



Hidden Valley Lake Community Services District

Finance Committee

AGENDA

Tuesday, August 10, 2021

12:30 PM

DURING THE CURRENT PUBLIC HEALTH EMERGENCY, THE DISTRICT BOARDROOM WILL NOT BE OPEN TO THE PUBLIC

As authorized by California Governor Gavin Newsom's Executive Order N-08-21, paragraph 42, because of the current emergency health situation, the District Board Room will not be open to the public and one or more of the District Board of Directors may be participating in the meeting via teleconference.

Members of the public may attend the meeting via the Live Stream video on the District's website at: <http://www.hvlcsd.org>. To join this meeting select the, August 10, 2021, Finance Committee Meeting, select Join Microsoft Teams Meeting and select Join on the web instead.

Please submit your comments to pcuadras@hvlcsd.org or mail your comments to the attention of: Administrative Services Manager, Hidden Valley Lake Community Services District, 19400 Hartmann Road, Hidden Valley Lake, Ca 95467.

Comments will be addressed by the Committee Chair as related to the agenda item or during Public Comment.

DATE: Tuesday August 10, 2021

TIME: 12:30 PM

PLACE: VIRTUAL via Microsoft Teams

Hidden Valley Lake CSD

Administration Office

19400 Hartmann Road

Hidden Valley Lake, CA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. REVIEW AND DISCUSS: Monthly Financial Reports & Disbursements
6. REVIEW AND DISCUSS: Projects Update
7. REVIEW AND DISCUSS: Drought Emergency and Conserving Water
8. PUBLIC COMMENT

9. COMMITTEE MEMBER COMMENT

10. ADJOURN

Public records are available upon request. Board Packets are posted on our website at www.hvicsd.org/Meetings. In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at (707)987-9201 at least 48 hours prior to the scheduled meeting. Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>1,871,167.00</u>	<u>176,229.89</u>	<u>176,229.89</u>	<u>1,694,937.11</u>	<u>9.42</u>
TOTAL REVENUES	<u>1,871,167.00</u>	<u>176,229.89</u>	<u>176,229.89</u>	<u>1,694,937.11</u>	<u>9.42</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	960,501.00	131,265.43	131,265.43	829,235.57	13.67
ADMINISTRATION	445,691.00	36,649.17	36,649.17	409,041.83	8.22
FIELD	432,267.00	29,283.89	29,283.89	402,983.11	6.77
DIRECTORS	32,708.00	181.21	181.21	32,526.79	0.55
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,871,167.00</u>	<u>197,379.70</u>	<u>197,379.70</u>	<u>1,673,787.30</u>	<u>10.55</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(21,149.81)	(21,149.81)	21,149.81	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	100.00	100.00	400.00	20.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	0.00	0.00	5,500.00	0.00
120-4050 SALES OF RECLAIMED WATER	138,000.00	31,704.54	31,704.54	106,295.46	22.97
120-4111 COMM SEWER USE	61,985.00	4,316.12	4,316.12	57,668.88	6.96
120-4112 GOV'T SEWER USE	1,200.00	0.00	0.00	1,200.00	0.00
120-4116 SEWER USE CHARGES	1,634,882.00	138,061.24	138,061.24	1,496,820.76	8.44
120-4210 LATE FEE	22,000.00	2,043.39	2,043.39	19,956.61	9.29
120-4300 MISC INCOME	2,500.00	4.60	4.60	2,495.40	0.18
120-4310 OTHER INCOME	2,600.00	0.00	0.00	2,600.00	0.00
120-4320 FEMA/CalOES GRANTS	0.00	0.00	0.00	0.00	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	2,000.00	0.00	0.00	2,000.00	0.00
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,871,167.00	176,229.89	176,229.89	1,694,937.11	9.42
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HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	10,049.34	10,049.34	50.66	99.50
120-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00 (649.93) (649.93)	8,838.93	7.94-
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	823.84	823.84	19,176.16	4.12
120-5-00-5061 VEHICLE MAINT	18,000.00	790.20	790.20	17,209.80	4.39
120-5-00-5062 TAXES & LIC	800.00	0.00	0.00	800.00	0.00
120-5-00-5074 INSURANCE	71,000.00	72,287.79	72,287.79 (1,287.79)	101.81
120-5-00-5075 BANK FEES	21,000.00	2,281.19	2,281.19	18,718.81	10.86
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	11,000.00	175.00	175.00	10,825.00	1.59
120-5-00-5092 POSTAGE & SHIPPING	7,000.00 (0.82) (0.82)	7,000.82	0.01-
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	12,000.00	540.00	540.00	11,460.00	4.50
120-5-00-5122 ENGINEERING SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
120-5-00-5123 OTHER PROFESSIONAL SERVICE	20,000.00	2,450.00	2,450.00	17,550.00	12.25
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	282.78	282.78	4,717.22	5.66
120-5-00-5148 OPERATING SUPPLIES	48,000.00 (230.80) (230.80)	48,230.80	0.48-
120-5-00-5150 REPAIR & REPLACE	149,900.00	4,351.41	4,351.41	145,548.59	2.90
120-5-00-5155 MAINT BLDG & GROUNDS	8,000.00	4,808.06	4,808.06	3,191.94	60.10
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	0.00	0.00	16,500.00	0.00
120-5-00-5157 SECURITY	600.00	0.00	0.00	600.00	0.00
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	16,087.50	16,087.50	28,912.50	35.75
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	0.00	50,000.00	0.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	12,000.00	922.96	922.96	11,077.04	7.69
120-5-00-5192 ELECTRICITY	95,000.00	0.00	0.00	95,000.00	0.00
120-5-00-5193 OTHER UTILITIES	2,500.00	0.00	0.00	2,500.00	0.00
120-5-00-5194 IT SERVICES	38,000.00	14,185.14	14,185.14	23,814.86	37.33
120-5-00-5195 ENV/MONITORING	35,000.00	1,631.00	1,631.00	33,369.00	4.66
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	0.00	0.00	1,200.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	3,000.00	0.00	0.00	3,000.00	0.00
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	480.77	480.77	3,019.23	13.74
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	0.00	250.00	0.00
120-5-00-5580 TRANSFERS OUT	178,462.00	0.00	0.00	178,462.00	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	960,501.00	131,265.43	131,265.43	829,235.57	13.67

AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	292,584.00	33,040.25	33,040.25	259,543.75	11.29
120-5-10-5020 EMPLOYEE BENEFITS	84,855.00	473.13	473.13	84,381.87	0.56
120-5-10-5021 RETIREMENT BENEFITS	56,902.00	3,029.14	3,029.14	53,872.86	5.32
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	106.65	106.65	3,893.35	2.67
120-5-10-5170 TRAVEL MILEAGE	2,500.00	0.00	0.00	2,500.00	0.00
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
TOTAL ADMINISTRATION	445,691.00	36,649.17	36,649.17	409,041.83	8.22

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	244,081.00	26,465.63	26,465.63	217,615.37	10.84
120-5-30-5020 EMPLOYEE BENEFITS	128,742.00	621.84	621.84	128,120.16	0.48
120-5-30-5021 RETIREMENT BENEFITS	50,444.00	2,196.42	2,196.42	48,247.58	4.35
120-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	0.00	2,000.00	0.00
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
120-5-30-5170 TRAVEL MILEAGE	500.00	0.00	0.00	500.00	0.00
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	432,267.00	29,283.89	29,283.89	402,983.11	6.77

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	269.15	2,730.85	8.97
120-5-40-5020 DIRECTOR BENEFITS	230.00	8.00	8.00	222.00	3.48
120-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00 (95.94) (95.94)	24,273.94	0.40-
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	32,708.00	181.21	181.21	32,526.79	0.55

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
 SPECIAL PROJECTS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
120-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 I & I	0.00	0.00	0.00	0.00	0.00
120-5-70-7203 HEADWORKS RAKE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,871,167.00	197,379.70	197,379.70	1,673,787.30	10.55
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(21,149.81)	(21,149.81)	21,149.81	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,721,075.00</u>	<u>283,466.32</u>	<u>283,466.32</u>	<u>2,437,608.68</u>	<u>10.42</u>
TOTAL REVENUES	<u>2,721,075.00</u>	<u>283,466.32</u>	<u>283,466.32</u>	<u>2,437,608.68</u>	<u>10.42</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,809,209.00	121,935.06	121,935.06	1,687,273.94	6.74
ADMINISTRATION	444,891.00	36,649.19	36,649.19	408,241.81	8.24
FIELD	432,867.00	28,846.25	28,846.25	404,020.75	6.66
DIRECTORS	34,108.00	181.16	181.16	33,926.84	0.53
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>870.00</u>	<u>870.00</u>	<u>(870.00)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>2,721,075.00</u>	<u>188,481.66</u>	<u>188,481.66</u>	<u>2,532,593.34</u>	<u>6.93</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	94,984.66	94,984.66	(94,984.66)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	5,000.00	0.00	0.00	5,000.00	0.00
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	57,576.00	1,377.00	1,377.00	56,199.00	2.39
130-4040 LIEN RECORDING FEES	1,200.00	117.23	117.23	1,082.77	9.77
130-4045 AVAILABILITY FEES	22,000.00	0.00	0.00	22,000.00	0.00
130-4110 COMM WATER USE	126,948.00	6,965.04	6,965.04	119,982.96	5.49
130-4112 GOV'T WATER USE	6,200.00	491.55	491.55	5,708.45	7.93
130-4115 WATER USE	2,462,899.00	267,601.81	267,601.81	2,195,297.19	10.87
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	32,000.00	3,669.09	3,669.09	28,330.91	11.47
130-4215 RETURNED CHECK FEE	200.00	0.00	0.00	200.00	0.00
130-4300 MISC INCOME	1,500.00	4.60	4.60	1,495.40	0.31
130-4310 OTHER INCOME	1,500.00	0.00	0.00	1,500.00	0.00
130-4320 FEMA/CalOES GRANTS	0.00	0.00	0.00	0.00	0.00
130-4330 HYDRANT METER USE DEPOSIT	0.00	3,240.00	3,240.00	(3,240.00)	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	4,052.00	0.00	0.00	4,052.00	0.00
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00

TOTAL REVENUES	2,721,075.00	283,466.32	283,466.32	2,437,608.68	10.42
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HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	10,049.34	10,049.34	50.66	99.50
130-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	(649.93)	(649.93)	8,838.93	7.94-
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	823.83	823.83	19,176.17	4.12
130-5-00-5061 VEHICLE MAINT	12,500.00	790.19	790.19	11,709.81	6.32
130-5-00-5062 TAXES & LIC	1,200.00	0.00	0.00	1,200.00	0.00
130-5-00-5074 INSURANCE	71,000.00	72,287.79	72,287.79	(1,287.79)	101.81
130-5-00-5075 BANK FEES	21,000.00	2,280.59	2,280.59	18,719.41	10.86
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	28,000.00	175.00	175.00	27,825.00	0.63
130-5-00-5092 POSTAGE & SHIPPING	7,000.00	(0.83)	(0.83)	7,000.83	0.01-
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	65,000.00	3,015.00	3,015.00	61,985.00	4.64
130-5-00-5122 ENGINEERING SERVICES	65,000.00	0.00	0.00	65,000.00	0.00
130-5-00-5123 OTHER PROFESSIONAL SERVICE	45,000.00	2,450.00	2,450.00	42,550.00	5.44
130-5-00-5124 WATER RIGHTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	10,000.00	282.79	282.79	9,717.21	2.83
130-5-00-5148 OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5150 REPAIR & REPLACE	168,900.00	3,470.06	3,470.06	165,429.94	2.05
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	4,808.05	4,808.05	7,191.95	40.07
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	11,000.00	922.94	922.94	10,077.06	8.39
130-5-00-5192 ELECTRICITY	178,000.00	0.00	0.00	178,000.00	0.00
130-5-00-5193 OTHER UTILITIES	2,500.00	0.00	0.00	2,500.00	0.00
130-5-00-5194 IT SERVICES	40,000.00	20,185.14	20,185.14	19,814.86	50.46
130-5-00-5195 ENV/MONITORING	17,000.00	228.00	228.00	16,772.00	1.34
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	33,000.00	0.00	0.00	33,000.00	0.00
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	3,000.00	480.77	480.77	2,519.23	16.03
130-5-00-5505 WATER CONSERVATION	5,000.00	336.33	336.33	4,663.67	6.73
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	0.00	0.00	250.00	0.00
130-5-00-5580 TRANSFERS OUT	940,570.00	0.00	0.00	940,570.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	1,809,209.00	121,935.06	121,935.06	1,687,273.94	6.74

AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	292,584.00	33,040.33	33,040.33	259,543.67	11.29
130-5-10-5020 EMPLOYEE BENEFITS	84,855.00	473.08	473.08	84,381.92	0.56
130-5-10-5021 RETIREMENT BENEFITS	56,902.00	3,029.15	3,029.15	53,872.85	5.32
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	106.63	106.63	3,893.37	2.67
130-5-10-5170 TRAVEL MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	444,891.00	36,649.19	36,649.19	408,241.81	8.24

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	244,081.00	26,055.13	26,055.13	218,025.87	10.67
130-5-30-5020 EMPLOYEE BENEFITS	128,742.00	621.80	621.80	128,120.20	0.48
130-5-30-5021 RETIREMENT BENEFITS	50,444.00	2,169.32	2,169.32	48,274.68	4.30
130-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	0.00	2,000.00	0.00
130-5-30-5063 CERTIFICATIONS	600.00	0.00	0.00	600.00	0.00
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
130-5-30-5170 TRAVEL MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL FIELD	432,867.00	28,846.25	28,846.25	404,020.75	6.66

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	269.10	2,730.90	8.97
130-5-40-5020 DIRECTOR BENEFITS	230.00	8.00	8.00	222.00	3.48
130-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00 (95.94) (95.94)	24,273.94	0.40-
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	34,108.00	181.16	181.16	33,926.84	0.53

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2021130-WATER ENTERPRISE FUND
SPECIAL PROJECTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
130-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2021

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7202 GENERATORS	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 TANK 9	0.00	870.00	870.00 (870.00)	0.00
130-5-70-7206 AMI	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	0.00	870.00	870.00 (870.00)	0.00
TOTAL EXPENDITURES	2,721,075.00	188,481.66	188,481.66	2,532,593.34	6.93
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	94,984.66	94,984.66 (94,984.66)	0.00

*** END OF REPORT ***



Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of July 30, 2021
(Rounded and Unaudited)

	Operating Checking	Money Market	LAIF	Bond Trustee	Total All Cash/Investment Accounts
	West America Bank 1010	West America Bank 1130	State Treasurer 1133	US Bank 1200	
Financial Activity of Cash/Investment Accounts in General Ledger [1]					
Beginning Balances	\$ 464,881	\$ 1,416,976	\$ 627,345	\$ 176,404	\$ 2,685,605
Cash Receipts					
Utility Billing Deposits	\$ 375,903	\$ -	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits		\$ 79	\$ 512	\$ 1	
Total Cash Receipts	\$ 375,903	\$ 79	\$ 512	\$ 176,405	
Cash Disbursements					
Accounts Payable Checks issued	\$ 328,047	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 39,373	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 55,727	\$ -	\$ -	\$ -	
Bank Fees	\$ 4,562	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	
Total Disbursements	\$ 427,709	\$ -	\$ -	\$ -	
Transfers Between Accounts					
Transfers In	\$ 132,334		\$ -	\$ -	
Transfers Out		\$ 132,334		\$ -	
Total Transfers Between Accounts	\$ 132,334	\$ 132,334	\$ -	\$ -	
Ending Balances in General Ledger	\$ 545,409	\$ 1,284,721	\$ 627,857	\$ 176,405	\$ 2,634,392
Reconciling Adjustments to Financial Institutions [2]	\$ -	\$ -	\$ -	\$ -	
Financial Institution Ending Balances	\$ 489,168	\$ 1,284,721	\$ 627,857	\$ 176,405	\$ 2,578,151

Ending Balances General Ledger Distribution by District Funds

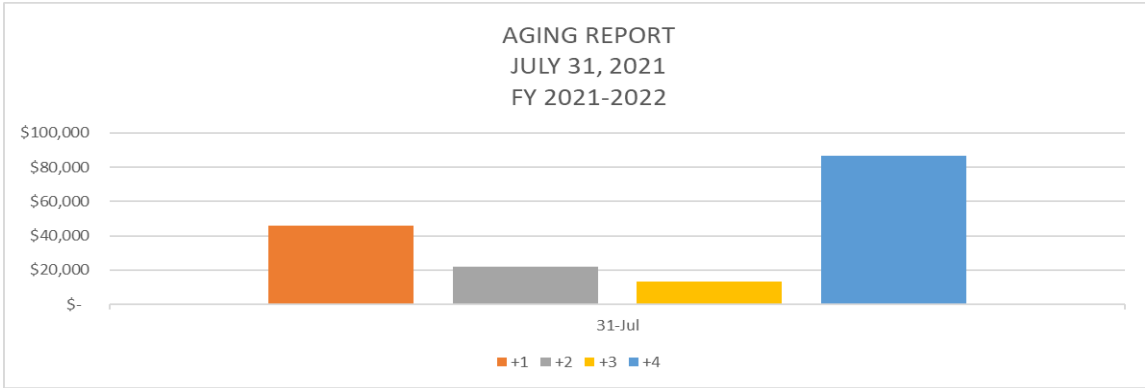
100 Operating	-	-	-	-	-
120 Wastewater Operating	131,047	-	72,524	-	203,571
130 Water Operating	385,374	-	108,081	-	493,455
140 Flood Enterprise	-	-	-	-	-
215 2016 Sewer Refinancing Bond	(1,960)	361,478	94,848	176,405	630,772
218 2002 CIEDB Loan	21,411	68,366	12,408	-	102,185
219 2012 USDA Solar COP	-	8,369	883	-	9,252
313 Wastewater Operating Reserve	9,537	86,294	59,077	-	154,908
314 Wastewater CIP	-	262,240	95,521	-	357,761
319 2012 USDA Solar COP Reserve	-	31,329	-	-	31,329
320 Water CIP	-	311,267	-	-	311,267
325 Water Operating Reserve	-	155,378	-	-	155,378
350 2002 CIEDB Loan Reserve	-	-	184,515	-	184,515
Total Ending Balances in General Ledger	545,409	1,284,721	627,857	176,405	2,634,392

