



**Hidden Valley Lake Community Services District**  
**Regular Board Meeting**  
**Tuesday, March 21, 2023 – 7:00 PM**  
**19400 Hartmann Road, Hidden Valley Lake, CA.**

To join the meeting by teleconference, go to [www.hvllcsd.org](http://www.hvllcsd.org) select the March 21, 2023, Regular Board Meeting and select the Microsoft teams link, select open Microsoft teams, select join now.

This meeting is being recorded for live streaming and broadcasting purposes.

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **CONSENT CALENDAR**
  - A. **MINUTES**: Approval of the February 14, 2023, Finance Committee Meeting Minutes
  - B. **MINUTES**: Approval of the February 15, 2023, Personnel Committee Meeting Minutes
  - C. **MINUTES**: Approval of the February 21, 2023, Regular Board of Directors Meeting Minutes.
  - D. **DISBURSEMENTS**: Check #1458 - #1527 including drafts and payroll for a total of \$632,395.12.
- 6) **BOARD COMMITTEE REPORTS** (for information only, no action anticipated)
  - Finance Committee
  - Personnel Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee
  - Trane Ad-Hoc Committee
  - Valley Oaks Project Sub-Committee
- 7) **BOARD LIST OF PRIORITIES:**
  - Underground Infrastructure – Water Mainlines
  - I&I
  - Tank 9
  - Generators
  - SCADA
- 8) **STAFF REPORTS** (for information only, no action anticipated)
  - Financial Report
  - Administration/Customer Service Report
  - ACWA State Legislative Committee
  - Field Operations Report
  - Projects Update

General Managers Report

- 9) **REVIEW AND DISCUSS**: Draft Water Shortage Contingency Plan
- 10) **REVIEW AND DISCUSS**: Draft Strategic Plan
- 11) **DISCUSSION AND POSSIBLE ACTION**: Authorize the General Manager to Purchase a Construction Truck & Skid Steer
- 12) **DISCUSSION AND POSSIBLE ACTION**: Acceptance of Improvement for the North Shore Court Sewer Rehab Project and approval of a resolution authorizing Notice of Completion.
- 13) **PUBLIC COMMENT**
- 14) **BOARD MEMBER COMMENT**
- 15) **ADJOURN**

Public records are available upon request. Board Packets are posted on our website at [www.hvllcsd.org/meetings](http://www.hvllcsd.org/meetings) . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting. Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE  
Tuesday February 14, 2023 – 12:30 P.M.  
Meeting Minutes**

The Hidden Valley Lake Community Services District Finance Committee was conducted in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman

Director Gary Graves

Dennis White, General Manager

Penny Cuadras, Administrative Services Manager

Trish Wilkinson, Accounting Supervisor

Jacob Lampert, CivicSpark Fellow

Via Teleconference

Alyssa Gordon, Project Manager

Olya Egorov, CivicSpark Fellow

**CALL TO ORDER**

The meeting was called to order at 12:34 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Motion by Director Freeman to approve the Tuesday, February 14, 2023, Finance Committee agenda as presented. Seconded by Director Graves

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday February 14, 2023, Finance Committee Agenda approved by roll call vote.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Monthly Financial Reports & Disbursements**

The Committee reviewed and discussed the financial reports for the period ending January 31, 2023. Staff addressed inquiries as presented by the committee.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Projects Update**

Updates provided by Alyssa Gordon; inquiries addressed as presented by the committee.

**DISCUSSION AND POSSIBLE RECOMENDATION:**

**Recommend adopting Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project**

Following discussion, the Committees recommendation to the Board is to approve and adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project

**DISCUSSION AND POSSIBLE RECOMMENDATION:**  
**Purchase of Skid Steer and Construction Truck**

Following discussion, the Committees recommendation to the Board is to Authorize the General Manager to Purchase of Skid Steer and Construction Truck.  
Staff requested to provide pictures of the items presented to the Board.

**DISCUSSION:**  
**Purchase of Loggers**

Staff provided a presentation of leak-detecting data loggers that will enable staff to locate leaks quickly and efficiently in underground infrastructure.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

Director Freeman inquired about the status of the Strategic Plan; Director Graves thanked staff.

**ADJOURNMENT**

Motion by Director Freeman to adjourn the meeting at 1:42 p.m. Seconded by Director Graves

Motion carries to adjourn the meeting at 1:42 p.m.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
PERSONNEL COMMITTEE  
Wednesday, February 15, 2023 – 3:00 P.M.  
Meeting Minutes**

The Hidden Valley Lake Community Services District Personnel Committee met at the district office located at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Claude Brown

Director Sean Millerick

Dennis White, General Manager

Penny Cuadras, Administrative Services Manager

**CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by Director Millerick.

**APPROVAL OF AGENDA**

Motion by Director Millerick to approve the September 14, 2022, Personnel Committee agenda as presented.

Seconded by Director Brown.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Revision to Policy 3004.19.3 Medical Insurance for Retirees**

Committees' recommendation to the Board to approve Revision to Policy 3004.19.3 Medical Insurance for Retirees, Committee recommend item be placed on the February Consent Calendar.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

No Committee Member Comment

**ADJOURNMENT**

Motion by Director Millerick to adjourn the meeting at 3:06 p.m. Seconded by Director Brown



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: Tuesday, February 21– 7:00 PM**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

**Directors Present:**

Director Sean Millerick, Vice President  
Director Gary Graves  
Director Jim Freeman  
Director Jim Lieberman

**Staff Present:**

Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor

**Via Teleconference**

Alyssa Gordon, Project Manager  
Olya Egorov, CivicSpark Fellow  
Jacob Lampert, CivicSpark Fellow

**Absent:**

Director Claude Brown, President  
General Manager, Dennis White

**CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by Director Millerick.

**APPROVAL OF AGENDA**

Moved by Director Freeman to approve the February 21, 2023, Regular Board Agenda.  
Seconded by Director Graves.

**Roll Call Vote:**

**AYES:** (4) Directors, Graves, Freeman, Lieberman and Millerick

**NAYS:** (0)

**ABSTAIN:** (0)

**ABSENT:** (1) Director Brown

Motion carries to approve the February 21, 2023, Regular Board Agenda.

**CONSENT CALENDAR**

Moved by Director Freeman and seconded by Director Lieberman to approve the Consent Calendar as presented as written.

- A. MINUTES:** Approval of January 9, 2023, Closed Session of the Board of Directors
- B. MINUTES:** Approval of January 10, 2023, Finance Committee Meeting Minutes
- C. MINUTES:** Approval of January 17, 2023, Regular Board of Directors Meeting Minutes
- D. APPROVE:** Revision to Policy 3004.19.3 Medical Insurance for Retirees
- E. DISBURSEMENTS:** Check #1385 - #1457 Including Drafts and Payroll for a Total of \$463,064.60

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to approve the Consent Calendar as presented.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met 2/14 Report provided as agendaized

Personnel Committee: Met 2/15 Report provided as agendaized

Emergency Preparedness Committee: Scheduled to meet 2/24

Lake Water Use Agreement-Ad Hoc Committee: Met 2/9

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Have not met

### **STAFF REPORTS**

Financial Report: No discussion

Administration/Customer Services Report: Members of the Board appreciated the graph request a 6-month rotating graph.

Field Operation Report: No Discussion

ACWA State Legislative Committee: No Discussion

Projects Update: Update provided by Alyssa Gordon

General Manager Report: No Discussion

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project**

Motion by Director Freeman to accept and Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project. Seconded by Director Graves.

Director Freeman reminded members of the Board this is the first phase of the project.

Roll Call Vote:

AYES: (4) Directors Freeman, Lieberman, Graves and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to accept and Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Authorize the General Manager to Purchase a Skid Steer and Construction Truck**

Tabled, Until General Manager its present.

### **PUBLIC COMMENT**

Member of the public congratulated Alyssa on nine years of service to the District. Expressed appreciation of the format change on the Projects Update Report, excellent job. Inquired about the upcoming storms and concerned if the District is ready, Thanked staff for good job during the January storms.

**BOARD MEMBER COMMENT**

Members of the Board expressed appreciation to Staff and CivicSpark Fellows.

**ADJOURNMENT**

Meeting adjourned by Director Graves at 7:36 p.m.

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Claude Brown                      Date  
President of the Board

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Dennis White                      Date  
General Manager, Secretary to the Board



VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	146.73
01-1046	RAINBOW AGRICULTURAL SERV			N		FUND TOTAL FOR VENDOR	117.95
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,281.20
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	251.39
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	278.00
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	78.75
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	19,398.04
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,235.19
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	132.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	1,423.68
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	557.46
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,806.21
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	912.29
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	207.90
01-2199	LAKE COUNTY REGISTRAR OF			N		FUND TOTAL FOR VENDOR	31.17
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	218.94
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	268.86
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	633.45
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	10.00
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	1,559.50
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	196.25
01-2788	GHD			N		FUND TOTAL FOR VENDOR	12,237.39
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	4,840.18
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	3,931.50
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,349.99

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	498.91
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	2,089.34
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	572.50
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	19.69
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	6,524.10
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	1,464.33
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	107.94
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	4,072.95
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	183.95
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	398.09
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	39.83
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	103.50
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	167.81
01-3068	WILLETTA CALLAGHAN			N		FUND TOTAL FOR VENDOR	45.85
01-3080	WATERWORTH			N		FUND TOTAL FOR VENDOR	2,425.00
01-3082	MARIN COUNTY FORD			N		FUND TOTAL FOR VENDOR	13,912.50
01-8	AT&T			N		FUND TOTAL FOR VENDOR	541.57
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	63,127.38

\*\*\* FUND TOTALS \*\*\*

156,701.76

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	695.67
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	146.72
01-1046	RAINBOW AGRICULTURAL SERV			N		FUND TOTAL FOR VENDOR	68.63
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,247.26
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	251.39
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	277.99
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	19,398.02
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,262.66
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	132.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	2,106.16
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	557.46
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,490.23
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	912.29
01-2199	LAKE COUNTY REGISTRAR OF			N		FUND TOTAL FOR VENDOR	31.18
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	159.35
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	268.86
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	633.45
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	10.00
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	239.25
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	609.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	278.07
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	196.25
01-2788	GHD			N		FUND TOTAL FOR VENDOR	21,277.96
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	6,267.99
01-2819	SWRCB - DWCP			N		FUND TOTAL FOR VENDOR	170.00
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	600.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,350.01
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	498.90
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	2,089.32
01-2876	BOLD POLISNER MADOW NELS			N		FUND TOTAL FOR VENDOR	600.00
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	191,944.20
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	165.07
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	1,464.31
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	107.94
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	183.96
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	398.08
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	39.82
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	103.50
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	210.37
01-3068	WILLETTA CALLAGHAN			N		FUND TOTAL FOR VENDOR	45.85
01-3071	BARTKIEWICZ, KRONICK & SH			N		FUND TOTAL FOR VENDOR	2,970.00
01-3080	WATERWORTH			N		FUND TOTAL FOR VENDOR	2,425.00
01-3081	BENNETT ENGINEERING SERVI			N		FUND TOTAL FOR VENDOR	69,300.25
01-3082	MARIN COUNTY FORD			N		FUND TOTAL FOR VENDOR	13,912.50
01-8	AT&T			N		FUND TOTAL FOR VENDOR	541.56
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	41,268.30
*** FUND TOTALS ***							396,209.78
*** REPORT TOTALS ***			552,911.54				552,911.54

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER ACCOUNT NAME AMOUNT

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	107.94
120 2088	SURVIVOR BENEFITS - PERS	14.10
120 2090	PERS PAYABLE	2,970.15
120 2091	FIT PAYABLE	1,933.15
120 2092	CIT PAYABLE	942.20
120 2093	SOCIAL SECURITY PAYABLE	29.09
120 2094	MEDICARE PAYABLE	621.84
120 2095	S D I PAYABLE	38.51
120 2099	DEFERRED COMP - 457 PLAN	1,349.99
120 5-00-5025	RETIREE HEALTH BENEFITS	1,470.84
120 5-00-5040	ELECTION EXPENSE	31.17
120 5-00-5060	GASOLINE, OIL & FUEL	2,089.34
120 5-00-5061	VEHICLE MAINT	540.98
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	2,534.99
120 5-00-5092	POSTAGE & SHIPPING	623.78
120 5-00-5121	LEGAL SERVICES	676.00
120 5-00-5122	ENGINEERING SERVICES	12,237.39
120 5-00-5123	OTHER PROFESSIONAL SERVICES	78.75
120 5-00-5130	PRINTING & PUBLICATION	291.54
120 5-00-5145	EQUIPMENT RENTAL	183.95
120 5-00-5148	OPERATING SUPPLIES	11,397.77
120 5-00-5150	REPAIR & REPLACE	2,904.76
120 5-00-5155	MAINT BLDG & GROUNDS	202.50
120 5-00-5156	CUSTODIAL SERVICES	1,559.50
120 5-00-5157	SECURITY	132.00
120 5-00-5191	TELEPHONE	1,426.41
120 5-00-5192	ELECTRICITY	63,127.38
120 5-00-5193	OTHER UTILITIES	278.00
120 5-00-5194	IT SERVICES	851.36
120 5-00-5195	ENV/MONITORING	3,931.50
120 5-00-5315	SAFETY EQUIPMENT	1,479.88
120 5-00-5545	RECORDING FEES	35.00
120 5-10-5010	SALARIES & WAGES	306.19
120 5-10-5020	EMPLOYEE BENEFITS	6,497.34
120 5-10-5021	RETIREMENT BENEFITS	1,900.16
120 5-10-5090	OFFICE SUPPLIES	104.98
120 5-10-5170	TRAVEL MILEAGE	239.74
120 5-10-5175	EDUCATION / SEMINARS	875.00
120 5-10-5179	ADM MISC EXPENSES	141.72
120 5-30-5010	SALARIES & WAGES	325.77
120 5-30-5020	EMPLOYEE BENEFITS	9,291.62
120 5-30-5021	RETIREMENT BENEFITS	1,921.80
120 5-30-5022	CLOTHING ALLOWANCE	147.47
120 5-30-5063	CERTIFICATIONS	111.00
120 5-30-5090	OFFICE SUPPLIES	19.69
120 5-30-5170	TRAVEL MILEAGE	652.97
120 5-40-5010	DIRECTORS COMPENSATION	19.15

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-40-5020	DIRECTOR BENEFITS	5.75
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,255.32
120 5-70-7201	REGULATORY COMPLIANCE	13,912.50
120 5-70-7206	RECORDS RETENTION	881.83
	** FUND TOTAL **	156,701.76
130 1052	ACCTS REC WATER USE	695.67
130 2075	AFLAC	107.94
130 2088	SURVIVOR BENEFITS - PERS	13.80
130 2090	PERS PAYABLE	2,856.14
130 2091	FIT PAYABLE	1,994.98
130 2092	CIT PAYABLE	936.82
130 2093	SOCIAL SECURITY PAYABLE	29.09
130 2094	MEDICARE PAYABLE	604.84
130 2095	S D I PAYABLE	37.68
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,350.01
130 5-00-5025	RETIREE HEALTH BENEFITS	1,470.84
130 5-00-5040	ELECTION EXPENSE	31.18
130 5-00-5060	GASOLINE, OIL & FUEL	2,089.32
130 5-00-5061	VEHICLE MAINT	540.95
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	2,535.00
130 5-00-5092	POSTAGE & SHIPPING	623.77
130 5-00-5121	LEGAL SERVICES	3,673.50
130 5-00-5130	PRINTING & PUBLICATION	436.92
130 5-00-5145	EQUIPMENT RENTAL	183.96
130 5-00-5148	OPERATING SUPPLIES	34.62
130 5-00-5150	REPAIR & REPLACE	4,864.58
130 5-00-5155	MAINT BLDG & GROUNDS	202.50
130 5-00-5156	CUSTODIAL SERVICES	609.50
130 5-00-5157	SECURITY	132.00
130 5-00-5191	TELEPHONE	1,426.40
130 5-00-5192	ELECTRICITY	41,268.30
130 5-00-5193	OTHER UTILITIES	277.99
130 5-00-5194	IT SERVICES	2,082.23
130 5-00-5195	ENV/MONITORING	600.00
130 5-00-5315	SAFETY EQUIPMENT	1,479.87
130 5-00-5545	RECORDING FEES	35.00
130 5-10-5010	SALARIES & WAGES	306.13
130 5-10-5020	EMPLOYEE BENEFITS	6,497.29
130 5-10-5021	RETIREMENT BENEFITS	1,900.10
130 5-10-5090	OFFICE SUPPLIES	105.00
130 5-10-5170	TRAVEL MILEAGE	239.73
130 5-10-5175	EDUCATION / SEMINARS	875.00
130 5-10-5179	ADM MISC EXPENSES	141.72
130 5-30-5010	SALARIES & WAGES	308.52
130 5-30-5020	EMPLOYEE BENEFITS	9,263.93
130 5-30-5021	RETIREMENT BENEFITS	1,720.19

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

\*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-30-5022	CLOTHING ALLOWANCE	147.47
130 5-30-5063	CERTIFICATIONS	281.00
130 5-30-5090	OFFICE SUPPLIES	19.69
130 5-30-5170	TRAVEL MILEAGE	652.96
130 5-30-5175	EDUCATION / SEMINARS	815.00
130 5-40-5010	DIRECTORS COMPENSATION	19.10
130 5-40-5020	DIRECTOR BENEFITS	5.75
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,255.31
130 5-70-7201	REGULATORY COMPLIANCE	13,912.50
130 5-70-7204	RELIABLE WATER SUPPLY	281,636.18
130 5-70-7206	RECORDS RETENTION	881.81
	** FUND TOTAL **	396,209.78

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\*\* TOTAL \*\* 552,911.54

NO ERRORS

SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake  
 VENDOR: ALL  
 BANK: ALL  
 VENDOR CLASS(ES): ALL CLASSES

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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 2/01/2023 THRU 2/28/2023	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

REPORT SEQUENCE: FUND  
 G/L EXPENSE DISTRIBUTION: YES  
 CHECK RANGE: 000000 THRU 999999

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HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,110,648.00</u>	<u>161,754.65</u>	<u>1,442,881.41</u>	<u>667,766.59</u>	<u>68.36</u>
TOTAL REVENUES	<u>2,110,648.00</u>	<u>161,754.65</u>	<u>1,442,881.41</u>	<u>667,766.59</u>	<u>68.36</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	973,522.00	117,065.80	713,728.39	259,793.61	73.31
ADMINISTRATION	457,701.00	30,242.17	322,515.74	135,185.26	70.46
FIELD	492,852.00	34,935.17	355,410.71	137,441.29	72.11
DIRECTORS	34,159.00	3,380.22	21,126.64	13,032.36	61.85
CAPITAL PROJECTS & EQUIP	<u>532,500.00</u>	<u>14,015.95</u>	<u>64,803.45</u>	<u>467,696.55</u>	<u>12.17</u>
TOTAL EXPENDITURES	<u>2,490,734.00</u>	<u>199,639.31</u>	<u>1,477,584.93</u>	<u>1,013,149.07</u>	<u>59.32</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 380,086.00)	( 37,884.66)	( 34,703.52)	( 345,382.48)	9.13

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	1,000.00	100.00	400.00	600.00	40.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	0.00	2,605.20	2,894.80	47.37
120-4050 SALES OF RECLAIMED WATER	154,542.00	0.00	90,255.11	64,286.89	58.40
120-4111 COMM SEWER USE	85,538.00	5,543.02	52,683.91	32,854.09	61.59
120-4112 GOV'T SEWER USE	1,200.00	109.14	763.98	436.02	63.67
120-4116 SEWER USE CHARGES	1,836,418.00	152,895.97	1,232,915.05	603,502.95	67.14
120-4210 LATE FEE	22,000.00	3,086.94	24,613.29 (	2,613.29)	111.88
120-4300 MISC INCOME	2,500.00	12.10	373.45	2,126.55	14.94
120-4310 OTHER INCOME	1,450.00	7.48	1,807.79 (	357.79)	124.68
120-4320 FEMA/CalOES GRANTS	0.00	0.00	1,969.00 (	1,969.00)	0.00
120-4325 GRANTS	0.00	0.00	25,670.51 (	25,670.51)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	500.00	0.00	774.76 (	274.76)	154.95
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	8,049.36 (	8,049.36)	0.00
<b>TOTAL REVENUES</b>	<b>2,110,648.00</b>	<b>161,754.65</b>	<b>1,442,881.41</b>	<b>667,766.59</b>	<b>68.36</b>
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HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	12,000.00	0.00	10,023.65	1,976.35	83.53
120-5-00-5025 RETIREE HEALTH BENEFITS	8,452.00	735.42	4,828.60	3,623.40	57.13
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	2,500.00	31.17	31.17	2,468.83	1.25
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	30,000.00	2,089.34	13,974.90	16,025.10	46.58
120-5-00-5061 VEHICLE MAINT	26,415.00	540.98	17,682.62	8,732.38	66.94
120-5-00-5062 TAXES & LIC	800.00	0.00	152.38	647.62	19.05
120-5-00-5074 INSURANCE	104,000.00	0.00	104,101.25 (	101.25)	100.10
120-5-00-5075 BANK FEES	30,000.00	1,970.86	16,641.52	13,358.48	55.47
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	11,000.00	2,534.99	9,191.59	1,808.41	83.56
120-5-00-5092 POSTAGE & SHIPPING	9,000.00	623.47	4,701.36	4,298.64	52.24
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	12,000.00	676.00	13,119.25 (	1,119.25)	109.33
120-5-00-5122 ENGINEERING SERVICES	49,000.00	12,237.39	41,326.32	7,673.68	84.34
120-5-00-5123 OTHER PROFESSIONAL SERVICE	10,000.00	78.75	7,622.75	2,377.25	76.23
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	6,225.00	1,275.00	83.00
120-5-00-5130 PRINTING & PUBLICATION	6,000.00	291.54	3,824.53	2,175.47	63.74
120-5-00-5135 NEWSLETTER	1,000.00	0.00	195.00	805.00	19.50
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	183.95	5,496.77 (	496.77)	109.94
120-5-00-5148 OPERATING SUPPLIES	50,000.00	11,397.77	56,862.34 (	6,862.34)	113.72
120-5-00-5150 REPAIR & REPLACE	180,000.00	2,904.76	70,430.61	109,569.39	39.13
120-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	202.50	4,802.99	7,197.01	40.02
120-5-00-5156 CUSTODIAL SERVICES	17,500.00	1,559.50	6,528.00	10,972.00	37.30
120-5-00-5157 SECURITY	1,000.00	132.00	456.00	544.00	45.60
120-5-00-5160 SLUDGE DISPOSAL	35,000.00	0.00	37,957.19 (	2,957.19)	108.45
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	15,000.00	1,426.41	10,221.45	4,778.55	68.14
120-5-00-5192 ELECTRICITY	155,000.00	63,127.38	96,551.81	58,448.19	62.29
120-5-00-5193 OTHER UTILITIES	3,500.00	278.00	1,941.05	1,558.95	55.46
120-5-00-5194 IT SERVICES	35,000.00	851.36	22,720.40	12,279.60	64.92
120-5-00-5195 ENV/MONITORING	40,000.00	3,931.50	33,594.25	6,405.75	83.99
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	7,500.00	0.00	23,968.00 (	16,468.00)	319.57
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	0.00	60.10	1,139.90	5.01
120-5-00-5311 EQUIPMENT - OFFICE	1,200.00	778.38	1,556.76 (	356.76)	129.73
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	1,479.88	3,748.46 (	248.46)	107.10
120-5-00-5317 COVID-19	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	35.00	270.00 (	20.00)	108.00
120-5-00-5580 TRANSFERS OUT	32,205.00	6,967.50	32,920.32 (	715.32)	102.22

