By: [Signature of Renee C. Llewellyn]

Renee C. Llewellyn, Assistant Secretary

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

PAYMENT/LABOR AND MATERIALS BOND

(NOTE: Bidders must use this form, use of any other bond form may render a bid non-responsive)

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS the Board of Directors of the Hidden Valley Lake Community Services District has awarded to TerraCon Constructors, Inc (designated as the "PRINCIPAL") a contract for the **Mountain Meadow North Water Main Replacement Project**, which contract and all of the contract documents as defined therein (designated as the "Contract") are hereby made a part hereof; and

WHEREAS, pursuant to California Civil Code Section 9550, the PRINCIPAL is required, before entering upon the performance of the Contract, to file a payment bond with and have such bond approved by the officer or public entity by whom the Contract is awarded; and

WHEREAS, pursuant to California Civil Code Section 9554, such payment bond must be in a sum not less than one hundred percent (100%) of the total amount payable by the terms of the Contract, and must satisfy the other requirements specified in that section; and

WHEREAS, the PRINCIPAL is required in accordance with the Contract to furnish a payment bond in connection with the Contract to secure payment of claims of laborers, mechanics and materialmen employed on work under the Contract in accordance with applicable law;

NOW, THEREFORE, THESE PRESENTS WITNESSETH:

That the PRINCIPAL and the undersigned The Ohio Casualty Insurance Company
_____, as surety (designated as "SURETY"), an admitted surety insurer authorized to do business in the State of California are held and firmly bound unto all laborers, material men, and all other persons named in California Civil Code Section 9100 in the sum of One Hundred Forty-One Thousand Eight Hundred and Eight Dollars (\$141,808), lawful money of the United States, being a sum not less than one hundred percent of the total amount payable by the terms of the Contract, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, or assigns, jointly and severally, by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if the PRINCIPAL or any of the PRINCIPAL's subcontractors, or the heirs, executors, administrators, successors, or assigns of any, all, or either of them, shall fail to pay any persons named in California Civil Code Section 9100, or fail to pay for any labor, materials, provisions, provender, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or fail to pay amounts due under the Unemployment Insurance Code with respect to such work or labor, or fail to pay for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the PRINCIPAL or any subcontractors of the PRINCIPAL pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work or labor, that the SURETY will pay for the same in an amount not exceeding the amount herein above set forth, and also, in case suit is brought upon this bond, will pay a reasonable attorney's fee to be awarded and fixed by the Court; otherwise this obligation shall be void.

It is hereby expressly stipulated and agreed by the said Surety, for value received, that this bond shall inure to the benefit of any and all of the persons named in Section 9100 of the California Civil Code so as to give a right of action to them or their assigns in any suit brought upon this bond.

It is hereby further expressly stipulated and agreed by the said Surety, for value received, that no change, extension of time, alteration or addition to the terms of the Contract or the specifications or drawings accompanying the same or to any other part of the contract documents, as defined therein, shall in any manner affect the obligations of the SURETY on this bond, and SURETY does hereby waive notice of any such change, extension, alteration, or addition.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this 8th day of November, 2019, the name and corporate seals of each corporate party being hereto affixed and these presents duly signed by their undersigned representatives, pursuant to authority of their governing bodies.

(Corporate Seal) PRINCIPAL TerraCon Constructors, Inc.
By [Signature] STAN LYON
(Acknowledgment) Title PRESIDENT

(Corporate Seal) SURETY The Ohio Casualty Insurance Company
By [Signature]
(Attorneys-in-fact)
(Acknowledgment) Title Julia Ortega, Attorney-in-Fact

(NOTE TO SURETY COMPANY: A certified copy of unrevoked resolution of authority for the attorney-in-fact must be submitted with and attached to the executed bond.)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.


State of California
County of Contra Costa)

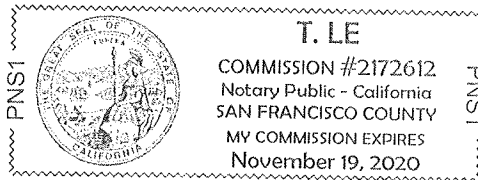
On November 8, 2019 before me, T. Le, Notary Public
(insert name and title of the officer)

personally appeared Julia Ortega,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8197921- 024125

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Julia Ortega, Susan M. Exline, Gillian Bhaskaran, all of the city of Lafayette state of California; Susan Hecker, M. Moody, Janet C. Rojo, R.A Bass, Virginia L. Black, Brittany Kavan, T. Le, Maureen O'Connell, Kevin Re, Betty L. Tolentino, Robert P. Wrixon, K. Zerounian

all of the city of San Francisco state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 7th day of November, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 7th day of November, 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 8th day of November, 2019.



By: Renee C. Llewellyn, Assistant Secretary

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.