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
2021 - 2022 CAPITAL IMPROVEMENT PLAN
JULY 2021**

FUND	DESCRIPTION	Budget Expense	Expense to Date
314			
WASTEWATER CAPITAL IMPROVEMENT	Regulatory Compliance/I&I Mitigation	\$ 100,000	\$ -
	Disaster Mitigation/SCADA Upgrade	\$ 30,000	\$ -
	Mini-Excavator	\$ 25,000	\$ -
	Risk Management Plan/Chlorine Tank Auto Shut-Off	\$ 45,000	\$ -
	Regulatory Compliance/Dump Truck	\$ 37,500	\$ -
	Stormwater Master Planning/Mitigation	\$ 10,000	\$ -
	Regulatory Compliance/Manhoe Rehab	\$ 50,000	\$ -
	TOTAL	\$ 297,500	\$ -
FUND	DESCRIPTION	Budget Expense	Expense to Date
320			
WATER CAPITAL IMPROVEMENT	Wildfire Resilience/Reliable Water Supply/Replace Wooden Tanks	\$ 170,000	\$ 870
	Diaster Mitigation/SCADA Upgrade	\$ 30,000	\$ -
	Reliable Water Supply/Automatic Metering Infrastructure (AMI)	\$ 661,000	\$ -
	Wildfire Resilience/Reliable Water Supply/PSPS Backup Power Supply	\$ 6,500	\$ -
	TOTAL	\$ 867,500	\$ 870



Current	+1	+2	+3	+4	Total:
\$ 49,927.39	\$ 44,835.31	\$ 21,894.96	\$ 13,096.98	\$ 78,983.53	\$ 208,738

JULY	Less that \$100	\$101-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$999	\$1000-\$1999	\$2000-\$2999	\$3000 +	TOTAL:
Accounts	1	47	40	55	42	31	14	11	9	4	34	14	8	310
Amount	\$99	\$7,270	\$10,031	\$19,019	\$18,853	\$16,797	\$8,972	\$8,181	\$7,609	\$3,823	\$45,428	\$35,412	\$27,244	\$208,738
Difference	-6	14	-2	5	7	4	4	5	4	-4	10	0	1	42
Previous Month	-\$566	\$2,476	-\$679	\$1,763	\$3,257	\$2,233	\$2,578	\$3,655	\$3,483	-\$3,956	\$12,413	\$1,300	\$3,583	\$31,540

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

2021 - 2022 DEBT SERVICE

JULY 2021

	DEBT SERVICE	FUND	REVENUE
1)	1995-2 BOND - TAX ASSESSMENT	215	\$ 293,494
2)	CIEDB LOAN - WATER INFRASTRUCTURE	130	170,746
3)	USDA LOAN - SOLAR PROJECT WWTP	120	32,255
	TOTAL DEBT SERVICE REVENUE		<u>\$ 496,495</u>

	DEBT SERVICE	FUND	EXPENSE	AMT PAID	TO DATE
1)	1995-2 BOND REDEMPTION (PRINCIPAL)	215	\$ 185,000	\$ -	
	1995-2 BOND REDEMPTION (INTEREST)	215	99,994	-	
	BOND ADMINISTRATION (QTRLY FEES)	215	8,500	1,879	07/02/2021
			<u>\$ 293,494</u>	<u>\$ 1,879</u>	

2)	CIEDB (PRINCIPAL)	218	\$ 110,065	\$ -	
	CIEDB (INTEREST)	218	55,865	26,017	07/16/2021
	CIEDB (ANNUAL FEE)	218	4,816	-	
			<u>\$ 170,746</u>	<u>\$ 26,017</u>	

3)	USDA RUS LOAN (PRINCIPAL)	219	\$ 17,000	\$ -	
	USDA RUS LOAN (INTEREST)	219	15,255	-	
			<u>\$ 32,255</u>	<u>\$ -</u>	

			TOTAL DEBT	TOTAL PAID
			<u>\$ 496,495</u>	<u>\$ 27,896</u>

Disaster Reimbursements (Federal & State)						
Year of event	Disaster	Project	Description	Completion	Reimbursed?	Reimbursements
2017	4301	LHHVA01	Pump&Dump	100%	100%	\$ 214,133.04
2017	4301	LKHVB01	Repair&Labor	100%	100%	\$ 16,748.90
2017	4308	LKHVA81	Pump&Dump	100%	100%	\$ 390,533.63
2017	4308	LKHVB81	Repair&Labor	100%	100%	\$ 5,317.17
2017	4308	LKHVF83	Repair&Labor	100%	100%	\$ 652,310.53
2019	4434	100063	Pump&Dump	100%	100%	\$ 916,723.31
2019	4434	100118	Repair	100%	100%	\$ 13,101.71
2019	4434	100126	Repair&Labor	100%	100%	\$ 39,032.81
2019	4434	101502	Repair&Labor	100%	100%	\$ 33,321.19
2019	4434	100138	Repair: Chip seal the WWTP Access Road	100%	90%	\$ 110,730.00
2020	4482 COVID-19	138890	Materials: Purchased for disinfection, and infection prevention methods	100%	0%	\$ 16,998.05
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Debris Removal -FireBreak -Chipping & Spreading	100%	0%	\$ 36,245.32
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES)	Debris Removal -FireBreak -Chipping & Spreading	10%	0%	\$ 150,000.00
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	0%	\$ 20,747.18
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	0%	\$ 47,647.94

Totals:	\$ 2,663,590.78
Actual:	\$ 2,391,952.29

Access Road

7/2 Requested update of closeout status of this project. Response: "The other projects are still being worked on by Cal OES Recovery Closeout team."