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>973,522.00</b>	<b>117,065.80</b>	<b>713,728.39</b>	<b>259,793.61</b>	<b>73.31</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	289,065.00	20,483.23	208,344.39	80,720.61	72.08
120-5-10-5020 EMPLOYEE BENEFITS	93,926.00	6,497.34	56,817.94	37,108.06	60.49
120-5-10-5021 RETIREMENT BENEFITS	59,860.00	1,900.16	49,745.88	10,114.12	83.10
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	104.98	2,040.89	1,959.11	51.02
120-5-10-5170 TRAVEL MILEAGE	5,000.00	239.74	2,100.27	2,899.73	42.01
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	875.00	2,867.80	2,132.20	57.36
120-5-10-5179 ADM MISC EXPENSES	350.00	141.72	598.57 (	248.57)	171.02
<b>TOTAL ADMINISTRATION</b>	<b>457,701.00</b>	<b>30,242.17</b>	<b>322,515.74</b>	<b>135,185.26</b>	<b>70.46</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 FIELD  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	302,326.00	22,790.62	209,944.77	92,381.23	69.44
120-5-30-5020 EMPLOYEE BENEFITS	122,616.00	9,291.62	90,558.73	32,057.27	73.86
120-5-30-5021 RETIREMENT BENEFITS	57,910.00	1,921.80	48,185.21	9,724.79	83.21
120-5-30-5022 CLOTHING ALLOWANCE	2,500.00	147.47	1,864.33	635.67	74.57
120-5-30-5063 CERTIFICATIONS	1,500.00	111.00	266.00	1,234.00	17.73
120-5-30-5090 OFFICE SUPPLIES	1,000.00	19.69	630.73	369.27	63.07
120-5-30-5170 TRAVEL MILEAGE	1,000.00	652.97	1,743.49 (	743.49)	174.35
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	2,217.45	1,782.55	55.44
<b>TOTAL FIELD</b>	<b>492,852.00</b>	<b>34,935.17</b>	<b>355,410.71</b>	<b>137,441.29</b>	<b>72.11</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 DIRECTORS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	2,153.20	846.80	71.77
120-5-40-5020 DIRECTOR BENEFITS	230.00	5.75	52.00	178.00	22.61
120-5-40-5030 DIRECTOR HEALTH BENEFITS	25,629.00	3,105.32	18,780.08	6,848.92	73.28
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	141.36	1,358.64	9.42
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
<b>TOTAL DIRECTORS</b>	<b>34,159.00</b>	<b>3,380.22</b>	<b>21,126.64</b>	<b>13,032.36</b>	<b>61.85</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

120-SEWER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	385,000.00	13,912.50	64,587.50	320,412.50	16.78
120-5-70-7202 DISASTER MITIGATION	100,000.00	0.00	112.50	99,887.50	0.11
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	22,500.00	0.00	0.00	22,500.00	0.00
120-5-70-7206 RECORDS RETENTION	25,000.00	103.45	103.45	24,896.55	0.41
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	<b>532,500.00</b>	<b>14,015.95</b>	<b>64,803.45</b>	<b>467,696.55</b>	<b>12.17</b>
<b>TOTAL EXPENDITURES</b>	<b>2,490,734.00</b>	<b>199,639.31</b>	<b>1,477,584.93</b>	<b>1,013,149.07</b>	<b>59.32</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 380,086.00)</b>	<b>( 37,884.66)</b>	<b>( 34,703.52)</b>	<b>( 345,382.48)</b>	<b>9.13</b>

\*\*\* END OF REPORT \*\*\*



HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>3,084,096.00</u>	<u>213,761.70</u>	<u>2,053,016.19</u>	<u>1,031,079.81</u>	<u>66.57</u>
TOTAL REVENUES	<u>3,084,096.00</u>	<u>213,761.70</u>	<u>2,053,016.19</u>	<u>1,031,079.81</u>	<u>66.57</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,223,181.00	1,265,051.07	1,819,812.52	( 596,631.52)	148.78
ADMINISTRATION	455,901.00	30,242.15	322,665.30	133,235.70	70.78
FIELD	492,952.00	34,487.59	342,068.77	150,883.23	69.39
DIRECTORS	35,559.00	3,380.16	21,391.09	14,167.91	60.16
CAPITAL PROJECTS & EQUIP	<u>1,050,000.00</u>	<u>297,207.39</u>	<u>346,188.70</u>	<u>703,811.30</u>	<u>32.97</u>
TOTAL EXPENDITURES	<u>3,257,593.00</u>	<u>1,630,368.36</u>	<u>2,852,126.38</u>	<u>405,466.62</u>	<u>87.55</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 173,497.00)	( 1,416,606.66)	( 799,110.19)	625,613.19	460.59

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	5,000.00	1,980.00	9,610.00 (	4,610.00)	192.20
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	3,290.00	0.00	1,507.00	1,783.00	45.81
130-4040 LIEN RECORDING FEES	1,200.00	298.08	1,047.24	152.76	87.27
130-4045 AVAILABILITY FEES	22,000.00	0.00	10,360.80	11,639.20	47.09
130-4110 COMM WATER USE	144,786.00	5,325.48	51,257.60	93,528.40	35.40
130-4111 BULK WATER SALES	7,500.00	0.00	46,688.56 (	39,188.56)	622.51
130-4112 GOV'T WATER USE	6,500.00	1,081.90	5,390.50	1,109.50	82.93
130-4115 WATER USE	2,848,200.00	194,645.20	1,839,294.02	1,008,905.98	64.58
130-4210 LATE FEE	32,000.00	4,485.78	38,365.64 (	6,365.64)	119.89
130-4215 RETURNED CHECK FEE	500.00	50.00	650.00 (	150.00)	130.00
130-4300 MISC INCOME	1,500.00	12.10	2,007.61 (	507.61)	133.84
130-4310 OTHER INCOME	100.00	0.00	1,627.98 (	1,527.98)	1,627.98
130-4320 FEMA/CalOES GRANTS	0.00	5,883.16	35,948.13 (	35,948.13)	0.00
130-4325 GRANTS	0.00	0.00	0.00	0.00	0.00
130-4330 HYDRANT METER USE DEPOSIT	9,720.00	0.00	0.00	9,720.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	1,800.00	0.00	1,211.76	588.24	67.32
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	8,049.35 (	8,049.35)	0.00
<b>TOTAL REVENUES</b>	<b>3,084,096.00</b>	<b>213,761.70</b>	<b>2,053,016.19</b>	<b>1,031,079.81</b>	<b>66.57</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	10,500.00	0.00	10,023.66	476.34	95.46
130-5-00-5025 RETIREE HEALTH BENEFITS	8,452.00	735.41	4,828.64	3,623.36	57.13
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	2,500.00	31.18	31.18	2,468.82	1.25
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	30,000.00	2,089.32	13,974.89	16,025.11	46.58
130-5-00-5061 VEHICLE MAINT	25,000.00	540.95	17,682.53	7,317.47	70.73
130-5-00-5062 TAXES & LIC	1,200.00	0.00	152.38	1,047.62	12.70
130-5-00-5074 INSURANCE	104,000.00	0.00	104,367.70 (	367.70)	100.35
130-5-00-5075 BANK FEES	30,000.00	1,970.85	16,641.44	13,358.56	55.47
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	28,000.00	2,535.00	27,288.60	711.40	97.46
130-5-00-5092 POSTAGE & SHIPPING	7,500.00	623.45	4,701.29	2,798.71	62.68
130-5-00-5110 CONTRACTUAL SERVICES	60,000.00	0.00	0.00	60,000.00	0.00
130-5-00-5121 LEGAL SERVICES	30,000.00	3,673.50	16,536.75	13,463.25	55.12
130-5-00-5122 ENGINEERING SERVICES	65,000.00	0.00	155.00	64,845.00	0.24
130-5-00-5123 OTHER PROFESSIONAL SERVICE	15,000.00	0.00	10,046.93	4,953.07	66.98
130-5-00-5124 WATER RIGHTS	15,000.00	0.00	1,163.94	13,836.06	7.76
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	6,225.00	1,275.00	83.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	436.92	3,890.03	3,609.97	51.87
130-5-00-5135 NEWSLETTER	1,200.00	0.00	195.00	1,005.00	16.25
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	35,000.00	183.96	5,061.99	29,938.01	14.46
130-5-00-5148 OPERATING SUPPLIES	7,500.00	34.62	580.97	6,919.03	7.75
130-5-00-5150 REPAIR & REPLACE	225,000.00	4,860.50	73,846.11	151,153.89	32.82
130-5-00-5155 MAINT BLDG & GROUNDS	15,000.00	202.50	4,803.00	10,197.00	32.02
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	609.50	2,302.00	2,698.00	46.04
130-5-00-5157 SECURITY	5,000.00	132.00	456.00	4,544.00	9.12
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	15,000.00	1,426.40	10,221.34	4,778.66	68.14
130-5-00-5192 ELECTRICITY	200,000.00	41,268.30	133,004.28	66,995.72	66.50
130-5-00-5193 OTHER UTILITIES	3,600.00	277.99	1,940.98	1,659.02	53.92
130-5-00-5194 IT SERVICES	55,000.00	2,082.23	30,959.99	24,040.01	56.29
130-5-00-5195 ENV/MONITORING	20,000.00	600.00	7,690.00	12,310.00	38.45
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	40,000.00	0.00	19,073.88	20,926.12	47.68
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	60.10	939.90	6.01
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00 (	778.38)	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	5,000.00	1,479.87	3,748.45	1,251.55	74.97
130-5-00-5317 COVID-19	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5505 WATER CONSERVATION	5,000.00	0.00	46.96	4,953.04	0.94
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
130-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	35.00	270.00 (	20.00)	108.00
130-5-00-5580 TRANSFERS OUT	96,979.00	1,200,000.00	1,287,841.51 (	1,190,862.51)	1,327.96

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL NON-DEPARTMENTAL	1,223,181.00	1,265,051.07	1,819,812.52 (	596,631.52)	148.78

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	289,065.00	20,483.31	208,489.96	80,575.04	72.13
130-5-10-5020 EMPLOYEE BENEFITS	93,926.00	6,497.29	56,821.53	37,104.47	60.50
130-5-10-5021 RETIREMENT BENEFITS	59,860.00	1,900.10	49,745.61	10,114.39	83.10
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	105.00	2,041.66	1,958.34	51.04
130-5-10-5170 TRAVEL MILEAGE	4,000.00	239.73	2,100.22	1,899.78	52.51
130-5-10-5175 EDUCATION / SEMINARS	4,500.00	875.00	2,867.80	1,632.20	63.73
130-5-10-5179 ADM MISC EXPENSES	350.00	141.72	598.52 (	248.52)	171.01
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>455,901.00</b>	<b>30,242.15</b>	<b>322,665.30</b>	<b>133,235.70</b>	<b>70.78</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 FIELD  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	302,326.00	21,587.35	197,151.72	105,174.28	65.21
130-5-30-5020 EMPLOYEE BENEFITS	122,616.00	9,263.93	90,536.36	32,079.64	73.84
130-5-30-5021 RETIREMENT BENEFITS	57,910.00	1,720.19	46,953.61	10,956.39	81.08
130-5-30-5022 CLOTHING ALLOWANCE	2,500.00	147.47	1,864.25	635.75	74.57
130-5-30-5063 CERTIFICATIONS	600.00	281.00	421.00	179.00	70.17
130-5-30-5090 OFFICE SUPPLIES	1,000.00	19.69	947.06	52.94	94.71
130-5-30-5170 TRAVEL MILEAGE	2,000.00	652.96	2,769.77 (	769.77)	138.49
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	815.00	1,425.00	2,575.00	35.63
<b>TOTAL FIELD</b>	<b>492,952.00</b>	<b>34,487.59</b>	<b>342,068.77</b>	<b>150,883.23</b>	<b>69.39</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 DIRECTORS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	2,152.80	847.20	71.76
130-5-40-5020 DIRECTOR BENEFITS	230.00	5.75	52.00	178.00	22.61
130-5-40-5030 DIRECTOR HEALTH BENEFITS	25,629.00	3,105.31	18,779.93	6,849.07	73.28
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	265.00 (	65.00)	132.50
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	141.36	1,358.64	9.42
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
<b>TOTAL DIRECTORS</b>	<b>35,559.00</b>	<b>3,380.16</b>	<b>21,391.09</b>	<b>14,167.91</b>	<b>60.16</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

130-WATER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7201 REGULATORY COMPLIANCE	75,000.00	13,912.50	13,912.50	61,087.50	18.55
130-5-70-7202 DISASTER MITIGATION	200,000.00	0.00	482.50	199,517.50	0.24
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	700,000.00	281,634.70	330,133.51	369,866.49	47.16
130-5-70-7205 RISK MANAGEMENT	50,000.00	0.00	0.00	50,000.00	0.00
130-5-70-7206 RECORDS RETENTION	25,000.00	1,660.19	1,660.19	23,339.81	6.64
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	<b>1,050,000.00</b>	<b>297,207.39</b>	<b>346,188.70</b>	<b>703,811.30</b>	<b>32.97</b>
<b>TOTAL EXPENDITURES</b>	<b>3,257,593.00</b>	<b>1,630,368.36</b>	<b>2,852,126.38</b>	<b>405,466.62</b>	<b>87.55</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 173,497.00)</b>	<b>( 1,416,606.66)</b>	<b>( 799,110.19)</b>	<b>625,613.19</b>	<b>460.59</b>

\*\*\* END OF REPORT \*\*\*



HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

215-RECA REDEMPTION 1995-2  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>295,368.00</u>	<u>0.00</u>	<u>49,684.53</u>	<u>245,683.47</u>	<u>16.82</u>
TOTAL REVENUES	<u>295,368.00</u>	<u>0.00</u>	<u>49,684.53</u>	<u>245,683.47</u>	<u>16.82</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>295,368.00</u>	<u>0.00</u>	<u>293,513.19</u>	<u>1,854.81</u>	<u>99.37</u>
TOTAL EXPENDITURES	<u>295,368.00</u>	<u>0.00</u>	<u>293,513.19</u>	<u>1,854.81</u>	<u>99.37</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 243,828.66)	243,828.66	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

215-RECA REDEMPTION 1995-2

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	1,994.00	0.00	0.00	1,994.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	275,000.00	0.00	9,467.32	265,532.68	3.44
215-4540 DELINQUENT ASSESSMENTS	7,124.00	0.00	16,221.38 (	9,097.38)	227.70
215-4541 DELINQ PENALTY & INTEREST	5,520.00	0.00	20,655.15 (	15,135.15)	374.19
215-4542 DELINQ ASSMT MONTHLY PENALTY	4,530.00	0.00	0.00	4,530.00	0.00
215-4550 INTEREST INCOME	1,200.00	0.00	3,340.68 (	2,140.68)	278.39
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>295,368.00</b>	<b>0.00</b>	<b>49,684.53</b>	<b>245,683.47</b>	<b>16.82</b>
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HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

215-RECA REDEMPTION 1995-2  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	9,640.00	0.00	7,785.19	1,854.81	80.76
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	86,728.00	0.00	86,728.00	0.00	100.00
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	199,000.00	0.00	199,000.00	0.00	100.00
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>295,368.00</b>	<b>0.00</b>	<b>293,513.19</b>	<b>1,854.81</b>	<b>99.37</b>
<b>TOTAL EXPENDITURES</b>	<b>295,368.00</b>	<b>0.00</b>	<b>293,513.19</b>	<b>1,854.81</b>	<b>99.37</b>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 243,828.66)	243,828.66	0.00
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\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

218-CIEDEB REDEMPTION FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>170,075.00</u>	<u>0.00</u>	<u>117,008.72</u>	<u>53,066.28</u>	<u>68.80</u>
TOTAL REVENUES	<u>170,075.00</u>	<u>0.00</u>	<u>117,008.72</u>	<u>53,066.28</u>	<u>68.80</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>170,075.00</u>	<u>0.00</u>	<u>170,074.51</u>	<u>0.49</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>170,075.00</u>	<u>0.00</u>	<u>170,074.51</u>	<u>0.49</u>	<u>100.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 53,065.79)	53,065.79	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

218-CIEDB REDEMPTION FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	72,696.00	0.00	27,411.00	45,285.00	37.71
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	400.00	0.00	1,756.21 (	1,356.21)	439.05
218-4580 TRANSFERS IN	96,979.00	0.00	87,841.51	9,137.49	90.58
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>170,075.00</b>	<b>0.00</b>	<b>117,008.72</b>	<b>53,066.28</b>	<b>68.80</b>
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HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

218-CIEDB REDEMPTION FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	48,072.00	0.00	48,071.66	0.34	100.00
218-5-00-5560 BAD DEBT	0.00	0.00	0.00	0.00	0.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	4,144.00	0.00	4,144.11 (	0.11)	100.00
218-5-00-5599 PRINCIPAL PMT	117,859.00	0.00	117,858.74	0.26	100.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>170,075.00</b>	<b>0.00</b>	<b>170,074.51</b>	<b>0.49</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>	<b>170,075.00</b>	<b>0.00</b>	<b>170,074.51</b>	<b>0.49</b>	<b>100.00</b>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 53,065.79)	53,065.79	0.00
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\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2023

219-USDA SOLAR LOAN  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,205.00</u>	<u>6,967.50</u>	<u>32,217.79</u>	( <u>12.79</u> )	<u>100.04</u>
TOTAL REVENUES	<u>32,205.00</u>	<u>6,967.50</u>	<u>32,217.79</u>	( <u>12.79</u> )	<u>100.04</u>
=====					
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,205.00</u>	<u>6,967.50</u>	<u>32,205.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>32,205.00</u>	<u>6,967.50</u>	<u>32,205.00</u>	<u>0.00</u>	<u>100.00</u>
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	12.79	( <u>12.79</u> )	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2023

219-USDA SOLAR LOAN  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	12.00	0.00	12.79 (	0.79)	106.58
219-4580 TRANSFERS IN	32,193.00	6,967.50	32,205.00 (	12.00)	100.04
TOTAL REVENUES	32,205.00	6,967.50	32,217.79 (	12.79)	100.04
	=====	=====	=====	=====	=====



HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2023

219-USDA SOLAR LOAN  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	14,205.00	6,967.50	14,205.00	0.00	100.00
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	18,000.00	0.00	18,000.00	0.00	100.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>32,205.00</b>	<b>6,967.50</b>	<b>32,205.00</b>	<b>0.00</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>	<b>32,205.00</b>	<b>6,967.50</b>	<b>32,205.00</b>	<b>0.00</b>	<b>100.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>12.79 (</b>	<b>12.79)</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*



**Hidden Valley Lake Community Services District  
Financial Activity, Cash and Investment Summary  
As of February 28, 2023  
(Rounded and Unaudited)**

	<b>Operating Checking</b>	<b>Money Market</b>	<b>LAIF</b>	<b>Bond Trustee</b>	<b>Total All Cash/Investment Accounts</b>
	<b>West America Bank 1010</b>	<b>West America Bank 1130</b>	<b>State Treasurer 1133</b>	<b>US Bank 1200</b>	
<b>Financial Activity of Cash/Investment Accounts in General Ledger [1]</b>					
<b>Beginning Balances</b>	\$ 2,213,040	\$ 1,280,373	\$ 635,722	\$ 146,212	\$ 4,275,347
<b>Cash Receipts</b>					
Utility Billing Deposits	\$ 389,389	\$ -	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits	\$ -	\$ 100	\$ -	\$ 481	
<b>Total Cash Receipts</b>	\$ 389,389	\$ 100	\$ -	\$ 146,693	
<b>Cash Disbursements</b>					
Accounts Payable Checks issued	\$ 534,635	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 25,239	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 68,580	\$ -	\$ -	\$ -	
Bank Fees	\$ 3,942	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	
<b>Total Disbursements</b>	\$ 632,395	\$ -	\$ -	\$ -	
<b>Transfers Between Accounts</b>					
Transfers In		\$ 1,200,000	\$ -	\$ -	
Transfers Out	\$ 1,200,000	\$ -	\$ -	\$ -	
<b>Total Transfers Between Accounts</b>	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -	
<b>Ending Balances in General Ledger</b>	\$ 769,498	\$ 2,480,473	\$ 635,722	\$ 146,693	\$ 4,032,386
<b>Financial Institution Ending Balances</b>	\$ 799,069	\$ 2,480,743	\$ 635,722	\$ 146,693	\$ 4,062,227

**Ending Balances General Ledger Distribution by District Funds**

<b>100</b> Operating	-	-	-	-	-
<b>120</b> Wastewater Operating	362,010	7,843	73,432	-	443,286
<b>130</b> Water Operating	273,970	39,544	109,435	-	422,948
<b>140</b> Flood Enterprise	-	-	-	-	-
<b>215</b> 2016 Sewer Refinancing Bond	-	136,592	96,532	146,693	379,818
<b>218</b> 2002 CIEDB Loan	-	68,445	14,273	-	82,718
<b>219</b> 2012 USDA Solar COP	-	8,378	894	-	9,273
<b>313</b> Wastewater Operating Reserve	133,518	11,311	59,817	-	204,646
<b>314</b> Wastewater CIP	-	485,255	96,718	-	581,973
<b>319</b> 2012 USDA Solar COP Reserve	-	31,365	-	-	31,365
<b>320</b> Water CIP	-	1,511,602	-	-	1,511,602
<b>325</b> Water Operating Reserve	-	180,137	-	-	180,137
<b>350</b> 2002 CIEDB Loan Reserve	-	-	184,621	-	184,621
<b>Total Ending Balances in General Ledger</b>	<b>769,498</b>	<b>2,480,473</b>	<b>635,722</b>	<b>146,693</b>	<b>4,032,386</b>

