



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE: September 14, 2020**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Freeman
Director Graves
General Manager, Dennis White
Accounting Supervisor, Trish Wilkinson
Administrative Services Manager, Penny Cuadras
Others Present:
Water Resources Specialist I, Hannah Davidson
Via Teleconference: Water Resources Specialist, Alyssa Gordon

CALL TO ORDER

The meeting was called to order at 12:32 pm by Director Freeman.

APPROVAL OF AGENDA

On a motion made by Director Graves and seconded by Director Freeman the Committee unanimously approved the agenda.

Review And Discuss:

Monthly Financial Reports & Disbursements

Committee members reviewed Monthly Financial Reports & Disbursements and expenditures. The Committee addressed delinquent accounts due to the COVID-19 restrictions, recommending customers be provided the option of a payment plan to bring accounts current. Staff will draft a letter to notify customers of the option to enter into a payment plan.

Review And Discuss:

Recommendation for the purchase of an Aeration Chain Upgrade in the amount of \$35,400.00

Committee Recommendation to the Board: Approve Staff to purchase of an Aeration Chain Upgrade in the amount of \$35,400.00

Review And Discuss:

Consider acceptance and award of contract for the Meadow View Easement Replacement Project

Committee Recommendation to the Board: Approve acceptance and award of contract for the Meadow View Easement Replacement Project.

Review And Discuss:

Consider options for WWTP Access Road

No bids were received for this project- procurement code allows for alternative procedures.
Committee Recommendation to the Board: Pursue contractors to submit bids for the WWTP Access Road.

Review And Discuss:

Group Health/Dental/Vision/ Insurance Policies Renewal

Members of the committee request staff provide a more detailed comparison of JPIA and SDRMA benefit plans, including Dental and Vision as well as network providers; Sutter/Adventist.

PUBLIC COMMENT

No Public Present.

COMMITTEE MEMBER COMMENTS

Director Graves would like to have an update on the financial profile of the District regarding loans and funding. Staff will discuss this with Smith & Newell while here for the Audit.

Director Freeman requested an update on Trane and RFQ Process

Staff asked the Committee thoughts on extending the Water Resources Specialist remote contract. Staff will provide costs for the Board to consider.

Items for Next Agenda:
Health Dental and Vision Benefits
WWTP Access Road
Financial Standing
NBS Update-218

ADJOURNMENT

The meeting was adjourned at 1:50 p.m.