COVID19

7/20 Streamlined application reminder

7/27 Request for information on eligibility requirements

7/29 Submitted new version of reimbursement request, \$16,998.05

Debris Removal & Generators

6/21 Received \$11,640 payment from HVLA

7/9 The Recovery Transition Meeting (final FEMA meeting on this disaster) took place.

7/28 Notification of FEMA payment chipping&mulching. \$115,500

7/29 Notification of FEMA payment generators, \$20,747.18, firebreak \$36,245.32, and generators \$35,735.96. Also notification of CalOES payment for generators, \$8,933 (See attached).

Federally funded, non-disaster projects (HMGP)					
Related Disaster	Project	Description	Completion	Reimbursed?	Reimbursement
4344	512	LHMP: Writing the Plan	100%	95%	\$ 74,404.00
4382	112	Unit 9 Tank: Replacing this tank	0%	0%	\$ 1,300,000.00
4407/4431	57	Generators: Installing at Booster Stations	0%	0%	\$ 748,048.00
4558	398	Defensive Space, Ignition Resistant Construction (DSIRC)	0%	0%	\$ 1,400,000.00
4558	428	Water Mains Planning	0%	0%	\$ 500,000.00

Totals:	\$ 4,022,452.00
Actual:	\$ 74,404.00

LHMP

7/2 Inquired on the status of this project. Response: "This project is in FEMA closeout and with FEMA, so soon as we hear back – which can take a little time – we will let you know. In the meantime I will keep this on my radar."

Unit 9 Tank

5/12 Lake County grant manager is checking in on CEQA activities for this project, as there is an 18 month deadline to complete CEQA

5/24 New CalOES contact was able to reach FEMA EHP, and provides this comment "Was informed that it may be some time this October for EHP to finish with what they are reviewing. Will keep you updated. "

Generators

6/29 HMGP funds from a different disaster (4431, not 4407) are available to fund this project. CalOES has inquired if CSD is interested in-resubmitting this subapplication.

7/2 Submitted 4 new documents in support of a subapplication re-submittal, reflecting change of scope.

7/9 Submitted an additional 31 files in support of subapplication submittal.

At least four files (BCA) remain to complete the submittal requirements.

7/20 Sent remaining 4 BCA files to complete the re-submittal (See attached).

7/27 Responded to final edits requests for Generator re-submittal

Defensive Space, Ignition Resistant Construction (DSIRC)

6/3 Discussed project with Tribal leader

7/27 On-site project walk-thru with tribal leader

Water Mains Planning

5/21 Submitted RFI response

State Funded projects (Prop 1, Prop 68)					
Funding Agency	Project	Description	Completion	Reimbursed?	Reimbursement
DWR/IRWM	206	I & I	95%	0%	\$ 375,000.00
DWR/IRWM	205	Unit 9 Tank	10%	0%	\$ 250,000.00
DWSRF	AMI	AMI	10%	0%	\$ 1,600,000.00
Totals:					\$ 2,225,000.00
Actuals:					=

I&I, Unit 9 Tank

5/24 **I & I:** Coastland reviewing Sewer line CCTV, expects complete project execution of Spring 2022.

6/28 **I & I:** Investigation of eligible expenses for lift station repair

7/2 **I & I:** Camera review of Meadow View North did not reveal damage warranting sewer line replacement.

7/27 **I & I:** Submitted revised reimbursement request according to the Grant Manager request (\$23,865).

8/31 **I & I:** Quarterly reimbursement request due.

6/9 **Unit 9 Tank:** Upon recommendation of LCSD Grant Manager, submitted CEQA application to LC Community Development Department (CDD).

6/17 **Unit 9 Tank:** Requested update on application status, expressing urgency

6/18 **Unit 9 Tank:** Meeting with LCCDD regarding project details, and permitting process.

7/1 **Unit 9 Tank:** Requested update on application status.

7/8 **Unit 9 Tank:** Submitted environmental review documentation from HMGP Subapplication.

7/9 **Unit 9 Tank:** Coastland submitted proposal to advance the engineering (including environmental) efforts for this project.

7/20 **Unit 9 Tank:** Coastland proposal to advance the engineering efforts was approved.

7/26 **Unit 9 Tank:** Received feedback from the LCCDD, that they are "conferring with other staff to find the most expeditious route to permitting".

7/27 **Unit 9 Tank:** The LCSD Grant Manager sent the notice that the CEQA placeholder status for this project will expire on 9/2022.

AMI

6/7 Beacon Integration complete

6/18 Resolved Eye on Water customer issue

7/21 All-day training scheduled with Badger

7/23 Field staff completed the installation of 70 new meters (without radios).

7/30 First batch of meters (13) read via AMI process

8/5 The due date for radios is scheduled for 9/2021

8/6 Currently troubleshooting next batch of meters (267) to be read via AMI at the end of the month.