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2023 THRU 2/28/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	2/10/2023	BANK-DRAFT	000837	AFLAC	107.94CR	CLEARED	A	3/01/2023
1010	2/10/2023	BANK-DRAFT	000838	CALIFORNIA PUBLIC EMPLOYEES RE	6,630.93CR	CLEARED	A	2/13/2023
1010	2/10/2023	BANK-DRAFT	000839	NATIONWIDE RETIREMENT SOLUTION	1,350.00CR	CLEARED	A	2/10/2023
1010	2/10/2023	BANK-DRAFT	000840	STATE OF CALIFORNIA EDD	1,406.32CR	CLEARED	A	2/10/2023
1010	2/10/2023	BANK-DRAFT	000841	US DEPARTMENT OF THE TREASURY	3,198.35CR	CLEARED	A	2/10/2023
1010	2/24/2023	BANK-DRAFT	000842	AFLAC	107.94CR	OUTSTND	A	0/00/0000
1010	2/24/2023	BANK-DRAFT	000843	CALIFORNIA PUBLIC EMPLOYEES RE	6,665.51CR	CLEARED	A	2/27/2023
1010	2/24/2023	BANK-DRAFT	000844	NATIONWIDE RETIREMENT SOLUTION	1,350.00CR	CLEARED	A	2/24/2023
1010	2/24/2023	BANK-DRAFT	000845	STATE OF CALIFORNIA EDD	1,122.14CR	CLEARED	A	2/24/2023
1010	2/24/2023	BANK-DRAFT	000846	US DEPARTMENT OF THE TREASURY	3,299.50CR	CLEARED	A	2/24/2023
CHECK:								
1010	2/03/2023	CHECK	001458	ACWA/JPIA	1,114.92CR	CLEARED	A	2/09/2023
1010	2/03/2023	CHECK	001459	ALPHA ANALYTICAL LABORATORIES	726.50CR	CLEARED	A	2/08/2023
1010	2/03/2023	CHECK	001460	BADGER METER	1,468.20CR	CLEARED	A	2/14/2023
1010	2/03/2023	CHECK	001461	BENNETT ENGINEERING SERVICES	48,433.55CR	CLEARED	A	2/13/2023
1010	2/03/2023	CHECK	001462	CARTER, ROSS	144.23CR	CLEARED	A	2/10/2023
1010	2/03/2023	CHECK	001463	GHD	12,237.39CR	CLEARED	A	2/08/2023
1010	2/03/2023	CHECK	001464	JL MECHANICAL	796.17CR	CLEARED	A	2/08/2023
1010	2/03/2023	CHECK	001465	LAKE COUNTY REGISTRAR OF VOTER	62.35CR	CLEARED	A	2/17/2023
1010	2/03/2023	CHECK	001466	MEDIACOM	502.78CR	CLEARED	A	2/10/2023
1010	2/03/2023	CHECK	001467	ODP BUSINESS SOLUTIONS, LLC	216.18CR	CLEARED	A	2/13/2023
1010	2/03/2023	CHECK	001468	PACIFIC GAS & ELECTRIC COMPANY	104,395.68CR	CLEARED	A	2/10/2023
1010	2/03/2023	CHECK	001469	STREAMLINE	200.00CR	CLEARED	A	2/08/2023
1010	2/03/2023	CHECK	001470	TELSTAR INSTRUMENTS	207.90CR	CLEARED	A	2/07/2023
1010	2/03/2023	CHECK	001471	TYLER TECHNOLOGY	537.72CR	CLEARED	A	2/09/2023
1010	2/03/2023	CHECK	001472	WATERWORTH	4,850.00CR	CLEARED	A	2/27/2023
1010	2/03/2023	CHECK	001473	WESTGATE PETROLEUM CO., INC.	655.81CR	CLEARED	A	2/07/2023
1010	2/03/2023	CHECK	001474	WILLETTA CALLAGHAN	91.70CR	CLEARED	A	2/03/2023
1010	2/03/2023	CHECK	001475	LUCAS, THOMAS E	138.85CR	CLEARED	A	2/24/2023
1010	2/03/2023	CHECK	001476	MERAYO, DEBORAH	146.50CR	OUTSTND	A	0/00/0000
1010	2/03/2023	CHECK	001477	MILLS, DARREL	47.66CR	OUTSTND	A	0/00/0000
1010	2/03/2023	CHECK	001478	VERA, SALVADOR M	12.44CR	CLEARED	A	2/17/2023
1010	2/10/2023	CHECK	001479	ADVENTIST HEALTH ST HELENA - J	392.50CR	CLEARED	A	2/16/2023
1010	2/10/2023	CHECK	001480	ALPHA ANALYTICAL LABORATORIES	2,265.00CR	CLEARED	A	2/15/2023
1010	2/10/2023	CHECK	001481	VOID CHECK	0.00	CLEARED	A	2/10/2023
1010	2/10/2023	CHECK	001482	ALYSSA GORDON	997.81CR	CLEARED	A	2/17/2023
1010	2/10/2023	CHECK	001483	APPLIED TECHNOLOGY SOLUTIONS	2,928.64CR	CLEARED	A	2/21/2023
1010	2/10/2023	CHECK	001484	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	2/16/2023
1010	2/10/2023	CHECK	001485	B & G TIRES OF MIDDLETOWN	20.00CR	CLEARED	A	3/01/2023
1010	2/10/2023	CHECK	001486	BADGER METER	190,476.00CR	CLEARED	A	2/22/2023
1010	2/10/2023	CHECK	001487	DONNA MAHONEY	79.65CR	CLEARED	A	2/21/2023
1010	2/10/2023	CHECK	001488	GHD	21,277.96CR	CLEARED	A	2/15/2023
1010	2/10/2023	CHECK	001489	HARDESTER'S MARKETS & HARDWARE	378.29CR	CLEARED	A	2/17/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2023 THRU 2/28/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1010	2/10/2023	CHECK	001490	VOID CHECK	0.00	CLEARED	A	2/10/2023	
1010	2/10/2023	CHECK	001491	JENFITCH, LLC	4,072.95CR	CLEARED	A	2/22/2023	
1010	2/10/2023	CHECK	001492	MIDDLETOWN COPY & PRINT	184.76CR	CLEARED	A	2/21/2023	
1010	2/10/2023	CHECK	001493	PETTY CASH REIMBURSEMENT	293.45CR	CLEARED	A	2/10/2023	
1010	2/10/2023	CHECK	001494	RAINBOW AGRICULTURAL SERVICES	186.58CR	CLEARED	A	2/17/2023	
1010	2/10/2023	CHECK	001495	SOUTH LAKE REFUSE & RECYCLING	555.99CR	CLEARED	A	2/23/2023	
1010	2/10/2023	CHECK	001496	SPECIAL DISTRICT RISK MANAGEME	38,796.06CR	CLEARED	A	2/15/2023	
1010	2/10/2023	CHECK	001497	THATCHER COMPANY, INC.	3,481.05CR	CLEARED	A	2/14/2023	
1010	2/10/2023	CHECK	001498	WELLS FARGO FINANCIAL LEASING	367.91CR	CLEARED	A	2/17/2023	
1010	2/10/2023	CHECK	001499	YOUNG, JEFF & HEATHE	84.12CR	CLEARED	A	2/15/2023	
1010	2/17/2023	CHECK	001500	ADVANCED ELECTRONIC SECURITY S	264.00CR	CLEARED	A	3/01/2023	
1010	2/17/2023	CHECK	001501	ALESHIRE & WYNDER, LLP	207.00CR	CLEARED	A	2/23/2023	
1010	2/17/2023	CHECK	001502	ALPHA ANALYTICAL LABORATORIES	1,150.00CR	CLEARED	A	2/23/2023	
1010	2/17/2023	CHECK	001503	AT&T	1,083.13CR	CLEARED	A	2/23/2023	
1010	2/17/2023	CHECK	001504	BARTKIEWICZ, KRONICK & SHANAHA	2,970.00CR	CLEARED	A	2/22/2023	
1010	2/17/2023	CHECK	001505	BENNETT ENGINEERING SERVICES	20,866.70CR	CLEARED	A	2/22/2023	
1010	2/17/2023	CHECK	001506	BOLD POLISNER MADDOW NELSON &	1,172.50CR	CLEARED	A	2/22/2023	
1010	2/17/2023	CHECK	001507	CARDMEMBER SERVICE	11,108.17CR	CLEARED	A	2/23/2023	
1010	2/17/2023	CHECK	001508	DATAPROSE, LLC	1,824.58CR	CLEARED	A	2/23/2023	
1010	2/17/2023	CHECK	001509	GARDENS BY JILLIAN	200.00CR	OUTSTND	A	0/00/0000	
1010	2/17/2023	CHECK	001510	LAYNE PAVING & TRUCKING, INC.	239.25CR	CLEARED	A	2/28/2023	
1010	2/17/2023	CHECK	001511	ODP BUSINESS SOLUTIONS, LLC	162.00CR	CLEARED	A	2/24/2023	
1010	2/17/2023	CHECK	001512	PACE SUPPLY CORP	200.12CR	CLEARED	A	2/22/2023	
1010	2/17/2023	CHECK	001513	SWRCB - DWOCP	170.00CR	CLEARED	A	3/02/2023	
1010	2/17/2023	CHECK	001514	USA BLUE BOOK	3,529.84CR	CLEARED	A	2/27/2023	
1010	2/17/2023	CHECK	001515	VERIZON WIRELESS	921.06CR	CLEARED	A	2/24/2023	
1010	2/17/2023	CHECK	001516	VERIZON WIRELESS	345.84CR	CLEARED	A	2/24/2023	
1010	2/17/2023	CHECK	001517	WAGNER & BONSIGNORE CCE	78.75CR	CLEARED	A	2/24/2023	
***	1010	2/24/2023	CHECK	001520	ALPHA ANALYTICAL LABORATORIES	390.00CR	OUTSTND	A	0/00/0000
1010	2/24/2023	CHECK	001521	MICHELLE HAMILTON	2,169.00CR	OUTSTND	A	0/00/0000	
1010	2/24/2023	CHECK	001522	PACE SUPPLY CORP	72.39CR	CLEARED	A	3/02/2023	
1010	2/24/2023	CHECK	001523	THATCHER COMPANY, INC.	3,043.05CR	OUTSTND	A	0/00/0000	
1010	2/24/2023	CHECK	001524	WESTGATE PETROLEUM CO., INC.	3,522.85CR	CLEARED	A	3/02/2023	
1010	2/24/2023	CHECK	001525	WILMINGTON SAVINGS F	51.51CR	OUTSTND	A	0/00/0000	
1010	2/24/2023	CHECK	001526	HERMAN, NANCY	70.36CR	OUTSTND	A	0/00/0000	
1010	2/27/2023	CHECK	001527	MARIN COUNTY FORD	27,825.00CR	CLEARED	A	3/01/2023	
DEPOSIT:									
1010	2/01/2023	DEPOSIT		CREDIT CARD 2/01/2023	4,244.86	CLEARED	C	2/02/2023	
1010	2/01/2023	DEPOSIT	000001	REGULAR DAILY POST 2/01/2023	592.94	CLEARED	C	2/02/2023	
1010	2/01/2023	DEPOSIT	000002	CREDIT CARD 2/01/2023	376.95	CLEARED	C	2/02/2023	
1010	2/01/2023	DEPOSIT	000003	CREDIT CARD 2/01/2023	519.96	CLEARED	C	2/06/2023	
1010	2/01/2023	DEPOSIT	000004	REGULAR DAILY POST 2/01/2023	637.89	CLEARED	C	2/02/2023	
1010	2/02/2023	DEPOSIT		CREDIT CARD 2/02/2023	15,944.18	CLEARED	C	2/03/2023	

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2023 THRU 2/28/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	2/02/2023	DEPOSIT	000001	REGULAR DAILY POST 2/02/2023	474.29	CLEARED	C	2/03/2023
1010	2/02/2023	DEPOSIT	000002	CREDIT CARD 2/02/2023	100.00	CLEARED	C	2/03/2023
1010	2/02/2023	DEPOSIT	000003	CREDIT CARD 2/02/2023	391.23	CLEARED	C	2/03/2023
1010	2/02/2023	DEPOSIT	000004	CREDIT CARD 2/02/2023	6,089.21	CLEARED	C	2/03/2023
1010	2/02/2023	DEPOSIT	000005	CREDIT CARD 2/02/2023	1,606.63	CLEARED	C	2/07/2023
1010	2/02/2023	DEPOSIT	000006	REGULAR DAILY POST 2/02/2023	180.17	CLEARED	C	2/03/2023
1010	2/03/2023	DEPOSIT		CREDIT CARD 2/03/2023	4,231.73	CLEARED	C	2/06/2023
1010	2/03/2023	DEPOSIT	000001	REGULAR DAILY POST 2/03/2023	308.13	CLEARED	C	2/06/2023
1010	2/03/2023	DEPOSIT	000002	CREDIT CARD 2/03/2023	1,745.12	CLEARED	C	2/06/2023
1010	2/03/2023	DEPOSIT	000003	CREDIT CARD 2/03/2023	757.39	CLEARED	C	2/06/2023
1010	2/03/2023	DEPOSIT	000004	CREDIT CARD 2/03/2023	1,728.99	CLEARED	C	2/08/2023
1010	2/03/2023	DEPOSIT	000005	REGULAR DAILY POST 2/03/2023	787.32	CLEARED	C	2/06/2023
1010	2/06/2023	DEPOSIT		CREDIT CARD 2/06/2023	5,089.89	CLEARED	C	2/07/2023
1010	2/06/2023	DEPOSIT	000001	REGULAR DAILY POST 2/06/2023	614.31	CLEARED	C	2/07/2023
1010	2/06/2023	DEPOSIT	000002	CREDIT CARD 2/06/2023	2,147.17	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000003	REGULAR DAILY POST 2/06/2023	618.80	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000004	CREDIT CARD 2/06/2023	3,835.52	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000005	REGULAR DAILY POST 2/06/2023	325.64	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000006	CREDIT CARD 2/06/2023	2,435.20	CLEARED	C	2/07/2023
1010	2/06/2023	DEPOSIT	000007	CREDIT CARD 2/06/2023	495.22	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000008	CREDIT CARD 2/06/2023	120.00	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000009	CREDIT CARD 2/06/2023	267.87	CLEARED	C	2/07/2023
1010	2/06/2023	DEPOSIT	000010	CREDIT CARD 2/06/2023	980.47	CLEARED	C	2/08/2023
1010	2/06/2023	DEPOSIT	000011	CREDIT CARD 2/06/2023	1,101.14	CLEARED	C	2/09/2023
1010	2/06/2023	DEPOSIT	000012	REGULAR DAILY POST 2/06/2023	6,655.49	CLEARED	C	2/07/2023
1010	2/07/2023	DEPOSIT		CREDIT CARD 2/07/2023	1,654.43	CLEARED	C	2/08/2023
1010	2/07/2023	DEPOSIT	000001	CREDIT CARD 2/07/2023	358.74	CLEARED	C	2/08/2023
1010	2/07/2023	DEPOSIT	000002	CREDIT CARD 2/07/2023	359.20	CLEARED	C	2/10/2023
1010	2/07/2023	DEPOSIT	000003	REGULAR DAILY POST 2/07/2023	1,443.51	CLEARED	C	2/08/2023
1010	2/08/2023	DEPOSIT		CREDIT CARD 2/08/2023	2,080.83	CLEARED	C	2/09/2023
1010	2/08/2023	DEPOSIT	000001	REGULAR DAILY POST 2/08/2023	130.00	CLEARED	C	2/09/2023
1010	2/08/2023	DEPOSIT	000002	CREDIT CARD 2/08/2023	1,047.37	CLEARED	C	2/09/2023
1010	2/08/2023	DEPOSIT	000003	CREDIT CARD 2/08/2023	343.85	CLEARED	C	2/09/2023
1010	2/08/2023	DEPOSIT	000004	CREDIT CARD 2/08/2023	2,190.24	CLEARED	C	2/13/2023
1010	2/08/2023	DEPOSIT	000005	REGULAR DAILY POST 2/08/2023	4,810.30	CLEARED	C	2/09/2023
1010	2/09/2023	DEPOSIT		CREDIT CARD 2/09/2023	7,386.41	CLEARED	C	2/10/2023
1010	2/09/2023	DEPOSIT	000001	REGULAR DAILY POST 2/09/2023	435.00	CLEARED	C	2/10/2023
1010	2/09/2023	DEPOSIT	000002	CREDIT CARD 2/09/2023	2,524.87	CLEARED	C	2/10/2023
1010	2/09/2023	DEPOSIT	000003	CREDIT CARD 2/09/2023	1,438.30	CLEARED	C	2/10/2023
1010	2/09/2023	DEPOSIT	000004	CREDIT CARD 2/09/2023	1,142.29	CLEARED	C	2/14/2023
1010	2/09/2023	DEPOSIT	000005	REGULAR DAILY POST 2/09/2023	1,750.53	CLEARED	C	2/10/2023
1010	2/10/2023	DEPOSIT		CREDIT CARD 2/10/2023	1,096.76	CLEARED	C	2/13/2023
1010	2/10/2023	DEPOSIT	000001	CREDIT CARD 2/10/2023	1,415.49	CLEARED	C	2/13/2023
1010	2/10/2023	DEPOSIT	000002	CREDIT CARD 2/10/2023	538.77	CLEARED	C	2/13/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2023 THRU 2/28/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

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1010	2/10/2023	DEPOSIT	000004	REGULAR DAILY POST 2/10/2023	3,505.29	CLEARED	C	2/13/2023
1010	2/13/2023	DEPOSIT		CREDIT CARD 2/13/2023	7,945.84	CLEARED	C	2/14/2023
1010	2/13/2023	DEPOSIT	000001	REGULAR DAILY POST 2/13/2023	889.14	CLEARED	C	2/14/2023
1010	2/13/2023	DEPOSIT	000002	CREDIT CARD 2/13/2023	2,054.46	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000003	REGULAR DAILY POST 2/13/2023	70.77	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000004	CREDIT CARD 2/13/2023	951.18	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000005	REGULAR DAILY POST 2/13/2023	339.75	CLEARED	C	2/15/2023
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1010	2/13/2023	DEPOSIT	000007	CREDIT CARD 2/13/2023	700.18	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000008	CREDIT CARD 2/13/2023	692.97	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000009	CREDIT CARD 2/13/2023	1,470.93	CLEARED	C	2/14/2023
1010	2/13/2023	DEPOSIT	000010	CREDIT CARD 2/13/2023	192.24	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000011	CREDIT CARD 2/13/2023	98.78	CLEARED	C	2/15/2023
1010	2/13/2023	DEPOSIT	000012	CREDIT CARD 2/13/2023	515.22	CLEARED	C	2/16/2023
1010	2/13/2023	DEPOSIT	000013	REGULAR DAILY POST 2/13/2023	15,719.47	CLEARED	C	2/14/2023
1010	2/14/2023	DEPOSIT		CREDIT CARD 2/14/2023	4,523.88	CLEARED	C	2/15/2023
1010	2/14/2023	DEPOSIT	000001	REGULAR DAILY POST 2/14/2023	763.57	CLEARED	C	2/15/2023
1010	2/14/2023	DEPOSIT	000002	CREDIT CARD 2/14/2023	1,349.09	CLEARED	C	2/15/2023
1010	2/14/2023	DEPOSIT	000003	CREDIT CARD 2/14/2023	467.30	CLEARED	C	2/17/2023
1010	2/14/2023	DEPOSIT	000004	REGULAR DAILY POST 2/14/2023	5,232.82	CLEARED	C	2/15/2023
1010	2/15/2023	DEPOSIT		CREDIT CARD 2/15/2023	3,335.60	CLEARED	C	2/16/2023
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1010	2/15/2023	DEPOSIT	000003	CREDIT CARD 2/15/2023	287.88	CLEARED	C	2/16/2023
1010	2/15/2023	DEPOSIT	000004	CREDIT CARD 2/15/2023	1,962.33	CLEARED	C	2/21/2023
1010	2/15/2023	DEPOSIT	000005	REGULAR DAILY POST 2/15/2023	5,654.63	CLEARED	C	2/16/2023
1010	2/15/2023	DEPOSIT	000006	DRAFT POSTING	18,827.28	CLEARED	U	2/16/2023
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1010	2/16/2023	DEPOSIT	000001	REGULAR DAILY POST 2/16/2023	2,230.56	CLEARED	C	2/17/2023
1010	2/16/2023	DEPOSIT	000002	CREDIT CARD 2/16/2023	1,443.95	CLEARED	C	2/17/2023
1010	2/16/2023	DEPOSIT	000003	CREDIT CARD 2/16/2023	1,364.09	CLEARED	C	2/17/2023
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1010	2/16/2023	DEPOSIT	000005	REGULAR DAILY POST 2/16/2023	12,374.67	CLEARED	C	2/17/2023
1010	2/16/2023	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	173.03CR	CLEARED	U	2/16/2023
1010	2/17/2023	DEPOSIT		CREDIT CARD 2/17/2023	5,529.78	CLEARED	C	2/21/2023
1010	2/17/2023	DEPOSIT	000001	REGULAR DAILY POST 2/17/2023	4,644.90	CLEARED	C	2/21/2023
1010	2/17/2023	DEPOSIT	000002	CREDIT CARD 2/17/2023	1,052.21	CLEARED	C	2/21/2023
1010	2/17/2023	DEPOSIT	000003	CREDIT CARD 2/17/2023	391.67	CLEARED	C	2/21/2023
1010	2/17/2023	DEPOSIT	000004	CREDIT CARD 2/17/2023	2,160.02	CLEARED	C	2/23/2023
1010	2/17/2023	DEPOSIT	000005	REGULAR DAILY POST 2/17/2023	17,139.78	CLEARED	C	2/21/2023
1010	2/21/2023	DEPOSIT		CREDIT CARD 2/21/2023	8,419.32	CLEARED	C	2/22/2023
1010	2/21/2023	DEPOSIT	000001	REGULAR DAILY POST 2/21/2023	403.64	CLEARED	C	2/22/2023
1010	2/21/2023	DEPOSIT	000002	CREDIT CARD 2/21/2023	5,621.51	CLEARED	C	2/23/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2023 THRU 2/28/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
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1010	2/21/2023	DEPOSIT	000005	REGULAR DAILY POST 2/21/2023	296.86	CLEARED	C	2/23/2023
1010	2/21/2023	DEPOSIT	000006	CREDIT CARD 2/21/2023	10,711.65	CLEARED	C	2/23/2023
1010	2/21/2023	DEPOSIT	000007	REGULAR DAILY POST 2/21/2023	1,275.84	CLEARED	C	2/23/2023
1010	2/21/2023	DEPOSIT	000008	CREDIT CARD 2/21/2023	2,176.87	CLEARED	C	2/22/2023
1010	2/21/2023	DEPOSIT	000009	CREDIT CARD 2/21/2023	784.39	CLEARED	C	2/23/2023
1010	2/21/2023	DEPOSIT	000010	CREDIT CARD 2/21/2023	770.88	CLEARED	C	2/23/2023
1010	2/21/2023	DEPOSIT	000011	CREDIT CARD 2/21/2023	3,840.30	CLEARED	C	2/23/2023
1010	2/21/2023	DEPOSIT	000012	CREDIT CARD 2/21/2023	528.92	CLEARED	C	2/22/2023
1010	2/21/2023	DEPOSIT	000013	CREDIT CARD 2/21/2023	411.76	CLEARED	C	2/23/2023
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1010	2/21/2023	DEPOSIT	000015	CREDIT CARD 2/21/2023	1,041.23	CLEARED	C	2/23/2023
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1010	2/21/2023	DEPOSIT	000017	REGULAR DAILY POST 2/21/2023	32,381.25	CLEARED	C	2/22/2023
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1010	2/22/2023	DEPOSIT	000002	CREDIT CARD 2/22/2023	4,141.82	CLEARED	C	2/23/2023
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1010	2/22/2023	DEPOSIT	000004	CREDIT CARD 2/22/2023	892.80	CLEARED	C	2/27/2023
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1010	2/23/2023	DEPOSIT	000004	CREDIT CARD 2/23/2023	376.45	CLEARED	C	2/28/2023
1010	2/23/2023	DEPOSIT	000005	REGULAR DAILY POST 2/23/2023	2,326.63	CLEARED	C	2/27/2023
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1010	2/27/2023	DEPOSIT	000008	CREDIT CARD 2/27/2023	189.21	CLEARED	C	3/01/2023
1010	2/27/2023	DEPOSIT	000009	CREDIT CARD 2/27/2023	1,823.52	CLEARED	C	3/02/2023
1010	2/27/2023	DEPOSIT	000010	REGULAR DAILY POST 2/27/2023	8,905.62	CLEARED	C	2/28/2023
1010	2/27/2023	DEPOSIT	000011	DAILY PAYMENT POSTING - ADJ	535.81CR	OUTSTND	U	0/00/0000
1010	2/28/2023	DEPOSIT		CREDIT CARD 2/28/2023	4,461.30	CLEARED	C	3/01/2023
1010	2/28/2023	DEPOSIT	000001	REGULAR DAILY POST 2/28/2023	612.20	CLEARED	C	3/01/2023
1010	2/28/2023	DEPOSIT	000002	CREDIT CARD 2/28/2023	683.63	CLEARED	C	3/01/2023
1010	2/28/2023	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	85.91CR	CLEARED	U	2/24/2023
1010	2/28/2023	DEPOSIT	000004	CREDIT CARD 2/28/2023	588.51	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2023 THRU 2/28/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
<b>DEPOSIT:</b>								
1010	2/28/2023	DEPOSIT	000005	REGULAR DAILY POST 2/28/2023	1,310.09	CLEARED	C	3/01/2023
<b>MISCELLANEOUS:</b>								
1010	2/09/2023	MISC.	020923	USDA SOLAR INTEREST PMT	6,967.50CR	CLEARED	G	2/09/2023
1010	2/10/2023	MISC.		PAYROLL DIRECT DEPOSIT	33,769.19CR	CLEARED	P	2/10/2023
1010	2/16/2023	MISC.	021623	TRANSFER FUND 320 1010 TO 1130	1,200,000.00CR	CLEARED	G	2/16/2023
1010	2/24/2023	MISC.		PAYROLL DIRECT DEPOSIT	34,810.74CR	CLEARED	P	2/24/2023
<b>SERVICE CHARGE:</b>								
1010	2/02/2023	SERV-CHG		JANUARY CHASE FEES	3,357.32CR	CLEARED	G	2/02/2023
1010	2/02/2023	SERV-CHG	000001	JANUARY CHASE FEES	429.85CR	CLEARED	G	2/02/2023
1010	2/06/2023	SERV-CHG		JANUARY AMX FEES	33.00CR	CLEARED	G	2/06/2023
1010	2/17/2023	SERV-CHG		JANUARY ACCOUNT ANAYLSIS FEES	121.54CR	CLEARED	G	2/17/2023
<b>TOTALS FOR ACCOUNT 1010</b>				CHECK	TOTAL:	527,667.35CR		
				DEPOSIT	TOTAL:	388,853.31		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	1,275,547.43CR		
				SERVICE CHARGE	TOTAL:	3,941.71CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	25,238.63CR		
<b>TOTALS FOR POOLED CASH FUND</b>				CHECK	TOTAL:	527,667.35CR		
				DEPOSIT	TOTAL:	388,853.31		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	1,275,547.43CR		
				SERVICE CHARGE	TOTAL:	3,941.71CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	25,238.63CR		







