



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, June 21, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President
Director Claude Brown, Vice President
Director Jim Freeman
Director Jim Lieberman
Director Sean Millerick

Staff Present:

Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson - Via Teleconference
Project Manager, Alyssa Gordon
Water Resources Specialist, Hannah Davidson
CivicSpark Fellow, Thomas Brown

Absent:

General Manager, Dennis White

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Director Graves.

APPROVAL OF AGENDA

Moved by Director Lieberman to approve the May 17, 2022, Regular Board Agenda amending Item 10 to state “ Approve Resolution 2022-05 Resolution of the Hidden Valley Lake Community Services District Board of Directors Establishing a Policy Regarding Construction of Sewers”

Seconded by Director Freeman

Roll Call Vote:

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the June 21, 2022, Regular Board Agenda as amended.

CONSENT CALENDAR

Moved by Director Freeman to approve the Consent Calendar as presented.

Seconded by Director Lieberman

(A) MINUTES: Approval of the May 12, 2022, Finance Committee Meeting Minutes.

(B) MINUTES: Approval of the May 17, 2022, Regular Board of Directors Meeting Minutes.

(C) DISBURSEMENTS: Check #039168 - #039234 including drafts and payroll for a total of \$202,853.02.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 6/16 report provided as agendaized

Personnel Committee: Met 6/22 report provided as agendaized

Emergency Preparedness Committee: Has not met

Lake Water Use Agreement-Ad Hoc Committee: Has not met

Valley Oaks Sub-Committee: Has not met

Trane Energy Resilience Ad Hoc Committee: Has not met

STAFF REPORTS

Financial Report: No discussion

Administration/Customer Services Report: Two vacant lots remain in the lock off process

Field Operation Report: No discussion

ACWA State Legislative Committee: Update provided by Hannah Davidson

Projects Update: Update provided by Alyssa Gordon

General Manager Report:

DISCUSSION AND POSSIBLE ACTION: (Amended)

Approve Resolution 2022-05 Resolution of the Hidden Valley Lake Community Services District Board of Directors Establishing a Policy Regarding Construction of Sewers

Motion by Director Lieberman to accept and approve Resolution 2022-05 Resolution of the Hidden Valley Lake Community Services District Board of Directors Establishing a Policy Regarding Construction of Sewers.

Seconded by Director Freeman.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to accept and approve Resolution 2022-05 Resolution of the Hidden Valley Lake Community Services District Board of Directors Establishing a Policy Regarding Construction of Sewers.

DISCUSSION AND POSSIBLE ACTION:

Approve and Adopt Resolution 2022-06 Approving the Board President to Sign a Contract with Piazza Construction for the North Shore Sewer Rehabilitation Project and Establish an Overall Budget

Motion by Director Lieberman to Approve and Adopt Resolution 2022-06 Approving the Board President to Sign a Contract with Piazza Construction for the North Shore Sewer Rehabilitation Project and Establish an Overall Budget.

Seconded by Director Freeman.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to Approve and Adopt Resolution 2022-06 Approving the Board President to Sign a Contract with Piazza Construction for the North Shore Sewer Rehabilitation Project and Establish an Overall Budget.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Enter into a Contract with CivicSpark Fellowship

Motion by Director Freeman to Authorize the General Manager to Enter into a Contract with CivicSpark Fellowship as written.

Seconded by Director Millerick.

Roll Call Vote:

AYES: (4) Directors Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (1) Director Brown

ABSENT: (0)

Motion carries to Authorize the General Manager to Enter into a Contract with CivicSpark Fellowship as written.

DISCUSSION AND POSSIBLE ACTION:

Earthquake Insurance

Motion by Director Graves to sperate property and underground infrastructure failed with no second.

Motion by Director Brown to Table pending final quote on property coverage.

Seconded by Director Millerick.

Roll Call Vote:

AYES: (1) Director Graves

NAYS: (4) Directors Freeman, Lieberman, Millerick and Brown

ABSTAIN: (0)

ABSENT: (0)

Motion does not carry.

Motion by Director Freeman to forego earthquake coverage for property or underground infrastructure.

Seconded by Director Lieberman.

Roll Call Vote:

AYES: (3) Director Freeman, Lieberman and Millerick

NAYS: (2) Directors Brown and Graves

ABSTAIN: (0)

ABSENT: (0)

Motion carries to forego earthquake coverage for property or underground infrastructure.

DISCUSSION AND POSSIBLE ACTION:

Alliant Property Appraisal

Motion by Director Freeman to accept the appraisal as adjusted and approve the current property insurance deductible.

Seconded by Director Lieberman.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to accept the appraisal as adjusted and approve the current property insurance deductible.

DISCUSSION AND POSSIBLE ACTION:

Provide Staff Direction for Implementation of the Project Manager Salary Study

Motion by Director Freeman to approve a 9% increase to the Project Manager Salary, Personnel Committee to recommend step range.

Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve a 9% increase to the Project Manager Salary, Personnel Committee to recommend step range.

DISCUSSION AND POSSIBLE ACTION:

Adopt the FY 2022-23 Budget and Investment Policy

Open Public Hearing at 8:35 pm

Close Public Hearing at 8:44 pm

No Public Comment

Motion by Director Millerick to Approve Resolution 2022-03 FY 2022-23 Budget.

Seconded by Director Freeman

No Public Comment

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to Approve Resolution 2022-03 FY 2022-23 Budget.

Motion by Director Freeman to Approve Resolution 2022-04 Investment Policy for FY 2022-22.

Seconded by Director Lieberman.

No Public Comment

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to Approve Resolution 2022-04 Investment Policy for FY 2022-22.

PUBLIC COMMENT

Member of the public enquired about the Start and Stop of District work during high heat and humidity that had potential of starting a fire from sparks caused by shovels chains and heavy equipment.

Member asked the board to consider an alternative energy source, solar/electric vehicles to save costs and the climate.

BOARD MEMBER COMMENT

Director Brown noted that the District is currently working on a project to address alternative energy sources and fire safety.

Director Graves acknowledged staff for work put into completing the budget and thanked the Board for taking time to review and approve the 2022-2023 Budget.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 8:54 P.M. Seconded by Director Lieberman.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to adjourn the meeting at 8:54 P.M.

Gary Graves 7/21/22
Gary Graves Date
President of the Board

Dennis White 7/22/2022
Dennis White Date
General Manager, Secretary to the Board