Potential projects (LHMP)					
Priority	Funding Agency	Project	Description	Costs	Notes
1	HMGP (FEMA)	SCADA	Technology refresh	\$ 1,000,000	Initial Feasibility discussions underway, Joined Demarnd Response program to qualify for rebates
1	HMGP (FEMA)	Tanks	Replace wooden tanks	\$ 5,400,000	Subapplication submitted for one tank only, 4558 NOI
1	HMPG (FEMA)	I & I	Pipe-bursting	\$ 1,000,000	Grant funds awarded for first pipe-bursting
1		RRP, ERP	Requirement of AWIA of 2018	\$ 200,000	Due 3/21, Possible 4482-NOI opportunity
1	HMGP (FEMA)	Water	Correlators, AirVacs, Lines, Meters	\$ 5,500,000	ESCOs can support energy savings projects
2		WMP	Water Master Plan	\$ 100,000	This is 20 years old. Is a reference document for grant applications
2	HMGP (FEMA)	WWTP	EQ Basin, Sludge Beds	\$ 6,000,000	Every flooding disaster in the last 4 years has damaged a portion of the WWTP. Possible developed contributions.
2		SWP	Stormwater Master Plan	\$ 200,000	This is 20 years old. Opportunity for regional benefits.
2		Stormwater	Implement Stormwater Master Plan Improvements	\$ 10,000,000	Phase 1 - Culverts in the Flood detention basin, previous NOI accepted for this activity
2	HMGP (FEMA)	Well	Drill a new well	\$ 4,000,000	Water Resilience, Contamination Mitigation, possible developer assistance
2	FMAG (FEMA)	Fuels Mitigation	Defensible Space, Concrete detention basin, masonry buildings	\$ 400,000	Possible 4558-NOI opportunity
2	FMAG (FEMA)	Hydrants	Improvements	\$ 4,100,000	Previous NOI accepted for this activity
2	PDM (FEMA)	GIS	Fully develop database, O&M	\$ 400,000	Management, maintenance, and communications tool
3		PAP	Public Awareness Program	\$ 200,000	Disaster preparedness, response and recovery
3	HMGP (FEMA)	CL2 valve	Automatic shut-off valve	\$ 50,000	Operator Safety, RMP improvement list
3	HMGP (FEMA)	CL2 Analyzers	Chlorination Basin improvements	\$ 100,000	Flow-based treatment process will streamline WWTP
3	HMGP (FEMA)	Earthquake	Retrofits	\$ 5,000,000	
3		Levee	Certification	TDB	Opportunity for regional benefits, flood insurance
3		Dam	Inundantion Mitigation	TDB	Infrastructure improvements

AWIA of 2018

7/1 Certified with EPA that RRA is complete

FLASHES

6/4 Trane expects to present revised Development Agreement the week of 6/21

6/29 Development Agreement review with all participants. CSD to make edits to Trane's initial document.

7/13 Development Agreement discussion has been agend-ized.

8/3 Special Meeting to discuss Letter of Commitment and real property negotiations.

8/6 Trane submitted revised Letter of Commitment.

APR (American Rescue Plan of 2021)

6/3 Began the application process for Covid Relief Funds

6/11 Submitted a status request for the treasury portal submission

6/28 Legislative Advisory on state budget negotiations

7/8 Submitted Govt taxpayer ID form to waterboards

7/21 Waterboards announced an arrearages survey to appear in the Electronic Annual Report (EAR)

7/23 AB-148 published - "This bill would establish the California Water and Wastewater Arrearage Payment Program in the State Water Resources Control Board. "

7/29 Attended "EDA 101 and American Rescue Plan Overview" webinar

8/2 Attended "Build Back Better" webinar

8/6 Attended "Research & Networks" webinar

Drought

6/4 Advertising costs for the side of the Lake Transit Authority buses was delivered to the Drought Task Force.

6/8 Drought Resolution and Drought Contingency Plan was presented to the HVLCSO Finance Committee.

7/9 Conservation messaging ordered with Lake County Transit.

SCADA

7/7 Review of current data collection, and vision of future needs

7/26 Review of flow diagrams. Discussion of industry standard communications protocols, and communications hardware .

8/4 Review of HMI graphics options, HMI vendors and data retention.

8/25,26 Scheduled on-site visit.

Employee Policy Manual

Daily review, discussions and revisions

Report Generated on:	06/03/2021 21:55
Disaster Number:	4558
Applicants:	"033-2277F-00"
Report Format:	Detail

FED Payment \$35,735.95
STATE Payment \$8,933.00
DDK

Date: 06/03/2021 21:55								
Federal Emergency Management Agency								
Public Assistance Grant Summary (P.5)								
Disaster: FEMA-4558-DR-CA								
Number of Records: 3								
Applicant ID: 033-2277F-00					Applicant: HIDDEN VALLEY LAKE COMM SVC			
Bundle #	Date Approved	PW #	Cat	Cost Share	Project Amount (\$)	Federal Share (\$)	Subgrantee Admin (\$)	Total Approved (\$)
PA-09-CA-4558-PW-00120(86)	05-05-2021	PA-09-CA-4558-PW-00120(0)	B	N	20,747.18	20,747.18	0.00	20,747.18
Applicant Total in Bundle PA-09-CA-4558-PW-00120(86) (1 PW)					20,747.18	20,747.18	0.00	20,747.18
PA-09-CA-4558-PW-00104(107)	06-03-2021	PA-09-CA-4558-PW-00104(0)	B	N	36,245.32	36,245.32	0.00	36,245.32
Applicant Total in Bundle PA-09-CA-4558-PW-00104(107) (1 PW)					36,245.32	36,245.32	0.00	36,245.32
PA-09-CA-4558-PW-00126(108)	06-03-2021	PA-09-CA-4558-PW-00126(0)	B	N	47,647.94	35,735.96	0.00	35,735.96
Applicant Total in Bundle PA-09-CA-4558-PW-00126(108) (1 PW)					47,647.94	35,735.96	0.00	35,735.96
APPLICANT TOTAL: 033-2277F-00 (3 PWs)					104,640.44	92,728.46	0.00	92,728.46
TOTAL for report: (3 PWs)					104,640.44	92,728.46	0.00	92,728.46