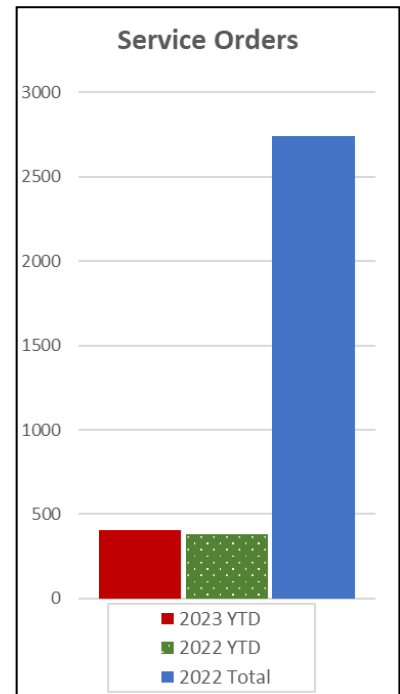
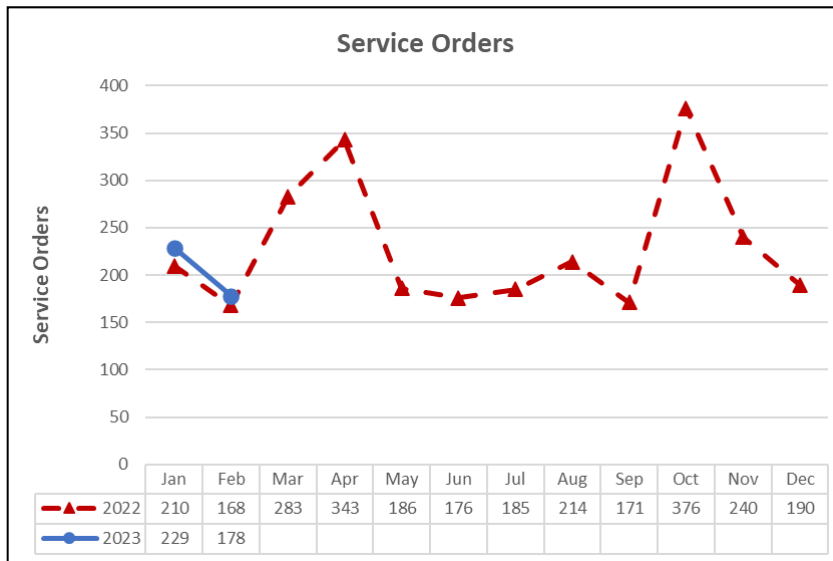
# Hidden Valley Lake Community Services District

## Field Operations Report

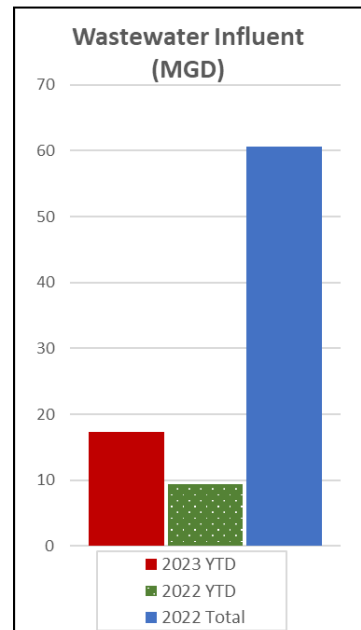
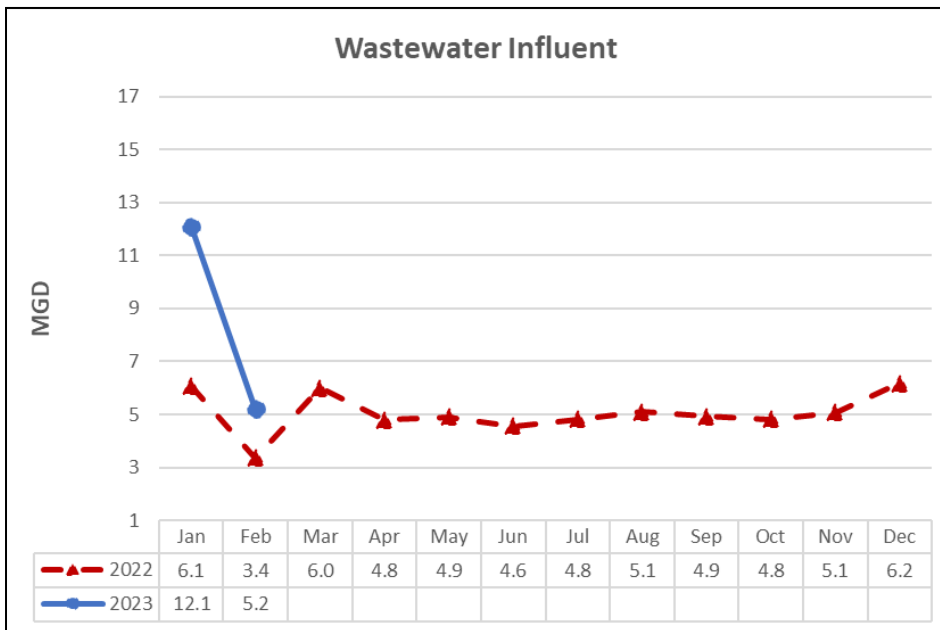
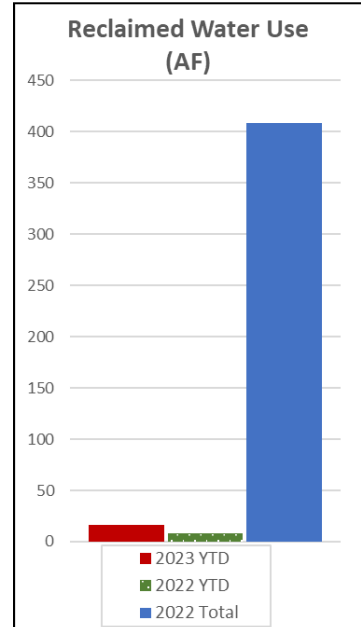
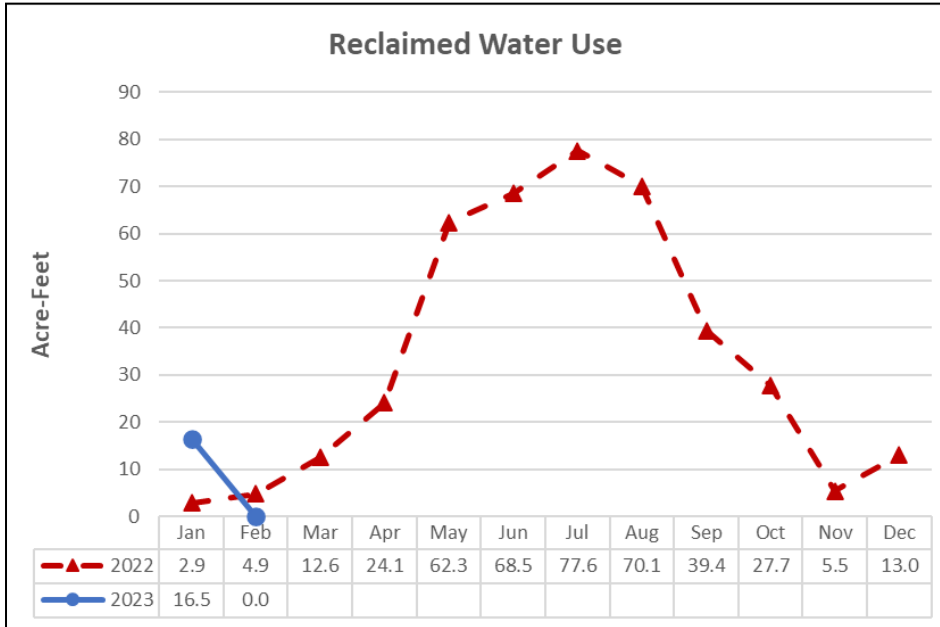
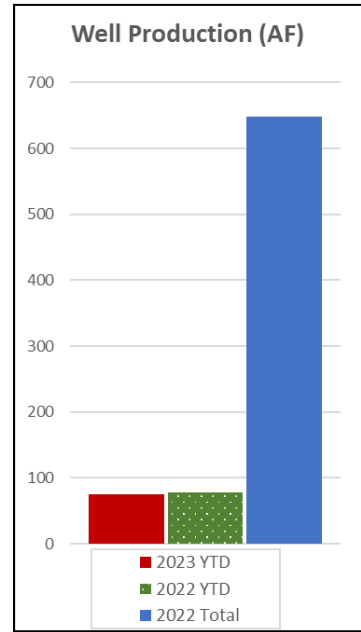
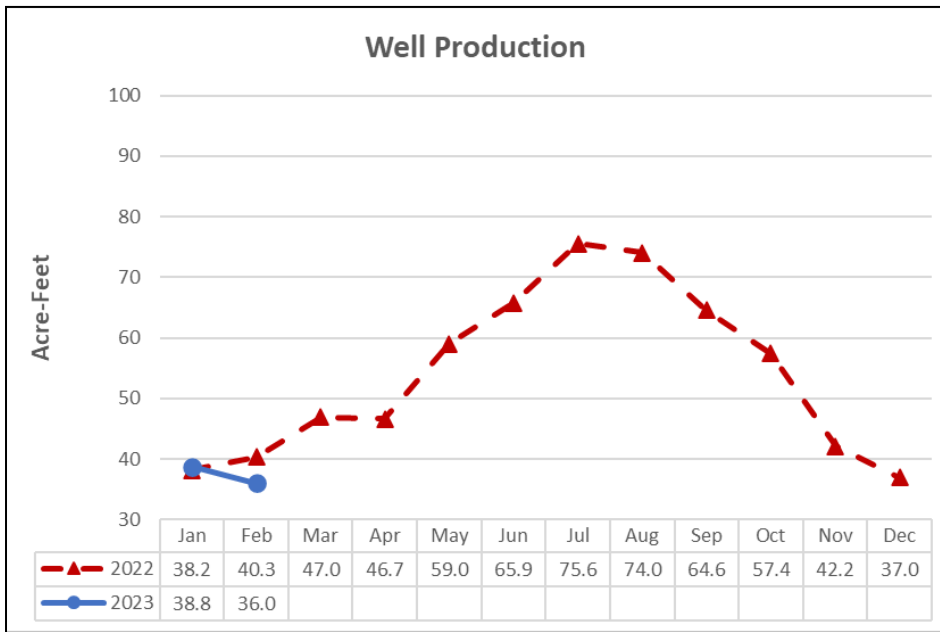
February 2023

Water Connections		Wastewater Connections	
New (current month)	0	New (current month)	1
Residential (previous month)	2474	Residential (previous month)	1480
Commercial & Govt (previous month)	35	Commercial & Govt (previous month)	15
<b>Total Water Connections:</b>	<b>2509</b>	<b>Total Wastewater Connections:</b>	<b>1496</b>

Precipitation		
February	Previous Year February	Historical
3.37 in	0.00 in	7.05 in

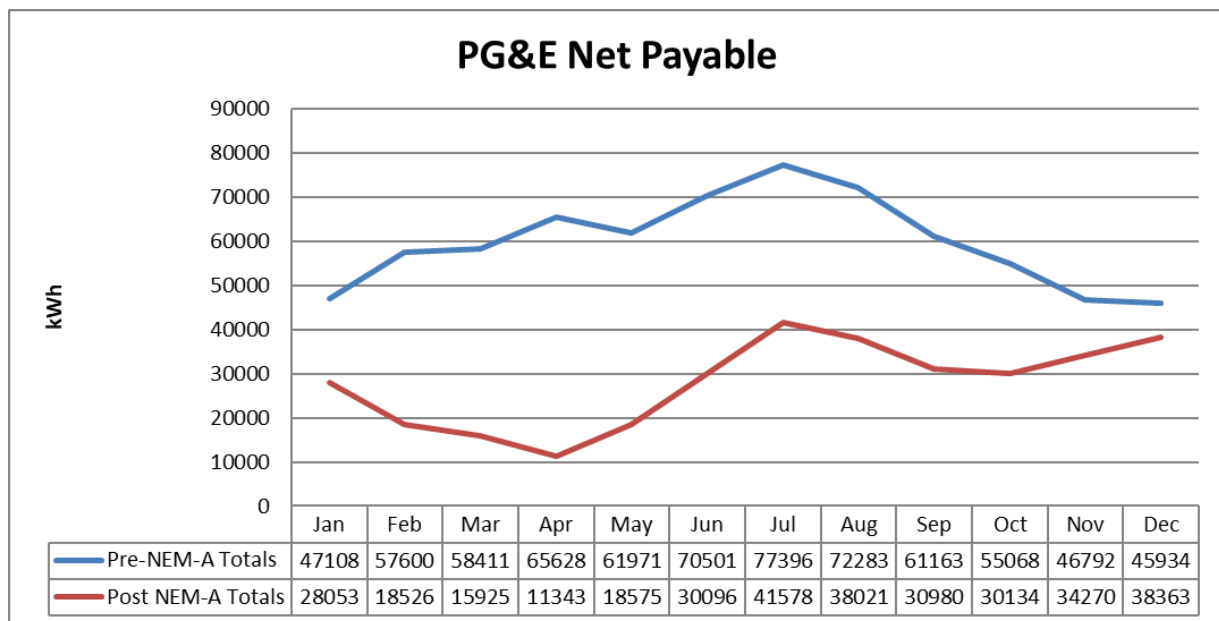


Hours		
<b>Overtime Hours:</b>	20.00	\$809.43

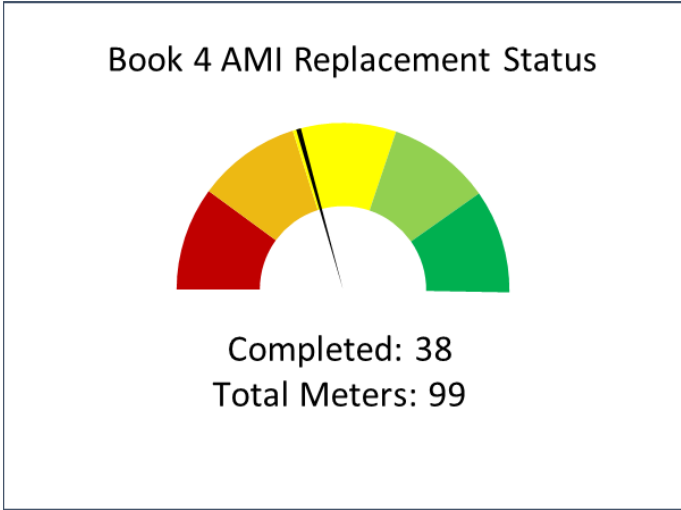
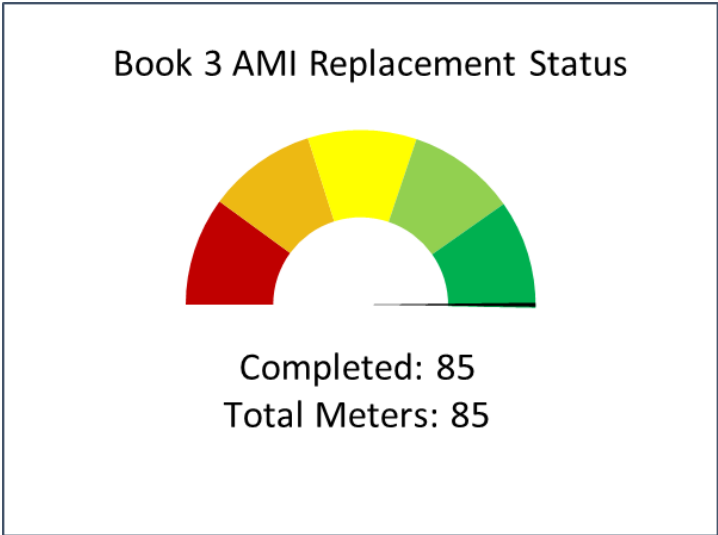
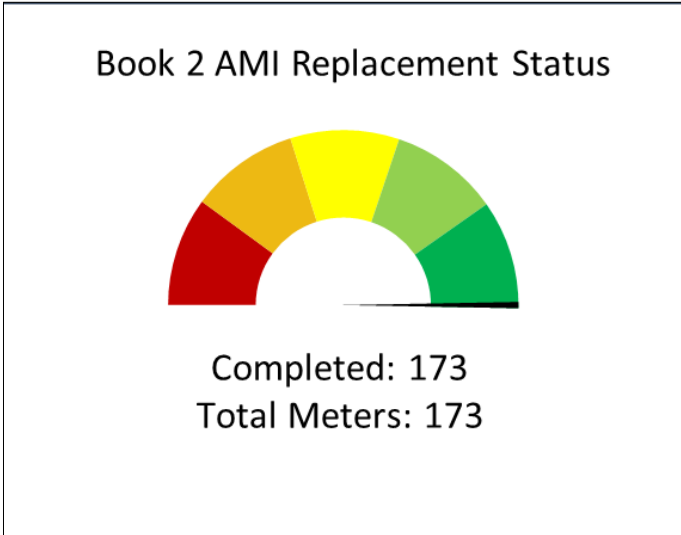
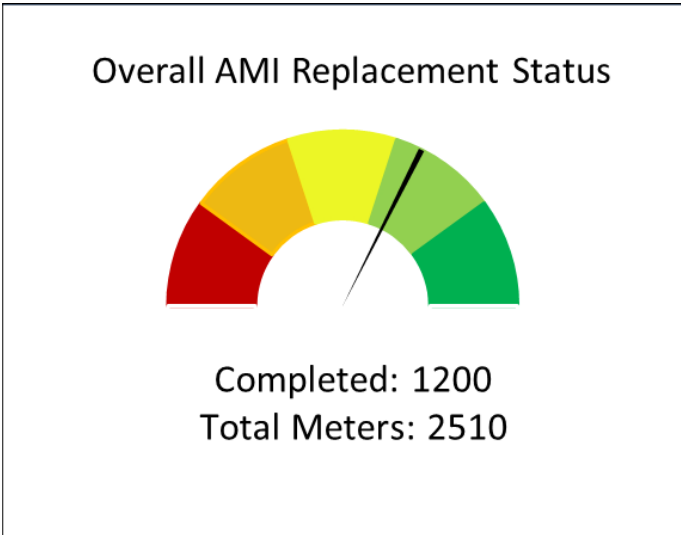


Vehicle Mileage	
Vehicle	Mileage
Truck 2	1,047
Truck 3	526
Truck 4	1,109
Truck 7	1,821
Truck 8	1,226
Truck 9	506
Truck 11	9
Tractor	4.30 hours
Vac Truck	58.70
Excavator	3.10 hours

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	397.70	199.30
Fuel Log	404.20	199.00



# AMI Project Status

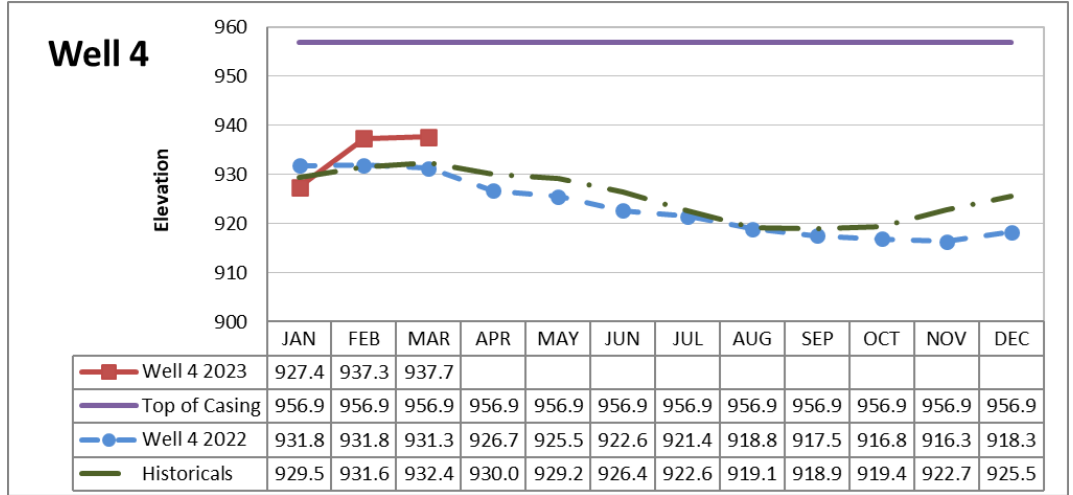


# Groundwater Data

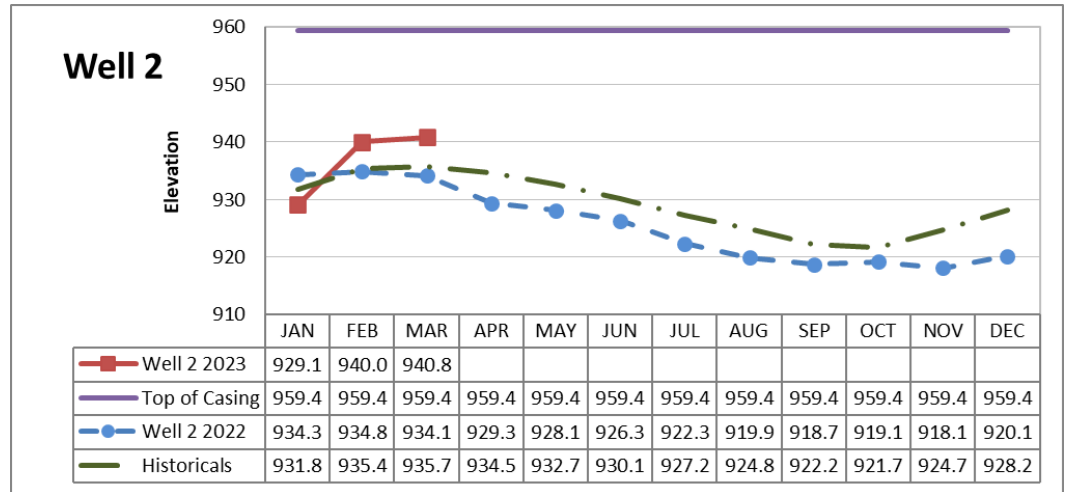
## Drawdown

## Recharge Rate

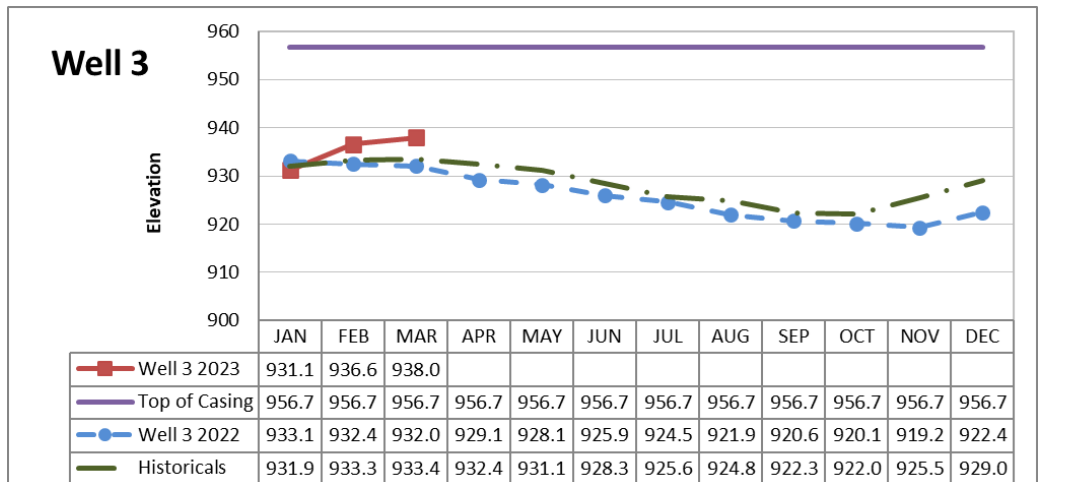
February: 109%  
March: 107%



February: 100%  
March: 100%



February: 103%  
March: 104%



## Water System Highlights

- Service line repair on Mountain Meadow South
- Hydrant repair on Spruce Grove Rd
- Purchased and received Fcs TriCorr Touch Pro correlators for leak detection
- AMI meter installations
- Meter reads 2/22—2/27
- Routine maintenance and operations

## Wastewater System Highlights

- Multiple power surges and interruptions during winter storm events. Caused equipment to trip, pumps had to be manually reset multiple times off hours. Lift stations were more frequently monitored and SCADA communications were interrupted.
- Staff transportation issues due to closed roads and hazardous conditions.
- Routine maintenance and operations

## Water Resources Specialist Highlights

- Submitted the California Environmental Reporting System (CERS) to County of Lake, Environmental Health
- Water Shortage Contingency Plan edits
- Submitted Water Treatment Plant Risk Management Plan (RMP) to County of Lake, Environmental Health
- Strategic Plan development and brainstorming
- Tested new correlator equipment; awaiting training from vendor
- Attended the Lake County Community Risk Reduction Authority meeting; was shortened due to attendees preoccupied with County storm-related disasters
- Lead Service Line Inventory (LSLI) 15% complete
- Database maintenance, GIS edits, reports, and SOP development

## Association of California Water Agencies—Committee Highlights

### **State Legislative Committee 3/3/23**

#### **AB 62: *Favor***—Statewide water storage: expansion

This bill would establish a statewide goal to increase above- and below-ground storage capacity by 3.7 million acre-feet by 2030 and reach a total of four million acre-feet by 2040. The State Water Resources Control Board and Department of Water Resources would be required to design and implement methods to reach these goals through diversion, storage, and conveyance techniques. Increased storage would help meet groundwater sustainability goals.

#### **AB 625: *Favor***—Forest Biomass Waste Utilization Program

This bill would establish such a program that would develop an implementation plan to meet the goals and recommendations of statewide forest management plans and to develop a workforce training program to carry out such work. The program would assist in the removal and utilization of biomass resulting in forest fuel reduction, watershed protection, and reduction in the release of greenhouse gases.

#### **SB 361: *Favor***—Water resources: stream gages

This bill would require that the State Water Resources Control Board and Department of Water Resources, upon appropriation of Legislative funds, to reactivate, upgrade, and install new stream gages where a lack of data is found to interfere with water management. These improvements would assist water supply management, flood management, water quality management, and ecosystem management. The District relies on stream gage data for wastewater analysis.

#### **SB 867: *Support-if-Amended***—Drought and Water Resilience, Wildfire and Forest Resilience, Coastal Resilience, Extreme Heat Mitigation, Biodiversity and Nature-Based Climate Solutions, Climate Smart Agriculture, and Park Creation and Outdoor Access Bond Act of 2023

This bill would place a drought and water resilience bond on a future California statewide ballot to fund infrastructure investments in water and drought, wildfire and forest resilience, and other natural resource issues. Desired amendments include emphasizing infrastructure funding for flood protection, conveyance, safe drinking water, and water conservation. The District is in an ACWA-led coalition and distributed a letter of support (attached) to Senator Mike McGuire 3/13/23. The bill will be heard by the Senate Natural Resources and Water Committee on 3/28/23.



## Association of California Water Agencies—Committee Highlights

### **Water Quality Committee 2/15/23**

No updates.

### **Water Management Committee 2/15/23**

No updates.

### **Energy Committee 2/15/23**

The California Air Resources Board's (CARB) proposed Advanced Clean Fleets Regulation which would require small agencies to purchase zero emissions vehicles starting in 2028. The rule is still under consideration and District staff are engaging with CARB researchers in conversations about feasibility, power reliability, and vehicle availability. Rule adoption is expected in April 27-28 2023.



## Hidden Valley Lake Community Services District

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March 13, 2023

The Honorable Mike McGuire  
California State Senate

**RE: SB 867 (Allen): Drought and Water Resilience, Wildfire and Forest Resilience, Coastal Resilience, Extreme Heat Mitigation, Biodiversity and Nature-Based Climate Solutions, Climate Smart Agriculture, and Park Creation and Outdoor Access Bond Act of 2023**

**POSITION: SUPPORT-IF-AMENDED**

Dear Senator McGuire:

The Hidden Valley Lake Community Services District (District) supports the intentions and premise of SB 867. The bill would place a drought and water resilience bond on a future California statewide ballot to fund infrastructure investments in water and drought, wildfire and forest resilience, and other natural resource issues. The District feels that this bond is desperately needed in order to protect our communities and our natural resources. We do, however, suggest that additional water-related infrastructure investments also be included in the bond.

The District, in collaboration with the Association of California Water Agencies (ACWA), is proposing for a \$2.9 billion bond investment in drought and flood focused climate resilience infrastructure improvements which include:

1. **Flood Protection: (\$1 billion)**
  - a. \$400 million to Department of Water Resources (DWR) projects related to the evaluation, repair, rehabilitation, reconstruction, expansion, or replacement of levees, weirs, bypasses, and facilities of the State Plan of Flood Control.
  - b. \$250 million to DWR for the Coastal Watershed Flood Risk Reduction Program, including the reduction of flood risk and public safety, enhancements of coastal ecosystems, and promoting natural resources stewardship and public access corridors.
  - c. \$200 million to DWR for the State Flood Control Subventions Program.
  - d. \$150 million to DWR for projects in the Delta to increase flood protection and climate resiliency.
2. **Conveyance: (\$800 million)**
  - a. \$500 million to DWR for competitive grants to support local and regional water conveyance projects.
  - b. \$300 million to DWR for Central Valley conveyance projects impacted by subsidence.
3. **Safe Drinking Water (\$600 million)**
  - a. \$250 million to the State Water Resources Control Board (SWRCB) for competitive grants for projects that help to provide clean, safe, and reliable drinking water.
  - b. \$250 million to the SWRCB for competitive grants to local agencies for water quality monitoring and remediation of PFAS.



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- c. \$100 million to the SWRCB for competitive grants to local agencies to address constituents of emerging concern.
4. **Water Conservation: (\$500 million)**
  - a. \$250 million to DWR for competitive grants to large urban and small water suppliers to improve water efficiency, address leaks, reduce demand, provide water use efficiency-related mapping and training, support turf replacement, and maintain a drought vulnerability tool.
  - b. \$250 million to DWR for competitive grants to agricultural water agencies for agricultural water use efficiency infrastructure projects.

We ask that you consider these amendments as these issues are local and very important to the us. As a non-urban water and wastewater services provider we face financial barriers when it comes to funding desperately needed infrastructure improvements. A community-owned levee, now inadequately sized to deal with increasingly large wet-weather events, conveyance and conservation issues brought forth by aging infrastructure, and projected water quality compliance issues due to hexavalent chromium are all issues that we face and would require financial assistance to address.

We greatly appreciate your time and hope you consider supporting these amendments. SB 867 will be heard by the Senate Natural Resources and Water Committee on March 28. If you have any questions, please contact Hannah Davidson at [hdauidson@hvlcsd.org](mailto:hdauidson@hvlcsd.org) or (707) 987 – 9201 and (707) 295 – 1755. We also encourage you to reach out to the ACWA with whom we have been working with to make improvements to this bill.

Sincerely,

Hidden Valley Lake Community Services District

A handwritten signature in blue ink, appearing to read "Hannah Davidson".

Hannah Davidson  
Water Resources Specialist I

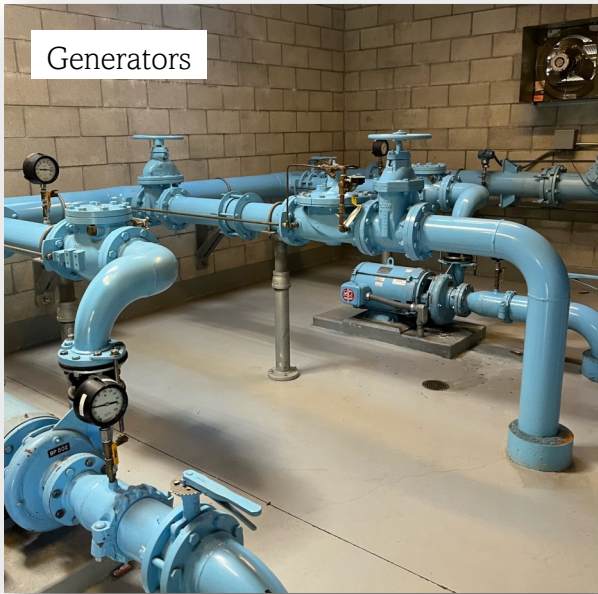


# Hidden Valley Lake Community Services District Projects Update Report February 2023

## Backup Power Reliability Project

- 2/1 On-site electrical assessment
- 2/6 New CalOES representative assignment
- 2/14 Received payment of \$1,512.45
- 3/15-16 Surveyor on-site

Expense Period	Request Date	Request Amount	NOP Amount	Warrant	Difference
Q3 2022	10/15/2022	\$370.62	\$250.14	01/31/2023	108 Days
Q4 2022	01/10/2023	\$2,240.97	\$1,512.45	02/14/2023	35 Days



Design Status

- Task 1: Surveying
- Task 2: Soils Investigation
- Task 3: Utility Company Investigation
- Task 4: Environmental and Permitting Review
- Task 5: Basis of Design Technical Memorandum
- Task 6: Engineering Design Package
- Task 7: Bidding Support



# Defensive Space and Ignition Resistant Construction Project

- 2/3 Received payment of \$2,686.92
- 2/7 Meeting with Ben-En to discuss District feedback on 35% Design documents
- 2/13 Follow-up meeting with Ben-En to discuss District feedback on 35% Design documents
- 3/10 Meeting with Ben-En to discuss tank sizing and location

Expense Period	Request Date	Request Amount	NOP Amount	Warrant	Difference
Q3 2022	10/06/2022	\$2,501.64	\$1,688.38	01/23/2023	109 Days
Q4 2022	01/10/2023	\$3,981.15	\$2,686.92	02/03/2023	24 Days

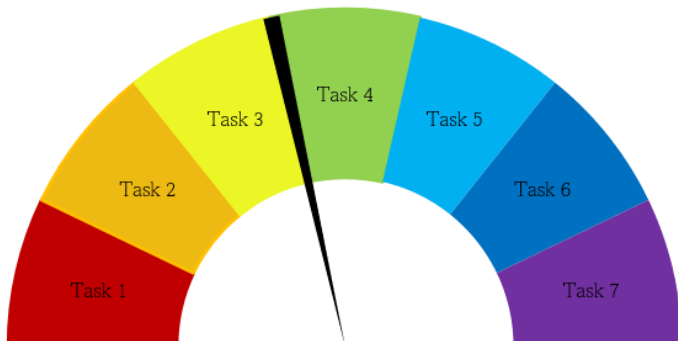


Unit 4 Tank



Little Peak Vegetation

Design Status



- Task 1: Geotechnical and Survey Field Work
- Task 2: Geotechnical Report
- Task 3: 35% Engineering Design Package
- Task 4: 65% Engineering Design Package
- Task 5: 95% PS&E
- Task 6: CEQA Initial Study/Mitigated Negative Declarations
- Task 7: Bidding Support

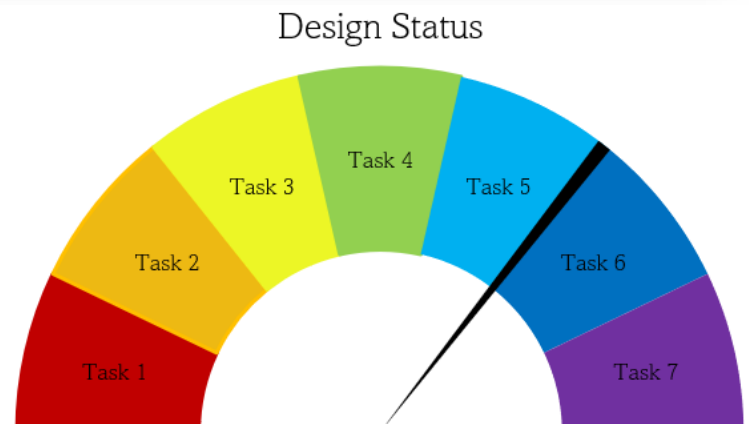
# Water System Storage Reliability Project

- 2/1 On-site electrical assessment
- 2/1 Delivered feedback on 35% Design documents
- 2/15 Meeting with GHD to discuss District feedback on 35% Design documents
- 2/21 Meeting with new CalOES Representative, Matt Medland
- 2/22 Meeting with GHD to discuss additional funding
- 2/23 Received 60% Design documents from GHD
- 3/3 Submitted Federal Increase Request
- 3/8 Delivered feedback on 60% Design documents
- 3/15 Meeting with GHD to discuss District feedback on 60% Design documents

Expense Period	Request Date	Request Amount	NOP Amount	Warrant	Difference
Pre-Award	10/21/2022	\$19,076.17	\$12,876.41	12/02/2022	42 Days
Q3 2022	10/21/2022	\$4,350.45	\$2,936.55	12/02/2022	42 Days
Q4 2022	01/06/2023	\$15, 995.73	\$10,594.62	01/23/2023	17 Days



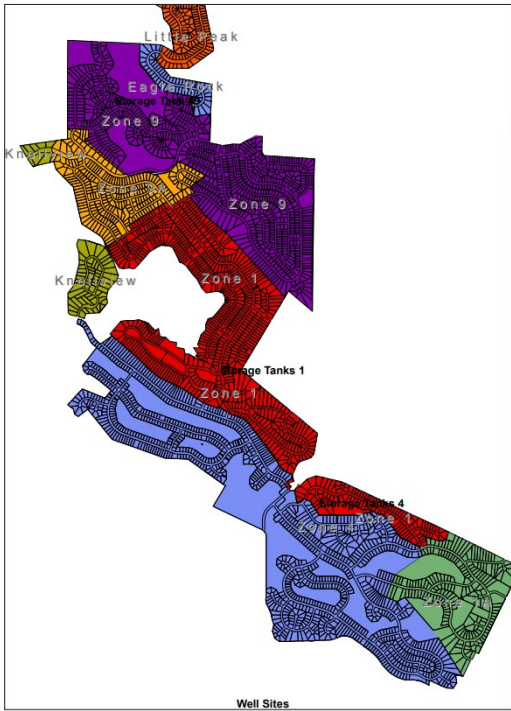
- Task 1: Project Kick-off Meeting
- Task 2: Geotechnical Report
- Task 3: Basis of Design Tech Memo
- Task 4: 35% Engineering Design Package
- Task 5: 60% Engineering Design Package
- Task 6: Final Engineering Design Package
- Task 7: Bidding Support



# Water Distribution Reliability Project

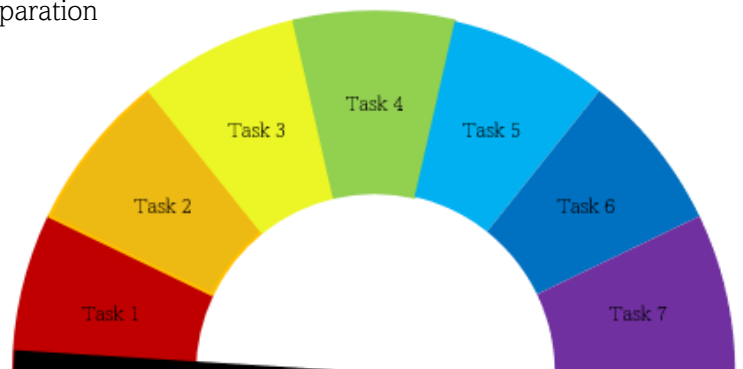
- 2/3 Received responses to follow-on questions from both proposers
- 2/14 Received payment of \$978.95
- 2/21 Meeting with new CalOES Representative, Matt Medland
- 3/2 Professional Services Agreement fully executed
- 3/10 Mainline water loss tracking and mapping
- 3/16 Kick-off meeting held with Coastland Engineering
- 3/22 On-site geotechnical investigations scheduled

Expense Period	Request Date	Request Amount	NOP Amount	Warrant	Difference
Q4 2022	01/10/2023	\$1,450.49	\$978.95	02/14/2023	35 Days



- Task 1: Kick-off Meeting, Field Review, and Topographic Survey
- Task 2: Geotechnical Study and Seismic Hazard Assessment
- Task 3: Environmental Investigations and Document Preparation
- Task 4: 30% Engineering Design Package
- Task 5: 65% Engineering Design Package
- Task 6: Benefit Cost Analysis
- Task 7: Final Project Reports and Memorandum

Design Status





## Other Project Updates

### **Advanced Metering Infrastructure (AMI) Project**

- 2/3 Developing radio inventory
- 2/6 Developing radio inventory
- 2/7 600 meters, radios, and stakes delivered
- 3/10 Installing HVLA meters

### **FLASHES Project**

- 2/2 Meeting to discuss County FLASHES O&M

### **SCADA**

- 2/2 Professional Services Agreement fully executed
- 2/21 Kick-off meeting with West Yost Engineering
- 3/2 Roles and responsibilities research
- 3/15 Meeting with WY to discuss network architecture

### **I & I**

- 2/8 Submitted Quarterly Report and reimbursement request for \$51,500.96
- 2/8 Meeting with Coastland Engineering to discuss final tasks
- 3/16 Agendized DWR project Notice of Completion

### **Other Activities**

- CRWA Leak Detection program
- WaterWorth Scenario Development
- District Quarterly newsletter
- Developing state funding application for Mainlines
- Leak Logger independent training and testing
- Brambles Design development
- Leak Logger Orientation scheduled for 3/20
- CDBG-DR grant research





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**MEMO**

To: Board of Directors  
From: Dennis White  
Date: March 21, 2023  
RE: General Manager's Report

---

Below is an overview of District operational activities.

**Management of the Day-to-Day Operations**

**Finance**

Staff has been meeting weekly to develop a balanced draft budget for the upcoming fiscal year. Three quarters into our current fiscal year, we are learning the results of this year's estimates for operational costs are pretty spot on. As expected, expenditures are rising in the capital improvement arena. Staff is planning the proper algorithm to accommodate for inflation, rising costs of healthcare, and the continuation of capital projects. Year after year, I continue to be amazed at the dedication and exemplary planning skills of my direct reports.

**Staffing**

Speaking about planning skills, how about that Water Resources Specialist? She is spearheading the effort to draft both the Water Shortage Contingency Plan *and* the Strategic Plan. Fantastic work so far. She has developed drafts, we meet to collaborate, and she make sure to include the updates or re-works for the next meeting. She has great writing skills and has really taken these documents to the next level.

While Jacob and Olya have been out of the office to attend their CivicSpark mid-year retreat, Lisa has now returned from her extended leave. Thankfully we are at full staff at the office. Like the Admin team, the Field has also experienced a bit of ebb and flow in attendance. We wish those currently unable to return to work a speedy recovery!



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What a crazy month for weather! By most accounts, this week will mark the 12<sup>th</sup> atmospheric river to hit Northern California this season. Each storm adds water to our groundwater table, and recedes a bit before the next storm, but not completely. We are keeping a keen eye on this cumulative effect, and how it is affecting our underground infrastructure. Last week, Lake County has been added to the statewide disaster declaration EM3592-CA. We have also been in close contact with County OES. Hello Spring, I think?

It may sound crazy to say, but it appears that COVID is not done with us yet! The new variant seems to be making a comeback and has impacted attendance which of course affects productivity. Despite the State of Emergency having expired on 2/28, this month the State Public Health Office has issued new definitions for COVID including “confirmed case”, and “infectious period” to name a few. Even the state legislature continues to be busy with new bills regarding COVID regulations.

### **Other Business**

HVLA – With warmer, drier weather (hopefully) on the horizon, we have been meeting with HVLA staffers to help streamline their water bill. This involves the installation of separate irrigation meters that won’t be subject to sewer charges. This represents a significant cost savings to the HOA, but infrastructure complexities have required a collaboration with our staff to make it happen. We are happy to report this process is underway.

Equipment – This continues to be a priority. In fact two items have been agendized tonight. In addition to Jacob’s self-directed training on the leak logger, he has scheduled an on-site visit from the manufacturer to show us the ropes.

FLASHES – A curious development in the pursuit of funding has cropped up. It turns out that there still may be an opportunity to help formulate the scoring system for the Microgrid Incentive Program. This funding program offers applicants the opportunity to receive up to \$15M in grant funding for the building of microgrid projects. We will know more about this status of this opportunity in the coming weeks.

### **Major Projects**

- Mainlines
  - Kick-off meeting held on 3/16, data sharing has begun.



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- I & I
  - The Notice of Completion is agendized for tonight.
- Tank 9
  - 60% designs have been delivered, reviewed, and discussed.
  - A federal increase request has been submitted.
- AMI
  - The latest installment of 600 radios arrived this month.
  - CivicSpark Fellows are assisting with Inventory management.
- SCADA
  - The hosts of the Network Architecture meeting held on 3/15 presented some very interesting solutions to network communications.
- FLASHES
  - Staff provided feedback during the public comment period of the CPUC's Commission Meeting.
- DSIRC
  - 60% designs are expected by the end of this month.
- Generators
  - Surveyors on-site this month.

Campground  
irrigation tie-in



# Draft: Water Stage Contingency Plan



# About the Plan

- Identifies what will be done in the event of a water shortage.
- SB 552: Drought planning for small water suppliers.
- Update every 5 years.