Project Summary				
Mitigation Title	Hazard	Benefits (B)	Costs (C)	BCR (B/C)
Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467	DFA - Wildfire	\$1,801,908	\$1,100,693	1.64
	Total	\$1,801,908	\$1,100,693	1.64

Property Configuration	
Property Title:	Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467
Property Location:	95467, Lake, California
Property Coordinates:	38.797611, -122.553742
Hazard Type:	Wildfire
Mitigation Action Type:	Other
Property Type:	Utilities
Analysis Method Type:	Historical Damages

Cost Estimation		Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467
Project Useful Life (years):	19	
Project Cost:	\$1,045,398	
Number of Maintenance Years:	19 Use Default:	Yes
Annual Maintenance Cost:	\$5,350	

Damage Analysis Parameters - Damage Frequency Assessment		Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467
Year of Analysis Conducted:	2021	
Year Property was Built:	2003	
Analysis Duration:	19 Use Default:	Ye
Yes		

Utilities Properties		Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467
Type of Service:	Other	
Number of Customers Served:	6,322	
Value of Unit of Service (\$/person/day):	\$146.13 Use Default:	No
Total Value of Service Per Day (\$/day):	\$923,834	

Historical Damages Before Mitigation		Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467								
Damage Year	Recurrence Interval (years)	Other	Optional Damages			Volunteer Costs		Total		
		Impact (days)	District fire damage	Category 2 (\$)	Category 3 (\$)	Number of Volunteers	Number of Days	Damages (\$)	Current Dollars?	Future Damages (\$)
2015	28	8	433,406.45	0	0	0	0	7,824,077	No	7,886,402

Annualized Damages Before Mitigation		
Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467		
Annualized Recurrence Interval (years)	Damages and Losses (\$)	Annualized Damages and Losses (\$)
28	7,886,402	281,656

Expected Damages After Mitigation							
Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467							
Recurrence Interval (years)	Other Impact (days)	District fire damage	Optional Damages Category 2 (\$)	Category 3 (\$)	Volunteer Costs Number of Volunteers	Number of Days	Total Damages (\$)
28	3	233,346.95	0	0	0	0	3,004,849

Annualized Damages After Mitigation		
Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467		
Annualized Recurrence Interval (years)	Damages and Losses (\$)	Annualized Damages and Losses (\$)
28	3,004,849	107,316

Standard Benefits - Ecosystem Services	
Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467	
Total Project Area (acres):	0
Percentage of Green Open Space:	0.00%
Percentage of Riparian:	0.00%
Percentage of Wetlands:	0.00%
Percentage of Forests:	0.00%
Percentage of Marine Estuary:	0.00%
Expected Annual Ecosystem Services Benefits:	\$0

Benefits-Costs Summary	
Other @ 19400 Hartmann Rd, Hidden Valley Lake, California, 95467	
Total Standard Mitigation Benefits:	\$1,801,908
Total Social Benefits:	\$0
Total Mitigation Project Benefits:	\$1,801,908
Total Mitigation Project Cost:	\$1,100,693
Benefit Cost Ratio - Standard:	1.64
Benefit Cost Ratio - Standard + Social:	1.64

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 10, 2021

AGENDA ITEM: Drought Emergency and Conserving Water

RECOMMENDATIONS: Staff requests the Committee Recommend to the Board the adoption and approval of Resolution 2021-08 Declaring A Local Water Shortage Condition And Adopting A Drought Contingency Plan.

BACKGROUND: During the June 15, 2021, Regular Board of Directors meeting the board voted to table Resolution 2021-08 Declaring A Local Water Shortage Emergency Due To Drought Conditions And Adopting A Drought Contingency Plan. Members of the Board expressed concern of the use of the word “emergency” and a potential overreaction from the public. Staff was directed to consult with legal and bring back for further discussion omitting the use of “emergency” within the Resolution.

Legal provided the following response:

“The Water Shortage Emergency is a statutory term direct from Water Code section 350, and of course, the State and County have declared their own emergencies. The text from Sec. 350 is set out below.

Perhaps using “Water Shortage Emergency Condition” might address the concern?

Legally there’s no rush, but that may not be the case operationally.

The governing body of a distributor of a public water supply, whether publicly or privately owned and including a mutual water company, shall declare a water shortage emergency condition to prevail within the area served by such distributor whenever it finds and determines that the ordinary demands and requirements of water consumers cannot be satisfied without depleting the water supply of the distributor to the extent that there would be insufficient water for human consumption, sanitation, and fire protection”.

Regards,

Douglas E. Coty
Attorney at Law
Bold, Polisner, Maddow, Nelson, & Judson



RESOLUTION 2021-08

RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS DECLARING A LOCAL WATER SHORTAGE EMERGENCY DUE TO DROUGHT CONDITIONS AND ADOPTING A DROUGHT CONTINGENCY PLAN

WHEREAS, pursuant to California Water Code sections 350 et seq., the Hidden Valley Lake Community Services District (“District”) is authorized to declare that a water shortage emergency condition exists at a duly noticed public hearing; and

WHEREAS, pursuant to California Water Code sections 375 et seq. the District may adopt and enforce a water conservation program to reduce the quantity of water used by those within its service area after holding a public hearing; and

WHEREAS, Article X, Section 2 of the California Constitution declares that waters of the State are to be put to beneficial use, that waste, unreasonable use, or unreasonable method of use of water be prevented, and that water be conserved for the public welfare; and

WHEREAS, On May 10, 2021, the Governor proclaimed a statewide drought emergency to include 41 California counties, including the County of Lake, where accelerated action may be needed to protect public health, safety and the environment; and

WHEREAS, On May 11, 2021 Lake County Board of Supervisors ratified Sheriff Martin’s proclamation of a local emergency due to drought; and

WHEREAS, Coyote Valley Water Basin winter rainfall and aquifer levels have been measured at historic lows; and