# Event Criteria

- Infrastructure-related water outages
- Drought conditions
  - Rainfall
  - Static well level
  - Well recharge rate
- Water contamination

Water Rate Schedule	Current Rates ('20/21)	Proposed Drought Water Rates				
		FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	2024/25
<b>Fixed Service Charge</b>						
Monthly Fixed Service Charge: <i>(Same as Non-Drought Fixed Service Charges)</i>						
<b>Commodity Charges for All Water Consumed per hundred cubic feet (HCF)</b>						
<b>All Customer Classes:</b>						
Drought Stage 1	\$3.35	\$3.86	\$4.32	\$4.84	\$5.28	\$5.75
Drought Stage 2	\$3.75	\$4.38	\$4.90	\$5.49	\$5.99	\$6.52
Drought Stage 3	\$4.02	\$5.04	\$5.65	\$6.33	\$6.90	\$7.52
Drought Stage 4	\$4.47	\$5.93	\$6.64	\$7.44	\$8.11	\$8.84

Response Stage	Event	Trigger	Response Action	Termination Action
<b>Stage 1</b> Warning	Anticipated drought conditions.	Lack of or projected lack of normal precipitation levels (<18") <sup>2</sup> .	Encourage drought-tolerant landscaping and water conservation.	Return to normal precipitation.
<b>Stage 2</b> Potential	Minor water supply interruption.  Well static level: 75% of normal  Well recharge rates: 94% ≥ x ≥ 90%	Minor water outage due to minor distribution equipment failure and/or small power outages.  Below normal precipitation levels (<18") and/or well static level at 75% of normal and/or well recharge rates between 94% - 90%.	Encourage customers to limit water use for health and sanitation purposes only.  Implement Drought Stage 1 rates; launch water conservation campaign.	Break is repaired and/or power is restored.  Return to normal precipitation and/or normal or above 75% of normal well static level and/or normal well recharge rates.
<b>Stage 3</b> Moderate	Serious/prolonged water supply interruption.  Well static level: 74% ≥ x ≥ 50% of normal  Well recharge rates: 89% ≥ x ≥ 75%	Serious water outage due to distribution equipment failure and/or power outages.  Below normal precipitation levels (<18") and/or well static level between 74% - 50% of normal and/or well recharge rates between 89% - 75%.	Require customers to limit water use for health and sanitation purposes only.  Implement Drought Stage 2 rates; launch/continue water conservation campaign; limit outdoor water use by 25%.	Outage is repaired or a backup water supply has been provided and/or power is restored.  Return to normal precipitation and/or normal or above 74% of normal well static level and/or normal or above 89% well recharge rates.
<b>Stage 4</b> Critical	Severe water supply interruption.  Well static level: 49% ≥ x ≥ 25% of normal  Well recharge rates: 74% ≥ x ≥ 60%	Severe water outage due to general equipment failure and/or damage to a water tank and/or power outages.  Below normal precipitation levels (<18") and/or well static level between 49% - 25% of normal and/or well recharge rates between 74% - 60%.	Restrict water usage by 25% and limit use for health and sanitation purposes only.  Implement Drought Stage 3 rates; launch/continue water conservation campaign; limit outdoor water use by 50%.	Outage is repaired or mostly repaired and/or power is restored.  Return to normal precipitation and/or normal or above 49% of normal well static level and/or normal or above 74% well recharge rates.
<b>Stage 5</b> Emergency	Complete water interruption.  Water contamination.  Well static level: < 25%  Well recharge rates: < 60%	<u>Well</u> /pump failure and/or major tank/transmission main failure and/or severe power outage.  Well and/or distribution system contamination.  Below normal precipitation levels (<18") and/or well static level below 25% and/or well recharge rates below 60%.	Provide backup water source and restrict use for health and sanitation purposes only. Reduce as much usage as possible.  Distribute health advisories; may prohibit use completely.  Implement Drought Stage 4 rates; launch/continue water conservation campaign; restrict outdoor water use completely.	Interruption is repaired or a backup water supply has been provided and/or power is restored.  Health advisory lifted by SWRCB.  Return to normal precipitation and/or normal or above 24% of normal well static level and/or normal or above 59% well recharge rates.

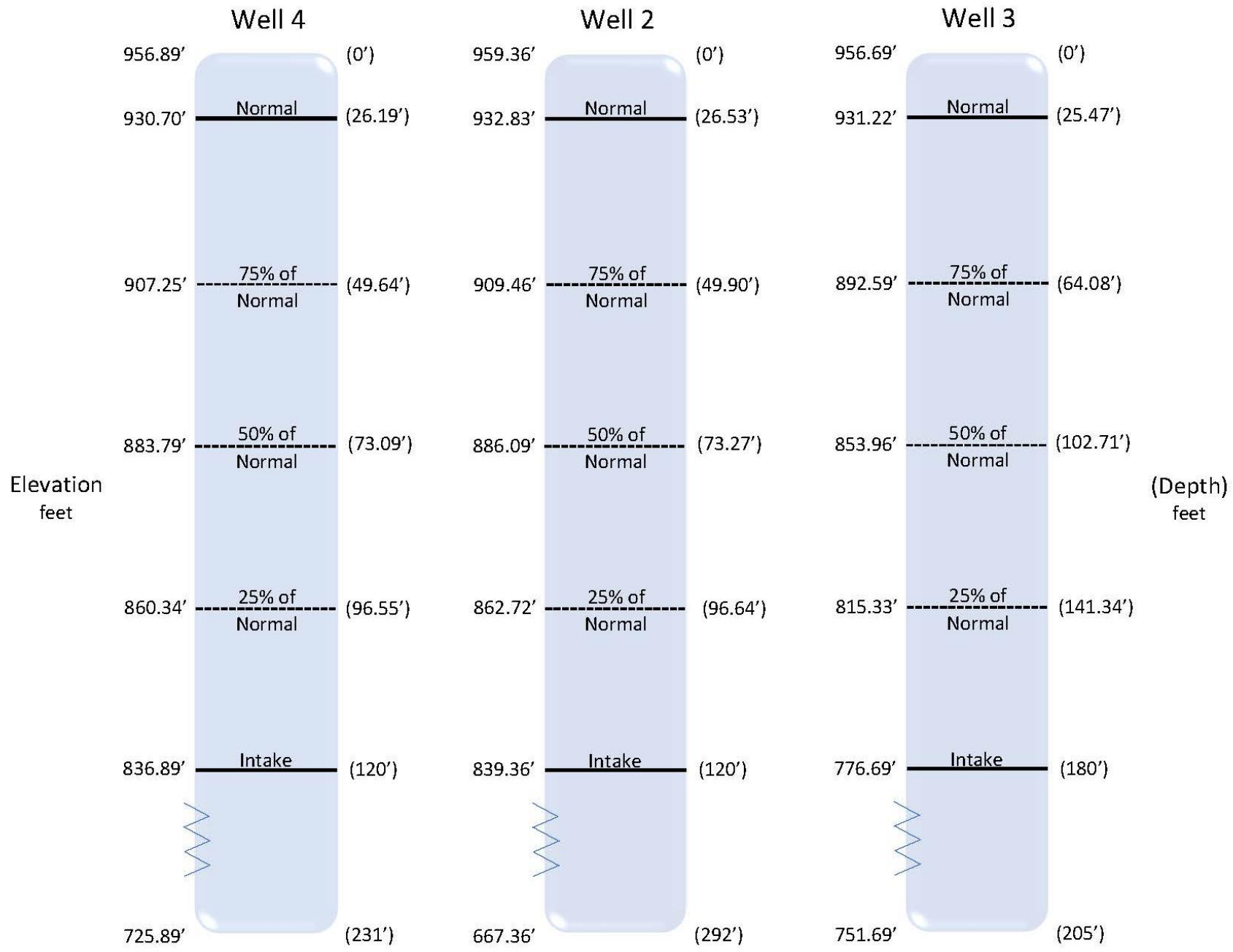


# Stage 1 – Warning

Event	Trigger	Response Action	Termination Action
Anticipated drought conditions.	Lack of or projected lack of normal precipitation levels (<18”).	Encourage drought-tolerant landscaping and water conservation.	Return to normal precipitation.

# Stage 2 – Potential

Event	Trigger	Response Action	Termination Action
<p>Minor water supply interruption.</p> <p>Well static level: 75% of normal</p> <p>Well recharge rates: <math>94\% \geq x \geq 90\%</math></p>	<p>Minor water outage due to minor distribution equipment failure and/or small power outages.</p> <p>Below normal precipitation levels (&lt;18") and/or well static level at 75% of normal and/or well recharge rates between 94% - 90%.</p>	<p>Encourage customers to limit water use for health and sanitation purposes only.</p> <p>Implement Drought Stage 1 rates; launch water conservation campaign.</p>	<p>Break is repaired and/or power is restored.</p> <p>Return to normal precipitation and/or normal or above 75% of normal well static level and/or normal well recharge rates.</p>



# Stage 2 – Potential

Event	Trigger	Response Action	Termination Action
<p>Minor water supply interruption.</p> <p>Well static level: 75% of normal</p> <p>Well recharge rates: <math>94\% \geq x \geq 90\%</math></p>	<p>Minor water outage due to minor distribution equipment failure and/or small power outages.</p> <p>Below normal precipitation levels (&lt;18") and/or well static level at 75% of normal and/or well recharge rates between 94% - 90%.</p>	<p>Encourage customers to limit water use for health and sanitation purposes only.</p> <p>Implement Drought Stage 1 rates; launch water conservation campaign.</p>	<p>Break is repaired and/or power is restored.</p> <p>Return to normal precipitation and/or normal or above 75% of normal well static level and/or normal well recharge rates.</p>

# Stage 3 – Moderate

Event	Trigger	Response Action	Termination Action
<p>Serious/prolonged water supply interruption.</p> <p>Well static level: 74% ≥ x ≥ 50% of normal</p> <p>Well recharge rates: 89% ≥ x ≥ 75%</p>	<p>Serious water outage due to distribution equipment failure and/or power outages.</p> <p>Below normal precipitation levels (&lt;18”) and/or well static level between 74% - 50% of normal and/or well recharge rates between 89% - 75%.</p>	<p>Require customers to limit water use for health and sanitation purposes only.</p> <p>Implement Drought Stage 2 rates; launch/continue water conservation campaign; limit outdoor water use by 25%.</p>	<p>Outage is repaired or a backup water supply has been provided and/or power is restored.</p> <p>Return to normal precipitation and/or normal or above 74% of normal well static level and/or normal or above 89% well recharge rates.</p>

# Stage 4 – Critical

Event	Trigger	Response Action	Termination Action
<p>Severe water supply interruption.</p> <p>Well static level: 49% ≥ x ≥ 25% of normal</p> <p>Well recharge rates: 74% ≥ x ≥ 60%</p>	<p>Severe water outage due to general equipment failure and/or damage to a water tank and/or power outages.</p> <p>Below normal precipitation levels (&lt;18”) and/or well static level between 49% - 25% of normal and/or well recharge rates between 74% - 60%.</p>	<p>Restrict water usage by 25% and limit use for health and sanitation purposes only.</p> <p>Implement Drought Stage 3 rates; launch/continue water conservation campaign; limit outdoor water use by 50%.</p>	<p>Outage is repaired or mostly repaired and/or power is restored.</p> <p>Return to normal precipitation and/or normal or above 49% of normal well static level and/or normal or above 74% well recharge rates.</p>

# Stage 5 – Emergency

Event	Trigger	Response Action	Termination Action
<p>Complete water interruption.</p> <p>Water contamination.</p> <p>Well static level: &lt;25%</p> <p>Well recharge rates: &lt; 60%</p>	<p>Well/pump failure and/or major tank/transmission main failure and/or severe power outage.</p> <p>Well and/or distribution system contamination.</p> <p>Below normal precipitation levels (&lt;18”) and/or well static level below 25% and/or well recharge rates below 60%.</p>	<p>Provide backup water source and restrict use for health and sanitation purposes only. Reduce as much usage as possible.</p> <p>Distribute health advisories; may prohibit use completely.</p> <p>Implement Drought Stage 4 rates; launch/continue water conservation campaign; restrict outdoor water use completely.</p>	<p>Interruption is repaired or a backup water supply has been provided and/or power is restored.</p> <p>Health advisory lifted by SWRCB.</p> <p>Return to normal precipitation and/or normal or above 24% of normal well static level and/or normal or above 59% well recharge rates.</p>

# How is a Response Stage Initiated?

- Under the discretion of the Board of Directors.
- General Manager may have discretion under an emergency outage.
- Drought water rates are implemented by the Board of Directors.



# Enforcement

- Each day 1+ provisions are violated are considered a separate offense.
- Repeat violators may be subject to discontinuation.
  - \$135 = disconnection (\$45) + reconnection fee (\$45) + lock fee (\$45)
- Violators have the right to refute accusation(s).



# Water Shortage Contingency Plan

*[month day], 2023*

Hidden Valley Lake Community Services District

19400 Hartmann Rd,  
Hidden Valley Lake, CA 95467

PWS # CA1710015

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## List of Acronyms and Abbreviations

AF	Acre-feet
DWR	Department of Water Resources
HVLCSD	Hidden Valley Lake Community Services District
IRWM	Integrated Regional Water Management
PWS	Public Water System
SWRCB	State Water Resources Control Board
USGS	United States Geological Survey

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## I. Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of public water system (PWS) supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the Hidden Valley Lake Community Services District (HVLCSO, the District) hereby adopts the following regulations and restrictions, as described in the forthcoming trigger event criteria, on the delivery and consumption of water through an Ordinance.

Water uses regulated or prohibited under this Water Shortage Contingency Plan (Plan) are generally considered to be non-essential. Continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

## II. Public Involvement

Opportunity for the public to provide public comment was provided by the District through bill inserts, social media engagements, postings in public places, and posting on the District website. The Plan was also presented to the Westside Sacramento Integrated Regional Water Management (IRWM) group during the Coordinating Committee meeting on May 10, 2023.

## III. Public Education

The District will provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the response measures to be implemented in each stage. This information will be distributed every five years – or as needed – upon reevaluation of this Plan and the public will be notified through bill inserts, social media engagements, postings in public places, posting on the District website and wherever else applicable.

## IV. Coordination with Regional Water Planning Groups

The service area of the District is located within the Coyote Valley Groundwater Basin and the District has provided a copy of this Plan to the Westside Sacramento IRWM Group. Additionally, the Plan has been provided to the Lake County Water Resources Department and the State Water Resources Control Board.

## V. Authorization

The General Manager, or his/her designee is hereby authorized and directed, under the discretion of the Board of Directors – and under the discretion of the General Manager, or his/her designee, during a severe emergency – to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The General Manager, or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan and as directed by the Board of Directors as appropriate.

## VI. Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the District. The terms “person” and “customer” as used in the Plan may include individuals, corporations, partnerships, associations, and all other legal entities.

## VII. Definitions

For the purposes of this Plan, the following definitions shall apply:

**Aesthetic water use:** Water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

**Conservation:** Those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

**Customer:** Any person, company, or organization using water supplied by your water supplier.

**Drawdown and recovery:** The reduction in hydraulic head observed in a well caused by pumping. Recovery is the ability to recharge the same amount of water that was removed during the drawdown.

**Domestic water use:** Water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

**Health and sanitation:** Water use solely for personal needs or sanitary purposes such as drinking, bathing, heating, cooking, or sanitation.

**Landscape irrigation use:** Potable water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, parks, rights-of-way and medians.

**Non-essential water use:** Water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- a. Irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- b. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- c. Use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- e. Flushing gutters or permitting water to run or accumulate in any gutter or street;
- f. Use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- g. Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- h. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- i. Use of water from hydrants for construction purposes or any other purposes other than firefighting.

**Specific yield:** The actual amount of water available for groundwater pumping.

**Well static level:** The distance from the land surface to the water surface under non-pumping conditions.

## VIII. Criteria for Initiation and Termination of Shortage Response Stages

Staff shall inform the General Manager, or his/her designee, when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” and “termination actions” are reached. The triggering criteria are based on: inability to maintain and/or distribute water supply, observed and projected precipitation and drought conditions, and/or an elected official announcement.

The rationale behind the triggering criteria is that a water shortage response will be based on water storage and/or monthly well data unless an overruling regulatory decision – or one made by an elected official – is made instead. Storage and pumping equipment are monitored daily where components such as precipitation are indirectly measured through monthly drawdowns. The District has three production wells that create supply redundancy for a 2.2 million gallon storage capacity.<sup>1</sup>

There are many situations that may justify the implementation of this Plan. Failures in the water treatment or distribution system, such as pump or well failures and mainline breaks, may compromise water availability. Threats to water quality may also make supply unusable. Drought conditions may threaten supply availability and require making pump intakes deeper should conditions become severe enough. Since 1984 the District has been monitoring its production wells and in February of 1997 the District adopted a Groundwater Monitoring Plan and constructed eleven monitoring wells throughout the groundwater basin to collect data from the groundwater table. Data collected for production wells include static level, drawdown and recovery rates over a one-hour time period, and pump capacity in gallons per minute. Data collected for monitoring wells include water elevation.

According to *California’s Groundwater Bulletin 118*, a California Department of Water Resources (DWR) publication of the state’s groundwater supplies, the Coyote Valley Groundwater Basin has an abundance of water (DWR, 2004). In a hydrologic study on the effects of District wells on the Coyote Valley Basin it was found by the United States Geological Survey (USGS) and DWR that the annual storage capacity of the basin is between 27,000 – 170,000 acre-feet (AF), respectively; estimated specific yield, that is the realistic extractable quantity of water, is from 2,700 – 24,000 AF respectively (Hanson, James C, 1993). Also, the Sustainable Groundwater Management Act Basin Prioritization for 2019, in accordance with California Water Code 10933(b), recognizes the Coyote Valley Basin as a “very low priority” groundwater basin (Mayo, 2020) meaning that fewer than 2,000 AF are extracted from the basin annually (DWR, 2020). This prioritization also considers projected population growth, the number of public supply wells within the basin, documented impacts on the groundwater within the basin, and other factors. Of the amount of water available it is presumed that very little is being drafted from the basin and that the aquifer has a high suspected yield capacity.

When implementing this Plan, the District may exercise 5 unique stages that include monitoring and restricting water use. The following table summarizes each stage along with triggers and response actions:

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<sup>1</sup> This only includes storage in water tanks.



Response Stage	Event	Trigger	Response Action	Termination Action
<b>Stage 1</b> Warning	Anticipated drought conditions.	Lack of or projected lack of normal precipitation levels (<18") <sup>2</sup> .	Encourage drought-tolerant landscaping and water conservation.	Return to normal precipitation.
<b>Stage 2</b> Potential	Minor water supply interruption.  Well static level: 75% of normal  Well recharge rates: 94% ≥ x ≥ 90%	Minor water outage due to minor distribution equipment failure and/or small power outages.  Below normal precipitation levels (<18") and/or well static level at 75% of normal and/or well recharge rates between 94% - 90%.	Encourage customers to limit water use for health and sanitation purposes only.  Implement Drought Stage 1 rates; launch water conservation campaign.	Break is repaired and/or power is restored.  Return to normal precipitation and/or normal or above 75% of normal well static level and/or normal well recharge rates.
<b>Stage 3</b> Moderate	Serious/prolonged water supply interruption.  Well static level: 74% ≥ x ≥ 50% of normal  Well recharge rates: 89% ≥ x ≥ 75%	Serious water outage due to distribution equipment failure and/or power outages.  Below normal precipitation levels (<18") and/or well static level between 74% - 50% of normal and/or well recharge rates between 89% - 75%.	Require customers to limit water use for health and sanitation purposes only.  Implement Drought Stage 2 rates; launch/continue water conservation campaign; limit outdoor water use by 25%.	Outage is repaired or a backup water supply has been provided and/or power is restored.  Return to normal precipitation and/or normal or above 74% of normal well static level and/or normal or above 89% well recharge rates.
<b>Stage 4</b> Critical	Severe water supply interruption.  Well static level: 49% ≥ x ≥ 25% of normal  Well recharge rates: 74% ≥ x ≥ 60%	Severe water outage due to general equipment failure and/or damage to a water tank and/or power outages.  Below normal precipitation levels (<18") and/or well static level between 49% - 25% of normal and/or well recharge rates between 74% - 60%.	Restrict water usage by 25% and limit use for health and sanitation purposes only.  Implement Drought Stage 3 rates; launch/continue water conservation campaign; limit outdoor water use by 50%.	Outage is repaired or mostly repaired and/or power is restored.  Return to normal precipitation and/or normal or above 49% of normal well static level and/or normal or above 74% well recharge rates.
<b>Stage 5</b> Emergency	Complete water interruption.  Water contamination.  Well static level: < 25%  Well recharge rates: < 60%	Well/pump failure and/or major tank/transmission main failure and/or severe power outage.  Well and/or distribution system contamination.  Below normal precipitation levels (<18") and/or well static level below 25% and/or well recharge rates below 60%.	Provide backup water source and restrict use for health and sanitation purposes only. Reduce as much usage as possible.  Distribute health advisories; may prohibit use completely.  Implement Drought Stage 4 rates; launch/continue water conservation campaign; restrict outdoor water use completely.	Interruption is repaired or a backup water supply has been provided and/or power is restored.  Health advisory lifted by SWRCB.  Return to normal precipitation and/or normal or above 24% of normal well static level and/or normal or above 59% well recharge rates.

Table 1: Stages 1 – 5 criteria and descriptions.

<sup>2</sup> Long running data and observations made by staff over the years support that the basin reaches full recharge after 18" of precipitation within one water year (October – September). "Normal" precipitation levels from the perspective of groundwater recharge are therefore 18" and above.

The graphic below supplements Table 1, representing normal well levels in relation to the pump intake.<sup>3</sup>

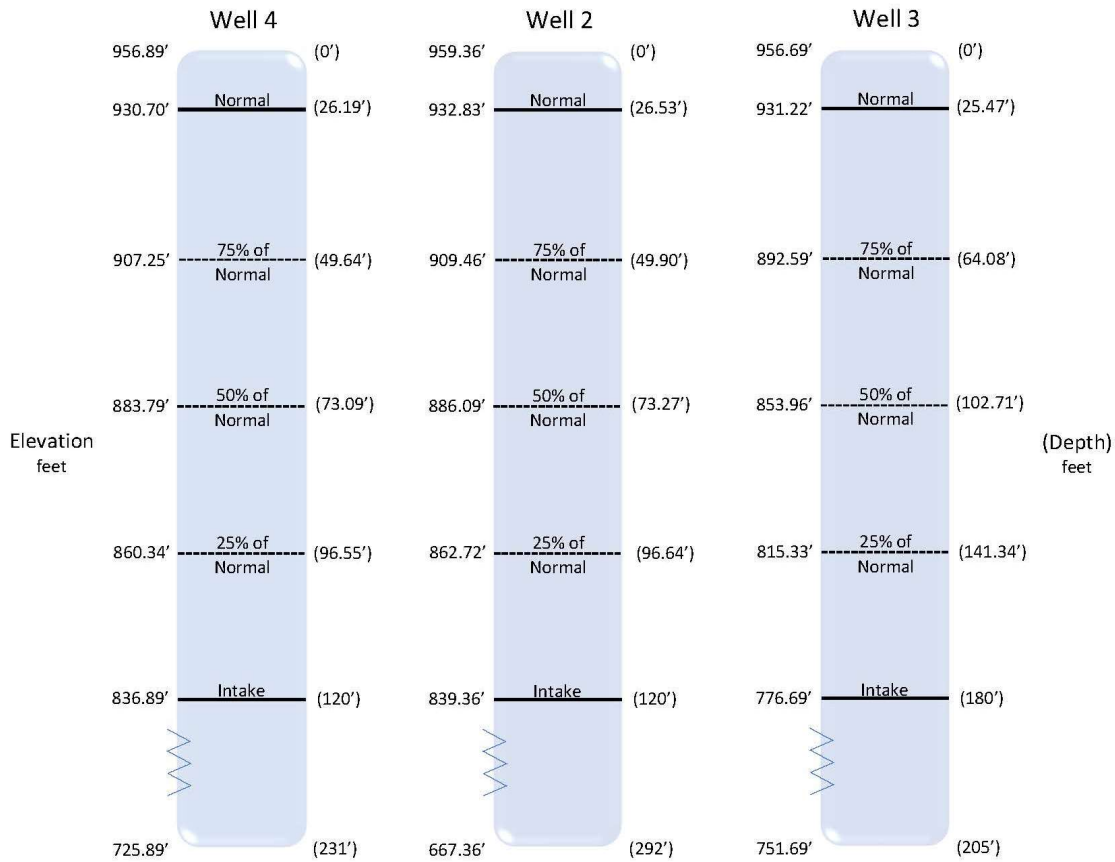


Figure 1: Well static levels and percentage capacities.

Drought rates for fiscal years 2021 – 2025 were adopted from the District’s water and sewer rate study. Implementation of these rates is subject to the Response Action stage and up to the discretion of the Board of Directors. Rates are as follows:

Water Rate Schedule	Current Rates ('20/21)	Proposed Drought Water Rates				
		FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	2024/25
<b>Fixed Service Charge</b>						
Monthly Fixed Service Charge: <i>(Same as Non-Drought Fixed Service Charges)</i>						
<b>Commodity Charges for All Water Consumed per hundred cubic feet (HCF)</b>						
<b>All Customer Classes:</b>						
Drought Stage 1	\$3.35	\$3.86	\$4.32	\$4.84	\$5.28	\$5.75
Drought Stage 2	\$3.75	\$4.38	\$4.90	\$5.49	\$5.99	\$6.52
Drought Stage 3	\$4.02	\$5.04	\$5.65	\$6.33	\$6.90	\$7.52
Drought Stage 4	\$4.47	\$5.93	\$6.64	\$7.44	\$8.11	\$8.84

Table 2: The 2021 – 2025 Water Rate Schedule for Drought Water Rates.

<sup>3</sup> Static figures are the average of static levels from June 2016 – January 2020 during non-drought years according to Drought.gov (NOAA and NIDIS); <https://www.drought.gov/historical-information?state=california&countyFips=06033&dataset=0&selectedDateUSDm=20160607>

## IX. Descriptions of Shortage Response Stages

Upon implementation of any Response Stage, the District shall notify regulatory agencies, including but not limited to the SWRCB and Lake County Environmental Health, and inform the Fire Department of any potential or confirmed water shortages or water contamination. The District shall also notify large water users and facilities including but not limited to restaurants, health clinics, and other essential businesses. In order to reduce water demand, the District shall cease all non-essential water-using activities such as flushing and irrigating during shortages. As a vital resource, water use during shortages will be prioritized for health and sanitation and for providing essential services.

### Stage 1 – Warning

#### i. Stage 1 description

Stage 1 is enacted prior to a confirmed drought shortage when future dry periods are expected.

#### ii. Trigger criteria

Conditions that warrant a shortage *warning* may include when there is a lack of, or a projected lack of, normal precipitation levels (<18" of rainfall) during the previous water year since it may indicate abnormally dry conditions. Further investigation will be needed to trigger Stage 1.<sup>4</sup>

#### iii. Response action

Staff will more stringently monitor precipitation and well static and recharge rates. Historical precipitation data will be evaluated since precipitation received prior to the previous water year may have recharged the aquifer enough to where a lesser than normal amount rainfall will not create a water storage; circumstances such as this would be reflected in well static levels and in the cumulative production well recharge rate.<sup>5</sup> Normal well static levels run in accordance with Figure 1. Judgement must be made to determine if there is sufficient water supply in the event that one well is underproducing while another is not; if all wells are underproducing it may be indicative of an upcoming shortage. A normal cumulative production well recharge rate is 95% and above under non-drought conditions.

If drought conditions are anticipated, drought-tolerant landscaping suggestions will be distributed to customers via social media, bill inserts, the District website, or other means. The District will aim to educate customers on the importance of water resource preservation and encourage them to conserve.

#### iv. Termination criteria

Stage 1 is rescinded when precipitation levels return to normal levels (≥18" of rainfall).

### Stage 2 – Potential

Stage 2 may be enacted in response to an infrastructure-related supply interruption and/or drought conditions.

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<sup>4</sup> A water year is structured to encompass a full water cycle (October 1 – September 30 in the Northern Hemisphere). Precipitation and snowfall typically occur toward the end of the calendar year and water drains from the watershed in the following spring or summer.

<sup>5</sup> The cumulative production well recharge rate is found by averaging the recharge rate percentage for production wells 4, 2, and 3 (e.g., recharge rates of 105%, 100%, and 99% would make for a cumulative production well recharge rate of 101%).

i. Stage 2 description

**Infrastructure-related supply interruption:** Stage 2 is enacted when there is a minor water supply interruption and/or a small power outage.

**Drought conditions:** Stage 2 is enacted when minor drought conditions are realized. Well static levels will have dropped to 75% of normal, the cumulative production well recharge rate will be between 94% - 90%, and/or precipitation levels may be less than normal (<18" of rainfall).

ii. Trigger criteria

**Infrastructure-related supply interruption:** Stage 2 is enacted during minor water supply interruptions triggered by problems with the District's distribution equipment, or during small power outages. Distribution equipment interruptions may include failures in the distribution system mainlines that have an expected repair timeframe of one working day. Small power outages will likely be unexpected and resolved within one working day. It should be noted that the existence of these conditions may not always trigger a Stage 2 response. Water demand fluctuates depending on the time of year so there may be more water available in storage during the winter than during the summer when water demand is at its highest. During power outages, if a backup power supply is established then there will be no equipment interruptions. Proper judgement must therefore be used prior to triggering Stage 2.

**Drought conditions:** Conditions that warrant a drought shortage include a decline in well static levels to the point of 75% of normal and/or a reduction in cumulative production well recharge rate with levels between 94% - 90%. This may be supplemented by below normal precipitation levels (<18" of rainfall). Further investigation should be done prior to triggering Stage 2.

iii. Response action

**Infrastructure-related supply interruption:** Staff will encourage customers to limit water use for health and sanitation purposes only. Communications will be made on District social media pages as well as on its website.

**Drought conditions:** Staff will more stringently monitor well static and recharge rates and precipitation levels. A Drought Stage 1 water rate schedule may be activated. The District will launch a water conservation campaign to encourage drought-tolerant landscapes and to educate on the importance of water resource preservation and conservation. Notices to customers will be made via bill inserts, social media, the District website, in public meetings, or through other means.

iv. Termination criteria

Upon termination of Stage 2, Stage 1 may become operative.

**Infrastructure-related supply interruption:** Stage 2 is rescinded when there is no longer a water supply interruption and/or a backup power supply has been established.

**Drought conditions:** Stage 2 is rescinded when well static levels rise above 75% of normal and/or recharge rates and/or precipitation levels return to normal ( $\geq 18$ " of rainfall).

### Stage 3 – Moderate

Stage 3 may be enacted in response to an infrastructure-related supply interruption, or a prolonged interruption, and/or drought conditions.

i. Stage 3 description

**Infrastructure-related supply interruption:** Stage 3 is enacted when there is a serious and/or prolonged water supply interruption and/or a power outage.

**Drought conditions:** Stage 3 is enacted when drought conditions are realized or continue. Well static levels will have dropped to between 74% - 50% of normal, the cumulative production well recharge rate will be between 89% - 75%, and/or precipitation levels may be less than normal (<18" of rainfall).

ii. Trigger criteria

**Infrastructure-related supply interruption:** Stage 3 is enacted during serious or prolonged water supply interruptions, likely triggered by problems with the District's distribution equipment, or during small power outages. Distribution equipment interruptions may include failures in the distribution system mainlines that have an expected repair timeframe of more than one working day. Small power outages will likely be unexpected and resolved in more than one working day. It should be noted that the existence of these conditions may not always trigger a Stage 3 response. Water demand fluctuates depending on the time of year so there may be more water available in storage during the winter than during the summer when water demand is at its highest. During power outages, if a backup power supply is established then there will be no equipment interruptions. Proper judgement must therefore be used prior to triggering Stage 3.

**Drought conditions:** Conditions that warrant a drought shortage include a decline in well static levels to between 74% – 50% of normal and/or a reduction in cumulative production well recharge rate with levels between 89% - 75%. This may be supplemented by below normal precipitation levels (<18" of rainfall). Further investigation should be done prior to triggering Stage 3.

iii. Response action

**Infrastructure-related supply interruption:** Staff will mandate that customers limit water use for health and sanitation purposes only. Communications will be made on District social media pages as well as on its website.

**Drought conditions:** Staff will more stringently monitor well static and recharge rates and precipitation levels. A Drought Stage 2 water rate schedule may be activated. The District will launch/continue a water conservation campaign to encourage drought-tolerant landscapes and to educate on the importance of water resource preservation and conservation. All landscape irrigation (excluding irrigating for food-producing gardens) and aesthetic water use will be reduced by 25%. Notices to customers will be made via bill inserts, social media, the District website, in public meetings, or through other means.

iv. Termination criteria

Upon termination of Stage 3, Stage 2 may become operative.

**Infrastructure-related supply interruption:** Stage 3 is rescinded when there is no longer a water supply interruption and/or a backup power supply has been established.

**Drought conditions:** Stage 3 is rescinded when well static levels rise above 74% of normal and/or recharge rates rise return to normal or are above 89% and/or precipitation levels return to normal (≥18" of rainfall).

## Stage 4 – Critical

Stage 4 may be enacted in response to a severe infrastructure-related supply interruption, or prolonged interruption, and/or drought conditions.

### i. Stage 4 description

**Infrastructure-related supply interruption:** Stage 4 is enacted when there is a severe and/or prolonged water supply interruption, including damage to a critical reservoir, and/or a power outage.

**Drought conditions:** Stage 4 is enacted when drought conditions are realized or continue. Well static levels will have dropped to between 49% - 25% of normal, the cumulative production well recharge rate will be between 74% - 60%, and/or precipitation levels may be less than normal (<18" of rainfall).

### ii. Trigger criteria

**Infrastructure-related supply interruption:** Stage 4 is enacted during severe or prolonged water supply interruptions, likely triggered and major problems with the District's treatment/distribution equipment, including any severe damages to a critical reservoir, or during an extended power outage. Treatment and distribution equipment interruptions may include failures in well pumps and/or in Water Treatment Plant equipment and failures in the distribution system that have an expected repair timeframe that exceeds the time in which available water storage is expected to meet demand. Power outages will likely be unexpected and the repair timeframe will be unknown. It should be noted that the existence of these conditions may not always trigger a Stage 4 response. Water demand fluctuates depending on the time of year so there may be more water available in storage during the winter than during the summer when water demand is at its highest. During power outages, if a backup power supply is established then there will be no equipment interruptions. Stage 4 is to be used during times of uncertainty when there are limited resources/assistance available.

**Drought conditions:** Conditions that warrant a drought shortage include a decline in well static levels to between 49% - 25% of normal and/or a reduction in cumulative production well recharge rate with levels between 74% - 60%. This may be supplemented by below normal precipitation levels (<18" of rainfall). Further investigation should be done prior to triggering Stage 4.

### iii. Response action

**Infrastructure-related supply interruption:** Staff will mandate that customers reduce water use by 25% – health permitting – and that use be restricted for health and sanitation purposes only. Communications will be made on District social media pages as well as on its website; other methods of communication will be used as needed.

**Drought conditions:** Staff will more stringently monitor well static and recharge rates and precipitation levels. A Drought Stage 3 water rate schedule may be activated. The District will launch/continue a water conservation campaign to encourage drought-tolerant landscapes and to educate on the importance of water resource preservation and conservation. All landscape irrigation (excluding irrigating for food-producing gardens) and aesthetic water use will be reduced by 50%. Notices to customers will be made via bill inserts, social media, the District website, in public meetings, or through other means.

### iv. Termination criteria

Upon termination of Stage 4, Stage 3 may become operative.

**Infrastructure-related supply interruption:** Stage 4 is rescinded when there is no longer a water supply interruption, or the interruption has been reduced enough to meet Stage 3 criteria, and/or a backup power supply has been established.

**Drought conditions:** Stage 4 is rescinded when well static levels rise above 49% of normal and/or recharge rates rise return to normal or are above 74% and/or precipitation levels return to normal ( $\geq 18''$  of rainfall).

### Stage 5 – Emergency

Stage 5 may be enacted in response to a catastrophic and complete water supply interruption, severe water contamination, and/or drought conditions.

#### i. Stage 5 description

**Infrastructure-related supply interruption:** Stage 5 is enacted when there is a catastrophic and complete water supply interruption and/or prolonged water supply interruption, including the loss of a critical reservoir, a critical transmission mainline, or other critical infrastructure related to treatment and distribution. Stage 5 may also be enacted when there is a severe and/or prolonged power outage.

**Water contamination:** Stage 5 is enacted when there is severe water contamination and existing supply is unusable

**Drought conditions:** Stage 5 is enacted when drought conditions are realized or continue. Well static levels will have dropped below 25% of normal and/or the cumulative production well recharge rate is below 60%.

#### ii. Trigger criteria

**Infrastructure-related supply interruption:** Stage 5 is enacted during a catastrophic and complete water supply interruption where water delivery is impossible and/or severely restricted. Compromised infrastructure may include pumps, reservoirs, the Water Treatment Plant, or distribution components. A staff shortage may also occur during catastrophic events – during both manmade and natural disasters including, but not limited to, earthquake, fire, etc. – and greatly reduce the District’s ability to operate. Stage 5 is to be used during times of emergencies and uncertainty when there are limited or no resources/assistance available.

**Water contamination:** Stage 5 is enacted when there is severe water contamination and current water supply is unusable, including up to a Do Not Drink/Do Not Boil order in accordance with the SWRCB *Unsafe Water Notification Guide* (SWRCB, DDW, 2022). Contamination may occur during the treatment or distribution process and may be the result of natural or manmade events.

**Drought conditions:** Conditions that warrant a drought shortage include a decline in well static levels of below 25% of normal and/or a reduction in cumulative production well recharge rate at a level below 60%. This may be supplemented by below normal precipitation levels ( $< 18''$  of rainfall). Further investigation should be done prior to triggering Stage 5.

#### iii. Response action

**Infrastructure-related supply interruption:** Staff will mandate that customers limit use of the remaining water supply – if there is any – as much as possible, health permitting. Staff will pursue a backup water source and advise customers utilize emergency bottled water. Emergency communications will be made

via social media, the District website, public notices, in partnership with other entities, or through other means.

**Water contamination:** Health advisories will be distributed as needed and according to the legally required method depending on the type and severity of contamination. Emergency communications will be made via social media, the District website, public notices, in partnership with other entities, or through other means.

**Drought conditions:** Staff will monitor well static and recharge rates and precipitation levels daily. A Drought Stage 4 water rate schedule may be activated. The District will launch/continue a water conservation campaign to encourage drought-tolerant landscapes and to educate on the time-sensitive need for water resource preservation and conservation. All outdoor water use and aesthetic water use will be prohibited. Notices to customers will be made via bill inserts, social media, the District website, in public meetings, or through other means.

iv. Termination criteria

Upon termination of Stage 5, Stage 4 may become operative.

**Infrastructure-related supply interruption:** Stage 5 is rescinded when there is no longer a water supply interruption, or the interruption has been reduced to meet Stage 4 criteria, and/or a backup water supply has been established and is ample enough to lower the severity level to Stage 4.

**Water contamination:** Stage 5 is rescinded when the water contamination has been cleared. Rescinding the notice upon the arrival of a backup water supply is contingent upon the auxiliary supply abundance and ability to use/deliver water via the distribution system.

**Drought conditions:** Stage 5 is rescinded when well static levels rise to 25% or above of normal and/or recharge rates rise return to normal or are above 59% and/or precipitation levels return to normal ( $\geq 18''$  of rainfall).

## X. Enforcement

- (a) No person shall knowingly or intentionally allow the use of District-supplied water for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provisions of this Plan, or in an amount in excess of that permitted by the Response Stage in effect at the time pursuant to action taken by the General Manager, or his/her designee, under the discretion of the Board of Directors in accordance with provisions of this Plan.
- (b) Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is in repeated violation of this Plan, the District shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$135, and any other costs incurred by the District in discontinuing service. In addition, suitable assurance must be given by the property owner that the same action shall not be repeated while the Plan is in effect.
- (c) Any person, including a person classified as a water customer of the District, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that



the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation.

## XI. Emergency Contacts

Important entities and organizations that should be contacted in the event of an emergency include:

Ambulance, Fire, Police, and CHP	911
Bulk Water:	
Leras Potable Water Trucks	707-546-5797
Available supply: 3,300 gal/tanker	
Clifton Water Trucking	707-237-2659
Available supply: 3,500 gal/tanker	
Cal Fire	707-963-9637
	707-963-9638
CalWARN – Region 2	
Incident Reporting: <a href="mailto:R2.REOC2@gmail.com">R2.REOC2@gmail.com</a>	
Electrician:	
Coastal Mountain Electric (James Day Cons., Inc.)	707-394-1392
Generator Repair:	
JL Mechanical	707-472-6334
Hidden Valley Lake Association Security	707-987-3515
Lake County Environmental Health	707-263-1164
Lake County Local OES (main number)	707-262-4090
Dispatch number	707-263-2690
Office of Emergency Services (OES) – County of Lake Office	707-263-3450
Craig Wetherbee, Director of Environmental Health	
Office of Emergency Services (OES) – Sacramento Office	916-845-8510
PG&E	1-800-743-5002
Pump Repair:	
Pump Man (Bartley Pump)	707-584-9190
South Lake County Fire Protection District	707-987-3089
State Water Resources Control Board	916-255-3000
PACE Supply	
Ukiah	707-462-8707
Rohnert Park	707-391-7456
Westside Sacramento IRWM	
<a href="mailto:info@westsideirwm.com">info@westsideirwm.com</a>	
<a href="mailto:reza@yolorcd.org">reza@yolorcd.org</a>	

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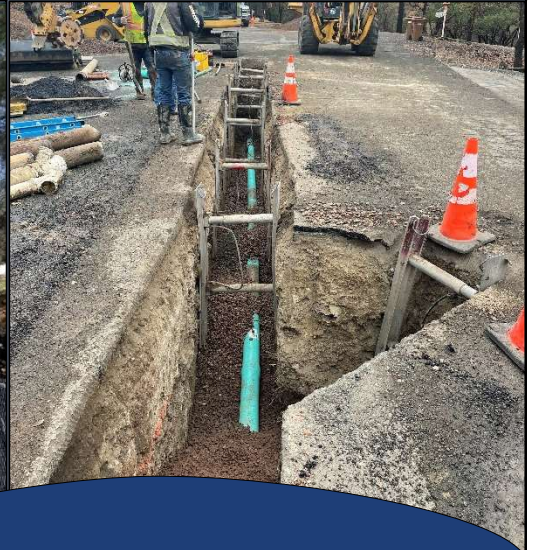
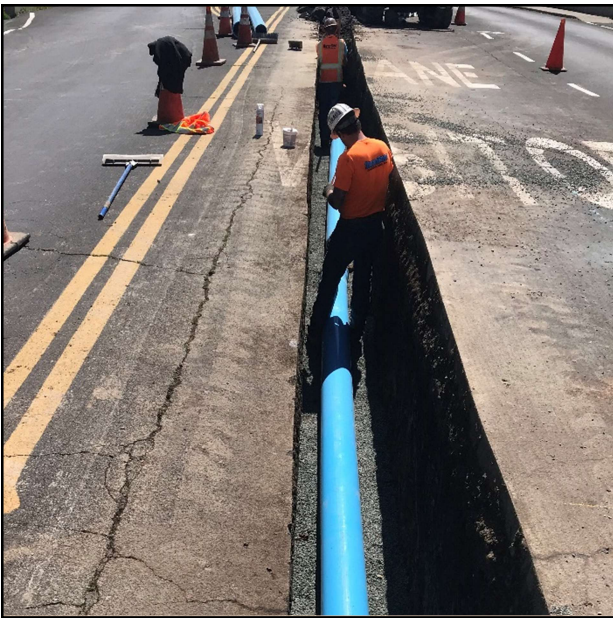
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## Hidden Valley Lake Community Services District

### Strategic Plan

2023 – 2028

*Adopted Month, Day, Year*

19400 Hartmann Rd  
Hidden Valley Lake, CA 95467

[www.hvlcsd.org](http://www.hvlcsd.org)  
(707) 987 – 9201

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## General Manager's Message

Serving the community of Hidden Valley Lake is at the heart of everything that we do. Whether that includes assisting our customers directly or protecting our most precious natural resource, the Directors and Staff of the Hidden Valley Lake CSD are committed to providing exceptional water and wastewater services.

Since 1992 we have been working hard to strengthen our infrastructure and our community. In 1996 the wastewater treatment plant was commissioned for fulltime use; multiple lift stations and fifteen miles of additional sewer main were constructed in anticipation of the removal of the original sewer system sludge ponds that would happen later in 2004. From 1997-2003 various water treatment plant improvements were made including the construction of a new twelve-inch water mainline over one mile long, two 500,000-gallon steel tanks, and two booster stations. In 2014 we developed with the community by adding the Coyote Valley Elementary School and Coyote Valley and Hardester's shopping plazas to the sewer system and we continue to establish new connections with developing homes. In 2015 the Valley Fire devastated the community and caused damage to District infrastructure; later in 2017 sewer collection system improvements began in response to severe winter flooding events and in 2020 the District, in partnership with the Hidden Valley Lake Association, developed a firebreak to protect the community from the fast-approaching LNU Complex Fire. There are currently eight ongoing projects involving tank replacements, securing auxiliary power, improving the sewer collection system, and improving infrastructure, and there are additional projects in the works. As our infrastructure continues to age, we direct our capital improvement efforts into repair and replacement programs to extend and renew the useful life of our assets. With new and improving technologies, we see tremendous opportunity for growth and in making the Hidden Valley Lake community an even better place to live, work, and play.

Everything we do is to protect the water and quality of our community. All levels within our organization took part in the development of this Plan and we incorporated feedback received by customers over the years. We recognize the power of togetherness and aim to unify ratepayers, Directors, and Staff for years to come and to form valuable partnerships with the organizations around us. This Plan has been designed to guide us as we continue to improve and adapt, and we will remain committed to serving those that rely on us every day.

---

Dennis White  
General Manager

# District Overview

HVLCSD (District, CSD) is a water purveyor and a wastewater and reclaimed water service provider in southern Lake County. The CSD was founded in 1984 to provide water distribution and wastewater services with water supplied by the Stonehouse Mutual Water Company which merged with the CSD in 1992 by residential vote to generate efficiencies and cost savings. The CSD is governed by a five-member publicly elected Board of Directors who oversee the General Manager on policy and direction.

The District is a small agency located in a low-density population but high wildfire-prone region with thirty-two miles of water infrastructure and twenty-four miles of wastewater infrastructure. Water is supplied by groundwater extracted from the active Coyote Valley Basin and there are few known water quality concerns. Since the establishment of the Hidden Valley Lake community, significant growth has, and is expected to continue to, occur. The Board of Directors and staff lead with the District’s mission, values, and vision in mind and aim to be the leading water purveyor in Lake County.

**Mission Statement**

**The mission of the Hidden Valley Lake Community Services District is to provide, maintain and protect our community’s water.**

<b>Our Values</b>	<ul style="list-style-type: none"><li>• Teamwork</li><li>• Compliance</li><li>• Transparency</li><li>• Reliability</li></ul>
The vision of the Hidden Valley Lake Community Services District is to maintain ratepayer satisfaction by providing innovative and reliable services.	<b>Our Vision</b>



## Where are we now?

The District is exiting a time of severe financial hardship and recovery after the 2015 Valley Fire and the 2017 and 2019 severe flood events put a substantial burden onto ratepayers and depleted reserves. The District has been on a path to recovery ever since and over the last eight years has received over \$3 million in grant assistance from CalOES, FEMA, and other programs; the District also implemented a new rate structure in January of 2021. A Capital Improvement Plan was adopted in 2019 to address the growing list of deferred maintenance activities that still exists today and future growth in the area is expected to bring in additional revenue to fund more improvements. The audit for the fiscal year 2021/22 concluded that the District's financial standing improved significantly when compared to previous years; highlights include:

- Total assets and deferred outflows of resources exceeded total liabilities and deferred inflows of resources by \$3,232,721. Unrestricted net position represents \$159,550 and net investment in capital assets was at \$1,600,520. The remaining restricted amounts were \$985,684 for debt service and \$486,967 for capital facilities.
- Total net position increased \$1,452,579 (82%) in fiscal year 2021/22 compared to a 12% increase, \$189,345, in fiscal year 2020/21.
- Total assets increased 13% from \$9,779,638 in fiscal year 2020/21 to \$11,029,713 in fiscal year 2021/22, mainly due to a small amount of capital improvement projects, including the installation of 700 new automated water meters and remaining inventory for installation next fiscal year.
- The District recorded deferred outflows of resources at \$528,902 an increase of \$86,306 (19%) and deferred inflows of resources of \$1,223,048, an increase of \$666,004 (120%), as well as the different components required by GASB 68 for pension accounting and reporting. Deferred outflows of resources are technically not assets but increase net position similar to an asset and deferred inflows of resources are technically not liabilities but decrease net position similar to liabilities.
- Total liabilities decreased 10% from \$7,885,048 in fiscal year 2020/21 to \$7,102,846 in fiscal year 2021/22. Current liabilities increased \$38,128 from \$513,692 to \$551,820 while non-current liabilities decreased \$820,330 from \$7,371,356 to \$6,551,026.
- Total program and general revenues increased by \$1,109,758 (24%) from fiscal year 2020/21, commensurate with planned infrastructure improvements.
- Total operating expenses decreased 2% (\$79,411) from fiscal year 2020/21.