WHEREAS, on June 5, 2021, the District issued notice of this public hearing to consider declaring a water shortage emergency , implementing Tier 0 of the District’s Drought Contingency Plan, calling for voluntary conservation measures with a goal of 10% reduction in overall water use, and directing the General Manager to implement the District’s drought water rates as provided in the Drought Contingency Plan and 2020 Water and Sewer Rate Report, and

WHEREAS, regulation of the time of certain water use, manner of certain water use, design of rates, method of application of water for certain uses, installation and use of water-saving devices, provide an effective and immediately available means of conserving water; and

WHEREAS, on December 15, 2020, the Hidden Valley Lake Community Services District held a public hearing adopting new water rates that included a drought rate schedule to offset revenue shortfalls resulting from conservation measures imposed during times of water shortage.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Hidden Valley Lake Community Services District, hereby declares a Local Water Shortage Emergency due to drought conditions in the Hidden Valley Lake Community Services District jurisdiction; and

IT IS FURTHER RESOLVED THAT the Board of Directors of the Hidden Valley Lake Community Services District hereby:

1. Adopts the Drought Contingency Plan, attached hereto as Exhibit A, and directs the General Manager to implement said plan at Tier 0; and
2. Adopts certain Conservation Measures, attached hereto as Exhibit B, and directs the General Manager to implement these measures; and
3. Provides for future implementation of the Drought Water Rates, attached hereto as Exhibit C; and
4. Directs the General Manager to report on the Local Water Shortage Emergency to the Board on at least a monthly basis, including making recommendations for changing the Drought Contingency Plan Tier, including implementing the Drought Water Rates or further Conservation Measures; and

IT IS FURTHER RESOLVED THAT if not already so terminated by resolution of the Board of Directors, this Declaration of Local Water Shortage Emergency shall terminate upon the termination of both the State and County of Lake declarations of local emergency.

PASSED AND ADOPTED ON June 15, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Freeman,
President of the Board of Directors

Attest:_____
Dennis White,
Secretary to the Board of Directors

Tier 0

1. October Depth to water is $\leq 92\%$ of ideal depth to water
2. April Depth to water is $\leq 92\%$ of ideal depth to water
3. Recorded winter recharge is $\leq 80\%$ of ideal recharge
4. GPPPD is $\geq 10\%$ above target GPPPD
5. No drought rate imposed

Drought Response goal: Voluntary conservation measures to achieve 10% reduction in GPPPD

Tier 1

1. Depth to water is $\leq 90\%$ of ideal depth
2. Recorded winter recharge is $\leq 60\%$ of ideal recharge
3. GPPPD is $\geq 20\%$ above target GPPPD
4. Tier 1 drought rate imposed

Drought Response goal: Voluntary conservation measures to achieve 20% reduction in GPPPD

Tier 2

1. Depth to water is $\leq 80\%$ of ideal depth
2. Recorded winter recharge is $\leq 60\%$ of ideal recharge
3. GPPPD is $\geq 30\%$ above target GPPPD
4. Tier 2 drought rate imposed

Drought Response goal: Voluntary conservation measures to achieve 30% reduction in GPPPD

Tier 3

1. Presence of turbidity during drawdowns
2. Depth to water is $\leq 70\%$ of ideal depth
3. Recorded winter recharge is $\leq 50\%$ of ideal recharge
4. GPPPD is $\geq 30\%$ above target GPPPD
5. Tier 3 drought rate imposed

Drought Response goal: Mandatory conservation measures to achieve 30% reduction in GPPPD

Tier 4

1. Presence of sand/silt in Distribution
2. Depth to water $\leq 60\%$ of ideal depth
3. Recorded winter recharge $\leq 50\%$ of ideal recharge
4. GPPPD is $\geq 30\%$ above target GPPPD
5. Tier 4 drought rate imposed

Drought Response goal: Mandatory conservation measures to achieve 40% reduction in GPPPD

Conservation Measures

To ensure that potable water is accessible to every individual within the service area of Hidden Valley Lake Community Services District (HVLCS D) for consumption, cooking, and sanitary purposes, please take action to reduce non-essential use of this natural resource. For additional suggestions please refer to www.saveourwater.com.

GOOD DROUGHT WATERING PRACTICES

The following uses of water supplied by the District have been determined to be wasteful and are prohibited at any time when a 10% or greater voluntary or mandatory water conservation requirements are in effect:

Single Family and Multi-Family Residential Customers

- a. Using District-furnished water for non-recirculating decorative fountains or filling decorative lakes or ponds.
- b. Washing paved or other hard-surfaced areas, including sidewalks, walkways, driveways, patios, and parking areas with District-furnished water.
- c. Outside watering with District-furnished water that results in excessive flooding or runoff into a gutter, drain, patio, driveway, walkway or street.
- d. Washing a vehicle, trailer or boat with District-furnished water using a hose without a shut off nozzle.

Non-residential Customers

- a. Using District-furnished water for non-recirculating decorative fountains or for filling decorative lakes or ponds.
- b. Washing paved or other hard-surfaced areas, including sidewalks, walkways, driveways, patios, and parking areas with District-furnished water.
- c. Outside watering with District-furnished water that results in excessive flooding or runoff into a gutter, drain, patio, driveway, walkway or street.

Drought Rates

Water Rate Schedule	Current Rates ('20/21)	Proposed Drought Water Rates				
		FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25
Fixed Service Charge						
<i>Monthly Fixed Service Charge:</i>		<i>(Same as Non-Drought Fixed Service Charges)</i>				
Commodity Charges for All Water Consumed per hundred cubic feet (HCF)						
All Customer Classes:						
Drought Stage 1	\$3.35	\$3.86	\$4.32	\$4.84	\$5.28	\$5.75
Drought Stage 2	\$3.75	\$4.38	\$4.90	\$5.49	\$5.99	\$6.52
Drought Stage 3	\$4.02	\$5.04	\$5.65	\$6.33	\$6.90	\$7.52
Drought Stage 4	\$4.47	\$5.93	\$6.64	\$7.44	\$8.11	\$8.84