Significant progress has been made thanks to the unity and urgency of Directors and staff and several projects are currently underway including the installation of advanced metering infrastructure, redwood water tank replacements, and water and wastewater mainline replacements and repairs. Among others, these projects are crucial for securing system reliability and a similar momentum must also exist in the future if full recovery and financial stability is to be reached.

A SWOT analysis was completed to provide a more in-depth look at where the District currently stands. Evaluating the strengths, weaknesses, opportunities, and threats (SWOT) from both an internal and external perspective help identify the best strategy for success moving forward.

## SWOT Analysis

Internal Factors	
Strengths	Weaknesses
<ul style="list-style-type: none"> <li>• <b>Teamwork</b> – Departments collaborate and assist each other when needed, especially during emergency events.</li> <li>• <b>Dedication</b> – Staff and Directors show passion for serving the very communities in which they live.</li> <li>• <b>Education and training</b> – The District recognizes the value of knowledge and its ability to spark passion in ones work.</li> <li>• <b>Customer relations</b> – There are established outreach programs through quarterly newsletters, public meetings, the District website, and Staff respond to inquiries in a timely manner.</li> <li>• <b>Compliance</b> – The District remains compliant with state and federal regulations during regular operations and works with regulators to maintain compliance during emergency events.</li> <li>• <b>Increased revenue stream</b> – The recent increase in funds allows for investments and crucial repairs and replacements.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Loss of institutional knowledge</b> – As Staff retire and/or resign, institutional knowledge may be lost as well.</li> <li>• <b>Organization</b> – There remains to be improvements in how historical records are maintained.</li> <li>• <b>Emergency communication</b> – There are difficulties in communicating with ratepayers during emergency events.</li> <li>• <b>Service rates</b> – According to the 2022 Risk Assessment Results for Public Water Systems, the District is considered “At-Risk.”</li> <li>• <b>Aging infrastructure</b> – Outdated system components, such as mainlines, tanks, pump stations, etc. that are past their useful life compromise service reliability.</li> <li>• <b>Aging equipment</b> – Outdated or aged equipment, such as trucks, tools, computer systems, etc. that are past their useful life make operating in a technologically advancing industry difficult.</li> </ul>
External Factors	
Opportunities	Threats
<ul style="list-style-type: none"> <li>• <b>Monetary assistance</b> – Both state, federal, and other organizations continue to provide monetary assistance to public systems.</li> <li>• <b>HVLA collaboration</b> – Serving the same community, the CSD and HVLA can continue to partner for better opportunities and efficiencies.</li> <li>• <b>Regulatory support for sewer expansion</b> – Support for transitioning residential septic systems onto the public sewer system has been expressed both at the state and County level and potential assistance may be available.</li> <li>• <b>Skilled workforce</b> – Potential for Staff to develop expertise in innovative technologies in the water and wastewater sector.</li> <li>• <b>Sphere of influence</b> – Neighboring developments provide the District with the chance to expand its service territory.</li> <li>• <b>Aging infrastructure</b> – As District assets age, additional monetary assistance programs will become more attainable.</li> <li>• <b>Flood control</b> – There are partnership opportunities between the District and entities holding remaining levee ownership and responsibility which may assist in addressing its certification.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Regulations</b> – Increasingly stringent regulations are arising at all regulatory levels and may generate additional compliance costs.</li> <li>• <b>Climate change</b> – Changing weather patterns create uncertainty and cause destructive weather events.</li> <li>• <b>Natural disasters</b> – Destructive events (oftentimes linked to climate change) threaten operations, safety, and financial stability.</li> <li>• <b>Inflation</b> – Increases in the cost of doing business threaten financial stability and limit project opportunities.</li> <li>• <b>Grant competition</b> – As an increasing number of public systems age, there is more competition for funding opportunities.</li> <li>• <b>Flood control</b> – The levee is not tolerant of large wet weather storms that are becoming increasingly frequent.</li> </ul>

## Strategic Plan

This Strategic Plan incorporates elements from the SWOT analysis and follows the themes set forth in the District's mission, values, and vision. The purpose of this plan is to guide Directors and staff by identifying the actions that must be taken in order to achieve the District's goals. Management must be prepared to alter strategies with the emergence of new technologies, regulations, environmental impacts, and other factors that impact the industry. As such, the plan should be treated as a living document and reviewed annually at a minimum, officially revised every five years, and evaluated to reconsider best strategies. It is crucial that projects be implemented appropriately as the District's resources are limited and the cost of providing water and wastewater services has increased nationwide.

The Goals outlined in this Plan are equally as important and are discussed in no particular order.

### The District's Goals:

- Achieve Water and Wastewater Service Reliability
- Maintain Financial Stability
- Foster a Desirable Work Environment with Competitive Salaries
- Maintain Excellent Public Relations
- Maintain Regulatory Compliance

## How Do We Measure Success?

As the District works through the list of Goals, it is important to evaluate progress to ensure movement in the right direction. To measure success and direct future progress, the District will:

- Evaluate ratepayer satisfaction.
- Assess that projects are progressing at a reasonable rate.
- Evaluate financial health of reserves and debt.
- Evaluate employee satisfaction, retention, and productivity.

## Goal: Achieve Water and Wastewater Service Reliability

The District recognizes that water and wastewater services are essential for human health and sanitation, and strives to keep service interruptions to a minimum and maintain palatable and safe water at all times. Reliable services are achieved by managing efficient operations and protecting water quality.

### Manage Efficient Water Operations: Develop a Robust Distribution System

The District should continue ongoing projects:

- The Backup Power Reliability Project to acquire generators for the Water Treatment Plant and Greenridge booster station.
- The Defensive Space and Ignition Resistant Construction Project to remove vegetation surrounding the Little Peak tank site and wellfield, to replace the Unit 4 redwood water tank, and to enclose the municipal wells with ignition resistant structures.
- The Water Storage Reliability Project to replace the Unit 9 redwood water tank.
- The Water Distribution Reliability Project to replace water mainlines.
- The Firemain Linked Auxiliary Supply Hydraulic Energy Storage (FLASHES) Project to increase water storage capacity, increase protection during wildfire, and provide power redundancy during outages.
- The Advanced Metering Infrastructure (AMI) Project to replace low-reading meters.
- Upgrade the failing SCADA system to maintain control, awareness, and security of facilities.
- GIS mapping of water infrastructure and inventory equipment/tools.

The District should take the following actions:

- Develop a Leak Detection Program using recently purchased correlator equipment.
- Expand the Hydrant Flushing Program to improve water quality and verify hydrant functionality.
- Expand the Valve Exercising Program to improve distribution infrastructure functionality.
- Determine infrastructure stability: Further develop an understanding of the conditions and costs associated with critical water infrastructure. Maintain and enhance the condition of all assets over the long term at the lowest possible cost and acceptable risk level consistent with anticipated growth and ratepayer and regulator expectations. Assure that asset repair and rehabilitation and replacement efforts are coordinated with efforts of other government offices to minimize costs, disruptions, and other negative consequences. In addition, a more skilled workforce should be further developed to perform work in house in order to minimize costs.

### Manage Efficient Wastewater Operations: Develop a Robust Collection and Treatment System

The District should continue ongoing projects:

- The Infiltration and Inflow (I/I) Project to reduce stormwater inundation of the collection system and protect wastewater treatment biological processes.
- Upgrade the failing SCADA system to maintain control, awareness, and security of facilities.
- GIS mapping of sewer infrastructure and inventory equipment/tools.

### Protect Water Quality

The District should take the following actions:

- Form a Groundwater Sustainability Agency (GSA) for the Coyote Valley Groundwater Basin to promote good land management and protect groundwater quality and the environment.
- Determine infrastructure stability: Further develop an understanding of the conditions and costs associated with critical wastewater infrastructure. Maintain and enhance the condition of all assets over the long term at the lowest possible cost and acceptable risk level consistent with anticipated growth and ratepayer and regulator expectations. Assure that asset repair and rehabilitation and replacement efforts are coordinated with efforts of other government offices to minimize costs, disruptions, and other negative consequences. In addition, a more skilled workforce should be further developed to perform work in house in order to minimize costs.
- Evaluate emerging contaminants such as:
  - Hexavalent Chromium (Cr(VI))
  - Per- and polyfluoroalkyl substances (PFAS)

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## Goal: Maintain Financial Stability

Financial stability is crucial for sound operations, emergency response, and delivering high quality services to ratepayers. A new rate structure, implemented in January of 2021, has greatly improved the District's financial standing and restored reserves. Crucial projects are suddenly more viable and long-awaited equipment has been purchased. The District can maintain financial stability – and potentially improve its financial standing – by leveraging the resources it has to identify new revenue streams, by expanding its service area in anticipation of local growth, and by seeking funding assistance from public grant programs; ratepayer ability to pay and equity should be taken into serious consideration when managing finances.

### Leverage Existing Resources

The District should continue ongoing projects:

- The Callayomi County Water District intertie to assist with supply shortages in Middletown and expand the District's service area.
- The FLASHES project to generate and sell electricity and fund water mainline replacements.

The District should take the following actions:

- Consider supplementing Putah Creek flow for downstream users for a reasonable price.
- Consider methods of collecting residual income:
  - Rent out unused property to telecommunication and Internet providers or other interested parties.
- Evaluate alternate bank services tailored for special districts and/or institutions with lower interest rates.
- Explore loan-refinancing and pay off loans quickly.

### Expand the Existing Service Area

The District should continue ongoing projects:

- Annexation of the Brambles Project territory.

The District should take the following actions:

- Consider service area expansion, in accordance with Lake County LAFCo processes.

### Seek Funding Assistance

The District should continue the following practices:

- Seek federal, state, and other funding opportunities to help finance projects.
- Participate in the Westside Sacramento Integrated Regional Water Management (IRWM) group.

### Consider Ratepayer Equity

When considering new projects and leveraging a rate change process, it is imperative that ratepayer ability to pay and equity be taken into account. Excess ratepayer burden is harmful to the community and is not in the District's best interest.

## Goal: Foster A Desirable Work Environment with Competitive Salaries

The District must positively stand out against local and nearby out-of-county water purveyors to attract and retain a reliable workforce. Turnover is burdensome for management, redirects staff time towards training, is costly, and knowledge is lost over time. The District can retain staff and increase quality of life for employees by increasing salaries, improving workplace standards, and investing in proper equipment.

### Increase Salaries and Improve Workplace Standards

The District should take the following actions:

- Reinststate cost-of-living adjustments (COLAs).
- Eliminate the 7% lag on wages.
- Increase salaries to the mean amounts in accordance with local water purveyors.
- Develop Standard Operating Procedures (SOPs) for all positions.
- Organize physical and electronic files/databases.
- Hold team bonding activities and dedicate regular status meetings – both in and across departments – to increase and improve communication.
- Promote staff that achieve higher levels of certification/licensing.
- Encourage and reward ingenuity, organization, cleanliness, and accountability.

### Invest in Equipment

The District should take the following actions:

- Responsibly invest in equipment that will simplify operations and working conditions.
- Responsibly invest in modern vehicles.
- Upgrade the failing SCADA system to reduce staff time dedicated to physically operating and restarting equipment.
- Replace aging infrastructure to avoid catastrophic failures that create stressful work environments.
- Follow the 2019 Capital Improvement Plan and practice preventative maintenance.
- Encourage staff to notify management about needed maintenance.

## Goal: Maintain Excellent Public Relations

Ratepayer satisfaction is a key component of the District's vision. Management recognizes that communication and education increase public trust and in turn help foster support for projects and investment in infrastructure. The District can maintain excellent public relations by maintaining transparency, encouraging public engagement, and practicing excellent customer service.

### Maintain Transparency

The District should continue the following practices:

- Remain transparent and encourage transparency at all times.
- Post District public meeting information and public documents on the website.
- Respond to inquiries in a timely manner.

The District should take the following actions:

- Increase and improve communication during emergency events.
  - Management should dedicate emergency communications to one employee.
  - Explore ways to pinpoint communications during localized emergencies.

### Encourage Public Engagement and Education

The District should continue the following practices:

- Encourage public participation in public meetings, workshops, and Town Halls.
- Consider customer feedback evaluations.
- Manage an informative and well-organized website.
- Distribute the quarterly newsletter to provide updates on District activities and educate the public on water and wastewater systems.

### Practice Excellent Customer Service

The District should continue the following practices:

- Exercise a positive attitude when interacting with the public, other entities, and employees.
- Respect private property and community members and use appropriate language at all times.



## Goal: Maintain Regulatory Compliance

There has been a recent influx of controversial legislation and water quality standards proposals that may make maintaining regulatory compliance difficult. It is the District's legal responsibility to meet state and federal law requirements and the District must be proactive if it is to remain compliant. The District can do so by keeping up to date on proposed and upcoming legislation, being proactive on repairs and avoiding corrective maintenance, and being innovative.

### Follow Legislative Activity

The District remains current on proposed and upcoming legislation through regulatory agencies and organizations that support special districts and water agencies. The California Special Districts Association (CSDA), Association of California Water Agencies (ACWA), and others provide legislative alerts, bill analyses, and host working groups that promote sound policy.

The District should continue the following practices:

- Maintain an active membership with CSDA and ACWA.
- Engage in the legislature on critical bills.
- Form partnerships and coalitions with like-minded organizations.

### Be Proactive

The District should take the following actions:

- Prior to the adoption of new regulatory standards, consider and prepare to adopt new ways of maintaining compliance.
- Consider purchasing Zero Emission Vehicles in anticipation of the California Air Resources Board's (CARB) proposed Advanced Clean Fleets regulation.

### Be Innovative

The District should take the following actions:

- Leverage District resources for financial benefit, including:
  - [in progress]

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** March 21, 2023

**AGENDA ITEM: Discussion and Possible Action:** Purchase of Skid Steer and Construction Truck

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**RECOMMENDATIONS:** To approve the purchase of Skid Steer and Construction Truck

**FINANCIAL IMPACT: \$173,256**

Skid Steer \$83,256.39

Construction Truck estimated \$90,000 (yet to receive final quote)

**Budgeted CIP**

**Fund 120** - \$75,000 - Construction Truck

**Fund 130** - \$75,000 - Construction Truck

**Gain on Sale of Assets FY 21-22** \$40,000

**BACKGROUND:**

The District's Skid Steer, purchased in 2010, is exceeding its useful life and will soon require replacement. Staff are aiming to be proactive in replacing equipment before it is completely nonfunctional. A Skid Steer is used for wastewater operations in the sludge bed drying process. After sludge is deposited into the drying bed it must be evenly distributed in order to properly dry; sludge must be dried prior to annual removal. A Skid Steer may also be used for moving chemical totes and off-loading deliveries; the District's current skid steer does not have these capabilities, therefore requires the rental of equipment with loading capabilities. Purchasing a Skid Steer would generate cost-savings by eliminating the need to rent additional vehicles. The proposed model's versatility in adding attachments would allow the District to purchase additional equipment in the future, such as a mulcher for fire abatement purposes, and utilize it outside of just the sludge bed.

The District's current Construction Truck is the primary utility vehicle with the most functionality in terms of tool-carrying and passenger capacity and has a crane for performing pump and motor maintenance, loading heavy equipment, and is the only vehicle capable of towing the excavator. Field staff often encounter difficulties towing the excavator or other trailers when the Construction Truck is in use, under maintenance, or required at another site; this limitation is felt the highest during emergency situations. The purchase of an additional Construction Truck would accelerate the District's response time, increase the number of jobs that could be completed, and allow for equipment to be towed when the current Construction Truck's crane is in use. It would also allow field staff to respond to various job sites given that there is a truck shortage.

Purchasing a construction truck without the crane not only provides a cost savings allowing the extra funds to go towards the purchase of the Skid Steer, it also provides the ability to make the vehicle available to staff sooner due to the build out for a construction truck with the crane is 1-Year out.



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**STAY BACK 300 FT / 100 M**

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DANGER  
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**SAFETY**  
DANGER

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FIRST 50 HOURS OF USE,  
AND EVERY WEEK  
THEREAFTER.  
REFERENCE  
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**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** March 21, 2023

**AGENDA ITEM:** Acceptance of improvement for the North Shore Court Sewer Rehab Project and approval of a resolution authorizing Notice of Completion.

**RECOMMENDATIONS:** Approve the attached resolution which takes the following actions regarding the North Shore Court Sewer Rehabilitation Project:

1. Accept the improvements associated with the North Shore Court Sewer Rehab Project
2. Authorize the release of the Performance and Labor and Materials bonds.
3. Retain the Maintenance Bond for a period of one year, and if there are no warranty items found, authorize the General Manager to release the Maintenance Bond at that time.
4. Direct the filing of the Notice of Completion for the project.

**FINANCIAL IMPACT:** The overall expenditures for this project have included:

Construction	\$190,130.53
Construction Contingency (10%)	\$ 8,298.53
<u>Actual Construction Management &amp; Inspection</u>	<u>\$ 50,522.50</u>
Total Estimated Project Construction Budget	\$248,951.56

It should be noticed that the final costs were less than the original approved budget (\$270,668) due to the use of contingency funds for a change order that was less than the full 10% estimate. Additional CM&I costs were also required to support the additional supervision of construction activities.

**BACKGROUND:** The North Shore Court Sewer Rehabilitation Project consists of the rehabilitation of approximately 438 feet of 6-inch asbestos cement sewer main with Cured-in-Place Pipe and the replacement of 181 feet of 6-inch asbestos cement sewer main with PVC pipe. The project is located on North Shore Court and is within a public utility easement. The pipe is known to be in poor condition and has been repaired multiple times. In December of 2021, Coastland Engineering reviewed sewer inspection videos provided by the District and prepared recommendations for pipe repairs. The award of the contract was issued to Piazza Construction, the lowest responsive and responsible bid.

The Change Order consisted of repair to additional LF of pipe, lateral replacement, and paving. The work was authorized to repair the observed reverse fall at manhole A13.

The work has been completed to the District's satisfaction. Staff is recommending that the Board, by motion, accept the improvements associated with this project, authorize the release of the Performance and Labor and Material bonds, retain the maintenance bond for a period of one year and direct the filing of the Notice of Completion. If no issues have been found with the improvements one year from acceptance, the Maintenance bond can be released without further action.

Encl: Resolution 2023-02, Notice of Completion, Change Order #1



## RESOLUTION 2023-02

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT ACCEPTING THE IMPROVEMENTS CONSTRUCTED WITH THE NORTH SHORE COURT EASEMENT SEWER REHAB PROJECT AND AUTHORIZING THE DISTRICT ENGINEER TO FILE THE NOTICE OF COMPLETION

**WHEREAS**, at the June 21, 2022 Board meeting, the Board approved an overall budget for the North Shore Court easement sewer rehab project (“Project”) and authorized the award of the construction project to Piazza Construction; and

**WHEREAS**, the project has been inspected and determined to have been completed in accordance with the contract requirements; and

**WHEREAS**, based upon the foregoing, staff recommends acceptance of the project on behalf of the District; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Hidden Valley Lake Community Services District (District) does hereby resolve as follows:

1. The District hereby accepts the improvements associated with the North Shore Court easement sewer rehab project.
2. Authorizes the District Engineer to release the Performance and Labor & Material surety posted with this project; and to hold the Maintenance Bond for a period of one year from the date of this resolution, at which time the District Engineer is authorized to release said bond if the improvements remain in good condition and there are no issues to be resolved. .
3. Authorizes and directs the District Engineer to file a Notice of Completion concerning the Project with the Lake County Recorder’s Office within ten (10) of the date of this Resolution.

\* \* \* \* \*

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District at a meeting thereof held on the 21<sup>st</sup> day of March 2023, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Claude Brown,  
President to the Board of Directors

**ATTEST:**

---

Dennis White, General Manager  
Secretary of the Board of Directors

**RECORDING REQUESTED BY:**

Hidden Valley Lake Community Services District

**WHEN RECORDED MAIL TO:**

Hidden Valley Lake Community Services District, General Manager  
19400 Hartmann Road  
Hidden Valley Lake, CA 95467-8371

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN** that the undersigned Hidden Valley Lake Community Service District, Hidden Valley, California, owners of various water infrastructure within Hidden Valley Lake, California, observed certain construction work to be performed within Hidden Valley Lake Community Service District, County of Lake, which work is generally described as follows:

North Shore Court Sewer Rehabilitation Project - This project is located at the southern end of North Shore Court. The project generally consisted of sanitary sewer rehabilitation, including traditional open-cut sewer pipe replacement, cured-in-place pipe lining, sanitary sewer manhole chimney repair and various other items of work in accordance with the Project Plans and Specifications.

The contractor for the performance of such work was Piazza Construction and that said work was satisfactorily completed on February 16, 2023, in accordance with the Project Plans and Specifications. The final construction cost for the project was \$190,130.53

This notice is given pursuant to Section 8100 and 9204 of the Civil Code of the State of California.

The District accepts the project as complete.

I declare under penalty of perjury of laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Dennis White  
General Manager  
Hidden Valley Lake Community Services District

\_\_\_\_\_  
Date

This is to certify that the Notice of Completion above is hereby authorized by order of the Board of the Hidden Valley Lake Community Service District pursuant to approved resolution No. 2023-02 at the March 21, 2023, Board of Directors meeting, and owner consents to recordation thereof by its duly authorized representative.



---

# CONTRACT CHANGE ORDER NO. 1

## North Shore Court Sewer Rehabilitation Project

Hidden Valley Lake  
Community Services District  
19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
Phone: 707.987.9201

DATE: 3/8/2023

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**TO: Piazza Construction**

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications of this contract. All new work herein described shall be done in accordance with the applicable provisions of the plans and specifications, except as modified by this contract change order. NOTE: This change order is valid when signed on behalf of the Owner.

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**DESCRIPTION OF CHANGE:** In accordance with Section 4-1.05, "Changes and Extra Work" of the Standard Specifications, extra work was performed to replace additional 6-inch sewer main by open cut, replace an additional 6-inch lateral connection by open cut, and repair an existing storm drain culvert. Costs are documented in Piazza Construction's Proposed Change Order #1 dated 2/28/23. The lump sum price includes all material, equipment, labor, and subcontractor support to perform all associated work.

**TOTAL AMOUNT THIS CHANGE ORDER: NET DECREASE IN THE AMOUNT OF** **\$8,298.53**

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Except as amended by this Contract Change Order, the Contract shall remain in full force and effect.

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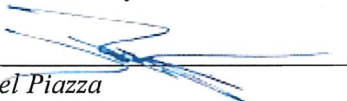
**CONTRACT TIME ADJUSTMENT: 8 days** **COST OF CHANGE: \$ 8,298.53**

The adjustments to the Contract Price and Contract Time in this Change Order include all costs, including direct, indirect, consequential, and overhead (field and home office) costs, related to the Change described above. By signing this Change Order, Contractor agrees to accept the adjustment to the Contract Price, calculated as provided above, and the adjustment of the Contract Time, as payment in full for all costs, including direct, indirect, consequential, and overhead (field and home office) costs, related to the Changes described above.

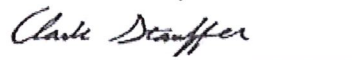
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**Submitted By: Piazza Construction**

**Approval Recommended by: Coastland Civil Engineering**

  
\_\_\_\_\_  
Joel Piazza

3/10/2023  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Clark Stauffer

3/13/2023  
\_\_\_\_\_  
Date

**Approved By: Hidden Valley Lake Community Services District**

  
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Hidden Valley Lake Community Services  
District

03/13/2023  
\_\_\_\_\_  
Date